

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: September 9, 2021

TIME: 9:00 AM

I. RECONVENE & ADJOURN AUGUST 31, 2021

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 1

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting – Aug 31, 2021

VI. PRESENTATIONS

Commissioner Sheila Tyson

Youth Detention – Monique Grier

VII. PUBLIC HEARINGS

BEVERAGE CASES

1. B-21-0005 ARPN USA Inc., applicant; d/b/a Discount Package Store requests approval of a (011) Lounge Retail Liquor – Class II (Package) license in conjunction with a proposed package store on Parcel ID# 1400033004001000 in Sec 3, Twp. 16 S, Range 3W. Zoned C-1 (Commercial) with covenants. (Site Location; 2300 Mount Olive Road, Suite B, Mount Olive, AL 35117)(MOUNT OLIVE)

VIII. RESOLUTIONS 1 - 29

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing a Community Infrastructure Grant with the City of Adamsville in the amount of \$25,000.00, for support of certain road work.

B. Environmental Services

2. Resolution authorizing the execution of an Agreement with B.H. Craig Construction, LLC, in the amount of \$2,764,350.00, for the construction and needed improvements for three sanitary sewer pump stations and the replacement of 1,660 feet of force main sewer.
3. Resolution authorizing the execution of an Agreement with Scottie D. Holden, granting permission to construct a sanitary sewer service lateral force main within a Jefferson County sanitary sewer easement and on Jefferson County sanitary sewage pump station property at 3430 Morgan Road, Bessemer, Alabama.

X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON

A. Commission District 2

No Items Submitted

B. Cooper Green Mercy Health Services

No Items Submitted

C. Coroner

No Items Submitted

D. Department of Community Services and Workforce Development

4. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for Automation Parkway LLC d/b/a Overnight Parts Alliance LLC.
5. Resolution authorizing the Commission President to award and execute Amendment #1 to the agreement with Coston General Contractors, Inc., for the Mulga Storm Shelter (CD18-03E-M03-MSS).
6. Resolution authorizing the Commission President to be authorized, empowered, and directed to award and execute Amendment #1 to the agreement between Jefferson County, Alabama, and the Birmingham Urban League.
7. Resolution authorizing the Commission President to be authorized, empowered, and directed to award and execute Amendment #1 to the agreement with the Bridge Ministries.

E. Family Court

No Items Submitted

F. Youth Detention

8. Resolution authorizing the execution of an Agreement with UAB Health Services Foundation in the amount of \$135,000.00, for medical services for residents of the Jefferson County Youth Detention Center.
9. Resolution authorizing the execution of an Agreement with BizStream in the amount of \$44,760.00, for a software program to maintain Youth Detention Confidential records.

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

10. Resolution authorizing the County Attorney, Chief Financial Officer and Commission President to execute all documents necessary to perform the transfer of funds from Martintown Community Organization to the Eastern Valley Fire District.
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B. County Attorney

11. Resolution authorizing the Commission President to execute an engagement letter with King & Spalding, LLP.
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C. County Manager

No Items Submitted

D. Roads & Transportation

12. Resolution authorizing the execution of an Amendment #2 with Alta Planning + Design to extend the Bicycle and Pedestrian Plan contract through August 31, 2022.
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E. Sheriff's Office

ACKNOWLEDGEMENT ONLY

13. Resolution acknowledging the Agreement with Tennessee Valley Aviation Service to provide repair and maintenance for Helicopter in the amount of \$654,000.00.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

No Items Submitted

B. Finance

14. Approval of the Unusual Demand Report dated 9-9-2021.
 15. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 8/12/21 - 8/18/21 and 8/19/21 - 8/25/21.
 16. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 8/12/21 - 8/18/21 and 8/19/21 - 8/25/21.
 17. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 8/12/21 - 8/18/21 and 8/19/21 - 8/25/21.
 18. Resolution authorizing the approval and adoption of the Warren Averett SEFA Single Audit FY 2021-2023, external audit firm selection.
 19. Resolution authorizing the approval and adoption of the Mauldin & Jenkins Financial Audit FY 2021-2023, external audit firm selection.
 20. Resolution authorizing the approval and adoption of the Warren Averett CDBG-FR Monitoring Audit FY 2021-2023, external audit firm selection.
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B. Budget Management Office

ACKNOWLEDGEMENT ONLY

CARRIED-OVER FROM COMMISSION 8-31-2021.

21. Resolution authorizing the acknowledgement of an increase of revenues and expenditures to record a reimbursement from State Courts to the Sheriff's Department for unbudgeted COVID expenses in the amount of \$114,125.00, and also an acknowledgement for the Sheriff's Department to increase supplies for cleaning and other items of necessity in the amount of \$500,000.00.

22. Approval of the Travel/Staff Development dated 9-9-2021.

MULTIPLE STAFF DEVELOPMENT

Family Court

Gwendolyn Reasor	785.64
Ebony Dabon	744.16
Tiara Becoats	744.16
Develle Malone	744.16
Kim McAdory	744.16
Conessa S. Morris	744.16
Bert Charles	744.16
Steven Vance	744.16
Danielle Spencer	744.16
Tonya Ryan-Coker	744.16
Georgia W. Brennan	744.16
James Fields *	955.45
Beverly Alldredge*	955.45
Vanessa Jones*	955.45

Administrative Office of Courts 2021 Juvenile Probation Officer

Annual Conference

Orange Beach, AL –September 29, 2021-October 01, 2021

*September 28, 2021 -October 1, 2021

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Kingsley Moore	399.00
Appraisal Unlimited Learning Membership Premium	
Birmingham, AL -Online	

Stacia G. Williams	706.42
GEDI-Property Tax Administration and Laws	
Auburn, AL -September 20-24, 2021	

Jana MacPherson	705.00
IAAO 101: Fundamentals of Real Property Appraisal	
Birmingham, AL -September 20-24, 2021	

Environmental Services

John Willett	1,254.49
2021 AWWA AL/MS Water Jam Conference	
Mobile, AL -August 1-3, 2021	

Public Information

Helen Hays ICMA Annual Conference Portland, OR -October 2-6, 2021	1,990.66
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Human Resources

Tonya Dawson I4CP Conference Birmingham, AL -November 2-3, 2021	695.00
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Lakeasha Hargrove Association for Talent Development -Core 4 Conference 2021 Nashville, TN -November 14-17, 2021	2,219.54
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Ian Peters Society for Human Resources Management Virtual Conference Birmingham, AL -September 9-12, 2021	1,555.00
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Revenue

Wilma Thornton CGEI 2021: Ethics of County Officials & Employees Auburn, AL -July 20, 2021	206.04
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Wiley E. Stoudenmine CROAA Prattville, AL -September 22-23, 2021	451.87
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Wiley E. Stoudenmire CRE Special Topics 1 & 2 courses Millbrook, AL -October15, 2021	284.64
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Roads and Transportation

Jeanne Barnes ALDOT Construction and Materials 2021 Conference Mobile, AL -August 31, 2021 -September 2, 2021	844.78
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FOR INFORMATION ONLY**Personnel**

LaTrenda Hardy TSU Fall Career Fair 2021 Nashville, TN -September 15-17, 2021	781.93
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D. Revenue

No Items Submitted

E. Board of Equalization

No Items Submitted

F. Board of Registrars

No Items Submitted

G. Circuit Clerk

No Items Submitted

H. Development Services

23. Resolution authorizing the execution of an Agreement with Water Quality Analysis Services Guardian in the amount of \$28,112.00.
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I. District Attorney

24. Resolution authorizing the execution a Lease Agreement with Pitney Bowes for a Letter Folder for the District Attorney Worthless Check Unit.
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J. Emergency Management Agency

No Items Submitted

K. 911 Emergency Communications District

No Items Submitted

L. General Services

No Items Submitted

M. Human Resources

25. Resolution authorizing the execution of an Agreement with Hampton Inn & Suites Birmingham-Downtown Tutwiler Hotel to provide hotel accommodations and services.

N. Jefferson County Pension Board

No Items Submitted

O. Law Library

No Items Submitted

P. Personnel Board of Jefferson County

ACKNOWLEDGEMENT ONLY

26. Resolution acknowledging an Agreement with One Diversified.

Q. Probate Court

No Items Submitted

R. State Court

No Items Submitted

S. Tax Assessor

No Items Submitted

T. Tax Collector

No Items Submitted

U. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

No Items Submitted

B. Economic Development

27. Resolution authorizing the execution of an Agreement with Innovation Depot to provide support from economic development funds in the amount of \$150,000.00, as they create jobs and economic development in Jefferson County.

28. Resolution authorizing the execution of an Agreement with Birmingham Business Alliance to provide support from economic development funds in the amount of \$250,000.00, to assist as they support Jefferson County's economic development, public policy, and strong workforce development.

C. Information Technology

29. Resolution authorizing the execution of the ALDOT Digital Information Cooperative Agreement in the amount of \$8,000.00, for GIS Data.

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

XV. COMMENTS

County Attorney - Theo Lawson

County Manager – Tony Petelos