

# PRE-COMMISSION WORK SESSION

November 16, 2021

## For Commission Approval

*All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

## PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

### ENVIRONMENTAL SERVICES

1. **ALDOT MB01 Permit at U.S. Highway 280**

Required MB01 Permit with the Alabama Department of Transportation granting permission to construct a sanitary sewer main inside ALDOT Right-of-Way along U.S. Highway 280 in the City of Birmingham. No funds associated.

2. **Gartner - Jefferson County Oversight Support - Amendment 1**

Amendment 1 adds funding to provide Jefferson County training, testing, and quality assurance support to facilitate implementation of the Cogsdale CSM sewer utility billing system.

<i>Contract Term:</i>	<i>6 months</i>
<i>Original Budget:</i>	<i>\$170,717,761.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 29,178,533.00</i>
<i>Requested Amount:</i>	<i>\$ 147,056.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 29,031,477.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

### DISTRICT 1 REPORT/OTHER BUSINESS

1. **Salary Adjustments – District 1 Staff**

Adjustments in annual salary for District 1 staff members, effective 11/20/21:

Appointed Administrative Secretary to the Commissioner -	\$65,000
Appointed Confidential Secretary to the Commissioner -	\$67,896
Appointed Administrative Assistant to the Commissioner -	\$93,706

2. **Board Appointment – North Smithfield Manor Fire District**

Appointment of Stenisha McGhee to the Greenleaf Heights and North Smithfield Manor Fire District

3. **Community Grant - Miracle Mullen Downs Foundation**

Community Grant for supplies, furniture and technology

<i>Grant Amount:</i>	<i>\$5,000.00</i>
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## COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

### COOPER GREEN MERCY HEALTH SERVICES

*No items submitted*

### CORONER

1. **Steel City Mortuary Transport – Transport Services**

Approval of contract providing for transport of the deceased to the Jefferson County Coroner/Medical Examiner's Office.

<i>Contract Term:</i>	<i>October 1, 2021 - September 30, 2024</i>
<i>Original Budget:</i>	<i>\$175,000</i>
<i>Current Remaining Budget:</i>	<i>\$175,000</i>
<i>Requested Amount:</i>	<i>\$175,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **McClaren, Wilson & Lawrie, Inc.- Professional Architectural Services**

Feasibility Study for New Coroner's Office Project

<i>Contract Term:</i>	<i>Approximately 2 years</i>
<i>Original Budget:</i>	<i>\$60,888.00</i>
<i>Current Remaining Budget:</i>	<i>\$60,888.00</i>
<i>Requested Amount:</i>	<i>\$60,888.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>No; 7-days written notice</i>

### DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. **Cancellation for HOME Program Scattered Site CHDO Agreement**

Cancellation for convenience of the HOME Program Scattered Site CHDO Agreement.

2. **Birmingham Urban League Emergency Rental Assistance Program Round 2 (ERAP2)**

As compensation for the Sub-Recipient's professional services performed hereunder, the County shall pay the Sub-Recipient an amount not to exceed \$15,413,573.47 including no more than \$13,563,944.65 in direct financial assistance and no more than \$1,849,628.82 in administrative costs.

<i>Contract Term:</i>	<i>10/21/2021-3/31/2023</i>
<i>Original Budget:</i>	<i>\$16,526,993.70</i>
<i>Current Remaining Budget:</i>	<i>\$16,526,993.70</i>
<i>Requested Amount:</i>	<i>\$15,413,573.47</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,113,420.23</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Bridge Ministries Emergency Rental Assistance Program 2 (ERAP 2)**

As compensation for the Sub-Recipient's professional services performed hereunder, the County shall pay the Sub-Recipient an amount not to exceed \$550,000.00 including no more than \$484,000.00 in direct financial assistance and no more than \$66,000.00 in administrative costs. The Sub-Recipient will be advanced 50% of the dir

<i>Contract Term:</i>	<i>10/21/2021-3/31/2023</i>
<i>Original Budget:</i>	<i>\$16,526,993.70</i>
<i>Current Remaining Budget:</i>	<i>\$16,526,993.70</i>

<i>Requested Amount:</i>	<i>\$550,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$15,976,993.70</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. **Shelton State FY22**

WIOA agreements for Adult and Dislocated Workers between Jefferson County, Alabama and the Eligible Training Provider, Shelton State Community College.

<i>Contract Term:</i>	<i>10/21/2021-6/30/2023</i>
<i>Original Budget:</i>	<i>\$3,000,000.00(Adult)</i>
	<i>\$500,000.00(Dislocated)</i>
<i>Current Remaining Budget:</i>	<i>\$2,000,000.00(Adult)</i>
	<i>\$300,000.00(Dislocated)</i>
<i>Requested Amount:</i>	<i>TBD</i>
<i>Remaining Budget after Requested Amount:</i>	<i>TBD</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**FAMILY COURT**

*No items submitted.*

**YOUTH DETENTION**

*No items submitted.*

**DISTRICT 2 REPORT/OTHER BUSINESS**

## ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

### ROADS & TRANSPORTATION

1. **Alabama Power Easement - Sheriff Training Facility Five Mile Creek WWTP**  
Conveyance of Easement to Alabama Power at the Sheriff Training Facility
2. **Nuisance Wildlife Control - Beaver Control Services - Amendment #4**  
Roads and Transportation seeks to add additional sites and funds to the Beaver Control Services Contract for Environmental Services, as a result from ITB #62-18.

<i>Contract Term:</i>	<i>Upon Execution to January 24, 2022</i>
<i>Original Budget:</i>	<i>\$N/A</i>
<i>Current Remaining Budget:</i>	<i>\$N/A</i>
<i>Amendment No. 1:</i>	<i>Time Extension</i>
<i>Amendment No. 2:</i>	<i>Time Extension</i>
<i>Amendment No. 3:</i>	<i>\$ 9,100.00</i>
<i>Amendment No. 4:</i>	<i>\$ 9,000.00</i>
<i>Total Contract Amount:</i>	<i>\$ 43,100.00</i>
<i>Requested Amount:</i>	<i>\$ 9,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$N/A</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

### COUNTY ATTORNEY

1. Minutes from the Commission Meeting November 4, 2021

### SHERIFF

*No items submitted.*

### COUNTY MANAGER

1. **BJCTA - Letter of Support**  
Resolution authorizing Commission President to sign letter of support endorsing the BJCTA's application for a federal Route Planning Restoration Program grant.
2. **UAB - FY22 Pretrial Services f/b/o Court System**  
Pretrial services at Jefferson County jails to include: 1.) Interviews of individuals booked into jail, 2.) screening these individuals using the VPRAI risk to fail to appear instrument, 3.) placing these individuals into the appropriate supervision strategy, 4.) screening for substance abuse and mental health treatment needs, and 5.) completing paperwork requesting appointed counsel if necessary.

<i>Contract Term:</i>	<i>10/1/2021-9/30/2022</i>
<i>Original Budget:</i>	<i>\$630,117</i>
<i>Current Remaining Budget:</i>	<i>\$630,117</i>
<i>Requested Amount:</i>	<i>\$630,117</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

### PUBLIC INFORMATION OFFICE

*No items submitted.*

## **DISTRICT 3 REPORT/OTHER BUSINESS**

## **FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE**

### **FINANCE**

1. **Encumbrance Reports**

Resolution authorizing the approval of the Encumbrance Report for the weeks of 10/21/2021 - 10/27/2021 and 10/28/2021 - 11/03/2021.

2. **Purchasing Agenda Report**

Resolution authorizing the approval of the Purchasing Agenda Report for the weeks of 10/21/2021 - 10/27/2021 and 10/28/2021 - 11/03/2021.

3. **Purchasing Exceptions Report**

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 10/21/2021 - 10/27/2021 and 10/28/2021 - 11/03/2021.

4. **Unusual Demand Report**

5. **Fixed Assets**

Disposal of fixed assets as outlined in report.

### **BUDGET MANAGEMENT OFFICE**

1.

#### **MULTIPLE STAFF DEVELOPMENT**

**Revenue**

Bonita Brown 475.58

Daren Lanier 579.89

Darnetria Dean 479.62

Alabama Licensing Officials Conference  
Prattville, AL -December 8-9, 2021

**Youth Detention**

Monique T. Grier 2,573.23

Juan G. Sepulveda 2,605.09

American Correctional Association Winter  
Conference 2022  
Phoenix, AZ -January 5-10, 2022

#### **INDIVIDUAL STAFF DEVELOPMENT**

**Development Services**

Mike Thomas 700.00

ICC Code Official Institute Online  
Birmingham, AL -January 25-28, 2022

Mike Thomas 165.00

Legal Aspects of Code Administration Online

Birmingham, AL -October 27, 2021	
Andrew Martin	65.00
Outside Sustainable Landscape Collaborative	
2021 Online	
Birmingham, AL -October 21, 2021	
Willie Brown	250.00
2021 APA Virginia Annual Conference Part 2	
Online	
Birmingham, AL -October 20-22, 2021	
Marquita Burnett	995.00
2018 Permit Technician Certification Test	
Academy Online	
Birmingham, AL -October 19-21, 2021	
<b>District Attorney Bessemer</b>	
Anthony C. Williams	1,763.85
International Homicide Investigators Training	
Conference Online	
Tampa, FL -October 31, 2021 -November 5, 2021	
<b>Family Court</b>	
Alvin Hicks	287.39
Domestic Violence Awareness Training	
Lake Guntersville, AL -December 2-3, 2021	
<b>Finance</b>	
Matisha Dunklin	1,025.79
GEDI of Auburn University, CRE I: Sales and	
Use Tax Reporting	
Opelika, AL -November 2-5, 2021	
<b>Human Resources</b>	
Darrick Williams	330.60
ACCA Class: County Administration Update	
Prattville, AL -January 26-27, 2022	
<b>Revenue</b>	
Constance Darby	150.00
CGAT Billings/Accounts Receivable Online	
Birmingham, AL -November 3, 2021	
Shelley Raia	883.30
AMROA Winter Conference	

Auburn, AL -December 8-10, 2021

**Tax Collector**

Wesley Scott Moore 1,048.82

CRE I Sales and Tax use Examination the Legal  
Environment

Lee County, AL -November 3-5, 2021

Shella Rice 927.60

GFOAA 38th Annual Conference and Training  
Program

Tuscaloosa, AL -February 2-4, 2022

**FOR INFORMATION ONLY**

**Emergency Management Agency**

Chris Tate 727.11

2021 School Safety Summit for Alabama  
Gulf Shores, AL -December 5-8, 2021

**Personnel**

Pete Blank 757.88

Training 2022 Conference -Expo

Orlando, FL -February 28, 2022 -March 2, 2022

**Sheriff**

James Gunthlap 695.00

Kerry Morgan 695.00

Arlinda Kay Odom-Hallingquest 695.00

FBI -LEEDA Supervisor Leadership  
Pelham, AL -December 13-17, 2021

James Gunthlap 695.00

Kerry Morgan 695.00

Arlinda Kay Odom-Hallingquest 695.00

FBI-LEEDA Command Leadership

Pelham, AL -January 31 -February 4, 2022

James Gunthlap 695.00

Kerry Morgan 695.00

Arlinda Kay Odom-Hallingquest 695.00

John Weatherly 695.00

FBI-LEEDA Executive Leadership

Pelham, AL -February 21-25, 2022

Christopher Wade 1,986.40

Explosive Handlers & Breaching Course

Byhalia, MS -February 6-11, 2021



## BOARD OF EQUALIZATION

*No items submitted.*

## BOARD OF REGISTRARS

*No items submitted.*

## CIRCUIT CLERK

*No items submitted.*

## DEVELOPMENT SERVICES

### 1. **Z-21-0022**

Kayla Bishop, owner requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) to consolidate zoning on a property for residential use. Parcel ID#0800090000039014 in Section 09 Twp 15, Range 2W. (Case Only, 2112 Morris Majestic Road, Morris, Alabama 35216)(MORRIS)(7.93 acres +/-)

*P&Z Recommendation: Approval*

### 2. **Z-21-0023**

IMG, LLC, owner, Robin Glenn, agent requests a change of zoning from R-1(Residential), C-3 (Commercial) & I-1 (Light Industrial) to C-3 (Commercial) to remove split zoning for an event center. Parcel ID# 0900191001007000 in Section 19 Twp 15, Range 1W. (Case Only, 7385 Highway 79, Pinson, Alabama 35126)(PINSON)(9.17 acres +/-)

*P&Z Recommendation: Approval.*

### 3. **Z-21-0024**

Saucedo Antonio Alcantar, owner requests a change of zoning from C-1 (Commercial) to R-6 (Residential) to bring into compliance for an existing residence. Parcel ID# 2100224016001000 in Section 22 Twp 17, Range 4W. (Case Only, 1070 McDonald Chapel Road, Birmingham, Alabama 35224)(MINOR)(.34 acres +/-)

*P&Z Recommendation: Approval*

### 4. **Z-21-0033**

Charmed South Clothing Company, owner, Brittany S. Davis, agent requests a change of zoning from A-1 (Agriculture) to C-1 (Commercial) for a clothing boutique. Parcel ID# 4200062000008002 in Section 06 Twp 20, Range 4W. (Case Only, 4961 McAdory School Road, McCalla, Alabama 35211)(MCCALLA)(.81 acres +/-)

*P&Z Recommendation: Approval with a condition: The architectural design of any building constructed or otherwise placed on the property shall be in character with the other commercial properties in the area, and similar to the renderings presented at the October 14, 2021 public hearing of the Jefferson County Planning & Zoning Commission*

### 5. **Z-21-0034**

ANPR USA, INC., owner, Tina Ramsay, agent requests a change of zoning from C-1 (Commercial) removing restrictive covenant stating that this property shall be used as a gas station, convenience store and restaurant only (Z-19-0013) to obtain a liquor license for an existing package store to C-1 (Commercial). Parcel ID# 4300114000006000 in Section 11 Twp 20, Range 5W. (Case Only, 5607 Eastern Valley Road, McCalla, Alabama 35111)(MCCALLA)(3.9 acres +/-)

*P&Z Recommendation: Approval*

6. **Z-21-0035**

Gilbert F. Doulgas, III & Cynthia Ardis Nettle, owner, Gilbert F. Douglas, III, agent requests a change of zoning from A-1 (Agriculture) to R-4 (Multi-Family) for a 20 unit condominium development. Parcel ID# 3900123003012022 in Section 01 Twp 19, Range 3W. (Case Only, 1858 Patton Chapel Road, Birmingham, Alabama 35226)(HOOVER)(1.9 acres +/-)

*P&Z Recommendation: Approval.*

7. **Z-21-0036**

Marilyn B. Rice requests a change of zoning from R-1 (Single Family) to A-1 (Agriculture) for residential use to include a farm. Parcel ID# 0500120000033000 in Section 12 Twp 15, Range 5W. (Case Only, 8370 John Goggans Road, Dora, Alabama 35062)(DORA)(51.89 acres +/-)

*P&Z Recommendation: Approval with conditions:*

1. *Should any livestock be kept on the property, a 100-foot buffer shall be established where adjacent to the residential community to the east that is zoned R-1 (Single Family), where no livestock is to be allowed.*
2. *No mobile homes shall be permitted on the property except for Temporary Emergency Relief purposes.*

## **DISTRICT ATTORNEY**

*No items submitted.*

## **EMERGENCY MANAGEMENT AGENCY**

*No items submitted.*

## **GENERAL SERVICES**

1. **Dixie Warehouse Solutions - Overhead Door MRO & Inspections**

Contract for professional overhead door maintenance, repair and inspections in the secure parking areas located at various Jefferson County facilities.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,631,651.58</i>
<i>Requested Amount:</i>	<i>\$4,320.00 (\$1,440.00/year)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,630,211.58</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Birmingham-Jefferson Civic Center Authority - Revenue-Generating Parking Deck License Agreement**

Revenue-generating agreement to license Jefferson County Commission parking facility for events at the BJCC

<i>Contract Term:</i>	<i>2 months</i>
<i>30 Day Cancellation:</i>	<i>No. Termination with 15-day written notice.</i>

## **HUMAN RESOURCES**

*No items submitted.*

## COMPLIANCE OFFICE

*No items submitted.*

## LAW LIBRARY

*No items submitted.*

## GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

*No items submitted.*

## PERSONNEL BOARD OF JEFFERSON COUNTY

*No items submitted.*

## PROBATE COURT

### 1. **KNOWiNK L.L.C. Amendment for Add'l WiFi/8013**

Amendment of contract to purchase additional wireless units

<i>Contract Term:</i>	<i>Automatic renewal-3 year intervals</i>
<i>Original Budget:</i>	<i>\$435,000</i>
<i>Current Remaining Budget:</i>	<i>\$312,842.20</i>
<i>Requested Amount:</i>	<i>\$7,100</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$305,742.20</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

## REVENUE

*No items submitted.*

## TAX ASSESSOR

*No items submitted.*

## TAX COLLECTOR

*No items submitted.*

## TREASURER

*No items submitted.*

## DISTRICT 4 REPORT/OTHER BUSINESS

### 1. **Community Grant - Fresh Air Family, Inc.**

Community Grant to support family-oriented educational programs in the great outdoors.

*Grant Amount:* *\$1,000*

### 2. **Board Appointment – Center Point Fire District**

Resolution re-appointing Eddie Dawson to the Center Point Fire District Board of Directors.

### 3. **Board Appointment – Center Point Fire District**

Resolution re-appointing Dina Foster to the Center Point Fire District Board of Directors.

### 4. **Community Grant - City of Warrior**

Community Grant to assist with holiday activities at the senior center.

*Grant Amount:* *\$1,000*

5. **Community Grant-City of Kimberly**

Community Grant to assist with holiday activities at the senior center.

*Grant Amount:* *\$1,000*

## INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

### ECONOMIC DEVELOPMENT

1. Statutory Abatements for Project 6449
2. Discretionary Jobs Incentive Agreement for Project 6449
3. Amendment 772 Public Hearing for Discretionary Jobs Incentive Agreement to be held as advertised for 11/18/21.

### INFORMATION TECHNOLOGY

1. **Brief Presentation on JCC Access Single Sign On**
2. **Astadia Post Implementation Support for Microsoft Azure Cloud**  
Astadia Post Implementation Support for Azure Cloud  

<i>Contract Term:</i>	<i>One (1) Year</i>
<i>Original Budget:</i>	<i>\$7,403,300.00</i>
<i>Current Remaining Budget:</i>	<i>\$7,403,300.00</i>
<i>Requested Amount:</i>	<i>\$84,840.00.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$7,318,460.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>
3. **Catapult Systems Disaster Recovery Solution Amendment 2 Subscription Services Change Request**  
Catapult Systems Disaster Recovery Solution Amendment 2 Subscription Services Change Request  

<i>Contract Term:</i>	<i>One Year/12 months</i>
<i>Original Budget:</i>	<i>\$7,403,297.00</i>
<i>Current Remaining Budget:</i>	<i>\$7,391,031.64</i>
<i>Requested Amount:</i>	<i>\$121,620.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$7,269,409.24</i>
<i>30 Day Cancellation:</i>	
4. **Aquera, Inc. Subscription License and Professional Support Agreement**  
Aquera, Inc. Subscription License and Professional Support Agreement  

<i>Contract Term:</i>	<i>36 Months (3 Years)</i>
<i>Original Budget:</i>	<i>\$7,403,297.00</i>
<i>Current Remaining Budget:</i>	<i>\$5,962,595.91</i>
<i>Requested Amount:</i>	<i>\$56,000.00 (Year 1 Amount- \$20,000)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$5,942,595.91</i>
<i>30 Day Cancellation:</i>	

### DISTRICT 5 REPORT/OTHER BUSINESS