

PRE-COMMISSION WORK SESSION

November 30, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Baird Contracting Co. - 2021 AMP08 On Call Sewer Services Change Order No. 1**

Change Order No. 1 to the 2021 AMP08 On Call Sewer Services contract between Jefferson County and Baird Contracting Company, Inc. increases the total contract amount by \$495,000.00 from \$1,961,500.00 to \$2,456,500.00. This addition in cost is to complete emergency repairs at the Al Seier Pumping Station.

<i>Contract Term:</i>	<i>1 Year (365 Days)</i>
<i>Original Budget:</i>	<i>\$20,629,931.02</i>
<i>Current Remaining Budget:</i>	<i>\$ 696,414.34</i>
<i>Original Requested Amount</i>	<i>\$ 1,961,500.00</i>
<i>Requested Amount:</i>	<i>\$ 495,000.00</i>
<i>Revised Requested Amount</i>	<i>\$ 2,456,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 201,414.34</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Brasfield & Gorrie, LLC - Cahaba& Trussville WRFs and Al Seier PS Phase 3 Impro**

This project includes electrical, mechanical, civil, structural and automation/control improvements throughout the facilities which will improve treatment reliability and ensure regulatory compliance.

<i>Contract Term:</i>	<i>795 Days</i>
<i>Original Budget:</i>	<i>\$197,910,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$197,910,000.00</i>
<i>Requested Amount:</i>	<i>\$ 67,997,754.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$129,912,246.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Alabama Power - Underground and Construction Agreements for the BWWB Shades Mountain Filter Plant**

Alabama Power Company TAW – Underground and Construction Agreements are required to install sanitary sewer facilities within Alabama Power Right-of-Way. Actual construction of the sanitary sewer facilities will be performed by a BWWB Contractor that is qualified to install sanitary sewer mains at no cost to the County.

<i>Contract Term:</i>	<i>Indefinite</i>
<i>Original Budget:</i>	<i>No Funds Required</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>No</i>

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. YWCA-Interfaith Hospitality HESG19 Amendment #1

Resolution authorizing the Commission President to award and execute Amendment #1 to the agreement between Jefferson County, Alabama and the YWCA for emergency assistance (HESG19-ES-YWCA-INT) for eligible citizens experiencing homelessness and at-risk of experiencing homelessness. The purpose of this Modification is to authorize a contract extension through November 30, 2021 to allow for full reimbursement of previously expended funds. No additional funds are required. All other terms and condi

<i>Contract Term:</i>	<i>10/1/2019-11/30/2021</i>
<i>Original Budget:</i>	<i>\$108,394.00</i>
<i>Current Remaining Budget:</i>	<i>\$0.00</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Williford Orman Construction, LLC.-General Fund Storm Shelters Amendment #1

Resolution authorizing the Commission President to award and execute Amendment #1 to the agreement between Jefferson County, Alabama and Williford Orman Construction, LLC. for the General Fund Storm Shelters. The purpose of this Modification is to add \$4,928.00 to add field lines to the existing septic tank at Glennwood Storm Shelter as requested by the Jefferson County Department of Health.

<i>Contract Term:</i>	<i>730 Days</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$968,087.00</i>
<i>Requested Amount:</i>	<i>\$4,928.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$963,159.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. HUD CDBG PY2021 Grant Approval

Resolution authorizing the Commission President to sign the grant agreements and any other document between the Department of Housing and Urban Development and Jefferson County for the Community Development Block Grant (CDBG) Program PY 2021.

4. HUD ESG PY2021 Grant Approval

Resolution authorizing the Commission President to sign the grant agreements and any other documents between the Department of Housing and Urban Development and Jefferson County for the Emergency Solutions Grant (ESG) grant for Program year 2021.

5. HUD HOME PY2021 Grant Approval

Resolution authorizing the Commission President to sign the grant agreement and any other document between the Department of Housing and Urban Development and Jefferson County for the HOME Investment Partnership (HOME) grant for Program Year 2021.

FAMILY COURT

No items submitted

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Infotech Appia Service License Agreement Web-Based Construction, Engineering, and Inspection Software**

The Department of Roads and Transportation is seeking to purchase a web-based system to replace current method of managing construction inspections and contract administration through disparate systems like Microsoft Word, Excel, Teams, and Google Earth. Appia has been identified as a cloud-based tool that centralizes infrastructure construction project data in a standardized format that aligns with the Alabama Department of Transportation project-record keeping practices.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$225,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$205,300.00</i>
<i>Requested Amount:</i>	<i>\$ 85,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$119,800.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **Cityworks Azteca AMS & PLL Software Licensing and Maintenance Agreement**

Cityworks AMS & PLL Software Licensing and Maintenance Agreement for the period of January 1, 2022 untill December 31, 2024

<i>Contract Term:</i>	<i>January 1, 2021 - December 31, 2024</i>
<i>R&T Original Budget:</i>	<i>\$ 150,000.00</i>
<i>R&T Current Remaining Budget:</i>	<i>\$ 130,000.00</i>
<i>R&T Requested Amount:</i>	<i>\$ 99,500.00</i>
<i>R&T Remaining Budget after Requested Amount:</i>	<i>\$ 30,500.00</i>

<i>ESD Original Budget:</i>	<i>\$ 400,000.00</i>
<i>ESD Current Remaining Budget:</i>	<i>\$ 400,000.00</i>
<i>ESD Requested Amount:</i>	<i>\$ 99,500.00</i>
<i>ESD Remaining Budget after Requested Amount:</i>	<i>\$ 300,500.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

3. **T Mandell Tillman Appraisal Services - ALDOT/Federal Aid Projects Amendment 1**

Contract extension for appraisal services Amendment No. 1 for ALDOT/Federal funded projects. Services to include appraisals for right-of-way acquisitions, review of right-of-way appraisals and expert testimony.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$ 330,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 195,335.83</i>
<i>Requested Amount:</i>	<i>\$ 50,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 145,335.83</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

4. **David W. Darden Appraisal Services - ALDOT/Federal Aid Projects Amendment 1**

Contract extension for appraisal services Amendment No. 1 for ALDOT/Federal funded projects. Services to include appraisals for right-of-way acquisitions, review of right-of-way appraisals and expert testimony.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$ 330,000.00</i>

<i>Current Remaining Budget:</i>	<i>\$ 245,335.83</i>
<i>Requested Amount:</i>	<i>\$ 50,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 195,335.83</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

5. **J. Roger Ball Appraisal Services - ALDOT/Federal Aid Projects Amendment 1**

Contract extension for appraisal services Amendment No. 1 for ALDOT/Federal funded projects. Services to include appraisals for right-of-way acquisitions, review of right-of-way appraisals and expert testimony.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$ 330,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 145,335.83</i>
<i>Requested Amount:</i>	<i>\$ 50,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 95,335.83</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

6. **Terracon - Amendment 3 - Geotechnical Engineering Services for Grants Mill Road**

Amendment No. 3 to the Geotechnical Engineering Services Agreement to change Article I – Scope of Services to add Site Observations and Recommendations during excavation, Article IV – Time and Beginning of Completion – extending the contract to December 31, 2023, Article V – Payment – adding Site Observations in the amount of \$18,000.00.

<i>Contract Term:</i>	<i>Through December 31, 2023</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$300,000.00</i>
<i>Original Contract:</i>	<i>\$ 73,371.81</i>
<i>Amendment No. 1:</i>	<i>Time Extension</i>
<i>Amendment No. 2:</i>	<i>Time Extension</i>
<i>Amendment No. 3:</i>	<i>\$ 18,000.00</i>
<i>Total Contract:</i>	<i>\$ 91,371.81</i>
<i>Requested Amount:</i>	<i>\$ 18,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$282,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

7. **Uretex - Old Springville Road Culvert/Bridge Repair Project No 37-21-005**

The County desires to enter into an agreement for the soil densification and polyurethane injection into foundation soils beneath the pavement of the subsided structure, herein known as Project No. 37-21-005, Repairing Concrete Culvert/Bridge on Old Springville Road.

<i>Original Budget:</i>	<i>\$16,550,681.00</i>
<i>Current Remaining Budget:</i>	<i>\$15,557,766.87</i>
<i>Requested Amount:</i>	<i>\$ 91,550.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$15,466,216.87</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

COUNTY ATTORNEY

1. **Personal Injury Claim - Amiralis J. Thomas**
Resolution to deny claim of Amiralis J. Thomas
2. **Vehicle Damage Claim - Althea Skinner**
Resolution to deny the claim of Althea Skinner
3. **Personal Injury Claim of J.L. Jenkins**

Resolution to deny the person injury claim of J.L. Jenkins

4. **Wage Claim of Kevin Hughins**

Resolution to deny the wage claim of Kevin Hughins

5. **Wage Claim of Danny Reavis**

Resolution to deny the wage claim of Danny Reavis

6. **Sewer Backup Claim - Rachel George**

Resolution to approve the sewer backup claim of Rachel George

7. **Personal Injury Claim - Amanda Wade**

Resolution to deny the personal injury claim of Amanda Wade

8. **Personal Injury Claim - Charles Barber**

Resolution to deny the personal injury claim of Charles Barber

9. **Reserve Recommendation for Self-Insured Program**

Resolution to accept the recommendation of Glicksman Consulting LLC, to establish the reserves for its Self-Insured Auto Liability, General Liability, and Workers Compensation Programs.

10. Minutes from the Commission Meeting November 18, 2021

SHERIFF

1. **Public Affairs Counsel – Acknowledgement Only**

Resolution acknowledging the agreement with Public Affairs Counsel, Inc. for governmental affairs and contract review services.

<i>Contract Term:</i>	<i>12 months</i>
<i>Original Budget:</i>	<i>\$1,300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$725,491.04</i>
<i>Requested Amount:</i>	<i>\$120,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$605,491.04</i>
<i>30 Day Cancellation:</i>	<i>yes</i>

COUNTY MANAGER

1. **American Rescue Plan Act - Phase 1 Programs**

Resolution establishing funding for Phase 1 of programs in which American Rescue Plan Act funding will be utilized.

2. **Administrative Office of the Courts - FY21 Bailiff Salary Appropriation**

Appropriation to allow for Bailiffs to support State Court operations in the Birmingham and Bessemer divisions of the State of Alabama 10th Judicial Circuit located in Jefferson County.

<i>Contract Term:</i>	<i>10/1/21-9/30/22</i>
<i>Original Budget:</i>	<i>\$1,831,717.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,831,717.00</i>
<i>Requested Amount:</i>	<i>\$1,831,717.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Procurement Card Statement**
Regions Bank Statement Closing Date 10.31.2021 for Ratification
2. **Procurement Card Statement**
Jefferson Credit Union Closing Date 11/03/2021 for Ratification
3. **Unusual Demand Report**
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 11/4/2021 - 11/10/2021 and 11/11/2021 - 11/17/2021.
5. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 11/4/2021 - 11/10/2021 and 11/11/2021 - 11/17/2021.
6. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 11/4/2021 - 11/10/2021 and 11/11/2021 - 11/17/2021.

BUDGET MANAGEMENT OFFICE

1. **Budget Agenda – For Information Only**
EMA - Increase revenue and expenditures to record a reimbursement from the City of Birmingham for personnel support during City Events (UAB vs Tuskegee and UAB vs Liberty football games).
- 2.

MULTIPLE STAFF DEVELOPMENT

Family Court

Monique Campbell	712.46
Marsha Wright-Carter	712.46
Kala Pennick-Williams	712.46
Raquel Lynch	712.46
Domestic Violence Awareness Training	
Orange Beach, AL -December 8-10, 2021	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Eric Wolfe	399.00
Appraisal Unlimited Learning Membership	
Premium	
Birmingham, AL -Online February 15, 2021 -	
September 12, 2021	

County Manager

Justin Smith	865.65
International City-County Management Association Annual Conference Planning Committee Meeting	
Columbus, OH -January 21-23, 2022	

Family Court

Sharon Youngblood	199.00
ASCPA's Government Accounting and Auditing Forum Online	
Birmingham, AL -December 9-10, 2021	

Revenue

Anthonette D. Dotson	637.91
CROAA-Ethics of County Officials & Employees	
Prattville, AL -March 23-24, 2022	

Anthonette D. Dotson	637.91
CROAA	
Prattville, AL -April 13-14, 2022	

Anthonette D. Dotson	649.41
CROAA-Enforcement of Licenses & Taxes	
Prattville, AL -January 12-13, 2022	

Tracye M. Gaston	975.72
Auburn University-CRE 1. Sales and Use Tax Examination the Legal Environment	
Opelika, AL -November 3-5, 2021	

Security

Melvin Grigsby	1,194.13
MOS Operator Course	
Smyrna, GA -November 30, 2021 -December 2, 2021	

FOR INFORMATION ONLY**Sheriff**

Tomeka Smith	150.00
CGAT -Billing/Accounts Receivable Online	
Birmingham, AL -November 3, 2021	

William Johnson	108.48
Kerry Morgan	108.48
Regional Explosive Detection Dog Initiative	

Auburn, AL-November 18-19, 2021

BOARD OF EQUALIZATION

No item submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. **Medical West Hospital Authority- Post-Construction Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for Medical West Hospital Authority

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

No items submitted

HUMAN RESOURCES

1. **Employment Agreement, Amendment 1- Public Information Officer - Helen Hays**
This is an amendment to the Employment Contract for the position of Public Information Officer between Jefferson County Commission and Helen Hays.

<i>Contract Term:</i>	<i>January 23, 2022 - January 22, 2024</i>
<i>Original Budget:</i>	<i>\$145,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$145,000.00</i>
<i>Requested Amount:</i>	<i>\$145,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

COMPLIANCE OFFICE

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community grant - Wellhouse**

Community grant to help the Wellhouse with funding to help rescue and provide opportunities for restoration to victims of human trafficking who have been sexually exploited.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$195,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$190,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Economic Development Updated Presentation**

3. **Infrastructure Community Grant - Red Mountain Theatre Company**

Infrastructure Community Grant for the Red Mountain Theatre Company to support renovations and expansions on their campus and construct the Red Corner.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$2,000,000</i>
<i>Current Remaining Budget:</i>	<i>\$2,000,000</i>
<i>Requested Amount:</i>	<i>\$100,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,900,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>