

PRE-COMMISSION WORK SESSION

January 4, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **ALDOT MB-01 Permit 8-2**
Required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along Highway 378 right-of-way near Center St N in the city of Birmingham.
2. **ALDOT MB-01 Permit 8-3**
Required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 7 near 85th St N in the City of Birmingham
3. **ALDOT MB-01 Permit 8-4**
Required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 7 near Roebuck Blvd in the City of Birmingham.
4. **ALDOT MB-01 Permit 8-1**
Required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 269 in the City of Birmingham.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. Alabama Technology Network - Incumbent Worker Stabilization Program

Agreement between Jefferson County, Alabama and Alabama Technology Network to provide Incumbent Worker Alabama Stabilization Program Related Technical Instruction.

<i>Contract Term:</i>	<i>10/21/2021-9/30/2022</i>
<i>Original Budget:</i>	<i>\$557,137.41</i>
<i>Current Remaining Budget:</i>	<i>\$557,137.41</i>
<i>Requested Amount:</i>	<i>\$100,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$457,137.41</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Legacy Management, LLC dba Frozen Rooster EDA Loan

EDA Cares Act Revolving Loan Fund Agreement for Legacy Management, LLC dba Frozen Rooster. The total cost associated with this agreement is \$150,000.00.

<i>Contract Term:</i>	<i>10 years</i>
<i>Original Budget:</i>	<i>\$1,150,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$150,000.00</i>
<i>Requested Amount:</i>	<i>\$150,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **On Call Material Testing - Bhate**

The Roads & Transportation Department desires to utilize various certified testing firms Bhate Geosciences Corporation to perform specific construction materials laboratory tests of samples provided by R&T. The Consulting firm consulting firm is to provide as-needed testing and results reporting for various construction projects.

<i>Contract Term:</i>	<i>Upon Execution - Up to 3 Year</i>
<i>Original Budget:</i>	<i>\$ 400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00/per Consultant</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 375,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **On Call Material Testing - Terracon**

The Roads & Transportation Department desires to utilize various certified testing firms to perform specific construction materials laboratory tests of samples provided by R&T. The Consulting firm consulting firm is to provide as-needed testing and results reporting for various construction projects.

<i>Contract Term:</i>	<i>Upon Execution - Up to 3 Year</i>
<i>Original Budget:</i>	<i>\$ 400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00/per Consultant</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 350,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

3. **Disposal of Surplus County Vehicles and Heavy Equipment**

Request by Fleet Management to Dispose of Surplus County Vehicles and Equipment via Online Auction, Inter-departmental Budget Transfer, Municipal Sales, an/or Salvage Yard Sales

4. **2021 AMP10-Five Mile Creek West Force Main Replacement Project, Payment for Tract 2**

Payment for Tract 2 – 2021 AMP10-Five Mile Creek West Force Main Replacement Project

5. **On Call Material Testing - Building Earth Services**

The Roads & Transportation Department desires to utilize various certified testing firms to perform specific construction materials laboratory tests of samples provided by R&T. The Consulting firm consulting firm is to provide as-needed testing and results reporting for various construction projects.

<i>Contract Term:</i>	<i>Upon Execution - Up to 3 Year</i>
<i>Original Budget:</i>	<i>\$ 400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00/per Consultant</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 325,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

6. **On Call Material Testing - ECS Southwest Inc.**

The Roads & Transportation Department desires to utilize various certified testing firms to perform specific construction materials laboratory tests of samples provided by R&T. The Consulting firm consulting firm is to provide as-needed testing and results reporting for various construction projects.

<i>Contract Term:</i>	<i>Upon Execution - Up to 3 Year</i>
-----------------------	--------------------------------------

<i>Original Budget:</i>	<i>\$ 400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00/per Consultant</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 300,000.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

COUNTY ATTORNEY

1. Minutes from the Commission Meeting December 16, 2021

SHERIFF

No items submitted.

COUNTY MANAGER

1. **Temporary Salary Increase - Dayla Baugh**
Temporary salary increase for Deputy Director of Development Services, Dayla Baugh.

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Fixed Asset Disposal**
2. **Procurement Card Statement**
Jefferson Credit Union Visa Statement Closing 12/3/2021 For Ratification
3. **Unusual Demand Report**
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 12/2/2021 - 12/8/2021 and 12/9/2021 - 12/15/2021.
5. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 12/2/2021 - 12/8/2021 and 12/9/2021 - 12/15/2021.
6. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 12/2/2021 - 12/8/2021 and 12/9/2021 - 12/15/2021.
7. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 12/16/2021 - 12/22/2021.
8. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 12/16/2021 - 12/22/2021.
9. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 12/16/2021 - 12/22/2021.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

District Attorney-Birmingham

Danny Carr	425.00
Alysha Carteer	425.00
Zander Carrie	425.00
Matt Casey	425.00
Isabella Colombo	425.00
Brittany Ford	425.00
Carlos Gonzalez	425.00
Caroline Gray	425.00
Joseph Hicks	425.00
Foster Marshall	425.00
William McComb	425.00
Nick Taggart	425.00
Jennifer Wilson	425.00

Tiffany Ould	425.00
Alabama District Attorney Association (Registration)	
Huntsville, AL -January 18-21, 2022	
Jennifer Wilson	206.50
Nicholas Taggart	319.87
Tiffany Ould	319.87
Isabella Colombo	319.87
Alyshia Carter	319.87
Matthew Casey	735.57
Joseph Hicks	943.42
Caroline Gray	943.42
William McComb	943.42
Foster Marshall	943.42
Alexander Carrie	1,192.91
Brittany Ford	319.87
Carlos Gonzalez	735.57
Alabama District Attorney Association	
Huntsville, AL -January 18-21, 2022	
Revenue	
Arnetta Willis	545.91
Wilma Thornton	540.70
Tracye M Gaston	536.84
Tanjawania Hurst	375.62
Afra Gooden	545.41
County Government Education Institute's Enforcement of	
Licenses & Taxes	
Prattville, AL -January 12-13, 2022	

INDIVIDUAL STAFF DEVELOPMENT

Commissioner District 1	
Lashunda Scales	1,608.23
Leadership Alabama	
Mobile, AL -January 12-15, 2022	
Family Court	
Steven Vance	287.39
Domestic Violence Awareness Training	
Lake Guntersville, AL -December 2-3, 2021	
Finance	
Matisha Dunklin	439.51
County Govt Education Institute	
Prattville, AL -January 12-13, 2022	
Human Resources	
Anthony D. Sparks	2,738.42
Training Magazine 2022 Conference & Expo	
Orlando, FL -February 27, 2022 -March 3, 2022	
Revenue	
Eric Pritt	255.00
AMROA 2021	
Auburn, AL -December 9-10, 2021	

Daren Lanier Association of Alabama Tax Admin 2022 Winter Conference Hoover, AL -February 6-9, 2022	350.00
Tax Assessor Bessemer Charles Winston ACTA Certification EXAM Auburn, AL -March 10-11, 2022	561.87
Tax Collector Birmingham Fakhita Stearnes GEDi Class Tax Sales and Redemption Opelika, AL -January 25-28, 2022	1,045.51

FOR INFORMATION ONLY

Emergency Management Agency Chris Tate Emergency Management Institute, EO190 ARCGis for Emergency Managers Emmitsburg, Maryland -January 23-28, 2022	352.00
Sheriff Howard Casey Marcum One Man Room Clearing Calera, AL -January 15-16, 2022	845.00
William Powell FBI-LEEDA Command Leadership Institute Fultondale, AL -November 14-18, 2022	695.00
Aarion Powell John Hand Crash Data Retrieval Tech Forsyth, GA -January 24-25, 2022	467.50 467.50

2. **Budget Agenda**

For Information Only

EMA - Increase revenue & expenditures to record an insurance reimbursement (\$2,605.89). Also, increase revenues & expenditures to upgrade the furniture in the Emergency Operations Center, the conference and training rooms. This will be a draw on EMA's fund balance (\$100,000). **No Additional Funds Required**

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **Z-21-0037**

John Truman Abbott & Cheryl Abbott, owners; John Truman Abbott agent requests a change of zoning from R-2 (Single Family) to C-1 (Commercial) for an expansion of a mini warehouse facility. Part of parcel ID# 3100084009008001 in Section 08 Twp 18, Range 5W. (Case Only, 7141 Warrior River Road, Bessemer, Alabama 35216)(ROCK CREEK)(0.59 acres +/-)

P&Z Recommendation: Approval

2. **Z-21-0038**

William Manning, owner requests a change of zoning from C-1 (Commercial) with restrictive covenants & A-1 (Agriculture) to C-1 (Commercial) for a private club. Parcel ID#s 0500130000128.000 & part of 0500130000128001 in Section 13 Twp 15, Range 5W. (Case Only, 7590 Highway 78 W & 7541 Cresview Lane, Dora, Alabama 35216)(CORNER)(1.91 acres +/-)

P&Z Recommendation: Approval with conditions: 1. The development of the property shall substantially comply with the plot plan presented at the November 10, 2022 Planning & Zoning Commission Hearing; and, 2. Any outdoor lighting shall be shielded and directed downward.

3. **Z-21-0039**

Linda Greer Snider, owner; Andrew Wood agent requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) for a manufactured/mobile home. Parcel ID# 3300120000007000 in Section 12 Twp 18, Range 7W. (Case Only, 524 Greer Drive, Adger, Alabama 35006)(ADGER)(2.5 acres +/-)

P&Z Recommendation: Approval

4. **Z-21-0040**

Cynthia V. Butler, owner requests a change of zoning from A-1

P&Z Recommendation: Approval

5. **Z-21-0041**

Calvery Worship Center, owner; Stephen Gilbert, agent requests a change of zoning from INST-1(Institutional) to (Agriculture) for residential use. Parcel ID# 1400062000006001 (lots 1, 3 and part of lot 2 of Calvery Worship Center Survey) in Section 06 Twp 16, Range 3W. (Case Only, 1931 Brookside Road, Mount Olive, Alabama 35117)(MOUNT OLIVE)(9.59 acres +/-)

P&Z Recommendation: Approval

6. **Z-21-0042**

Paul Caddell, owner; Tom Sims, agent requests a change of zoning from R-1 (Single Family) to R-G (Single Family) for a garden home subdivision . Parcel ID# s 4200071000002001 & 4200072000001000 in Section 07 Twp 20, Range 4W. (Case Only, 6631 & 6675 Lou George Loop , Bessemer, Alabama 35022)(MCCALLA)(32.71 acres +/-)

P&Z Recommendation: Approval

7. **Z-21-0043**

Lisa M. Land & Jimmy T Land, Sr, owners; Lisa Land, agent requests a change of zoning from A-1 (Agriculture) & R-1 (Single Family) to A-1 (Agriculture) to remove split zoning for a residence. Parcel ID# 3600100000005000 in Section 10 Twp 19, Range 6W. (Case Only, 3820 Mud Creek Road, Adger, Alabama 35006)(MUD CREEK)(21.42 acres +/-)

P&Z Recommendation: Approval

8. **Z-21-0044**

Lisa M. Land & Jimmy T Land, Sr, owners; Lisa Land, agent requests a change of zoning from A-1 (Agriculture) & R-1 (Single Family) to A-1 (Agriculture) to remove split zoning for a residence. Parcel ID# 3600100000005000 in Section 10 Twp 19, Range 6W. (Case Only, 3820 Mud Creek Road, Adger, Alabama 35006)(MUD CREEK)(21.42 acres +/-)

P&Z Recommendation: Denial

9. **Z-21-0045**

Robert H. Miller, Jr. & Carl Lee Cagle, owners; Robert Miller, agent requests a change of zoning from I-3(S)(Surface Mining) to A-1 (Agriculture) for a pole barn. Parcel ID#s 1900290000004005 & 1900280000036000 in Sections 028 & 29 Twp 17, Range 6W. (Case Only, 10065 Taylors Ferry Road & 450 Glaze Creek Road, Bessemer, Alabama 35023)(TAYLOR'S FERRY)(126.13 acres +/-)

P&Z Recommendation: Approval

DISTRICT ATTORNEY

1. **District Attorney Birmingham - Appointed Confidential Assistant Salary**

Resolution to increase the salary of Appointed Confidential Assistant Birmingham Division.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

1. **ATIS Elevator Inspections, LLC - General Services Department**

Elevator consulting services for inspections and audits of elevators at various Jefferson County Commission buildings.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,650,661.45</i>
<i>Requested Amount:</i>	<i>\$20,790.00 each/3 years</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,629,871.45</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

HUMAN RESOURCES

No items submitted.

COMPLIANCE OFFICE

No items submitted.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

1. Resolution Authorizing Military Service Contributions

Resolution authorizing payment of pension contribution and County match for employees due to granted military leave of absence.

PERSONNEL BOARD OF JEFFERSON COUNTY

1. Contract Extension with Falls Facility Services, Inc. - 2022-2023

Contract extension for janitorial services at the PBJC. **Acknowledgement Only**

<i>Contract Term:</i>	<i>January 15, 2022 through January 14, 2023</i>
<i>Original Budget:</i>	<i>\$61,652</i>
<i>Current Remaining Budget:</i>	<i>\$31,000</i>
<i>Requested Amount:</i>	<i>\$30,291</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 709</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - Homewood Police Foundation**

Community grant to support the Homewood Police Foundation for its first annual 5K run, which will support first responders and give them the opportunity to interact with and get to know citizens.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$175,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$170,000</i>
<i>30 Day Cancellation:</i>	<i>NA</i>

2. **Community Grant - United Abilities**

Community Grant to aid United Abilities as they provide services to individuals with disabilities through its Hand In Hand Early Learning Program for children 6 weeks to 5 years old.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$165,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$160,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

3. **Community Grant - Birmingham Landmarks Inc.**

Community Grant to assist with dehumidifying and maintenance cost, for restoration management of the theater.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$160,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$155,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

4. **Community Grant - Bell Center**

Community grant to help the Bell Center provide early intervention services including physical, occupational and speech-language therapies and early childhood special education to children at risk for developmental delays.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$200,000</i>
<i>Current Remaining Budget:</i>	<i>\$155,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$150,000</i>