

PRE-COMMISSION WORK SESSION

November 2, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. Resolution Authorizing Refunds

Resolution authorizing refunds to be made to customers in an amount not to exceed \$1,500 where it has been determined by the Environmental Services Department that a Sanitary Sewer, Barton Laboratory and/or Sewer Impact customer is owed a refund due to an overpayment or incorrect payment on an account.

DISTRICT 1 REPORT/OTHER BUSINESS

1. Community Grant - Penny Foundation

Community Grant for Music in Schools Project

<i>Contract Term:</i>	<i>November 2, 2021 - November 2, 2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$200,000.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$195,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. Syms Contractors, Inc. Fultondale Storm Shelter Amendment #2

Resolution to approve Amendment #2 to increase the amount of the contract with Jefferson County Commission and Syms Contractors for the Fultondale Storm Shelter Project by \$10,305 and to set the completion date to December 15, 2021. All other terms and conditions of the modified contract shall remain the same. This project will be paid for with Federal Community Development Block Grant Disaster Recovery funds (B-12-UT-01-0001).

<i>Contract Term:</i>	<i>8/30/2018-12/15/2021</i>
<i>Original Budget:</i>	<i>\$2,064,667.54</i>
<i>Current Remaining Budget:</i>	<i>\$715,167.54</i>
<i>Requested Amount:</i>	<i>\$10,305.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$704,862.54</i>

2. RWP Grant 0Z406200 Amendment

Modification 1 to the RWP grant to extend the end date to September 30, 2022.

3. City of Trussville-Senior Center FY22

Community Grant for operation of the Trussville Senior Center in the amount of Ten Thousand Dollars and 00/100 (\$10,000).

<i>Contract Term:</i>	<i>10/1/2021-9/30/2022</i>
<i>Original Budget:</i>	<i>\$320,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$320,000.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. City of Hueytown-Senior Center FY22

Community Grant for operation of the Hueytown Senior Center in the amount of Ten Thousand Dollars and 00/100 (\$10,000).

<i>Contract Term:</i>	<i>10/1/2021-9/30/2022</i>
<i>Original Budget:</i>	<i>\$320,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$320,000.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

5. City of Vestavia-New Merkle Senior Center FY22

Community Grant for operation of the New Merkle Senior Center in the amount of Ten Thousand Dollars and 00/100 (\$10,000).

<i>Contract Term:</i>	<i>10/1/2021-09/30/2021</i>
-----------------------	-----------------------------

<i>Original Budget:</i>	<i>\$320,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$320,000.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

6. **City of Irondale-Senior Center FY22**

Community Grant for operation of the Irondale Senior Center in the amount of Ten Thousand Dollars and 00/100 (\$10,000).

<i>Contract Term:</i>	<i>10/1/2021-09/30/2022</i>
<i>Original Budget:</i>	<i>\$320,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$320,000.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

7. **City of Fairfield - Fairfield Senior Center FY22**

Community Grant for operation of Fairfield Senior Center.

<i>Contract Term:</i>	<i>10/1/2021-09/30/2022</i>
<i>Original Budget:</i>	<i>\$320,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$320,000.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

8. **Jarod Building Company- Docena Community Center Improvements Project (CD19-03F-M03-GEPI)**

Contract between Jefferson County, Alabama and Jared Building Company associated with the Docena Community Center Improvements Project (CD19-03E-M01-DCC).

<i>Contract Term:</i>	<i>Notice to Proceed Plus 75 days</i>
<i>Original Budget:</i>	<i>\$135,582.00</i>
<i>Current Remaining Budget:</i>	<i>\$108,912.02</i>
<i>Requested Amount:</i>	<i>\$105,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$3,912.02</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

9. **Amendment #2 Birmingham Urban League Emergency Rental Assistance Program (ERAP)**

The purpose of this Modification is to update the Exhibit E to allow for additional operational efficiencies allowed by the U.S. Department of Treasury. All other terms and conditions of the contract shall remain the same.

<i>Contract Term:</i>	<i>5/6/2021-3/30/2022</i>
<i>Original Budget:</i>	<i>\$13,502,418</i>
<i>Current Remaining Budget:</i>	<i>\$1,100,059.18</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,100,059.18</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

10. **Home ARP Grant Agreement FY21-22**

Jefferson County Office of Community Services & Workforce Development accept the U.S. Department of Housing and Urban Development (HUD) Home Investment Partnerships – American Rescue Plan (HOME-ARP) Funding award for \$3,597,411.00.

<i>Contract Term:</i>	09/30/2021-09/30/2022
<i>Original Budget:</i>	N/A
<i>Current Remaining Budget:</i>	N/A
<i>Requested Amount:</i>	N/A
<i>Remaining Budget after Requested Amount:</i>	N/A
<i>30 Day Cancellation:</i>	Yes

11. Amendment #2 Bridge Ministries Emergency Rental Assistance Program (ERAP)

The purpose of this Modification is to update the Exhibit E to allow for additional operational efficiencies allowed by the U.S. Department of Treasury. All other terms and conditions of the contract shall remain the same.

<i>Contract Term:</i>	5/6/2021-3/30/2022
<i>Original Budget:</i>	\$13,502,418.00
<i>Current Remaining Budget:</i>	\$2,000,000.00
<i>Requested Amount:</i>	\$0.00
<i>Remaining Budget after Requested Amount:</i>	\$2,000,000.00
<i>30 Day Cancellation:</i>	Yes

FAMILY COURT

No items submitted.

YOUTH DETENTION

1. K.C. Bonner PREA Consultant

Kimberly C. Bonner, Prison Rape Elimination Act Consultant to provide Training and Job Performance

<i>Contract Term:</i>	1 year October 1, 2021 - Sept. 30, 2022
<i>Original Budget:</i>	\$285,513.00
<i>Current Remaining Budget:</i>	\$285,513.00
<i>Requested Amount:</i>	\$10,400.00
<i>Remaining Budget after Requested Amount:</i>	\$275,113.00
<i>30 Day Cancellation:</i>	Yes

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - Titusville Development Corporation

Community Grant to support Titusville Development Corporation's historical sign marker project in the Titusville community.

<i>Contract Term:</i>	11/04/2021 TO 10/19/2022
<i>Original Budget:</i>	\$200,000.00
<i>Current Remaining Budget:</i>	\$ 86,500.00
<i>Requested Amount:</i>	\$ 1,800.00
<i>Remaining Budget after Requested Amount:</i>	\$ 84,700.00
<i>30 Day Cancellation:</i>	NO

2. Community Grant - Khairi and Little Angels' Memorial

Community Grant to support Khairi and Little Angels' Memorial in support of its efforts to educate the public and bring awareness to the cause of infant mortality, prenatal care and childbirth.

<i>Contract Term:</i>	11/04/2021 TO 10/21/2022
<i>Original Budget:</i>	\$200,000.00
<i>Current Remaining Budget:</i>	\$ 84,700.00
<i>Requested Amount:</i>	\$ 1,000.00

ADMINISTRATIVE & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **AECOM Amendment #2 - On-Call Plan Review Services**

Amendment No. 2 for AECOM to extend the contract until August 27, 2022, for On-Call Plan Review Services.

<i>Contract Term:</i>	<i>Upon Execution till</i>
<i>Original Budget:</i>	<i>\$ 509,730.89</i>
<i>Current Remaining Budget:</i>	<i>\$ 376,000.00</i>
<i>Original Contract Amount:</i>	<i>\$ 25,000.00/per year</i>
<i>Amendment No. 1:</i>	<i>Contract Renewal - add year 2 Funds (\$25,000.00)</i>
<i>Amendment No. 2:</i>	<i>Contract Renewal - add year 3 funds (\$25,000.00)</i>
<i>Total Contract:</i>	<i>\$ 75,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 351,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **Winners Circle - Vacation of Right-of-Way**

Vacation of Right-of-Way on Winners Circle

3. **MSE Building Company - Bridge Replacement on Deer Haven Road Project No. 37-18-411**

Jefferson County Roads and Transportation desires to replace the bridge located on Deer Haven Road with a precast concrete bridge. This is needed as the bridge is in dire need of repair.

<i>Requested Amount:</i>	<i>\$1,119,298.42</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

4. **Halcyon a/k/a Cahaba Oaks Business Park 14th Sector Quitclaim Deed**

Quitclaim Deed - Halcyon a/k/a Cahaba Oaks Business Park 14th Sector

5. **CSX Railroad Construction Agreement - Project No. 37-19-407**

Agreement to reimburse CSX Railroad for the cost of inspections on Railroad ROW during construction of the bridge on South Shades Crest Road over CSX. All costs associated with agreement to be reimbursed by the City of Hoover under previously executed Intergovernmental Agreement as part of South Shades Crest Road widening project.

<i>Original Budget:</i>	<i>\$16,550,681.00</i>
<i>Current Remaining Budget:</i>	<i>\$16,318,192.42</i>
<i>Requested Amount:</i>	<i>\$ 822,537.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$15,495,655.42</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

6. **Memory Lane SSO Abatement Project Property Purchase Disclosure**

Project Property Purchase Disclosure for the Memory Lane SSO Abatement

7. **Condemnation Resolution - 2021 AMP 10 Five Mile Creek West Force Main Replacement Sewer Project**

COUNTY ATTORNEY

1. Minutes from the Commission Meeting October 21, 2021

SHERIFF

1. **Resolution - Transfer of Indigent Care Funds for Inmate Medical Care**
Resolution-Transfer Indigent Care Funds for Inmate Medical Care for FY2022
2. **Patrol Vehicle Upfit**
Agreement with Dana Safety Supply to provide equipment & install for Police Vehicle Upfit

<i>Contract Term:</i>	<i>12months with option to extend 2 add yrs</i>
<i>Original Budget:</i>	<i>\$4,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$4,000,000.00</i>
<i>Requested Amount:</i>	<i>+/- \$250,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$3,750,000.00</i>
<i>30 Day Cancellation:</i>	<i>yes</i>
3. **Jon Garlick - Pre-employment Screenings**
Agreement with Jon Garlick, LPC to provide pre-employment psychological screening. Acknowledgement only.

<i>Contract Term:</i>	<i>16 months</i>
<i>Original Budget:</i>	<i>\$1,300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$733,671.03</i>
<i>Requested Amount:</i>	<i>+/- \$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$708,671.03</i>
<i>30 Day Cancellation:</i>	<i>yes</i>

COUNTY MANAGER

1. **Resolution Authorizing Payment of Sick and Vacation Time**
Resolution authorizing payment of any unused accrued vacation and sick time to Tony Petelos as of his effective retirement date of October 1, 2021.

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Community Infrastructure Agreement- Friends of McCalla**
Infrastructure grant to assist with funding to finish the fourth baseball field/clean up, and site work and surfacing the driveway and parking areas at the McCalla Youth Sports Complex.

<i>Contract Term:</i>	<i>Upon Execution</i>
<i>Original Budget:</i>	<i>\$2,000,000</i>
<i>Current Remaining Budget:</i>	<i>\$2,000,000</i>
<i>Requested Amount:</i>	<i>\$500,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,500,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>
2. **Membership in the APTV NextGen TV Broadband Consortium**
Membership in the ATV NextGen TV Broadband Consortium.
3. **Certificate of Recognition- Alabama Heat**
Certificate of Recognition

4. **Community Grant- Birmingham Comm. Development Corporation**

Community Grant seeking funding to continue educating women of color about the importance of early detection of breast cancer.

<i>Contract Term:</i>	<i>11/2/2021-11/2/2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$200,000.00</i>
<i>Requested Amount:</i>	<i>\$8,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$192,000.000</i>
<i>30 Day Cancellation:</i>	<i>n/a</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Procurement Card Statement**

Jefferson Credit Union Statement Closing Date 10.3.2021 for Ratification

2. **PACA Partnership Clay County Schools**

PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue</i>	<i>\$102.80</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **PACA Partnership - Sylacauga City Schools**

PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue:</i>	<i>\$171.69</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. **Encumbrance Reports**

Resolution authorizing the approval of the Encumbrance Report for the week of 10/07/2021 - 10/13/2021 and 10/14/2021 - 10/20/2021.

5. **Purchasing Agenda Report**

Resolution authorizing the approval of the Purchasing Agenda Report for the weeks of 10/07/2021 - 10/13/2021 and 10/14/2021 - 10/20/2021.

6. **Purchasing Exceptions Report**

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 10/07/2021 - 10/13/2021 and 10/14/2021 - 10/20/2021.

7. **PACA Partnership - Alexander City Schools**

PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue:</i>	<i>\$245.11</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

8. **Unusual Demand Report**

NA

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Revenue

Anthonette D. Dotson	918.86
Menisha Baldwin	851.58
Charles P Bell	824.10
2021 AMROA Winter Conference	
Auburn, AL -December 8-10,2021	

Scott Herron	150.00
Bonita Brown	150.00
Antonia Davis	150.00
Tracie Swanson	150.00
Isadore McGee	150.00
Adnrina Hines	150.00
Darenetria Dean	150.00
Ashley Heard	150.00
Randy Dodd	150.00
Alabama Licensing Officials Conference Prattville, AL -December 8-9, 2021	

INDIVIDUAL STAFF DEVELOPMENT

Community Development

Frederick Hamilton	3,010.30
International Economic Development Nashville, TN -October 1-5, 2021	

Environmental Services

David Denard	1,373.18
NACWA 2021 Fall Strategic Leadership & Board of Directors Meeting Charleston, SC -November 14-17, 2021	

Revenue

Isadore McGee	200.00
C2110910 2021 CRE Update Millbrook, AL -September 10, 2021	

Tasha Cooley	150.00
CGAT -Billing/ Accounting Receivable Tuscaloosa, AL – November 3, 2021	

Satonya Marhoon	150.00
CGAT-Billings/Accounting Receivable Tuscaloosa, AL – November 3, 2021	

Satonya Marhoon	150.00
CGAT -Payroll Tuscaloosa, AL – January 19, 2022	

Carley Sims	330.00
CRE: Sales & Use Tax Examination-Legal Environment Opelika, AL -November 3-5, 2021	

Wiley E Stodenmine	330.00
CRE 1: Sales and Use Tax Examination (Online) Birmingham, AL -November 3-5, 2021	

Security

Melvin Grigsby	957.38
Master Instructor Development Program	

Talladega, AL -October 26-28, 2021

FOR INFORMATION ONLY

Personnel

Brian Godfrey	800.00
HCM Fundamentals-Learn Remote	
Birmingham, AL -June 1-2, 2021	

Sheriff

Nickolas Andrews	1,494.70
SSGT Vanguard Level 1	
Anniston, AL -November 8-12, 2021	

Nickolas Andrews	1,494.70
SSGT Vanguard Level 2	
Anniston, AL -November 15-19, 2021	

Deonte T. Washington	700.00
SSGT Vanguard Level 2	
Hoover, AL – February 14-18, 2022	

Deonte T. Washington	700.00
SSGT Vanguard Level 1	
Hoover, AL – February 7-11, 2022	

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

1. **Resolutions for adoption of new commission districts**

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

No items submitted

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. **Buffalo Rock - Concessions, Catering and Vending Services**

Agreement to furnish concessions, catering, and vending services in various Jefferson County Commission buildings.

Contract Term:

3 years

Revenue:

Commission, based on net revenue collections

30 Day Cancellation:

Yes.

2. **Buffalo Rock Company, Inc. - Revenue distribution**

Resolution authorizing the distribution of revenue from vending services

HUMAN RESOURCES

1. **Blue Cross Services Stop Loss FY22**

Resolution to correct typographical error in original Stop Loss Resolution No. 816, recorded in Minute Book 175, Page 522, adopted September 23, 2021.

COMPLIANCE OFFICE

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Public Service Grant - Jefferson County Library Cooperative, Inc.**

Funding to support its efforts in resource sharing, digital material collection development information technology support and assistance with the integrated library system (ILS), for the 40 public libraries of Jefferson County

Grant Amount:

100,000.00

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - Vestavia Hills School Habitat for Humanity**

Community grant to help with funding for Vestavia Hills High School Habitat for Humanity Club to assist with building homes in the greater Birmingham area

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$190,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$185,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Community Grant - Mt. Brook City Schools Foundation**

Community Grant to support the professional development, technology, and library enhancements of Mountain Brook City Schools.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$185,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$180,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>