

PRE-COMMISSION WORK SESSION

February 9, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Tren Tay - 2019 AMP04 Henry Crumpton Dr SSO Abatement**

This project will eliminate sanitary sewer overflows (SSOs) in the vicinity of Henry Crumpton Drive and 20th Street SW in Birmingham by replacing 2,142 LF of 8" pipe with 12" pipe.

<i>Contract Term:</i>	<i>180 Days</i>
<i>Original Budget:</i>	<i>\$193,880,955.00</i>
<i>Current Remaining Budget:</i>	<i>\$169,570,594.05</i>
<i>Requested Amount:</i>	<i>\$ 894,631.50</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$168,675,962.55</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Neel Schaffer, Inc. - Engineering Svcs. 2021 AMP12 McAdory School Road Capacity Imp.**

Contract provides for engineering design and construction management services for an estimated \$3.9M sewer project to provide additional capacity.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$244,075,430.00</i>
<i>Current Remaining Budget:</i>	<i>\$170,984,328.00</i>
<i>Requested Amount:</i>	<i>\$ 315,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$170,669,328.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Hilltop Recycling Landfill**

Consideration of application for C&D Landfill in Mount Olive

DISTRICT 1 REPORT/OTHER BUSINESS

1. **Board Appointment - Jefferson County Housing Authority**

Resolution authorizing the re-appointment of Mr. Charles Harris to the Jefferson County Housing Authority.

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. Full Satisfaction of Mortgage - LaVilla Debardlabon

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a CDBG-DRI loan and a Full Satisfaction of Mortgage for a HOME Program loan for a property owned by LaVilla Debardlabon..

FAMILY COURT

1. Children's Policy Cooperative of Jefferson County

Contractor shall continue services for another 1-year term ending in September 30, 2021 and payment shall be made in quarterly disbursements.

<i>Contract Term:</i>	<i>NET 30</i>
<i>Original Budget:</i>	<i>\$400,474.00</i>
<i>Current Remaining Budget:</i>	<i>\$351,900.00</i>
<i>Requested Amount:</i>	<i>\$76,000.00 per year</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$275,900.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Auction to Dispose of Surplus County Vehicles and Heavy Equipment**
2. **TOPICS VIII, SITE 3, payment for Tract 12**
Payment for Tract 12, TOPICS VIII, SITE 3
3. **TOPICS VIII, Site 3, Payment for Tract 13**
Payment for Tract 13, TOPICS VIII, Site 3
4. **TOPICS VIII, Site 3, Payment for Tract 14**
Payment for Tract 14 of TOPICS VIII, Site 3
5. **Grants Mill Road Corridor, Payment for Tract 2**
Payment for Tract 2, Grants Mill Road Corridor
6. **Bryant Park School Road Improvements, Payment for Tract 1**
Bryant Park School Road Improvements, Payment for Tract 1

COUNTY ATTORNEY

1. Minutes from the Commission Meeting January 21, 2021

SHERIFF

No items submitted.

COUNTY MANAGER

1. **UAB - Continuation of COVID Testing Program**
Resolution authorizing Commission President to execute an agreement with UAB Health Systems to provide continued funding upon the expiration of the CARES Act for the continuation of the COVID-19 testing program through May 31, 2021. Funding requested is \$1,177,120 to be expended from funds recouped from CARES Act.

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Community Grant for Bessemer Airport Authority**
Community Grant for Bessemer Airport Authority to seek funds to purchase a vehicle, to be used as an airport safety ad maintenance vehicle.

<i>Contract Term</i>	<i>2/11/2021 - 2/11/2022</i>
<i>Original Budget:</i>	<i>\$200,00.00</i>
<i>Current Remaining Budget:</i>	<i>\$181,700.00</i>
<i>Requested Amount:</i>	<i>\$1500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$180,200.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Community Grant for Hoover City School Foundation**
Community Grant for Hoover City School Foundation which helps bridge the gap between increasingly limited public funding and the growing needs of teachers and students during the pandemic, seeks funding for Digital Literacy and Computer Science Programs

<i>Contract Term:</i>	<i>1/23/2021 - 12/31/2021</i>
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<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$181,700.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$176,700.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

3. **Community Grant-Camp Fletcher Dinning Hall Construction**

Community Grant-Camp Fletcher Dinning Hall Construction

<i>Contract Term:</i>	<i>2/2/2021-2/2/2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$164,700.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$159,000.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

4. **Community Infrastructure Agreement-Jefferson County BOE-Hueytown Middle School**

Community Infrastructure Agreement for Jefferson County Board of Education (Hueytown Middle School)

<i>Contract Term:</i>	<i>2/2/2021-2/2/2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$171,700.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$166,700.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

5. **Community Grant-Hueytown Police Department**

Community Grant for Hueytown Police Department to renew the lease for the flock camera

<i>Contract Term:</i>	<i>2/2/2021-2/2/2020</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$166,700.00</i>
<i>Requested Amount:</i>	<i>\$2,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$164,700.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

6. **Community Grant- Hoover Service Club, Inc**

Community Grant for Hoover Service Club, Inc is seeking funds to provide scholarships for need based Jefferson County Students

<i>Contract Term:</i>	<i>2/2/2021-2/2/2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$176,700.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$171,700.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

7. **Board Appointment - General Retirement System**

Board Appointment to reappoint Mr. Robert Field to the Pension Board of the General Retirement System for Employees of Jefferson County

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/7/2021 - 1/13/2021 and 1/14/2021 - 1/20/2021.
3. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 1/7/2021 - 1/13/2021 and 1/14/2021 - 1/20/2021.
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the weeks of 1/7/2021 - 1/13/2021 and 1/14/2021 - 1/20/2021.
5. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/21/2021 - 1/27/2021.
6. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 1/21/2021 - 1/27/2021.
7. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 1/21/2021 - 1/27/2021.
8. **Procurement Card Statement**
Jefferson Credit Union Closing: 01/03/2021 For Ratification
9. **PACA Partnership - Butler County Schools**
PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue</i>	<i>\$251.86</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

BUDGET MANAGEMENT OFFICE

1. **MULTIPLE STAFF DEVELOPMENT**

Board of Equalization

Anita Jordan	757.57
Latoya Evette	757.57
Katrina Reeves	757.57
Intro to Mapping-GEDI	
Prattville, AL – March 3-5, 2021	

165.00

Mason Smith	
Royce Shannon Davis	165.00
ACA Exam	
Auburn, AL -March 12, 2021	
Roads & Transportation	
Jackie Gordan	213.50
Carlos Hall	213.50
Warenski Williams	213.50
Walter Malone	213.50
Mario Willis	213.50
Willie Toyer	213.50
Baldwin County Disaster Assistance -Mutual AID Request	
Orange Beach, AL -September 21-24, 2020	
Chris Butts	2,600.00
Matt Collums	
Morris Edwards	
Randall Jackson	
Jermoe Williams	
Winston Williams	
*Mike Miller	
*Ed Rohling	
Thompson Engineering Online Courses for QCI	
Birmingham, AL -August 16-31, 2020	
*September 1-15, 2020	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization	
Mark Coste	275.00
Intro to Prop Tax Administration	
Birmingham, AL -March 24-26, 2021	
Board of Registrar	
Barry Stephenson	199.00
Election Center Continuing Education Certification – Online	
Birmingham, AL -February 25-26, 2021	
Environmental Services	
Christopher Estes	750.00
Course RA442V Controlwave Designer Communication	
Programming	
Birmingham, AL -March 18-19, 2021	
Family Court	
Sharon Youngblood	150.00
Alabama Society of Certified Public Accountants	
Governmental Accounting & Auditing Forum	
Birmingham, AL -December 11, 2020	
Human Resources	
Jennefer Neighbors	1,246.80
International Foundation of Employee Benefits Plans Online	
Birmingham, AL -January 25-April 16, 2021	

Revenue	
Rashata Lee	150.00
CGAT Payroll	
Tuscaloosa, AL -January 13, 2021	
Areyelle Yarbrough	149.00
Fred Pryor Seminars	
Birmingham, AL -February 24, 2021	
Ashley Heard	149.00
Transitioning to Supervisor Online	
Birmingham, AL -March 18, 2021	
Scott Heron	226.55
Transitioning to Supervisor	
Prattville, AL -December 9-10, 2020	
Security	
Melvin Grigsby	973.46
GLOCK Operator's Course	
Smyrna, GA -February 3-5, 2021	

FOR INFORMATION ONLY

Sheriff	
Phillip O Hill Jr	795.00
Ben LeBlanc	795.00
Jason Pilkington	795.00
CTS 3 days less-lethal instructor certification	
Program	
Fultondale, AL -February 16-18, 2021	
LeToya Knight	595.00
Basic Bloodstain Pattern Analysis	
Tuscaloosa, AL -March 1-5, 2021	
Jeremy Barbin	295.00
First Line Supervision	
Cullman, AL -February 2-4, 2021	

2. Budget Amendment

A - Position Changes and / or Revenue Changes

- | | |
|--|-----------------|
| (1) Sheriff Department | \$1,118,113.04 |
| Increase funds and add a purchasing memo to purchase 25 vehicles. | |
| Additional Funds Required | |
|
(2) D.A. Bess / D. A. Bham |
\$41,831.00 |
| Delete an Investigator Checks & Warrants (GR.21) from D.A. Bessemer & Add an Investigator (GR24) to D.A. Birmingham. | |
| No Additional Funds Required | |

- (3) **Youth Detention / County Manager's Pool / Human Resources** \$122,215.00
Add 3 Juvenile Detention Officers (GR17) to Youth Detention,
Delete a Payroll Manager (GR27) from HR, and Delete 2 Accounting Assistant II's
(GR16) from the Pool. Shift funds accordingly to fund the position changes for the remaining 8
months of the fiscal year.
No Additional Funds Required

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

1. State of Alabama postcard reimbursement form

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **Z-20-0039**

STAFF RECOMMENDATION: Approval

2. **Z-20-0045**

DISTRICT ATTORNEY

1. **Deputy District Attorney Salary Agreement - Colombo (Birmingham)**

Resolution authorizing to pay specified annual compensation for the Birmingham and Bessemer District Attorneys and their Deputies. This is the payroll request for one Deputy District Attorney. The Deputy District Attorney will start with the office on 01/19/2021

<i>Contract Term:</i>	<i>n/a</i>
<i>Original Budget:</i>	<i>\$3,286,389.00</i>
<i>Current Remaining Budget:</i>	<i>\$2,465,753.52</i>
<i>Requested Amount:</i>	<i>\$46,690.30</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$2,419,063.22</i>
<i>30-Day Cancellation:</i>	<i>N/A</i>

2. **Deputy District Attorney Salary Agreement - Freeman (Birmingham)**

Resolution authorizing to pay specified annual compensation for the Birmingham and Bessemer District Attorneys and their Deputies. This is the payroll request for one Deputy District Attorney. The Deputy District Attorney will start with the office on 02/01/2021

<i>Contract Term:</i>	<i>n/a</i>
<i>Original Budget:</i>	<i>\$3,286,389.00</i>
<i>Current Remaining Budget:</i>	<i>\$2,419,063.52</i>
<i>Requested Amount:</i>	<i>\$49,981.48</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$2,369,081.74</i>
<i>30-Day Cancellation:</i>	<i>N/A</i>

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

1. **Murray Building Company - Bessemer Annex Elevator Modernization Project-Deductive Change Order #1**

This is a Summary Deductive Change Order #1 reconciling CCD's for the Bessemer Annex elevator modernization project (original contract #3899).

<i>Contract Term:</i>	<i>1 year</i>
<i>Original Budget:</i>	<i>\$9,473,051.00 (FY 2020)</i>
<i>Current Remaining Budget:</i>	<i>N/A - FY 2020</i>
<i>Requested Amount:</i>	<i>(\$80,000.00)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A - FY 2020</i>
<i>30 Day Cancellation:</i>	<i>No. Termination as provided in Article 14 of AIA</i>
<i>Document A201-2017.</i>	

HUMAN RESOURCES

1. **Employment Agreement - Deputy Director of Revenue**

This is an Employment Contract for the position of Deputy Director of Revenue between Jefferson County Commission and Everett Herron.

2. **Living Donor Leave Policy Rule Number 5.5.8.**

Resolution authorizing the adoption and approval of Administrative Order Resolution authorizing the adoption and approval of Living Donor Leave Policy Rule Number 5.5.8.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Community Grant - City of Warrior**

Community Grant to assist with the purchase of a bus for the Warrior Senior Center.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>200,000.00</i>
<i>Current Remaining Budget:</i>	<i>180,617.00</i>
<i>Requested Amount:</i>	<i>3,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>177,117.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Vestavia Hills City Schools Foundation Community Grant**

Community grant to aid the Vestavia Hills City schools Foundation with funding to provide schools with curriculum enhancements for reading, math and science, technology-related equipment and professional development for teachers.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$160,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$155,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Amendment to the Greater Birmingham Youth Lacrosse Association Grant**

Be it resolved by the Jefferson County Commission that the Community Grant Agreement approved on February 6, 2020, for the Greater Birmingham Youth Lacrosse Association is hereby amended to allow Greater Birmingham Youth Lacrosse Association to utilize the remaining funds to assist with funding for inner-city athletes and exhibition games for the inner-city team, Birmingham Magic.

3. **Resolution - Amended date for World Police and Fire Games Funding**

Resolution to amend dates of allocations for World Police and Fire Games