

PRE-COMMISSION WORK SESSION

December 14, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Baird Contracting Co. - 2022 AMP05 - 2022 On Call Sewer Services**

The Asset Management Program – 2022 AMP05 2022 On-Call Sewer Services includes qualified general contractor construction services for immediate repairs to any of the wastewater system facilities including sewer lines, pump stations, and treatment plants

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$19,189,220.00</i>
<i>Current Remaining Budget:</i>	<i>\$16,723,871.00</i>
<i>Requested Amount:</i>	<i>\$ 2,280,050.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$14,443,821.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 1 REPORT/OTHER BUSINESS

1. **Community Grant - Forestdale Fire Station # 3**

Community Grant for Forestdale Fire Station # 3 Roof Replacement

<i>Contract Term:</i>	<i>December 16,2021 -December 16,2022</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$2,000,000.00</i>
<i>Requested Amount:</i>	<i>\$36,837.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,963,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

2. **City of Adamsville (Infrastructure Amendment)**

Amendment to increase the amount for a community grant for support of road work

<i>Contract Term:</i>	<i>September 9, 2021-September 9, 2022</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,613,163.00</i>
<i>Requested Amount:</i>	<i>\$175,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,438,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

3. **Infrastructure Grant Alabama Jazz Hall of Fame**

Infrastructure Grant for Equipment & Educational Resources

<i>Contract Term:</i>	<i>December 16, 2021 - December 16, 2022</i>
<i>Original Budget:</i>	<i>2,000,000.00</i>

<i>Current Remaining Budget:</i>	<i>1,888,163.00</i>
<i>Requested Amount:</i>	<i>125,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>1,763,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

4. **Sixteenth Street Baptist Church**

Community Grant for the repurposing of the parsonage for a museum

<i>Contract Term:</i>	<i>December 16, 2021 - December 16, 2022</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,963,163.00</i>
<i>Requested Amount:</i>	<i>\$75,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,888,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

5. **Infrastructure Grant for Jefferson State Community College**

Infrastructure Grant for Jefferson State Community College

<i>Contract Term:</i>	<i>December 16, 2021 - December 16, 2022</i>
<i>Original Budget:</i>	<i>2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>1,763,163.00</i>
<i>Requested Amount:</i>	<i>150,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>1,613,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

6. **The Historic Bethel Baptist Church Community Restoration Fund**

Infrastructure Community Grant for Museum Welcome Center

<i>Contract Term:</i>	<i>December 16, 2021 - December 16, 2022</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,613,163.00</i>
<i>Requested Amount:</i>	<i>\$150,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,463,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

7. **City of Fairfield Infrastructure Agreement**

City of Fairfield Infrastructure Agreement

<i>Contract Term:</i>	<i>December 16, 2021 - December 16, 2022</i>
<i>Original Budget:</i>	<i>2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>1,463,163.00</i>
<i>Requested Amount:</i>	<i>200,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>1,263,163.00</i>
<i>30 Day Cancellation:</i>	<i>Per Contract Terms</i>

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No Items Submitted

CORONER

1. **UAB Pathology Services Agreement**

Pathology Services Agreement in the amount of \$1,419,264.00 with the University of Alabama at Birmingham Health Services Foundation to provide for pathology and autopsy services for the Jefferson County Coroner/Medical Examiner Offices.

<i>Contract Term:</i>	<i>October 01, 2021 - September 30, 2022</i>
<i>Original Budget:</i>	<i>\$1,419,264.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,419,264.00</i>
<i>Requested Amount:</i>	<i>\$1,419,264.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **UAB Toxicology Service Agreement**

Toxicology Services Agreement in the amount of \$400,008.00 with the University of Alabama at Birmingham Health Services Foundation to provide for toxicology services for the Jefferson County Coroner/Medical Examiner Office.

<i>Contract Term:</i>	<i>October 01, 2021 - September 30, 2022</i>
<i>Original Budget:</i>	<i>\$400,008.00</i>
<i>Current Remaining Budget:</i>	<i>\$400,008.00</i>
<i>Requested Amount:</i>	<i>\$400,008.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. **Program Year 2020 CAPER**

Resolution authorizing the commission President to sign the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2020 once the public comment period ends on or after December 10, 2021.

FAMILY COURT

No Items Submitted

YOUTH DETENTION

No Items Submitted

DISTRICT 2 REPORT/OTHER BUSINESS

No Items Submitted

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Fleet Focus Onsite Training- AssetWorks**

Fleet Focus Onsite Training- AssetWorks

<i>Contract Term:</i>	<i>Less than 1 year</i>
<i>Original Budget:</i>	<i>\$38,400</i>
<i>Current Remaining Budget:</i>	<i>\$24,016</i>
<i>Requested Amount:</i>	<i>\$14,583.43</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 9,423.57</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **25 MPH Ordinance - Sweetwater Way and Sunny Side Drive - Warrior**

Jefferson County Roads and Transportation desires to establish an ordinance to prohibit any vehicle from driving in excess of 25MPH on Sweetwater Way and Sunny Side Drive in Jefferson County.

3. **Amendment No.1 - Radley Corporation - Cityworks Barcoding Software & Hardware**

Amendment No. 1 to the Barcoding Software and Hardware Agreement. During the original implementation it was discovered that, and additional install of the software was needed due to Jefferson County internal storage limitations. Amendment No. 1 is for those additional services needed to finalize the implementation of the Barcoding Software.

<i>Contract Term:</i>	<i>3 Years Upon Execution</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$375,000.00</i>
<i>Original Agreement:</i>	<i>\$137,735.34</i>
<i>Amendment No. 1:</i>	<i>\$ 900.00</i>
<i>Total Contract Amount:</i>	<i>\$138,635.34</i>
<i>Requested Amount:</i>	<i>\$ 900.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$374,100.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

4. **Alabama Pals - TRAIN , Inc. Adopt-a-Mile**

TRAIN, Inc. is requesting to adopt County Road 110 from Hazelwood Road to Shady Grove Road.

5. **City of Mountain Brook - Debris MOU**

This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.

<i>Contract Term:</i>	<i>12/1/2021 - 10/31/2024</i>
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6. **Walkers Chapel Bridge Replacement - Murphree Bridge Corporation**

Agreement between Jefferson County and Murphree Bridge Corporation for the Bridge Replacement on Walker Chapel Road Project, Project No. 37-18-426

<i>Contract Term:</i>	<i>Upon Execution until Completion</i>
<i>Original Budget:</i>	<i>\$16,550,681.00</i>
<i>Current Remaining Budget:</i>	<i>\$15,466,216.87</i>
<i>Requested Amount:</i>	<i>\$ 2,223,483.85</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$13,242,733.02</i>

30 Day Cancellation:

YES

7. **2020 PS02 Alameda, Bessemer, Tin Mill, Vail Avenue, and Wenonah Pump Stations, Payment for Tract 7**
Payment for Tract 7 - 2020 PS02 Alameda, Bessemer, Tin Mill, Vail Avenue, and Wenonah Pump Stations,
8. **2020 PS02 Alameda, Bessemer, Tin Mill, Vail Avenue, and Wenonah Pump Stations, Payment for Tract 8**
Payment for Tract 8, 2020 PS02 Alameda, Bessemer, Tin Mill, Vail Avenue, and Wenonah Pump Stations,
9. **37-18-378 Grants Mill Road Corridor - JSA Agreement - City of Birmingham**
Roads and Transportation desires to improve roadways along Grants Mill Road from I-459 to Old Leeds Road. Includes the widening of the roadway from 2 lanes to 4 lanes and modifications to the existing intersection of Grants Mill Road and Old Leeds Road. Birmingham will reimburse the County for work performed for their portion of the road.

30 Day Cancellation:

YES

COUNTY ATTORNEY

1. **Workers Compensation Claim- Roger D. Henderson**
Resolution to approve the worker's compensation claim of Roger D. Henderson in the amount of \$17,975.36
2. **Deputy and Assistant Co Atty Pay Resolution**
Resolution to increase annual salary for Deputy County Attorney and Assistant County Attorneys by 5% effective December 16, 2021
3. **Tax Collector Legal Counsel**
Resolution to provide limited coverage for certain legal costs of Jefferson County Tax Collector, J.T. Smallwood.
4. **Witt O'Brien's LLC - Amendment 5**
Witt O'Brien's, LLC Fifth Amendment to Contract
5. Minutes from the Commission Meeting December 2, 2021

SHERIFF

No Items Submitted

COUNTY MANAGER

1. **University of Alabama at Birmingham - Purchase Option Agreement - Amendment 1**
This amendment confirms that UAB has the option to purchase the Cooper Green Hospital building at fair market value in the future prior to expiration of the option term.
2. **Temporary Salary Increase - Romissa Walton**
Temporary salary increase for Deputy Director of HR, Romissa Walton.
3. **Temporary Salary Increase - Trisha Wilkins**
Temporary salary increase for Deputy Director of General Services, Trisha Wilkins.

4. **ARPA - LUCAS Devices for the Sheriff's Office.**

Consideration of the Jefferson County Sheriff's ARPA funding request for the purchase of up to 250 LUCAS Automatic CPR Devices at a cost of \$17,980 each. 138 of these devices were deployed to 49 entities throughout the County using CARES Act funds. Pricing for these devices is set to increase after the first of the year.

PUBLIC INFORMATION OFFICE

No Items Submitted

DISTRICT 3 REPORT/OTHER BUSINESS

No Items Submitted

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
NA
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the weeks of 11/18/2021 - 12/1/2021.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the weeks of 11/18/2021 - 12/1/2021.
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the weeks of 11/18/2021 - 12/1/2021
5. **Procurement Card Statement**
Regions Bank Visa Statement Closing Date 11.30.21 For Ratification
6. **PACA Partnership - Jacksonville City Schools**
PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue:</i>	<i>\$88.86</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

BUDGET MANAGEMENT OFFICE

1. **Budget Agenda**
For Information Only 1) EMA - \$33,676.41 - Carryforward two grants from FY21 to FY22, the 20FIL Division "G" Amas grant (\$28,210.64) and the 9FIL Division "G" grant (5,465.77). No Additional Funds Required 2) EMA - \$1,190 – Increase revenue and expenditures to record a reimbursement from the City of Birmingham for overtime worked during the Magic City Classic. No Additional Funds Required.
2. **Travel/Staff Development:**

MULTIPLE STAFF DEVELOPMENT

Roads and Transportation

Taisha Rogers	1,040.72
Dwayne Miller	1,232.65
CGEI Legislative and Governmental Relations	
Tucker, GA -January 10-12, 2022	

Tax Collector Birmingham

Krystal Pitts	851.01
Shelia Rice	1,217.11

Wesley Scott Moore	1,093.65
Jerrick Thomas	1,025.17
Rhonda Hulsey	1,025.17
GEDI Class Tax Sales and Redemption	
Opelika, AL -January 25-28, 2022	

INDIVIDUAL STAFF DEVELOPMENT

Human Resources

Jennifer Lacewell	2,383.25
SIOP Conference 2022	
Seattle, Washington -April 27, 2022 -May 1, 2022	

Matt Luetjen	2,990.02
ATO 2022 International Conference & Expo	
Orlando, FL -May 15-18, 2022	

Revenue

Scott Smith	700.34
AMORA Conference	
Auburn, AL -December 8-10, 2021	

Scott Smith	330.00
CRE, I Class Online	
Birmingham, AL -November 3-5, 2021	

Tax Collector -Birmingham

Wesley Scott Moore	955.80
Alabama Municipal Revenue Officers Association of Alabama	
2021 Winter Conference	
Auburn, AL -December 8-10, 2021	

FOR INFORMATION ONLY

Sheriff

Zachary Thrift	700.00
Vanguard Level One Instructor Course	
Hoover, AL -February 7-11, 2022	

Zachary Thrift	700.00
Vanguard Level Two Instructor Course	
Hoover, AL -February 14-18, 2022	

William Powell	695.00
FBI LEEDA Supervisor Leadership Institute	
Fultondale, AL -August 1-5, 2022	

BOARD OF EQUALIZATION

1. **Birmingham Land Bank**

Agreement with Birmingham Land Bank Authority to share photographs of properties and improvements

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>NA</i>
<i>Current Remaining Budget:</i>	<i>NA</i>
<i>Requested Amount:</i>	<i>NA</i>
<i>Remaining Budget after Requested Amount:</i>	<i>NA</i>
<i>30 Day Cancellation:</i>	<i>NA</i>

BOARD OF REGISTRARS

1. **Precinct location change - Precinct 1150 to Adamsville Senior Center**

CIRCUIT CLERK

No Items Submitted

DEVELOPMENT SERVICES

1. **Stone & Cole Demolition Contract**

Vendor Bids for Demolition of 17 Unsafe Structures

<i>Contract Term:</i>	<i>12 Months</i>
<i>Original Budget:</i>	<i>\$500,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$420,000.00</i>
<i>Requested Amount:</i>	<i>\$125,396.70</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$297,603.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Nuckles Services Holdings - Demolition Contract**

Vendor Bids for Demolition of 17 Unsafe Structures

<i>Contract Term:</i>	<i>12 Months</i>
<i>Original Budget:</i>	<i>\$500,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$420,000.00</i>
<i>Requested Amount:</i>	<i>\$125,396.70</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$297,603.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Accela - Statement Of Work Change Order**

No Cost Change Order to Extend Accela SOW to December 31, 2022

<i>Contract Term:</i>	<i>December 31, 2021 through December 31, 2022</i>
<i>Original Budget:</i>	<i>\$824,890.70</i>
<i>Current Remaining Budget:</i>	<i>\$134,899.37</i>
<i>Requested Amount:</i>	<i>\$134,899.37</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes, and Change Orders Permitted</i>

DISTRICT ATTORNEY

No Items Submitted

EMERGENCY MANAGEMENT AGENCY

No Items Submitted

GENERAL SERVICES

No Items Submitted

HUMAN RESOURCES

No Items Submitted

COMPLIANCE OFFICE

1. Diligent Corporation Compliance Wave Membership/License

This is a contract to provide an annual membership/license for a web-based library of customizable Compliance training templates, reinforcement material, and resources to support the efforts of the Compliance Office.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$194,000.00</i>
<i>Requested Amount:</i>	<i>\$ 15,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$179,000.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

LAW LIBRARY

No Items Submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No Items Submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No Items Submitted

PROBATE COURT

No Items Submitted

REVENUE

No Items Submitted

TAX ASSESSOR

No Items Submitted

TAX COLLECTOR

1. Resolution- Appointed Clerk Salary Adjustment

Resolution Authorizing an Increase for Appointed Clerk for the Tax Collector Bessemer

TREASURER

No Items Submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. JRCIII Grant City of Trussville

JRCIII Grant City of Trussville

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Remaining Budget:</i>	<i>\$1,841,036.00</i>
<i>Requested Amount:</i>	<i>50,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,790,036.00</i>
<i>\$30 Day Cancellation:</i>	<i>Per Agreement</i>

2. Community Grant - Alzheimer's of Central Alabama

Community Grant - Alzheimer's of Central Alabama

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>200,000.00</i>
<i>rent Remaining Budget:</i>	<i>197,000.00</i>
<i>Requested Amount:</i>	<i>1,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>196,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. Glennwood Fire District Appointment - Lisa Golden

4. Public Hearing-Jefferson County-Birmingham-Jefferson Civic Center Authority Funding Agreement

Public Hearing-Jefferson County-Birmingham-Jefferson Civic Center Authority Funding Agreement

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **Resolution- City of Fairfield**
Resolution for City of Fairfield to abate County statutory taxes for up to 10 years.
2. **Public Hearing and Resolution to adopt and approve project agreement**
Project agreement between Jefferson County and Harbison Walker Inc.

INFORMATION TECHNOLOGY

No Items Submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - Hoover City Schools Foundation**
Community grant funding to support students and teachers at the Hoover City Schools with reading comprehension and math skills, due to academic recovery many students are experiencing during the ongoing results of the pandemic.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$175,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$170,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>
2. **Community Grant - Birmingham Holocaust Education Center**
Community grant to assist the Birmingham Holocaust Education Center to educate the people of Alabama about the history and lessons of the Holocaust by funding the Holocaust exhibits for survivors' testimonies, to improve and attract more visitors to their new location.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$170,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$165,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>