

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: November 19, 2020

TIME: 9:00 AM

I. RECONVENE & ADJOURN NOVEMBER 5, 2020

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 3

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - Nov 5, 2020

VI. RESOLUTIONS 1 – 65, AND 5 ITEMS OF NEW BUSINESS

VII. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

No Items Submitted

B. Environmental Services

1. Resolution authorizing an Amendment No. 1 to the Agreement for Professional Engineering Services for Valley Creek WRF Clarifier Rehabilitation and Crane Modifications provides for more man-hours for design engineering services than were budgeted for in the original contract, engineering work will result in a construction project estimated to cost \$6,300,000.00.

VIII. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON

A. Commission District 2

No Items Submitted

B. Cooper Green Mercy Health Services

No Items Submitted

C. Coroner

No Items Submitted

D. Department of Community Services and Workforce Development

2. Resolution authorizing the Commission President to execute the WIOA agreements for Adult and Dislocated Workers between Jefferson County, Alabama and the Eligible Training Provider, Central Alabama Community College for the Central Alabama Partnership for Training and Employment for the period of July 1 ,2020 thru June 30, 2021 as required by the WIOA regulations.
3. Resolution authorizing the Commission President to award and execute Amendment #1 to the agreement between Jefferson County, Alabama and Bridge Ministries for ESG services, extending the contract to terminate July 31, 2021 due to the U.S. Department of Housing and Urban Development allowing Jefferson County to expend previously expired funds in response to COVID-19, and shifting \$26,975.00 previously allocated to the contract's Rapid Re-Housing Budget to the Homelessness Prevention Budget.
4. Resolution for the Jefferson County Office of Community Services & Workforce Development to accept the for the Jefferson County Office of Community Services & Workforce Development to accept the U.S. Department of Justice (DOJ) Bureau of Justice Assistance (BJA) Jefferson County Veterans Treatment Court award in the amount of \$166,402.00 annually between 10/1/2020 and 9/30/2023 for a total award of \$499,206.00 to provide funding for the Jefferson County Veterans Treatment Court in partnership with the University of Alabama at Birmingham. The resolution also authorizes the Commission President to sign all forms related to the grant award.
5. Resolution for the Jefferson County Office of Community Services & Workforce Development to accept the for the Jefferson County Office of Community Services & Workforce Development to accept the U.S. Department of Justice (DOJ) Bureau of Justice Assistance (BJA) Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program award in the amount of \$396,405.00 annually between 10/1/2020 and 9/30/2023 for a total award of \$1,189,215.00 to provide funding for the Jefferson County Treatment Courts in partnership with the University of Alabama at Birmingham. The resolution also authorizes the Commission President to sign all forms related to the grant award.
6. Resolution authorizing the Commission President to execute a modification to the agreement 20-000001 between Jefferson County, Alabama and the Alabama Department of Labor for the Career Center Services in the amount of \$1,754,389.00, approved on June 25, 2020, Minute Book 174; Page 290. The purpose of this modification is to decrease the agreement amount from \$1,754,389 to \$1,200,000.00.

7. Resolution authorizing the Commission President to execute a modification to the agreement 20-000002 between Jefferson County, Alabama and the Alabama Department of Labor for the On The Job Training Services in the amount of \$1,607,149.00, approved on June 25, 2020, Minute Book 174; Page 291. The purpose of this modification is to decrease the agreement amount from \$1,607,149.00 to \$1,000,000.00.
8. Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama and the Town of Trafford for Trafford Fire Apparatus Project (CD18-03OC-M04-TFA), \$300,000.00 in federal funds allocated to this project for 2018 program year.
9. Resolution authorizing the Commission President to sign Modification No. 2 of the Workforce Innovation and Opportunity Act Grant 04-0. The amendment adds \$222,098.00 to the previous grant award amount of \$4,448,110.00 and increases the amount to \$4,670,208.00.
10. Resolution authorizing the Commission President to execute this contract between Jefferson County, Alabama and Toyne Fire Apparatus associated with the Trafford Fire Apparatus Project (CD18-03OC-M04-TFA). This will be paid for with Federal Community Development Block Grant funds.
11. Resolution to award construction contract for three above ground, pre-engineered, pre-manufactured, ¼” steel plate material tornado shelters with rolled, rounded roof and ceiling associated with the Storm Shelters for Jefferson County Commission project. The amount of the contract will be Five Hundred Fourteen Thousand and Eight Hundred Sixty-Two and 00/100 Dollars (\$514,862.00) and will be paid for with general funds allocated for this purpose.
12. Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama and the City of Fairfield for Fairfield Community Center Improvements Project (CD20-03E-M01-FCC), \$300,000.00 in federal funds allocated to this project for the 2020 program year.
13. Resolution authorizing the Commission President to execute an HESG Public Service agreement with One Roof, Inc. for emergency assistance (HESG19-CV-CW-OR) for eligible citizens experiencing homelessness and at-risk of experiencing homelessness, amount of the agreement will not exceed \$2,059,900.03 and the funds will come from the 2019 Program Year as amended to include CARES Act funding.
14. Resolution authorizing the Commission President to execute a CDBG Public Service agreement with Royal Divinity, Inc. for emergency food assistance (CD19-05W-CW-RD), amount of the agreement will not exceed \$566,954.30 and the funds will come from the 2019 Program Year as amended to include CARES Act funding.

E. Family Court

No Items Submitted

F. Youth Detention

No Items Submitted

IX. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

15. Resolution authorizing the execution of a License Agreement with Concord Community Association.
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B. County Attorney

16. Resolution to deny the personal injury claim of James David Martin.
17. Resolution to deny the vehicle damage claim of Larynn Johnson.
18. Resolution to deny the personal injury claim of Sonya Knight, as mother of Corey Knight.
19. Resolution to deny the vehicle damage claim of CEI Group.
20. Resolution to deny the vehicle damage claim of Corey Scott.
21. Resolution to deny the vehicle damage claim of Alan Gertler.
22. Resolution to deny the plumber reimbursement claim of Nakesha Willis.
23. Resolution to deny the vehicle damage claim of Lani O'Reilly.
24. Resolution to deny the personal injury claim of Keniya Harris, as mother of Ameriya Goldsby.
25. Resolution to deny the vehicle damage claim of Stephanie Robinson.
26. Resolution to deny the vehicle damage claim of Rolanda Hollis.
27. Resolution to deny the property damage claim of Mario Moss.
28. Resolution to deny the vehicle damage claim of Ed Harris.
29. Resolution to deny the back-pay claim of Ursula Kimbrough.

30. Resolution to approve settlement of lawsuit styled Amber Turner v. Jefferson County, et al., in the amount of \$30,000.00
31. Resolution to Approve Settlement of Cynthia Mitchell in the amount of \$27,000.00
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C. County Manager

32. Resolution authorizing the approval of CARES Act CRF funding tor Kikstart, Inc. in the amount of \$400,000.00, for the distribution of food boxes and meals to food insecure populations in Jefferson County.
33. Resolution authorizing the approval of CARES Act CRF funding tor the Community Food Bank of Central Alabama in the amount of \$1,147,828.94, for the expansion of cold storage and assistance provided to food insecure populations in Jefferson County.
34. Resolution authorizing the execution of a CRF Subgrant Agreement with the Center Point Fire District in the amount of \$425,838.82.
35. Resolution authorizing execution of a Coronavirus Relief Fund subgrant agreement with the Birmingham Jefferson Civic Center Authority in an amount not to exceed \$509,185.59.
36. Resolution authorizing the County Manager to Receive on County Line CARES Act PO in the amount of \$438.22.
37. Resolution authorizing the County Manager to Receive on Morris CARES Act PO in the amount of \$117,407.00.
38. Resolution authorizing the approval of CARES Act CRF funding tor Harvest Community Charities in the amount of \$500,000.00, for the distribution of food boxes to food insecure populations in Jefferson County.
39. Resolution authorizing the approval of CARES Act CRF funding tor the YMCA of Greater Birmingham in the amount of \$206,646.00, for expenses associated with redirection or usual programs to support the communities' response to the COVID-19 pandemic.
40. Resolution authorizing the approval of CARES Act CRF funding for Bagley Volunteer Fire and Rescue in the amount of \$56,752.51, for expenses associated with acquisition of additional radios to minimize use of shared equipment.
41. Resolution authorizing the County Manager to receive on the Pleasant Grove CARES Act PO for the entirety of its remaining balance.
42. Resolution authorizing the County Manager to receive on the Hoover CARES Act PO for the entirety of its remaining balance.

- 43. Resolution authorizing the County Manager to receive on the Vestavia Hills CARES Act PO for the entirety of its remaining balance.
- 44. Resolution authorizing the County Manager to receive on the Gardendale CARES Act PO for the entirety of its remaining balance.
- 45. Resolution authorizing the County Manager to receive on the Mountain Brook CARES Act PO in the amount of \$488,918.00
- 46. Resolution authorizing the County Manager to receive on the Graysville CARES Act PO in the amount of \$8,279.85
- 47. Resolution authorizing the County Manager to receive on the Center Point CARES Act PO in the amount of \$31,381.95.
- 48. Resolution updating Amounts for Equipment Purchase
- 49. Resolution authorizing the County Manager to receive on the Trussville CARES Act PO for the entirety of its remaining balance.
- 50. Resolution to restructure functions of the Roads and Transportation Department and Development Services Department.

D. Roads & Transportation

No Items Submitted

E. Sheriff's Office

- 51. Resolution providing the Jefferson County Sheriff's Office with \$2,000,000.00, from the Indigent Care Fund to provide Medical Care for Indigent Inmates.

X. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

No Items Submitted

B. Finance

- 52. Approval of the Unusual Demand Report for 11/19/2020.

53. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 10/22/20 -10/28/20 and 10/29/20 - 11/04/20.
54. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 10/22/20 -10/28/20 and 10/29/20 - 11/04/20.
55. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 10/22/20 - 10/28/20 and 10/29/20 - 11/04/20.
56. Resolution authorizing the execution of a PACA Intergovernmental Agreement establishing partnership with Opelika City Schools.

C. Budget Management Office

57. Resolution authorizing to sign and execute documents for a Contract with MGT of America Consulting, LLC to develop a detailed cost allocation plan in accordance with the OMB A-87.
58. Approval of Travel/Staff Development as follows:

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

| | |
|---------------------------------------|--------|
| Brandon Thompson | 399.00 |
| Randall Clark | 399.00 |
| Keith Fravert | 399.00 |
| Mckissock Continuing Education Course | |
| Birmingham, AL -Online FY 2021 | |

County Attorney

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| Shawana Smith | 199.00 |
| Allison Gault | 199.00 |
| CLE Seminar to obtain credit hours necessary to maintain bar license -Online | |
| Birmingham, AL -September 25,2020 | |

Human Resources

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|-------------------|--------|
| Jennifer Lacewell | 921.70 |
| Matthew Luetjen | 921.70 |
| Ian Peter | 921.70 |
| Joseph Jones | 921.70 |
| Danyell Hundley | 921.70 |
| Pamela Waston | 921.70 |
| Lakesha Hargrove | 921.70 |
| Marques Crenshaw | 921.70 |
| Sarah Freed | 921.70 |
| Candace Harris | 921.70 |

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|---|--------|
| LaKenzise Mayberry | 921.70 |
| Karen McCloud | 921.70 |
| Delana Spencer | 921.70 |
| Brenda Perry | 921.70 |
| Valarie Nealey | 921.70 |
| Yvette Tillman | 921.70 |
| Alecia Jackson | 921.70 |
| Adrienne Wormley-Davis | 921.70 |
| Kiera Lawson | 921.70 |
| Nakia Buckner | 932.00 |
| Carter Beth | 556.70 |
| HR Certification Training -HR Department Staff Development - Online November 2, 2020 -February 15, 2021 | |

INDIVIDUAL STAFF DEVELOPMENT

Development Services

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|---|-------|
| Andrew Martin | 55.00 |
| Association of Energy Engineers -Online Birmingham, AL -October 22, 2020 | |

Environmental Services

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|---|--------|
| Daniel Robinson | 265.00 |
| Standards of Practice Pelham, AL -October 15, 2020 | |

Tax Collector -Birmingham

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|---|--------|
| Wesley Moore | 200.00 |
| GEDI 2020 CRE Online Birmingham, AL -August 14, 2020 | |

Revenue

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| Charles P Bell | 837.42 |
| AMROA Winter Conference Auburn, AL -December 9-11, 2020 | |

D. Revenue

No Items Submitted

E. Board of Equalization

No Items Submitted

F. Board of Registrars

59. Resolution authorizing the Secretary of State to serve as Agent for Jefferson County for required NVRA confirmation mailing.

G. Circuit Clerk

No Items Submitted

H. Development Services

60. B-20-0011 Circle K Stores Inc, applicant; David Bean, District Manager; d/b/a Circle K Store 2704894, request approval of a transfer of a (050) Retail Beer (Off Premises Only) and (070) Retail Table Wine (Off Premises Only) License in conjunction with an existing convenience store on Parcel ID# 4300112000012000 in Sec 11, Twp. 20, Range 4W. Zoned C-1 (Commercial) with covenants (Site Location: 6663 Old Tuscaloosa Highway, McCalla, AL 35111)(MCCALLA), Public Hearing not required.

I. District Attorney

No Items Submitted

J. Emergency Management Agency

No Items Submitted

K. 911 Emergency Communications District

No Items Submitted

L. General Services

No Items Submitted

M. Human Resources

61. Resolution adopting Administrative Order 20-01 and repealing Administrative Order 92-07.
62. Resolution authorizing the execution of the employment contract with Tampia Anderson in the amount of \$130,000.00, to serve as Deputy Director of Finance.

N. Jefferson County Pension Board

No Items Submitted

O. Law Library

No Items Submitted

P. Personnel Board of Jefferson County

No Items Submitted

Q. Probate Court

No Items Submitted

R. State Court

No Items Submitted

S. Tax Assessor

No Items Submitted

T. Tax Collector

63. Resolution authorizing the execution of a Professional Services Contract with E-Ring in the amount of \$200,000.00.

U. Treasurer

No Items Submitted

XI. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

No Items Submitted

B. Economic Development

No Items Submitted

C. Information Technology

64. Resolution authorizing the execution of an Agreement with Catapult Systems Disaster Recovery Solution in the amount of \$240,562.00.

65. Resolution authorizing the execution of an Amendment I with Xerox, to provide maintenance support for Xerox Nuvera datacenter high volume printers.

XII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Resolution amending resolution #5619 adjusting this year's CDBG and HOME amounts per the Corrected Notice from the U.S Department of Housing and Urban Development. #5619 approved the submission to HUD of the 2020 Five-Year Consolidated Plan and 2020 One-Year Action Plan.
2. Resolution authorizing the Commission President to execute a Community Grant in the amount of Two Thousand Dollars (\$2,000.00) for Three Hots and A Cot to assist in upgrading equipment to enable them to provide classes to homeless veterans during the pandemic.
3. Resolution authorizing the Commission President to execute a community grant in the amount of One Thousand Two Hundred Fifty Dollars (\$1,250.00) for the Will Bright Foundation to support its Restoration and Swing program to help recovering addicts between recovery and living a sober life.
4. Resolution authorizing the execution of a Community Grant Program Agreement with Power of Life Foundation, Inc. in the amount of \$4,921.00, to help under-served people/families by providing them with services to overcome hardships and enhance their health and well-being and provide food for needy families at their sponsored, Thanksgiving food giveaway.
5. Resolution appointing Kenneth G. Lowery, Jr. to serve on the Planning & Zoning Commission, Place #11, effective upon approval with term ending December 15, 2024.

XIII. COMMENTS

County Attorney - Theo Lawson

County Manager - Tony Petelos