# PRE-COMMISSION WORK SESSION August 10, 2021

# **For Commission Approval**

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

# PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

# **ENVIRONMENTAL SERVICES**

#### 1. Jordan Excavating Company, LLC - 2016 AMP06 - Parkway Drive PS SSO Elimination

This project will eliminate sanitary sewer overflows (SSOs) in the vicinity of Parkway Drive PS in Leeds. The existing pump station will be relocated with on-site storage and 5,500 LF of upsized gravity sewer constructed.

Contract Term:	365 Days
Original Budget:	\$191,417,370.00
Current Remaining Budget:	\$157,866,178.00
Requested Amount:	\$ 8,746,280.00
Remaining Budget after Requested Amount:	\$149,119,898.00
30 Day Cancellation:	Yes

#### **DISTRICT 1 REPORT/OTHER BUSINESS**

#### 1. Park West Athletic Association, Inc

Community Grant for Park West Athletic Association, Inc for support sports programs

Contract Term:	July 29, 2021 - July 29, 2022
Original Budget:	\$200,000.00
Current Remaining Budget:	\$87,587.00
Requested Amount:	\$2,500.00
Remaining Budget after Requested Amount:	\$85,087.00
30 Day Cancellation:	Per Contract Terms

#### 2. McWane Science Center

Community Grant for McLane Science Center for educational programming

Contract Term:	August 12, 2021 - August 12, 2022
Original Budget:	\$200,000.00
Current Remaining Budget:	\$85,087.00
Requested Amount:	\$2,500.00
Remaining Budget after Requested Amount:	\$82,587.00
30 Day Cancellation:	Per Contract Terms

# **COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE**

# **COOPER GREEN MERCY HEALTH SERVICES**

No items submitted

# CORONER

No items submitted

# DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

#### 1. License Agreement - Edgewater Community Center

Resolution authorizing the Commission president to execute this License Agreement between Jefferson County, Alabama, and Edgewater Neighborhood Association for the Edgewater Community Center. The project is funded by the General Fund allocation for storm shelters.

Contract Term: Original Budget: Current Remaining Budget: Requested Amount: Remaining Budget after Requested Amount: 30 Day Cancellation: 08/12/2021-08/12/2999 \$2,000,000.00 \$968,087.00 \$10,000.00 \$958,087.00 Yes

# **FAMILY COURT**

No items submitted

# YOUTH DETENTION

No items submitted

# **DISTRICT 2 REPORT/OTHER BUSINESS**

Community Grant - Birmingham Negro Southern League Museum Foundation
 Community Grant - Birmingham Negro Southern League Museum Foundation to be used to assist in
 funding of exhibits that celebrate the history of African American baseball players from the Negro
 Leagues.

Contract Term:	08/12/2021 - 07/27/2022
Original Budget:	\$200,000.00
Current Remaining Budget:	\$ 70,200.00
Requested Amount:	\$ 9,000.00
Remaining Budget after Requested Amount:	\$ 61,200.00
30 Day Cancellation:	NO

#### 2. Community Grant - Birmingham Board of Education

Community Grant - Birmingham Board of Education to be used for the benefit of students at the following schools Ramsay High, Wenonah High, Booker T Washington, Phillips Academy, Green Acres Middle, Hemphill Elem, Glen Iris Elem, Epic Alternative Elem, West End Academy, Bush Hills STEAM Academy, Minor Elen, Central Park Elem, Charles A Brown Elem, Jones Valley Middle, Arrington Elem, Oxmoor Valley Elem, Princeton Alternative Elem. & Jackson Olin High

Contract Term:

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08/12/2021 - 08-10-2022
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Original Budget:	\$200,000.00
Current Remaining Budget:	\$ 61,200.00
Requested Amount:	\$ 50,800.00
Remaining Budget after Requested Amount:	\$ 10,400.00
30 Day Cancellation:	NO

# **ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE**

# **ROADS & TRANSPORTATION**

- 1. **2021 AMP10-Five Mile Creek West Force Main Replacement Project, Payment for Tract 3** Payment for Tract 3 – 2021 AMP10-Five Mile Creek West Force Main Replacement Project
- 2. Linndale Road Improvements Project, Payment for Tract 7 Payment for Tract 7 – Linndale Road Improvements Project
- 3. **Multi-Way Stop Ordinance Huntsville Avenue and 48th Street Brighton** Stop signs shall be located on each approach to the intersection of Huntsville Avenue and 48th Street to control traffic in that area.

# **COUNTY ATTORNEY**

- 1. **Resolution Rocky Ridge Fire District Annexation** Resolution to approve petition for annexation of property into the Rocky Ridge Fire District.
- Broker of Record-USI Resolution authorizing the execution of an Amendment to the Agreement with USI Insurance Services, LLC for Broker of Record-Professional Services.
- 3. Minutes from the Commission Meeting July 29, 2021

#### SHERIFF

No items submitted

## **COUNTY MANAGER**

No items submitted

# **DISTRICT 3 REPORT/OTHER BUSINESS**

#### 1. Community Grant - Town of West Jefferson

Grant to assist the Town of West Jefferson with Renovations to their Fire Department

Contract Term:	7/20/2020-7/20/202
Original Budget:	200,000.00
Current Remaining Budget:	83,700.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	78,700.00

#### 2. Community Grant -Bagley Fire

Community Grant - Bagley Fire Department

Contract Term:	7/22/2000-7/22/2022
Original Budget:	200,000.00
Current Remaining Budget:	78,300.00
Requested Amount:	\$7,500.00
Remaining Budget after Requested Amount:	70,800.00
30 Day Cancellation:	n/a

# 3. Jefferson County Department of Human Resources Board Appointment

Resolution Re-Appointing Chris Willis to serve on the Jefferson County DHR Board

#### 4. Community Grant-Antioch Volunteer Department

Community Grant to assist Antioch Volunteer Fire Dept with funding to run electrical service to their Jefferson County (Providence) Station

Contract Term:	7/22/2021-7/22/2022
Original Budget:	\$200,000.00
Current Remaining Budget:	\$84,700.00
Requested Amount:	\$4,000.00
Remaining Budget after Requested Amount:	\$80,700.00
30 Day Cancellation:	n/a

# FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

# FINANCE

- 1. Unusual Demand Report No Summary
- Purchasing Agenda Report
   Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 07/15/21 07/21/21 and 07/22/21 07/28/21.
- 3. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 07/15/21 - 07/21/21 and 07/22/21 - 07/28/21.

4. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Reports for the weeks of 07/15/21 - 07/21/21 and 07/22/21 - 07/28/21.

5. **Procurement Card Statement** Jefferson Credit Union Closing 07/02/2021 for Ratification

#### 6. Procurement Card Statement

Regions Bank Closing Date 07/31/2021 For Ratification

# 7. PACA Partnership - Morgan County Board of Education

PACA Intergovernmental Agreement Establishing Partnership

Contract Term:	One Year
Revenue:	\$662.60
30 Day Cancellation:	Yes

#### 8. PACA Partnership - Marengo County Schools PACA Intergovernmental Agreement Establishing Partnership

Contract Term:	One Year
Revenue:	\$74.63
30 Day Cancellation:	Yes

# **BUDGET MANAGEMENT OFFICE**

1. Travel & Staff Development

# MULTIPLE STAFF DEVELOPMENT

Economic Development	
Othell Phillips	137.50
*Steven Ammons	192.50
EDAA Conference	

Fairhope, AL - July 25-27, 2021 \*July 25-28, 2021

Revenue	
Menisha Baldwin	522.99
Arnetta Willis	487.40
CGEI 2021: CROAA -Legal Consideration of Local Revenue	
Prattville, AL - September 22-23, 2021	

# **INDIVIDUAL STAFF DEVELOPMENT**

<b>Compliance</b> Cricket Snyder Compliance & Ethics Institute Conference Las Vegas, NV - September 18-22, 2021	3,354.55
<b>Development Services</b> Raymond Wayne Trammell HBAA QCI Training Birmingham, AL – Online	80.00
Tamekia Lee SESWA 16th Annual Stormwater Conference Hilton Head, SC - October 5-8, 2021	1,681.62
Derek Burr KMA 2021 Annual Conference - Online Birmingham, AL - October 3-6, 2021	349.00
Lucius J. Thomas Code Officials Association of Alabama Educational Conference Orange, Beach - August 15-20, 2021	1,729.73
<b>Finance</b> Angela Dixon GFOA Course: Debt Management Best Practice - Online Birmingham, AL - September 20, 22, 24, 27, 2021	420.00
<b>Security</b> Sylvia Kimble Adult CPR/AED Child CPR and First Aid Birmingham, AL - July 2, 2021	32.00
Sylvia Kimble First Aid/CPR/ AEDnstructor Class	350.00

Birmingham, AL - August 26-27, 2021	
<b>Tax Collector -Birmingham</b> Akirashanti Byrd GFOAA - Online Birmingham, AL - August 11-13, 2021	300.00
<b>Youth Detention</b> Monique T. Grier National Association of Counties Annual Conference National Harbor, MD - July 8-13, 2021	4,152.08
FOR INFORMATION ONLY	
<b>Emergency Management Agency</b> Melissa Sizemore National Weather Association Hybrid Annual Meeting Tulsa, OK - August 20-26, 2021	1,599.59
<b>Personnel Board</b> LaTrenda Hardy University of AL -Huntsville Fall 2021 General Career Fair Huntsville, AL - August 31, 2021 -September 1, 2021	661.05
LaTrenda Hardy Alabama A&M Univ Career Fair Normal, AL - September 14-15, 2021	431.24
Martinique Alber 2021 International Personnel Assessment Council (IPAC) Conference - Online Birmingham, AL - July 26-28, 2021	175.00
LaTrenda Hardy University of AL -Tuscaloosa Fall 2021 Career Fair Tuscaloosa, AL - September 22, 2021	650.00
LaTrenda Hardy UAB Fall Career Fair Birmingham, AL - September 23, 2021	450.00
LaTrenda Hardy Troy Univ Fall 2021 All Majors Career Fair-Online Birmingham, AL - October 6, 2021	75.00

#### Sheriff

Brandy Holmes Alabama Association of Polygraph Examiners Annual Seminar Orange Beach, AL - October 18-22, 2021

Kristopher Adams Drug Identification, Paraphernalia, and the Moter Vehicle Stop Moody, AL - September 13, 2021 1,298.25

199.00

2. Budget Agenda

For Information Only

 EMA – Increase revenues & expenditures to record a reimbursement from the Sheriff's Dept Discretionary Fund to cover the increase in cost for bomb squad equipment. No Additional Funds Required.

#### **BOARD OF EQUALIZATION**

No items submitted

# **BOARD OF REGISTRARS**

No items submitted

#### **CIRCUIT CLERK**

No items submitted

#### **DEVELOPMENT SERVICES**

#### 1. **B-21-0004**

MKZ 786, LLC, applicant; Sehrish Gul, Member; d/b/a Country Creek Grocery, requests approval of a transfer of a (050) Retail Beer (Off Premises Only) and (070) Retail Table Wine (Off Premises Only) License in conjunction with an existing convenience store on Parcel ID# 200019000028002 in Sec 19, Twp. 17, Range 5W. Zoned C-1 (Commercial)(Site Location: 1301 Short Creek Road, Mulga, AL 35118)(SHORT CREEK)

#### 2. **Z-21-0015**

David M. Earnest, ET al., owner, Rhett Loveman, agent requests a change of zoning from A-1 (Agriculture) to R-7 (Planned Unit Development) for a garden home subdivision consisting of 147 residential lots. Parcel ID#s 430001300002000, and parts of 4300012000013000 & 4300021000050000 in Section 1&2 Twp 20, Range 5W. (Case Only, 6160, 6162 & 6180 Old Tuscaloosa Hwy, McCalla, Alabama 35111)(MCCALLA)(61.33acres +/-)

Staff Recommendation: Approval

# **DISTRICT ATTORNEY**

No items submitted

# **EMERGENCY MANAGEMENT AGENCY**

1. **Division ''G'' Multi-Jurisdictional Hazard Mitigation Plan** Hazard Mitigation Plan Update

#### **GENERAL SERVICES**

1. DLR Group, Inc. - Professional Architectural Services - Youth Detention Center Renovations project

Contract for professional architectural services for the Youth Detention Center Renovations project

Contract Term:	2 years
Original Budget:	\$6,670,622.00
Current Remaining Budget:	\$5,028,384.87
Requested Amount:	\$200,000.00 (est.)
Remaining Budget after Requested Amount:	\$4,828,384.87
30 Day Cancellation:	No. 7-day written notice.

2. **BBG&S Engineering Consultants, Inc. - Assessment - Birmingham Jail Waste Piping System** Contract for the assessment of the waste piping system for the Birmingham Public Safety Center.

Contract Term:	6 months
Original Budget:	\$6,670,622.00
Current Remaining Budget:	\$5,028,384.87
Requested Amount:	\$30,000.00
Remaining Budget after Requested Amount:	\$4,998,384.87
30 Day Cancellation:	Yes

## **HUMAN RESOURCES**

No items submitted

# LAW LIBRARY

No items submitted

# **GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY**

No items submitted

# PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

# **PROBATE COURT**

No items submitted

# REVENUE

No items submitted

# TAX ASSESSOR

No items submitted

# TAX COLLECTOR

No items submitted

# TREASURER

No items submitted

# **DISTRICT 4 REPORT/OTHER BUSINESS**

1. **Community Grant - Positive Maturity Inc.** Community Grant - Positive Maturity Inc.

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	99,332.00
Requested Amount:	1,000.00
Remaining Budget after Requested Amount:	98,332.00
30 Day Cancellation:	Per Agreement

# 2. Community Grant - Greater Birmingham Humane Society

Community Grant - Greater Birmingham Humane Society

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	78,832.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	73,832.00
30 Day Cancellation:	Per Agreement

## 3. Community Grant-Gardendale High School Band

Community Grant - Gardendale High School Band

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	55,332.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	50,332.00
30 Day Cancellation:	Per agreement

#### 4. Community Grant - Trussville City Schools

Community Grant - Trussville City Schools

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	60,332.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	55,332.00
30 Day Cancellation:	Per Agreement

#### 5. **Community Grant - Jeff County BOE - Mortimer Jordan High Band** Community Grant - Jeff. County BOE-Mortimer Jordan High Band

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	50,332.00
Requested Amount:	5,000.00

Remaining Budget after Requested Amount:	45,332.00
30 Day Cancellation:	Per Agreement

# 6. Community Grant-Central Ala. Caribbean American Corporation

Community Grant - Central Ala. Caribbean American Corporation

Contract Term:	Per Agreement
Original Budget	200,000.00
Current Remaining Budget:	61,332.00
Requested Amount:	1,000.00
Remaining Budget after Requested Amount:	60,332.00
30 Day Cancellation:	Per Agreement

# 7. Community Grant-Jeff County Bd. of Edu.-Clay-Chalkville High School Band Travel

Community Grant-JCBOE-Clay-Chalkville High School Band Travel

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	40,332.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	35,332.00
30 Day Cancellation:	Per Agreement

#### 8. Community Grant-Palmerdale Fire Department

Community Grant - Palmerdale Fire Department

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	30,332.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	25,332.00
30 Day Cancellation:	Per Agreement

# 9. Community Grant - Center Point Fire Department

Community Grant - Center Point Fire Department

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	35,332.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	30,332.00
30 Day Cancellation:	Per Agreement

# 10. Community Grant - Jeff Co. Bd. of Edu.-Pinson Valley HS Band

Community Grant - Jeff Co. Bd. of Edu.- Pinson Valley HS Band

Contract Term:	Per Agreement
Original Budget:	200,000.00
Current Remaining Budget:	45,332.00
Requested Amount:	5,000.00
Remaining Budget after Requested Amount:	40,332.00
30 Day Cancellation:	Per Agreement

# **INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE**

#### **ECONOMIC DEVELOPMENT**

No items submitted

# **INFORMATION TECHNOLOGY**

No items submitted

# **DISTRICT 5 REPORT/OTHER BUSINESS**

#### 1. 2021 Community Grant Agreement - Society for American Baseball Research, Inc.

Community grant to aid the Society for American Baseball Research, Inc. in their dedication to the preservation of baseball materials and the study of baseball, past and present as they seek funding for the Jerry Mallow Conference, an event that encourages the study and research of African American baseball and its positive influence on American society.

Contract Term:		Upon A	pproval
Original Budget:		\$200,00	<u>D</u> O
Current Remaining E	Budget:	\$89,000	)
Requested Amount:	Commissioner James A.	Stephens	\$1,000.00
	Commissioner Lashunda	Scales	\$2,000.00
	Commissioner Joe Knigl	nt	\$1,000.00
	Commissioner Sheila Ty	son	\$1,000.00
	Commissioner Steve Am	mons	\$1,000.00
Remaining Budget af	ter Requested Amount:	\$88,000	)
30 Day Cancellation	;	N/A	

#### 2. Community Grant: City of Hoover

Community grant to help the City of Hoover with their funding to add a family restroom to the new pavilion at Bluff Park Community Park

Contract Term:	Upon Approval
Original Budget:	\$200,000
Current Remaining Budget:	\$89,000
Requested Amount:	\$20,000
Remaining Budget after Requested Amount:	\$69,000
30 Day Cancellation:	N/A

#### 3. Community grant: Kulture City

Community grant to aid Kulture City in making all venues inclusive to people with disabilities to help funding to train First Responders how to better assist individuals with sensory needs in emergencies.

Contract Term:	Upon Approval
Original Budget:	\$200,000
Current Remaining Budget:	\$69,000
Requested Amount:	\$5,000
Remaining Budget after Requested Amount:	\$64,000
30 Day Cancellation:	N/A

## 4. Community Grant: City of Irondale

Community grant to assist the City of Irondale with the new mantra, Building Community, which will create a plan to officially recognize the City's neighborhood associations, provide training on municipal government so they can better address and mitigate certain issues at the neighborhood level and facilitate open dialogue between neighborhoods and local government.

Contract Term:	Upon Approval
Original Budget:	\$200,000
Current Remaining Budget:	\$64,000
Requested Amount:	\$10,000
Remaining Budget after Requested Amount:	\$54,000
30 Day Cancellation:	N/A