

PRE-COMMISSION WORK SESSION

July 13, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. Baird Contracting Co - Tin Mill Road Sanitary Sewer Replacement

Project consists of installing 4,600' of 12" – 24" gravity sanitary sewer to eliminate sanitary sewer overflows in the vicinity of Tin Mill Road and Allison Bonnett Memorial Drive.

<i>Contract Term:</i>	<i>365 Days</i>
<i>Original Budget:</i>	<i>\$ 191,417,370.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 158,295,189.00</i>
<i>Requested Amount:</i>	<i>\$ 4,409,791.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$153,885,398.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

CORONER

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. **Satisfaction of Mortgage - Tonshel Gary**
Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Tonshel E. Gary.
2. **Satisfaction of Mortgage - Alethia house, Inc.**
Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgages for a mortgage executed by Alethia House, Inc.
3. **Assignment of Services Agreement - Global Business Advisors, LLC & Janine Smith Law Firm, LLC**
Resolution authorizing the Commission President to execute the Assignment of Services Agreement between Jefferson County, Alabama, Global Business Advisors, LLC, and Janine Smith Law Firm, LLC.
4. **Assignment of Services - Haskins Jones LLC & Compton & Dresher LLP**
Resolution authorizing the Commission President to execute the Assignment of Services Agreement between Jefferson County, Alabama, Haskins Jones, LLC, and Compton & Dresher, LLP, d/b/a Compton Jones Dresher for the provision of legal services.

FAMILY COURT

YOUTH DETENTION

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **2015 AMP06 Tarrant Huffman Sewer Protection, Property Purchase Disclosure**
Property Purchase Disclosure, 2015 AMP06 Tarrant Huffman Sewer Protection
2. **Cahaba River Mitigation Bank Stream Credits - Grants Mill**
Jefferson County, as permittee, is directed to purchase 1,149 Stream Credits from the Cahaba River Mitigation Bank (CRMB) for stream impacts to jurisdictional waters of the United States detailed in the Department of the Army Proffered Permit SAM- 2021-00357-JSC as part of the Grants Mill Road Widening project. Headwaters, LLC is identified by the Cahaba River Mitigation Bank as the Bank Sponsor and has credits available for purchase at a cost of \$114,900.00
3. **Bridge Replacement on Springdale Road over Five Mile Creek- Construction Fund Agreement w/ALDOT**
This purpose of this agreement is so that Jefferson County has a construction funding agreement with ALDOT. This will allow Jefferson County to be reimbursed with Federal Funds for 80% (approximately \$3,000,000) of the construction costs.

<i>Contract Term:</i>	<i>Upon Execution till Completion</i>
<i>Original Budget:</i>	<i>\$15,626,517.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 5,290,955.99</i>
<i>Requested Amount:</i>	<i>\$ 750,316.01</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 4,540,639.98</i>
<i>30 Day Cancellation:</i>	<i>YES</i>
4. **2020 PS03 Pump Station Upgrades- Bessemer, Brighton, Payment for Tract 1**
Payment for Tract 1, 2020 PS03 Pump Station Upgrades- Bessemer, Brighton.
5. **Grants Mill Road Corridor, Payment for Tract 10**
Payment for Tract 10, Grants Mill Road Corridor
6. **ALDOT Courtesy Notification on US-280 from SR-149 to Pump House Road**
ALDOT Courtesy Notification for Project No. ST-037-038-012 where the County desires to make improvements on SR-38 (US-280) to add additional lanes from SR-149 (Shades Creek Road) to Pump House Road.

COUNTY ATTORNEY

1. **Vehicle Damage Claim - James Lewis**
Resolution to approve payment of \$3,770.53 for vehicle damage claim of James Lewis.
2. **Rocky Ridge Fire District**
Resolution to schedule a Public Hearing for August 12, 2021, to consider a Petition for Annexation.
3. Minutes from the Commission Meeting June 24, 2021

SHERIFF

COUNTY MANAGER

1. **Resolution - Jefferson County Rapid Infrastructure Improvement Initiative**
Resolution establishing the Jefferson County Rapid Infrastructure Improvement Initiative

DISTRICT 3 REPORT/OTHER BUSINESS

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **FIXED ASSETS**
3. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 6/10/21 - 6/16/21 and 6/17/21 - 6/23/21.
4. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 06/24/21 - 06/30/21.
5. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks 6/10/21 - 6/16/21 and 6/17/21 - 6/23/21 and 6/24/21 - 6/30/21.
6. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Encumbrance Reports for the week of 6/24/21 - 6/30/21.
7. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Reports for the weeks of 6/10/21 - 6/16/21 and 6/17/21 - 6/23/21.
8. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Reports for the week of 6/24/21 - 6/30/21
9. **Procurement Card Statement**
Jefferson Credit Union Closing Date 06/03/2021 for Ratification
10. **Procurement Card Statement**
Regions Bank Statement Date 06/30/2021 for Ratification

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Debra Greene	1,561.66
Anita Jordan	1,508.89
Latoya Everett	1,561.66
Tamika Brown	1,561.66
AAAO Summer Conference	
Orange Beach, AL -August 3-6, 2021	

Tax Assessor- Birmingham

*Bobbie Miles 1,600.61

Shelia Nixon 2,157.99

Rickey Davis 2,157.99

AAAO Conference

Orange Beach, AL -August 1-6, 2021

*August 2-6, 2021

David Steelman 1,510.55

Yolanda B. Howard 1,510.55

AAAO Conference

Orange Beach, AL -August 3-6, 2021

Revenue

Anthonette D. Dotson 650.15

Tanjawanja Hurst 378.94

CGEI 2021: CROAA -Legal Considerations of Local Revenue

Prattville, AL -September 22-23, 2021

Roads & Transportations

Tyler Hayes 2,225.32

George Chapman 2,225.32

2021 ASCE and APWA Summer Meeting

Orange Beach/Gulf Shore, AL -July 12-14, 2021

INDIVIDUAL STAFF DEVELOPMENT**County Manager**

Walter F. Jackson 3,015.18

2021 NACO Annual Conference

National Harbor, MD -July 8-13, 2021

Environmental Services

Jeremy Creel 2,053.59

Water and Wastewater Technology Workshop

Perdido Beach, AL -August 16-19, 2021

Human Resource

Tiffany Owens 4,133.98

SHRM Annual Conference

Las Vegas, NV -September 8-12, 2021

Darrick Williams 1,666.78

AAPPA Annual Conference & Problem Sharing Forum
Mobile, AL -July 27-30, 2021

Information Technology

Sri Karra	1,750.00
Leadership Birmingham	
Birmingham, AL -Program Year 2021-2022	

Revenue

Tanjawania Hurst	200.00
ALTIST 2021 Annual CRE Update -2nd Offering	
Birmingham, AL -August 13, 2021	

Patrice Skinner	516.78
CGEI 2021 CROAA -Legal Considerations of Local Revenue	
Prattville, AL -September 22-23, 2021	

Charles P. Bell	738.38
AMROA Revene Conference/CRE Continuing Education Hours	
Orange Beach, AL -August 11-13, 2021	

Tax Assessor-Bessemer

James Weldon	984.67
Abatements, An In-depth Look	
Opelika, AL -June 16-18, 2021	

Charles R. Winston	2,466.19
AAAO Summer Conference	
Orange Beach, AL -August 1-6, 2021	

Chrystal Washington	1,411.09
AAAO Summer Conference	
Orange Beach, AL -August 3-6, 2021	

FOR INFORMATION ONLY

Personnel Board

Brain Godfrey	3,200.00
HCM Fundamentals-Learn Remote	
Birmingham, AL -May 18-21, 2021	

Cynthia Holiness	500.00
HCM Fundamentals	
Birmingham, AL – July 19-21, 2021	

Sheriff

Matthew Mitchell

1,119.07

Blueline K9 Training 2021 Conference

St. Louis, MO -May 25-28, 2021

2. Budget Agenda

Positions Changes/Revenue Changes 1) Tax Collector Bham – Increase funds for E-Ring to customize a Capture Tax Lien Module. Additional Funds Required.

BOARD OF EQUALIZATION**BOARD OF REGISTRARS****CIRCUIT CLERK****DEVELOPMENT SERVICES****1. Z-21-0012**

Michael J. Whitson, owner, Eryn Whitson, agent requests a change of zoning from A-1 (Agriculture) & C-3 (Commercial) to A-1 (Agriculture) zoning on the property by removing split zoning in order to construct a detached garage. Parcel ID# 1900020000015002 in Section 02, Twp 17, Range 6W. (Case Only, 2630 SW Odom Road, Quinton, 35130)(QUINTON)(.93 acres +/-)

P&Z Recommendation: Approval

2. Z-21-0014

Thomas D & Mary Burton Self, owners, Thomas Self, agent requests a change of zoning from I-3 (Strip Mining) to A-1 (Agriculture) for cattle pasture. Parcel ID#s 0600020000023000, 0600110000001001, 0600110000002000, 06001100000013000, 0600110000005000, 0600110000005001, and the parts of 0600110000003000, 06001100000012000, 06001100000014000 in Section 20 & 11, Twp 15, Range 4W. (Case Only, 2826 Partirdge Lane, 6625, 6555, 6469, 6681, 6647, 6581, 6580 & 6261 Mount Olive Road, Warrior, 35180)(P

P&Z Recommendation: Approval

3. B-21-0003

Dolgencorp, LLC, applicant; d/b/a Dollar General Store #21559 requests approval of a (050) Retail Beer (Off Premises Only) and a (070) Retail Table Wine (Off Premises Only) license in conjunction with an existing general retail store on Parcel ID# 0600190000089000 in Sec 19, Twp 15, Range 4W. Zoned C-1 (Commercial) with a covenant. (Site Location: 7174 Bankhead Highway, Dora, AL 35062)(SAYRE)

**DISTRICT ATTORNEY
EMERGENCY MANAGEMENT AGENCY**

1. Polygon Software, Annual Inspection & On-Site Maintenance for Jefferson County Outdoor Warning Siren

Outdoor Warning Siren System

<i>Contract Term:</i>	<i>May 10, 2021 - May 9, 2024</i>
<i>Original Budget:</i>	<i>\$152,400.00</i>
<i>Current Remaining Budget:</i>	<i>\$152,400.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**GENERAL SERVICES
HUMAN RESOURCES
LAW LIBRARY
GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY
PERSONNEL BOARD OF JEFFERSON COUNTY**

1. PBJC Assessor Contracts

Fifty-four Testing Assessor independent contractor agreements

<i>Contract Term:</i>	<i>June 1, 2021 through September 30, 2021</i>
<i>Original Budget:</i>	<i>\$94,630</i>
<i>Current Remaining Budget:</i>	<i>\$59,380</i>
<i>Requested Amount:</i>	<i>\$54,000 (\$1,000 per assessor)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$5,380</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Coyne Counsel & Consulting - FY 2022

Legal Services - FY 2022. Acknowledgement only.

<i>Contract Term:</i>	<i>October 1, 2021 through September 30, 2022</i>
<i>Original Budget:</i>	<i>\$561,000 - FY 2022 budget</i>
<i>Current Remaining Budget:</i>	<i>\$561,000 - FY 2022 budget</i>
<i>Requested Amount:</i>	<i>\$100,000 - FY 2022 budget</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$461,000</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. Bainbridge, Mims, Rogers, & Smith Legal - FY 2022

Legal services for FY 2022. Acknowledgement only.

<i>Contract Term:</i>	<i>October 1, 2021 through September 30, 2022</i>
<i>Original Budget:</i>	<i>\$561,000 - FY 2022 Budget</i>
<i>Current Remaining Budget:</i>	<i>\$461,000 - FY 2022 Budget</i>
<i>Requested Amount:</i>	<i>\$100,000 - FY 2022 Budget</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$361,000 - FY 2022 Budget</i>
<i>30 Day Cancellation:</i>	<i>Net 30 days</i>

4. **ADTRAV Travel Management - FY 2022**

Travel Management - FY 2022. Acknowledgement Only.

<i>Contract Term:</i>	<i>October 1, 2021 through September 30, 2022</i>
<i>Original Budget:</i>	<i>\$157,700 FY 2022</i>
<i>Current Remaining Budget:</i>	<i>\$157,700 FY 2022</i>
<i>Requested Amount:</i>	<i>\$107,700 FY 2022</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$50,700 FY 2022</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

5. **Hampton Inn & Suites Tutwiler - FY 2022**

Lodging - FY 2022. Acknowledgement only.

<i>Contract Term:</i>	<i>October 1, 2021 through September 30, 2022</i>
<i>Original Budget:</i>	<i>\$119,310 - FY 2022 budget</i>
<i>Current Remaining Budget:</i>	<i>\$119,310 - FY 2022 budget</i>
<i>Requested Amount:</i>	<i>\$119,310 - FY 2022 budget</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

6. **PBJC contract with CDW-G**

PBJC contract with CDW-G. Acknowledgement Only

<i>Contract Term:</i>	<i>July 13, 2021 through September 30, 2021</i>
<i>Original Budget:</i>	<i>\$133,297</i>
<i>Current Remaining Budget:</i>	<i>\$ 14,816</i>
<i>Requested Amount:</i>	<i>\$ 12,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 2,816</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PROBATE COURT

REVENUE

TAX ASSESSOR

TAX COLLECTOR

TREASURER

DISTRICT 4 REPORT/OTHER BUSINESS

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT INFORMATION TECHNOLOGY

1. **G-Squared LLC Jefferson County Photogrammetric Mapping and Orhoimagery Amendment 1**

G-Squared LLC Jefferson County Photogrammetric Mapping and Orhoimagery Amendment 1

Contract Term: 01/01/2020-12/31/2022

Original Budget: \$6,477,874.00

Current Remaining Budget: \$503,452.22

Requested Amount: 0.00

Original Contract Total: \$1,892,500.00

Remaining Budget after Requested Amount: \$503,452.22

30 Day Cancellation:

2. **Motorola Solutions - Service Agreement**

Service Agreement for Microwave Links and Legacy Equipment

Contract Term: One Year

Original Budget: TBD FY 2022

Current Remaining Budget: TBD FY 2022

Requested Amount: \$417,000.00

Remaining Budget after Requested Amount: TBD FY 2022

30 Day Cancellation: Yes

DISTRICT 5 REPORT/OTHER BUSINESS