

PRE-COMMISSION WORK SESSION

April 6, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **ALDOT - Hwy 150/I-459 FM Replacement MB01 Permit**

Permit with the Alabama Department of Transportation allowing the replacement of a force main sewer inside the right-of-way along AL Highway 150 in the City of Hoover.

<i>Contract Term:</i>	<i>Indefinite</i>
<i>Original Budget:</i>	<i>No Funds Required</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. **Circle K Stores, Inc. - Encroachment Agreement**

Agreement between with Circle K Stores, Inc. designating the conditions under which Circle K Stores, Inc. is granted permission to construct improvements in a sanitary sewer easement located at 9401 & 9409 Parkway East, Birmingham. There is no cost to the County.

<i>Contract Term:</i>	<i>Indefinite</i>
<i>Original Budget:</i>	<i>No Funds Required</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>No</i>

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. **Advancing Health Literacy to Enhance Equitable Community Responses to COVID for UAB (CFDA 93.137)**

Resolution for the Jefferson County Office of Community Services & Workforce Development apply to the U.S. Department of Health and Human Services (HHS) on behalf of the University of Alabama at Birmingham (UAB) for an Advancing Health Literacy to Enhance Equitable Community Responses to COVID-19 grant (Funding Opportunity Announcement No. MP-CPI-21-006, CFDA 93.137). The resolution also authorizes the Commission President to sign all forms related to the grant application.

FAMILY COURT

No items submitted

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Project No. 37-18-378 Grants Mill Road Widening Tract 8 Septic System Design Proposal**

The Grants Mill Road Widening Project requires roadway right of way which will adversely the septic system of an existing residence. As part of the acquisition R&T must determine if the system can be relocated to another location in order to determine the R/W valuation. In order to complete this work, a design of the septic system must be completed.

<i>Original Budget:</i>	<i>\$65,227,901.83</i>
<i>Current Remaining Budget:</i>	<i>\$ 3,271,901.18</i>
<i>Requested Amount:</i>	<i>\$ 3,600.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 3,268,301.18</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **AECOM Amendment #1 - On-Call Plan Review Services**

Amendment No. 1 for AECOM to extend the contract until August 27, 2021, for On-Call Plan Review Services.

<i>Contract Term:</i>	<i>Through August 27, 2021</i>
<i>Original Budget:</i>	<i>\$ 509,730.89</i>
<i>Current Remaining Budget:</i>	<i>\$ 400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 375,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

3. **Grants Mill Road @ I-459 - Traffic Signal Maintenance**

Roads and Transportation will enter into an agreement with ALDOT for the installation, operation and maintenance of signals at Grants Mill Road and I-459 South Bound and Grants Mill Road and I-459 North Bound.

4. **Alta Planning + Design - Bicycle and Pedestrian Plan - Amendment #1**

Amendment to extend the Bicycle and Pedestrian Pan contract with Alta Planning + Design through August 31, 2021.

<i>Contract Term:</i>	<i>Through August 31, 2021</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

5. **ALDOT Courtesy Notification - Pavement Preservation on I-59**

Jefferson County is desirous of having certain improvements made on I-59 within the Limits of Jefferson County,

6. **Morgan Road Widening Project STPBH-7002(600), Payment for Tract 23 Sign Relocation**

Payment for Tract 23 Sign Relocation, Morgan Road Widening Project STPBH-7002(600)

7. **Town of Morris - Debris MOU**

This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.

8. **City of Trussville - Debris MOU**

This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.

9. **Hydro Engineering Solutions Project No. 37-19-393 - Watershed Program Development – Phase 1**

Jefferson County Roads & Transportation is seeking options for stormwater management that plans for future development on a watershed level and helps mitigate existing flooding issues.

Requested Amount: \$380,000.00

30 Day Cancellation: YES

10. **Resolution for Debris Clean Up due to various storms**

County Road Crews are authorized to pick up and dispose of debris resulting from the storms which occurred on January 25, 2021 and March 17th, 21st and 25th 2021 in several areas of Jefferson County.

COUNTY ATTORNEY

1. **Witt O'Brien's LLC - Third Amendment to Contract**

Amendment to extend the contract period through March 31, 2022 for the agreement providing consulting regarding federal COVID-19 relief programs. No additional funds at this time. An additional amendment is anticipated following release of guidance for the American Rescue Plan.

Contract Term: Through March 31, 2022.

2. **Property Coverage-Property Added**

Resolution to add a new property to the County's Property Insurance Policy

3. **Personal Injury Claim - Victor Moton**

Resolution to deny the personal injury claim by Victor Moton.

4. **Personal Injury/Vehicle Damage Claim - Courtney Johnson**

Resolution to deny the personal injury and vehicle damage claim of Courtney Johnson.

5. **Vehicle Damage Claim - Mildred Pullom**

Resolution to deny the vehicle damage claim of Mildred Pullom.

6. **Vehicle Damage Claim - Travelers Ins. Co. o/b/o Valerie Lett**

Resolution to deny the vehicle damage claim of Travelers Ins. Co., o/b/o Valerie Lett.

7. **Subrogation Claim - City of Birmingham**

Resolution to accept payment from City of Birmingham in the amount of \$3,104.26.

8. **Sewer Backup Claim - Beverly Alldredge**

Resolution to deny the sewer backup claim of Beverly Alldredge.

9. **Plumber and Sewer Charge Reimbursement Claim - Patricia Frazier**

Resolution to deny the plumber and sewer charge reimbursement claim of Patricia Frazier.

10. **Sewer Fee Reimbursement Claim - Stacy Hunter**

Resolution to deny the sewer fee reimbursement claim of Stacy Hunter.

11. **Personal Injury & Vehicle Damage Claim - Terri Patterson**
Resolution to deny the personal injury and vehicle damage claim of Terri Patterson.
12. **Vehicle Damage Claim - Anneise Franks**
Resolution to deny the vehicle damage claim of Anneise Franks.
13. **Vehicle Damage Claim - Donda Davis**
Resolution to deny the vehicle damage claim of Donda Davis.
14. **Vehicle Damage Claim - Teressa Hinton**
Resolution to deny the vehicle damage claim of Teressa Hinton.
15. **Personal Injury & Vehicle Damage Claim - Nyesha Perry**
Resolution to deny the personal injury and vehicle damage claim of Nyesha Perry.

SHERIFF

COUNTY MANAGER

1. **Sale of County Property West End Health Center**

DISTRICT 3 REPORT/OTHER BUSINESS

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Encumbrance Reports**

Resolution authorizing the approval of the Encumbrance Report for the week of 03/11/21 - 03/17/21 and 03/18/21 - 03/24/21.

2. **Purchasing Agenda Report**

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 03/11/21 - 03/17/21 and 03/18/21 - 03/24/21.

3. **Purchasing Exceptions Report**

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 03/11/21 - 03/17/21 and 03/18/21 - 03/24/21.

4. **Unusual Demand Report**

5. **Procurement Card Statement**

Jefferson Credit Union Closing 03/03/2021 for Ratification

BUDGET MANAGEMENT OFFICE

1. **Budget Agenda**

2.

MULTIPLE STAFF DEVELOPMENT

Revenue

LaShawn Peques	330.00
Anthonette D. Dotson	330.00
Ronrice Ousley	330.00
Shameka Bridges	330.00
Menisha Baldwin	330.00
Ebonee Hammonds	330.00
Matisha Dunklin	330.00

CRE III: Understanding Laws and Regulations
Birmingham, AL -April 28-30, 2021

INDIVIDUAL STAFF DEVELOPMENT

Tax Assessor -Birmingham

Steve Q Jones	622.98
Alabama Certified Mapper Exam	
Opelika, AL -March 10-12, 2021	

FOR INFORMATION ONLY

Sheriff

Tiffany Dial 595.00
Forensic Photography
Tuscaloosa, AL -August 25-27, 2021

Dylan Barrett 5,561.56
Basic Computer Forensics Examiner
Orlando, FL -April 25, 2021 -May 7, 2021

Derrick Henley 7,500.00
Shantel Jones 7,500.00
Basic Polygraph Examiner's Certification Course
Birmingham, AL -April 5-11, 2021

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. Project No. STPBH-NR21 - Grant Funding for new County Comprehensive Plan

Resolution authorizing the execution of the State of Alabama and Jefferson County to produce a County Comprehensive Plan with a County match of \$62,500

<i>Contract Term:</i>	<i>4/8/2021 - 12/30/2022</i>
<i>Account #</i>	<i>10004800514010</i>
<i>Original Budget:</i>	<i>\$141,449.32</i>
<i>Current Remaining Budget:</i>	<i>\$124,673.40</i>
<i>Requested Amount:</i>	<i>\$62,500</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$62,173.40</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. 2021 Planning Division Calendar Public Hearings - Version 2

Adoption of 2021 Updated Meeting Dates for P&Z and BZA Public Hearings

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

No items submitted

HUMAN RESOURCES

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant – Jefferson County Board of Education (Gardendale High School)

Community Grant to fund expenses associated with the Gardendale High School Football Weight Room.

<i>Original Budget:</i>	<i>200,000.00</i>
<i>Current Remaining Budget:</i>	<i>145,332.00</i>
<i>Requested Amount:</i>	<i>5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>140,332.00</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - Mt. Brook Community Schools Foundation**

Community grant to support professional development, technology and library enhancements for Mt. Brook City Schools

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$140,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$135,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Innovation Depot Presentation**