

PRE-COMMISSION WORK SESSION

July 27, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Video Industrial Services, Inc. - 2021 AMP04 Service Lateral Inspection**

This project consists of 300,000 feet of sewer inspection and 6,000 feet of service lateral inspection to identify defects to inform engineering designs for renewal and rehabilitation construction

<i>Contract Term:</i>	<i>240 Days</i>
<i>Original Budget:</i>	<i>\$20,645,040.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 3,226,923.00</i>
<i>Requested Amount:</i>	<i>\$ 1,335,800.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 1,891,123.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Pace Analytical - Laboratory Testing Services**

The contract provides Whole Effluent Toxicity testing, Total Organic Halogen (TOX) testing, GC/MS testing and other specialized laboratory testing services in accordance with EPA Testing Methods.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$2,881,177.69</i>
<i>Current Remaining Budget:</i>	<i>\$1,850,730.40</i>
<i>Requested Amount:</i>	<i>\$ 60,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,790,730.40</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **ADCO Companies, LTD - Boiler Service & Maintenance Contract**

Annual inspection and maintenance for two (2) Cleaver-Brooks boilers at the Valley Creek WRF.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$170,717,761.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 82,215,070.00</i>
<i>Requested Amount:</i>	<i>\$ 17,552.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 82,197,518.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. **Grant Street Group - Amendment 1 to the Over the Counter and Electronic Payment Services**

Professional Services for third party credit card, debit card, and electronic check conversion payment processing.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$170,717,761.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 80,442,138.00</i>
<i>Requested Amount:</i>	<i>\$ 0.00</i>

Remaining Budget after Requested Amount: \$ 80,442,138.00
30 Day Cancellation: Yes

5. **InSource Solutions - 2021 Citect Renewal**

Agreement with InSource Solutions to provide OEM maintenance and support for existing Citect and AVEVA/Wonderware software. The Citect and AVEVA/Wonderware software is used for controlling, alerting and reporting the water treatment processes within the water reclamation facilities.

Contract Term: 2 Years
Original Budget: \$771,280.00
Current Remaining Budget: \$421,752.66
Requested Amount: \$157,019.00
Remaining Budget after Requested Amount: \$264,733.66
30 Day Cancellation: Yes

6. **ALDOT MB01 Permit at AL Highway 4**

Required MB01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 4 in the City of Leeds.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. Dannon Project- HESG 20

Resolution authorizes the Commission President to execute a Federal Emergency Solutions Grant agreement with Youth Towers, Inc. (HESG20-HP-RRH-HP) for an amount not to exceed \$25,000.00 for the 2020 Program Year. These costs will be paid with Federal funds.

<i>Contract Term:</i>	<i>7/15/2021-9/30/2022</i>
<i>Original Budget:</i>	<i>\$204,775.00</i>
<i>Current Remaining Budget:</i>	<i>\$25,000.00</i>
<i>Requested Amount:</i>	<i>\$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. ClasTran Non-Federal Match

Resolution committing the Jefferson County Commission to \$60,409.00 as local non-federal match for ClasTran.

3. Evelyn Blevins - Lien Release

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a HOME Program loan for a property owned by Evelyn Blevins at 804 WJ Pratt Street, Birmingham, Alabama 35224. The condition for the loan have been met in full.

4. Presentation - Open Season Process

FAMILY COURT

No items submitted

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Bell Hill Road - Design Consultant Contract**

Roads and Transportation recommends the agreement for Professional Engineering Design Consultant Agreement for the Bell Hill Road Realignment along Eastern Valley Road to Pocahontas Road, Project No. 37-19-399 be executed by the Commission President.

<i>Contract Term:</i>	<i>3 Years Upon Execution</i>
<i>Original Budget:</i>	<i>\$15,626,517.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 4,540,639.98</i>
<i>Requested Amount:</i>	<i>\$ 1,361,277.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 3,179,362.98</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **Disposal of Surplus County Vehicles and Heavy Equipment**

Request by Fleet Management to Dispose of Surplus County Vehicles and Equipment via Online Auction, Interdepartmental Budget Transfer, Municipal Sales, an/or Salvage Yard Sales

3. **Resolution authorizing sale of a Surplus County Vehicle to Glennwood Fire District**

Fleet Management is requesting approval to surplus a County Vehicle to Glennwood Fire District

4. **CSpire - Right Of Way Use Agreement**

A use agreement for CSpire to place fiber optics for communications services within rights-of-way along roadways maintained by Jefferson County. This document will complement the regulations and permitting procedure as outlined in Article 6 of the Jefferson County Subdivision and Construction Regulations.

5. **Ordinance - 25 MPH on 25th Court N.W. Center Point**

A new ordinance to prohibit the driving any vehicle in excess of 25 mph on 25th Court N.W. from Sunhill Road to 2nd Place N.W.

6. **Griffin Branch Sanitary Sewer Portal Site - Surplus Real Property Divestment**

Surplus Real Property Divestment - Griffin Branch Sanitary Sewer Portal Site

7. **Grants Mill Road Corridor - JSA Agreement with Irondale**

Roads and Transportation desires to improve roadways along Grants Mill Road from I-459 to Old Leeds Road. Includes the widening of the roadway from 2 lanes to 4 lanes and modifications to the existing intersection of Grants Mill Road and Old Leeds Road.

8. **Memory Lane SSO Abatement, Payment for Tract 2**

Payment for Tract 2, Memory Lane SSO Abatement

9. **Change Order - Joint Services Agreement City of Vestavia - Crosshaven Drive**

Jefferson County and the City of Vestavia wishes to amend the Joint Services Agreement that was executed on April 9, 2020 MB:174, pages 201-202, regarding two(2) projects on Crosshaven Drive in the City of Vestavia.

<i>Contract Term:</i>	<i>Upon Execution - Until Completion</i>
<i>Original Budget:</i>	<i>FY2022 Funds</i>
<i>Requested Amount:</i>	<i>2,814,278.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

10. **Surplus Property Disposition - West End Clinic**

Sale of West End Health Center to the Cahaba Medical Care Foundation for \$386,427.

COUNTY ATTORNEY

1. **Vehicle Damage Claim - Sonya Gilmore**

Resolution denying the vehicle damage claim of Sonya Gilmore.

2. **Vehicle Damage Claim - Gladys Bollen**

Resolution to deny the vehicle damage claim of Gladys Bollen.

3. **Vehicle Damage Claim - Erromosellee Burke**

Resolution to deny the vehicle damage claim of Erromosellee Burke.

4. **Vehicle Damage Claim - Andromeda Rasoul**

Resolution to deny the vehicle damage claim of Andromeda Rasoul.

5. **Vehicle Damage Claim - Gina Levert**

Resolution to deny the vehicle damage claim of Gina Levert.

6. **Vehicle Damage Claim - Terry Gossett**

Resolution to deny the vehicle damage claim of Terry Gossett.

7. **Vehicle Damage Claim - Di'Mario Freeman**

Resolution to deny the vehicle damage claim of Di'Mario Freeman.

8. **Vehicle Damage Claim - JoAnn Briggins**

Resolution to deny the vehicle damage claim of JoAnn Briggins.

9. **Vehicle Damage Claim - Ivy Cooper**

Resolution to deny the vehicle damage claim of Ivy Cooper.

10. **Personal Injury Claim - Vanuel Harris**

Resolution to deny the personal injury claim of Vanuel Harris.

11. **Damage Claim - Gregory Coleman**

12. **Subrogation - Geico, o/b/o Emma Courington**

Resolution to authorize the County Attorney to accept \$25,000.00 in exchange for an executed general release.

13. Minutes from the Commission Meeting July 15, 2021

SHERIFF

No items submitted

COUNTY MANAGER

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Board Appointment - Mr. Olive Fire and Rescue District**

Resolution Re-Appointing Tim Howell to the Mt. Olive Fire and Rescue District Board of Directors for a term ending June 30, 2026.

2. **Community Grant - City of Pleasant Grove**

Community grant to benefit the City of Pleasant Grove Police Department by assisting with the purchase of two Flock camera systems.

<i>Contract Term:</i>	<i>7/29/2021-8/29-2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$89,700</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$84,700.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

3. **Resolution to Annex Certain County Properties into the City of Hueytown**

Resolution to Annex Certain County Properties into the City of Hueytown

4. **Resolution - Salary and Classification Corrections/Adjustments for District 3 Staff**

Resolution correcting classifications and setting the salary for Appointed Administrative Assistant and Appointed Confidential Secretary at \$41/hour, and Appointed Administrative Secretary, a part-time position, at \$23/hour.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
Approval of the Unusual Demand Report dated 07/29/2021.
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 7/1/21 - 7/7/21 and 7/8/21 - 7/14/21.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks 7/1/21 - 7/7/21 and 7/8/21 - 7/14/21.
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Reports for the week of 7/1/21 - 7/7/21 and 7/8/21 - 7/14/21.
5. **Electric Motor Repairs, Parts and Supplies - B&D Electric**
Agreement for electric motor repairs, parts and supplies for Jefferson County General Services and Environmental Services Departments.

Contract Term: 3 years
6. **Jasper Electric - Electric Motor Repairs, Parts and Supplies**
Agreement for electric motor repairs, parts and supplies for Jefferson County General Services and Environmental Services Departments.

Contract Term: 3 years
7. **Industrial Electric - Electric Motor Repairs, Parts and Supplies**
Agreement for electric motor repairs, parts and supplies for Jefferson County General Services and Environmental Services Departments.

Contract Term: 3 years
8. **PACA Partnership - Muscle Shoals City Schools**
Intergovernmental Agreement Establishing Partnership

Contract Term: One Year
Revenue \$299.18
30 Day Cancellation: Yes

BUDGET MANAGEMENT OFFICE

1. MULTIPLE STAFF DEVELOPMENT

Board of Equalization

*Maria Knight	2,694.71
David Ogden	1,689.84

Karen Wadlington	1,703.58
AAAO Summer Conference	
Orange Beach, AL -August 3-6, 2021	
*August 1-6, 2021	

Environmental Services

David Denard	1,523.76
Ken Bennett	1,235.36
Steve Niemeyer	1,217.12
Gabrielle Sinsky	1,545.64
Cedric Hayden	1,524.32
*Matthew Alpaugh	1,469.70
*Tommy Fowler	1,774.02
Alabama-Mississippi Water Joint Annual Conference 2021	
Mobile, AL -August 1-4, 2021	
*July 31, 2021-August 4, 2021	

*Daniel A. White	1,772.63
Matthew Alpaugh	3,271.92
WETEC 2021	
Chicago, IL -October 15-20, 2021	
*October 19-21, 2021	

Tax Assessor -Birmingham

Jennifer Wilson	650.00
Sheryl Walker	650.00
Fundamental of Real Property Appraisal	
Birmingham, AL -September 20-24, 2021	

Tax Assessor -Bessemer

Cheryl Hoskins	275.00
James Weldon	275.00
Exemptions and Abatements Online	
Birmingham, AL -October 14-16, 2020	

INDIVIDUAL STAFF DEVELOPMENT

County Attorney

Theodore A. Lawson	333.89
NACO Conference	
Washington, DC -July 10-12, 2021	

Board of Equalization

Margie George	125.00
AAAO Summer Conference Online	
Birmingham, AL -August 5, 2021	

Development Service

Marcus Johnson	1,687.44
International Assoc of Electrical Southern Section Education	
Conference (IAEI)	
Asheville, NC -October 9-13, 2021	

Finance

LaTanya McDuffie	450.00
Course Budgeting, Fund Accounting, Purchasing/Accounts	

Payable
Birmingham, AL -April 21, 2021, May 19, 2021, August 25,
2021

Human Resources

Valarie Nealey 1,504.00
SHRM Annual Conference & Expo Online
Birmingham, AL -September 9-12, 2021

Marques Crenshaw 400.00
Society for Human Resources Management-SCP Exam
Online
Birmingham, AL -July 30, 2021

Revenue

Daren A. Lanier 1,555.96
CROAA
Orange Beach, AL -August 11-13, 2021

Tax Assessor -Birmingham

Emory Wheatley 647.47
Alabama Certified Mapped Exam
Opelika, AL -September 8-10, 2021

Tax Collector -Birmingham

Rhonda Hulsey
AAAO Summer Conference 2021
Orange Beach, AL -August 3-6, 2021 2,524.22

Youth Detention

Juan G. Sepulveda
American Correctional Assoc Conference
Nashville, TN -August 11-16, 2021 2,261.88

FOR INFORMATION ONLY

Sheriff

Jason Pilkington 525.00
PATC Hostage Negotiation
Calera, AL -September 13-17, 2021

David Agee 1,705.75

Joni Money 2,845.62

NIOA 2021 Training Conference
Clearwater Beach, FL -August 28, 2021 September 1, 2021

2. **Budget Agenda - Revenue Changes**

Increase revenues & expenditures in Roads and Transportation to record a reimbursement for Stryker purchases made on behalf of municipalities under the CARES Act CRF.. No Additional Funds Required.

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

No items submitted

DISTRICT ATTORNEY

1. Deputy District Attorney Salary Agreement - Ould (Birmingham)

Resolution authorizing to pay specified annual compensation for the Birmingham and Bessemer District Attorneys and their Deputies. This is the payroll request for one Deputy District Attorney. The Deputy District Attorney will start with the office on 08/02/2021

<i>Contract Term:</i>	<i>n/a</i>
<i>Original Budget:</i>	<i>\$3,286,389.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 22,668.27</i>
<i>Requested Amount:</i>	<i>\$ 61,696.22</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ -39,027.95 (Will come from FY22)</i>
<i>30 day Cancellation:</i>	<i>n/a</i>

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. CMH Architects, Inc. - Birmingham Complex Elevator Modernization project

Contract for architectural services for the rehabilitation of the Birmingham Courthouse Complex elevators.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$3,500,000 - FY21; TBD - FY22</i>
<i>Current Remaining Budget:</i>	<i>\$2,098,677.00 - FY21; N/A - FY22</i>
<i>Requested Amount:</i>	<i>\$916,000.00 est. (\$250,000.00 - FY21; \$666,000.00 - FY22)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,848,677.00 - FY21; N/A - FY22</i>
<i>30 Day Cancellation:</i>	<i>No; 7-day written notice</i>

2. Premier Boiler and Combustion, LLC - Boiler Inspection, Maintenance and Repair Services

Contract for quarterly and annual boiler inspection, maintenance and repairs services.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,204,786.62</i>
<i>Requested Amount:</i>	<i>\$24,690.00/annually</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,180,096.62</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

HUMAN RESOURCES

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

1. Resolution Authorizing Military Service Contributions

Resolution authorizing payment of pension contribution and County match for employees due to granted military leave of absence.

PERSONNEL BOARD OF JEFFERSON COUNTY

1. RPI Consultants LLC for FY 2022

Contract with RPI Consultants LLC - Acknowledgement Only

<i>Contract Term:</i>	<i>October 1, 2021 through September 30, 2022</i>
<i>Original Budget:</i>	<i>\$161,276 FY 2022</i>
<i>Current Remaining Budget:</i>	<i>\$161,276 FY 2022</i>
<i>Requested Amount:</i>	<i>\$14,800 FY 2022</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$146,476</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Intecrowd Contract - FY 2022

Intecrowd Consulting Services Contract - FY 2022. Acknowledgement Only

<i>Contract Term:</i>	<i>November 1, 2021 through October 31, 2022</i>
<i>Original Budget:</i>	<i>\$161,276 FY 2022 Budget</i>
<i>Current Remaining Budget:</i>	<i>\$146,476 FY 2022 Budget</i>
<i>Requested Amount:</i>	<i>\$50,000 FY 2022 Budget</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$96,476 FY 2022 Budget</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Community Grant -Trussville City Schools**

Community grant to assist with the purchase of athletic equipment for Hewitt-Trussville High School and Middle School.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>200,000.00</i>
<i>Current Remaining Budget:</i>	<i>109,832.00</i>
<i>Requested Amount:</i>	<i>5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>104,832.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Community Grant - City of Gardendale**

Community Grant to assist with the purchase of benches to be placed in Kenny Clemmons Park.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>200,000.00</i>
<i>Current Remaining Budget:</i>	<i>89,332.00</i>
<i>Requested Amount:</i>	<i>9,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>79,832.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - City of Mountain Brook**

Community grant to assist with construction of a new gymnasium, public parking and pickle ball courts at Crestline Elementary School.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$119,000</i>
<i>Requested Amount:</i>	<i>\$20,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$99,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Community Grant - Red Mountain Park**

Community grant to aid Red Mountain Park in their funding for ongoing maintenance and upkeep

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$99,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$94,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

3. **Community Grant - McWane Science Center**

Community Grant to support the McWane Science Center with Be the Spark

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$94,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$89,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>