

PRE-COMMISSION WORK SESSION

March 9, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Baird Contracting Co. - 2021 AMP 08 On-Call Sewer Services**

The contract includes on-call general contractor construction services for immediate repairs to any of the wastewater system facilities including sewer lines, pump stations, and treatment plants

<i>Contract Term:</i>	<i>1 Year (365 Days)</i>
<i>Original Budget:</i>	<i>\$20,645,040</i>
<i>Current Remaining Budget:</i>	<i>\$12,096,464</i>
<i>Requested Amount:</i>	<i>\$1,961,500</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$10,134,964</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 1 REPORT/OTHER BUSINESS

1. **Community Grant for Springville Road Branch Library (Amendment)**

Community grant to provide funding for the Birmingham Public Library for ADA compliant doors and touchless faucets

<i>Contract Term:</i>	<i>March 11, 2021 - March 11, 2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$117,587.50</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$117,587.50</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. **Engineering Service Associates - McAdory Storm Shelter II Construction Observation Contract**
Resolution authorizing an Agreement between Jefferson County, Alabama and Engineering Service Associates for the provision of Engineering Services in connection with the McAdory Storm Shelter II (CDBG-DR12-U03-McADSS2-R3). The fee for these services will not exceed \$63,871.67 and will be paid in full with CDBG-DR federal funds. This project is from the 2013 program year.

<i>Contract Term:</i>	<i>2/21/21 - 3/18/2022</i>
<i>Original Budget:</i>	<i>\$1,101,557.88</i>
<i>Current Remaining Budget:</i>	<i>\$1,037,686.21</i>
<i>Requested Amount:</i>	<i>\$42,360</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$995,326.21</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Coston General Contractors- McAdory Storm Shelter 2 CDBG-DR 2013**
Resolution authorizing the Commission President for the awarding and execution of a contract agreement between Jefferson County, Alabama and Coston General Contractors, Inc., the lowest responsible bidder for the McAdory II Storm Shelter Project. This will be paid for with Federal Community Development Block Grant Disaster Recovery Funds (13-03-UA-MSS2).

<i>Contract Term:</i>	<i>2/11/2021 - 11/8/2021</i>
<i>Original Budget:</i>	<i>\$1,101,557.88</i>
<i>Current Remaining Budget:</i>	<i>\$1,037,686.21</i>
<i>Requested Amount:</i>	<i>\$266,523.21</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Coston General Contractors, LLC.-General Fund Storm Shelters Glennwood Site Work**
Resolution to award construction contract for site work associated with the Storm Shelters for Jefferson County Commission project to be located at Glennwood. The amount of the contract will be One Hundred Thirty-Three Thousand and Fifty-One and 00/100 Dollars (\$133,051.00) and will be paid for with general funds allocated for this purpose.

<i>Contract Term:</i>	<i>60 Days</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,183,172.00</i>
<i>Requested Amount:</i>	<i>\$133,051.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,050,121.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. **Coston General Contractors, LLC.-General Fund Storm Shelters Graysville Site Work**
Resolution to award construction contract for site work associated with the Storm Shelters for Jefferson County Commission project to be located at Graysville. The amount of the contract will be Eight-Two Thousand and Thirty-Four and 00/100 Dollars (\$82,034.00) and will be paid for with general funds allocated for this purpose.

<i>Contract Term:</i>	<i>60 Days</i>
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<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,050,121.00</i>
<i>Requested Amount:</i>	<i>\$82,034.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$968,087.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

5. **People Development Center - Amendment #2**

Resolution authorizing the Commission President to authorized, empowered and directed to award and execute Amendment #2 to the agreement between Jefferson County, Alabama and the People Development Center for the CDBG Public Services. The purpose of this Modification is to add an additional allowable expense for food storage equipment and add additional days for the contract to terminate on 6/30/2021. No additional costs are included in this amendment. All other terms remain the same.

<i>Contract Term:</i>	<i>7/25/2019 - 6/30/2021</i>
<i>Original Budget:</i>	<i>N/A</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>N/A</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

6. **Royal Divinity CARES Act (CD19-05W-CW-RD) Amendment #1 CV3**

Resolution authorizing the Commission President to authorized, empowered and directed to award and execute Amendment #1 to the agreement between Jefferson County, Alabama and the Royal Divinity for the CDBG Public Services. The purpose of this Modification is to add an additional \$783,484.50 for allowable expenses in the existing contract. The amendment will be paid for through PY2019 CDBG-CV3 funds. All other terms and conditions of the contract shall remain the same.

<i>Contract Term:</i>	<i>11/19/2020 - 6/30/2022</i>
<i>Original Budget:</i>	<i>\$1,843,492.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,843,492.00</i>
<i>Requested Amount:</i>	<i>\$783,484.50</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,060,007.50</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

7. **Geraldine Watson - Lien Release**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Geraldine Watson.

8. **McAdory Aerial Fire Apparatus Cooperation Agreement (CD20-03O-M03-MFD)**

Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama and the McAdory Fire District for the McAdory Aerial Fire Apparatus (CD20-03O-M03-MFD). There is \$300,000.00 in federal funds allocated to this project. This project is from the 2020 program year.

<i>Contract Term:</i>	<i>3/11/2021 - 3/11/2999</i>
<i>Original Budget:</i>	<i>N/A</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>N/A</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **2020 PS03 Pump Station Upgrades, Dennison Avenue, Payment for Tract 1**
Payment for Tract 1, 2020 PS03 Pump Station Upgrades, Dennison Avenue
2. **Resolution authorizing sale of County Vehicle to Bessemer Municipal Airport**
Approval needed to sell County Vehicle to Bessemer Municipal Airport
3. **Grants Mill Road Corridor, Payment for Tract 4**
Payment for Tract 4, Grants Mill Road Corridor
4. **Grants Mill Road, Pay resolution, Tract 5**
Pay Resolution, Tract 5, Grants Mill Road
5. **Street Maintenance Acceptance - Meadow Ridge Phase I**
Resolution to accept the maintenance of Meadow Ridge Phase I subdivision as the roads are in disrepair. We recommend accepting said roads and bringing them up to standard.
6. **Street Maintenance Acceptance -Meadow Ridge - Phase III**
Resolution to accept the maintenance of Meadow Ridge - Phase III subdivision as the roads are in disrepair. We recommend accepting said roads and bringing them up to standard.
7. **Sain - Proj. No.37-20-003 Lakeshore Parkway at SR-150 and Morgan Road at SR-150 Traffic Projections**
The Roads & Transportation Department plans to make improvements based on traffic projections at SR-150 at Lakeshore Parkway and SR-150 at Morgan Road.

<i>Contract Term:</i>	<i>Upon Execution to Completion</i>
<i>Original Budget:</i>	<i>\$917,201.34</i>
<i>Current Remaining Budget:</i>	<i>\$297,000.00</i>
<i>Requested Amount:</i>	<i>\$ 5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$292,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

COUNTY ATTORNEY

1. Minutes from the Commission Meeting February 25, 2021

SHERIFF

No items submitted.

COUNTY MANAGER

1. **Swagit Contract Amendment to include Planning and Zoning meetings**
Increase the amount of Swagit (live streaming vendor) contract to include Planning and Zoning meetings

<i>Contract Term:</i>	<i>1 year</i>
<i>Amendment Amount:</i>	<i>\$5,320.00 increase for remainder of FY21</i>
	<i>Annual increase thereafter, additional \$9,120.</i>
<i>Total FY21 Contract Amount:</i>	<i>\$48,504</i>

DISTRICT 3 REPORT/OTHER BUSINESS

1. City of Adamsville - Debris Removal and Monitoring MOU

Resolution authorizing the execution of a Memorandum of Understanding with the City of Adamsville for debris removal.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 02/11/21 - 02/17/21 and 02/18/21 - 02/24/21.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 02/11/21 - 02/17/21 and 02/18/21 - 02/24/21.
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 02/11/21 - 02/17/21 and 02/18/21 - 02/24/21.
5. **Procurement Card Statement**
Jefferson Credit Union Closing Date: 02.03.21..2021 for Ratification
6. **Procurecard Card Statement**
Regions Bank Statement Closing 2/28/21 for Ratification
7. **Resolution authorizing the transfer of various operating/capital funds FY2020**
Resolution Authorizing the Transfer of Capital and Operating Funds FY2020
8. **The Board of Trustees of The University of Alabama, UAB Health System**
Amended and Restated Master Agreement between The Board of Trustees of The University of Alabama, UAB Health System

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Family Court

Georgia W. Brennan	270.00
Ebony Dabon	
Joy Handley	
Erin Johnson	
Susan Moon	
Vanessa O'Neal	
Gwendolyn Reasor	
Tonya Ryan-Coker	
James Sparks	
MHA 19th Annual Alabama Child Safety Conference Online	
Birmingham, AL -March 2, 2021	

Revenue

Darnetria Dean	1,000.00
Adrina Hines	
Scott Herron	
Cynthia Thompson	

Areylene Yarbrough

Tracie Swanson
Randy Dodd
Darrick Williams
AATA/ License Conference
Prattville, AL -December 9-10, 2020

Wilma Thornton 330.00
Peterson Bridges 330.00
Tanjawania Hurst 330.00
CRE II: Understanding Laws Governing Local Government
Revenue Online
Birmingham, AL -April 28-30, 2021

Roads and Transportation

Ed Hardison 1,625.00
Dalton Hudson
Lashonda Pruitt
Thad Cowart
Aaron Shuford
Thompson Engineering -Online Course For QCI
Birmingham, AL -January 1-15, 2021

Shannon Bonham 397.37
Dalton Hudson 397.37
Reggionl Jerome Williams 397.37
Michael Miller 397.37
Roadway Technician Course
Auburn, AL -February 1-4, 2021

Tax Assessor -Birmingham

DaShay Mcguire-Conner 481.42
David Steelman 484.78
*Emory Wheatley 620.02
Bobbie Miles 493.53
Yolanda Bradford Howard 504.05
Alabama Certified Appraisal Exam
Opelika, AL -March 11-12, 2021
*March 10-12, 2021

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Stacia Williams 729.50
Intro to Mapping -GEDI Online
Prattville, AL -March 3-5, 2021

Stacia Williams 275.00
Intro to Prop Tax-GEDI Online
Birmingham, AL -March 24-26, 2021

FOR INFORMATION ONLY

Personal Board

LaTrenda Hardy 100.00

Auburn University -All Majors Virtual Career Fair
Auburn, AL -October 27, 2020

Sheriff

Christopher Wade 25.00

Robert Lee Kerzic 25.00

Field Training Officer Certification Course
Fultondale, AL -March 8-10, 2021

Brian Streit 445.00

Walter Cope 445.00

Anthony Mitchell 495.00

Carlos A. Williams 495.00

Teryn Boykin 495.00

Cathy Cargie 495.00

Patrick C. LeBlanc 495.00

Basic SRO NASRO Certification
Vestavia Hills, AL -March 22-26, 2021

William Powell 837.08

Charles N. Roberts 930.10

Field Training Officer Instructor School
Anniston, AL -October 4-7, 2021

David Agee 1,935.50

Joni Money 1,118.46

FBI Leeds Public Information Officer Training
Gulf Port, MS-March 7-12, 2021

William Powell 512.18

APOST Communication Styles Instructor Course
Anniston, AL -June 27-30, 2021

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **Z-20-0046**

Kenny Mack Dodson, owner, Joey Miller, agent requests a change of zoning from A-1 (Agriculture) to R-G (Single Family) for a garden home development (33 units proposed). Parcel ID# 4200121000022000 in Section 12, Twp 20, Range 4W. (Case Only 3315 Morgan Road, Bessemer, 35022)(GENERY)(8.51 acres +/-)

2. **Z-20-0047**

Tyler Nabors, owner, requests a change of zoning from R-2 (Single Family) and I-2 (Industrial) to A-1 (Agriculture) for a manufactured dwelling (barnominium). Parcel ID#s 2300063000003000, 2200014001028000, & 2300062000006000 in Sections 6 & 1 Twp 17, Range 2W. (Case Only: 3200 58th Ave N., Birmingham, 35207)(BOYLES GAP)(54.32 acres +/-)

P&Z recommended Approval with Conditions: (1) No mobile homes be located on the property except for Temporary Emergency Relief purposes; and, (2) No livestock shall be allowed on the property

3. **Z-20-0048**

Robert W. & Carole B. Wood, owners, Robert W. Wood, agent requests a change of zoning from A-1 (Agriculture) and R-2 (Single Family) to A-1 (Agriculture) for residential use. Parcel ID# 1200163002008000 in Section 16, Twp 16, Range 1W. (Case Only 1912 East Lawson Drive, Birmingham, 35235)(GRAYSON VALLEY)(1.31 acres +/-)

P&Z Recommendation: Approval

4. **Z-21-0001**

George T. Vines, owners/agent requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) for residential use. Parcel ID# 3200130000002000 in Section 13, Twp 18, Range 1

P&Z Recommendation: Approval

5. **Z-21-0002**

Ellis Y. Goodson, owner; Marty Byrom, agent requests a change of zoning from A-1 (Agriculture) to R-G (Garden Home) for an addition to a proposed garden home subdivision (see Z-20-0010). Parcel ID# 4000051000060000 in Section 5, Twp 19, Range 2W. (Case Only, 2925 Old Rocky Ridge Road, Birmingham, 35343)(ROCKY RIDGE)(.89 acres +/-)

P&Z recommendation: recommend approval with a condition limiting the number of lots to four (4) so that the overall density of the development (including the subject property of Z-20-0010) to 3.3 units/acre

6. **Z-21-0003**

Randall J. & Joyce M. Young, owners; Kevin Dollar, agent requests a change of zoning from C-2 (Outdoor Amusement) & R-1 (Single Family) to A-1 (Agriculture) for residential use. Parcel ID# s 1400164004013000, 1400164004013002 & 1400164004013001 in Section 16, Twp 16, Range 3W. (Case Only, 4498 Eldorado Drive, 4599 & 4575 Oak Drive, Gardendale, 35071)(GARDENDALE)(5.35 acres +/-)

P&Z Recommendation: Approval with conditions: (1) No mobile homes may be permitted on the property except for Temporary Emergency Relief purposes, (2) at least one (1) acre shall be required for each livestock animal, horse or similar animal, (3) No more than 20 fowl per acre shall be permitted, and (4) any/all commercial agriculture is prohibited

7. **Jefferson County Board of Health - Household Hazardous Waste Day**

Resolution authorizing the execution of the Jefferson County Board of Health Agreement for \$26,500 to provide a Household Hazardous Waste Day Event to satisfy requirements of the NPDES permit.

<i>Contract Term:</i>	<i>3/23/2021-9/30/2021</i>
<i>Original Budget:</i>	<i>\$36,536.00</i>
<i>Current Remaining Budget:</i>	<i>\$36,536.00</i>
<i>Requested Amount:</i>	<i>\$26,500</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$10,036</i>
<i>30 Day Cancellation:</i>	<i>No</i>

DISTRICT ATTORNEY

No items submitted.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

No items submitted.

HUMAN RESOURCES

1. Living Donor Leave Policy Rule Number 5.5.8.

Resolution authorizing the adoption and approval of Administrative Order Resolution authorizing the adoption and approval of Living Donor Leave Policy Rule Number 5.5.8.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant- - Jefferson County EMA

Community grant providing reimbursement of expense on Portable Restrooms and Sanitation Station immediately following the EF-3 Tornado on clean-up areas in unincorporated Jefferson County.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>200,000.00</i>
<i>Current Remaining Budget:</i>	<i>177,117.00</i>
<i>Requested Amount:</i>	<i>1,785.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>175,332.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

INFORMATION TECHNOLOGY

1. **SHI-365 Cost Optimization Review Professional**

SHI-365 Cost Optimization to Understand Microsoft Office 365 Subscription Entitlements

<i>Contract Term:</i>	<i>One (1) Year</i>
<i>Original Budget:</i>	<i>\$6,477,874.00</i>
<i>Current Remaining Budget:</i>	<i>\$670,901.32</i>
<i>Requested Amount:</i>	<i>\$9350.32</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$661,551.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - By Faith Food Pantry**

Community grant to assist By Faith Community Development to supply food assistance to under-served areas.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$145,000</i>
<i>Requested Amount:</i>	<i>\$1,000 - Commissioner Ammons</i>
	<i>\$1,500 - Commissioner Tyson</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$144,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Community Grant - Children's Hospital**

Community grant to help The Children's Hospital of Alabama with funding for the Critical Care Transport at the hospital.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$145,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$140,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>