

# **JEFFERSON COUNTY COMMISSION**

## **(Commission Chambers)**

**DATE:** March 11, 2021

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN FEBRUARY 25, 2021**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 1

**IV. PLEDGE OF ALLEGIANCE**

**V. PRESENTATION(S)**

Commission District 1, Commissioner Scales

1. Alabama High School Athletic Association - Resolution Presentations In recognition of Midfield High School 2A Boys Basketball State Championship Victory.
2. Alabama High School Athletic Association - Resolution Presentation In recognition of Carver High School 5A Girls Basketball State Championship Victory.

**VI. PUBLIC HEARINGS**

**ZONING:**

1. Z-20-0046 Kenny Mack Dodson, owner, Joey Miller, agent requests a change of zoning from A-1 (Agriculture) to R-G (Single Family) for a garden home development (33 units proposed). Parcel ID# 4200121000022000 in Section 12, Twp. 20, Range 4W. (Case Only 3315 Morgan Road, Bessemer, 35022)(GENERY)(8.51 acres +/-)
2. Z-20-0047 Tyler Nabors, owner, requests a change of zoning from R-2 (Single Family) and I-2 (Industrial) to A-1 (Agriculture) for a manufactured dwelling (barnominium). Parcel ID#s 2300063000003000, 2200014001028000, & 2300062000006000 in Sections 6 & 1 Twp. 17, Range 2W. (Case Only: 3200 58th Ave N., Birmingham, 35207)(BOYLES GAP)(54.32 acres +/-)

P&Z recommended Approval with Conditions: (1) No mobile homes be located on the property except for Temporary Emergency Relief purposes; and, (2) No livestock shall be allowed on the property.

3. Z-20-0048 Robert W. & Carole B. Wood, owners, Robert W. Wood, agent requests a change of zoning from A-1 (Agriculture) and R-2 (Single Family) to A-1 (Agriculture) for residential use. Parcel ID# 1200163002008000 in Section 16, Twp. 16, Range 1W. (Case Only 1912 East Lawson Drive, Birmingham, 35235)(GRAYSON VALLEY)(1.31 acres +/-)

P&Z Recommendation: Approval

4. Z-21-0001 George T. Vines, owners/agent requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) for residential use. Parcel ID# 3200130000002000 in Section 13, Twp. 18, Range 1 6W. (Case Only, 1311 Brandon Road, Bessemer, 35023)(ROCK CREEK)(3.7 acres +/-)

P&Z Recommendation: Approval

5. Z-21-0002 Ellis Y. Goodson, owner; Marty Byrom, agent requests a change of zoning from A-1 (Agriculture) to R-G (Garden Home) for an addition to a proposed garden home subdivision (see Z-20-0010). Parcel ID#4000051000060000 in Section 5, Twp. 19, Range 2W. (Case Only, 2925 Old Rocky Ridge Road, Birmingham, 35343)(ROCKY RIDGE)(.89 acres +/-)

P&Z recommendation: recommend approval with a condition limiting the number of lots to four (4) so that the overall density of the development (including the subject property of Z-20-0010) to 3.3 units/acre

6. Z-21-0003 Randall J. & Joyce M. Young, owners; Kevin Dollar, agent requests a change of zoning from C-2 (Outdoor Amusement) & R-1 (Single Family) to A-1 (Agriculture) for residential use. Parcel ID# s 1400164004013000, 1400164004013002 & 1400164004013001 in Section 16, Twp. 16, Range 3W. (Case Only, 4498 Eldorado Drive, 4599 & 4575 Oak Drive, Gardendale, 35071)(GARDENDALE)(5.35 acres +/-)

P&Z Recommendation: Approval with conditions: (1) No mobile homes may be permitted on the property except for Temporary Emergency Relief purposes, (2) at least one (1) acre shall be required for each livestock animal, horse or similar animal, (3) No more than 20 fowl per acre shall be permitted, and (4) any/all commercial agriculture is prohibited

## **VII. APPROVAL OF MINUTES**

1. Commission Meeting - Feb 25, 2021

## **VIII. RESOLUTIONS 1 – 41, AND 1 ITEM OF NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

## **IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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### **A. Commission District 1**

1. Resolution authorizing the execution of a Community Grant Program Agreement for \$10,000.00 with The Birmingham Public Library for purchasing and installing ADA compliant doors and touchless faucets.

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**B. Environmental Services**

2. Resolution authorizing the execution of an Agreement with Baird Contracting Company Inc. for the Asset Management Program – 2021 AMP08 2021 On-Call Sewer Services includes qualified general contractor construction services for immediate repairs to any of the wastewater system facilities including sewer lines, pump stations, and treatment plants.

**X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

*No Items Submitted*

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**B. Cooper Green Mercy Health Services**

*No Items Submitted*

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**C. Coroner**

*No Items Submitted*

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**D. Department of Community Services and Workforce Development**

3. Resolution authorizing the Commission President for the awarding and execution of a contract agreement between Jefferson County, Alabama and Coston General Contractors, Inc., the lowest responsible bidder for the McAdory II Storm Shelter Project. This will be paid for with Federal Community Development Block Grant Disaster Recovery Funds (13-03-UA-MSS2).Coston General Contractors - McAdory Storm Shelter 2 CDBG-DR 2013.
4. Resolution authorizing an agreement with Engineering Service Associates, Inc., for the provision of Engineering Service for construction observation in connection with the McAdory Storm Shelter II (CDBG-DR13-U03-McADSS2-R3) The cost shall not exceed \$42,360, and will be paid in full with CDBG-DR federal funds.
5. Resolution to award a construction contract for site work associated with the Storm Shelters for Jefferson County Commission project to be located at Glennwood. The amount of the contract will be \$133,051.00 and will be paid for with general funds allocated for this purpose.

6. Resolution to award a construction contract for site work associated with the Storm Shelters for Jefferson County Commission project to be located at Graysville. The amount of the contract will be \$82,034.00 and will be paid for with general funds allocated for this purpose.
7. Resolution authorizing the Commission President to authorized, empowered, and directed to award and execute Amendment #2 to the agreement with the People Development Center for the CDBG Public Services.
8. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Geraldine Watson.
9. Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama, and the McAdory Fire District for the McAdory Aerial Fire Apparatus (CD20-03O-M03-MFD).

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**E. Family Court**

*No Items Submitted*

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**F. Youth Detention**

*No Items Submitted*

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**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

10. Resolution authorizing the execution of a Memorandum of Understanding with the City of Adamsville for debris removal.
  11. Resolution for the Warrior River Water Authority Boards of Directors to reappoint and clarify terms Mr. James Darrion Holmes (filling the un-expired term of Jon Terry) 3/1/2023 Mr. Don Burchfield 3/1/2024 Mr. Butch Wilson (Tuscaloosa Co. Appointment 3/1/2024 Mr. Charles (Chuck) Vickers 3/1/2026 Mr. Kent Byram 3/1/2027
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**B. County Attorney**

*No Items Submitted*

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**C. County Manager**

12. Resolution authorizing the execution of an Amendment to the Agreement with Swagit Productions, LLC for the increasing yearly managed service package fee in the amount of \$5,320 per eligibility review memo to add meetings to allow for the live streaming of Planning and Zoning and Board of Zoning Adjustment meetings. All other terms of the contract remain the same.

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**D. Roads & Transportation**

13. Resolution authorizing payment for Tract 1, 2020 PS03 Pump Station Upgrades Project, Dennison Avenue.
14. Resolution authorizing the Sale of a Surplus County Vehicle to the Bessemer Municipal Airport.
15. Resolution authorizing payment for Tract 5, Grants Mill Road Temporary Construction Easement.
16. Resolution authorizing the Street Maintenance Acceptance for Meadow Ridge Phase I.
17. Resolution authorizing the Street Maintenance Acceptance for Meadow Ridge - Phase III.
18. Resolution authorizing payment for Tract 4, Grants Mill Road Corridor Temporary Construction Easement.
19. Resolution authorizing the execution of an Agreement with Sain Associates in the amount of \$5,000.00, for Project No.37-20-003 Lakeshore Parkway at SR-150 and Morgan Road at SR-150 Traffic Projections.
20. Resolution authorizing the execution of a quitclaim deed to convey the property, right of ways and easements known as the Kilgore Memorial Drive Project to the City of Irondale.

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**E. Sheriff's Office**

*No Items Submitted*

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

21. Resolution authorizing the execution of a Community Grant Program Agreement with Jefferson County Emergency Management in the amount of \$1,785.00, for reimbursement of expense on Portable Restrooms and Sanitation Station immediately following the EF-3 Tornado on clean-up areas in unincorporated Jefferson County.
22. Resolution authorizing the Commission President to execute an AO 21-1 related to the Annual Budget Procedures.
23. Resolution authorizing the Commission President to execute resolution appointing Mr. Eddie Dawson, Jr. to the Center Point Fire District Board of Trustees.
24. Resolution authorizing the Commission President to execute a Community Grant Program Agreement for Habitat for Humanity in the amount of \$5,000.00, to assist displaced families by tornadoes that impacted the surrounding area in Jefferson County, Alabama.
25. Resolution authorizing the Commission President to execute a Community Grant Program Agreement with United Way in the amount of \$25,000.00, to assist displaced families by tornadoes that impacted the surrounding areas of Jefferson County on January 25, 2021.

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**B. Finance**

26. Approval of the Unusual Demand Report dated 03/11/2021.
27. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 02/11/21 - 02/17/21 and 02/18/21 - 02/24/21.
28. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 02/11/21 - 02/17/21 and 02/18/21 - 02/24/21.
29. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 02/11/21 - 02/17/21 and 02/18/21 - 02/24/21.
30. Resolution authorizing and instructing the Jefferson County Treasury Department to transfer via wire \$11,264,781.00 to Cooper Green Mercy Health Services Authority, an affiliate of UAB Health System, per the Health Care Authority Master Agreement.
31. Resolution to ratify Jefferson Credit Union Statement Closing Date February 3, 2021
32. Resolution to ratify Regions Bank Purchasing Statement Closing Date February 28, 2021.

33. Resolution authorizing the Commission President to execute a Public Service Grant for Crime Stoppers in the amount of \$60,000.00.

34. Resolution authorizing the Commission President to execute a Public Service Grant for Grow Jeffco and initiative of Create Birmingham and its partners to further current creative strengths to build a more vibrant city through arts, culture, design, and education in the amount of \$30,000.00.

35. Resolution authorizing the County Manager to transfer various capital and operating funds from Fiscal Year 2020 as required to complete the year end accounting activities.

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**C. Budget Management Office**

36. Approval of the Travel/Staff Development dated 3/11/2021.

MULTIPLE STAFF DEVELOPMENT

**Family Court**

Georgia W. Brennan	270.00
Ebony Dabon	
Joy Handley	
Erin Johnson	
Susan Moon	
Vanessa O'Neal	
Gwendolyn Reasor	
Tonya Ryan-Coker	
James Sparks	
MHA 19th Annual Alabama Child Safety Conference Online	
Birmingham, AL -March 2, 2021	

**Revenue**

Darnetria Dean	1,000.00
Adrina Hines	
Scott Herron	
Cynthia Thompson	
Areyelle Yarbrough	

Tracie Swanson  
Randy Dodd  
Darrick Williams  
AATA/ License Conference  
Prattville, AL -December 9-10, 2020

Wilma Thornton	330.00
Peterson Bridges	330.00
Tanjawania Hurst	330.00

CRE II: Understanding Laws Governing Local Government  
Revenue Online  
Birmingham, AL -April 28-30, 2021

**Roads and Transportation**

Ed Hardison	1,625.00
Dalton Hudson	
Lashonda Pruitt	
Thad Cowart	
Aaron Shuford	
Thompson Engineering -Online Course For QCI	
Birmingham, AL -January 1-15, 2021	

Shannon Bonham	397.37
Dalton Hudson	397.37
Reggionl Jerome Williams	397.37
Michael Miller	397.37
Roadway Technician Course	
Auburn, AL -February 1-4, 2021	

**Tax Assessor -Birmingham**

DaShay Mcguire-Conner	481.42
David Steelman	484.78
*Emory Wheatley	620.02
Bobbie Miles	493.53
Yolanda Bradford Howard	504.05
Alabama Certified Appraisal Exam	
Opelika, AL -March 11-12, 2021	
*March 10-12, 2021	

**INDIVIDUAL STAFF DEVELOPMENT**

**Board of Equalization**

Stacia Williams	729.50
Intro to Mapping -GEDI Online	
Prattville, AL -March 3-5, 2021	

Stacia Williams	275.00
Intro to Prop Tax-GEDI Online	
Birmingham, AL -March 24-26, 2021	

**FOR INFORMATION ONLY**

**Personal Board**

LaTrenda Hardy	100.00
Auburn University -All Majors Virtual Career Fair	



Auburn, AL -October 27, 2020

**Sheriff**

Christopher Wade 25.00

Robert Lee Kerzic 25.00

Field Training Officer Certification Course

Fultondale, AL -March 8-10, 2021

Brian Streit 445.00

Walter Cope 445.00

Anthony Mitchell 495.00

Carlos A. Williams 495.00

Teryn Boykin 495.00

Cathy Cargie 495.00

Patrick C. LeBlanc 495.00

Basic SRO NASRO Certification

Vestavia Hills, AL -March 22-26, 2021

William Powell 837.08

Charles N. Roberts 930.10

Field Training Officer Instructor School

Anniston, AL -October 4-7, 2021

David Agee 1,935.50

Joni Money 1,118.46

FBI Leeds Public Information Officer Training

Gulf Port, MS-March 7-12, 2021

William Powell 512.18

APOST Communication Styles Instructor Course

Anniston, AL -June 27-30, 2021

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**D. Revenue**

*No Items Submitted*

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**E. Board of Equalization**

*No Items Submitted*

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**F. Board of Registrars**

*No Items Submitted*

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**G. Circuit Clerk**

*No Items Submitted*

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**H. Development Services**

37. Resolution authorizing the execution of the Jefferson County Board of Health Agreement for \$26,500.00, to provide a Household Hazardous Waste Day Event to satisfy requirements of the NPDES permit.

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**I. District Attorney**

*No Items Submitted*

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**J. Emergency Management Agency**

*No Items Submitted*

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**K. 911 Emergency Communications District**

*No Items Submitted*

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**L. General Services**

*No Items Submitted*

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**M. Human Resources**

38. Resolution authorizing the adoption and approval of Living Donor Leave Policy Rule Number 5.5.8.

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**N. Jefferson County Pension Board**

*No Items Submitted*

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**O. Law Library**

*No Items Submitted*

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**P. Personnel Board of Jefferson County**

*No Items Submitted*

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**Q. Probate Court**

*No Items Submitted*

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**R. State Court**

*No Items Submitted*

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**S. Tax Assessor**

*No Items Submitted*

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**T. Tax Collector**

*No Items Submitted*

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**U. Treasurer**

*No Items Submitted*

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS**

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**A. Commission District 5**

39. Resolution authorizing the execution of a Community Grant Program Agreement with By Faith Community Development in the amount of \$4,500.00, (District 5-\$1,000.00, District 2-\$1,500.00, and District 1-\$2,000.00) to provide food assistance to under-served areas in Jefferson County.

40. Resolution authorizing the execution of a Community Grant Program Agreement with The Children's Hospital of Alabama in the amount of \$5,000.00, to help with funding for the Critical Care Transport at the hospital.

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**B. Economic Development**

*No Items Submitted*

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**C. Information Technology**

41. Resolution authorizing the execution of an Agreement with SHI Corporation in the amount of \$9,350.32 for the 365 Cost Optimization Review.

**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

1. Resolution authorizing an increase of funds for the Sheriff Department in the amount of \$1,451,988.50, and add a purchasing memo to purchase 25 vehicles.

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager - Tony Petelos