

# **JEFFERSON COUNTY COMMISSION**

## **(Commission Chambers)**

**DATE:** January 6, 2022

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN DECEMBER 16, 2021**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Pastor Mark David Bradford, Missions-The Station Church

Commission District 3

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting - Dec 16, 2021

**VI. PRESENTATIONS**

*None*

**VII. PUBLIC HEARINGS**

1. Z-21-0037 John Truman Abbott & Cheryl Abbott, owners; John Truman Abbott agent requests a change of zoning from R-2 (Single Family) to C-1 (Commercial) for an expansion of a mini warehouse facility. Part of parcel ID# 3100084009008001 in Section 08 Twp 18, Range 5W. (Case Only, 7141 Warrior River Road, Bessemer, Alabama 35216)(ROCK CREEK)(0.59 acres +/-)

P&Z Recommendation: Approval

2. Z-21-0038 William Manning, owner requests a change of zoning from C-1 (Commercial) with restrictive covenants & A-1 (Agriculture) to C-1 (Commercial) for a private club. Parcel ID#s 0500130000128.000 & part of 0500130000128001 in Section 13 Twp 15, Range 5W. (Case Only, 7590 Highway 78 W & 7541 Crestview Lane, Dora, Alabama 35216)(CORNER)(1.91 acres +/-)

P&Z Recommendation: Approval with conditions: 1. The development of the property shall substantially comply with the plot plan presented at the November 10, 2022 Planning & Zoning Commission Hearing; and, 2. Any outdoor lighting shall be shielded and directed downward.

3. Z-21-0039 Linda Greer Snider, owner; Andrew Wood agent requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) for a manufactured/mobile home. Parcel ID# 3300120000007000 in Section 12 Twp 18, Range 7W. (Case Only, 524 Greer Drive, Adger, Alabama 35006)(ADGER)(2.5 acres +/-)

P&Z Recommendation: Approval

4. Z-21-0040 Cynthia V. Butler, owner requests a change of zoning from A-1 (Agriculture) to C-1 (Commercial) for compliance for an existing law office. Part of parcel ID# 4200062000008001 in Section 06 Twp 20, Range 4W. (Case Only, 4985 McAdory School Road, McCalla, Alabama 35111)(MCCALLA)(0.56 acres +/-)

P&Z Recommendation: Approval

5. Z-21-0041 Calvary Worship Center, owner; Stephen Gilbert, agent requests a change of zoning from INST- 1(Institutional) to (Agriculture) for residential use. Parcel ID# 1400062000006001 (lots 1, 3 and part of lot 2 of Calvary Worship Center Survey) in Section 06 Twp 16, Range 3W. (Case Only, 1931 Brookside Road, Mount Olive, Alabama 35117)(MOUNT OLIVE)(9.59 acres +/-)

P&Z Recommendation: Approval

6. Z-21-0042 Paul Caddell, owner; Tom Sims, agent requests a change of zoning from R-1 (Single Family) to R-G (Single Family) for a garden home subdivision. Parcel ID# s 4200071000002001 & 4200072000001000 in Section 07, Twp 20, Range 4W. (Case Only, 6631 & 6675 Lou George Loop , Bessemer, Alabama 35022)(MCCALLA)(32.71 acres +/-)

P&Z Recommendation: Approval

7. Z-21-0043 Lisa M. Land & Jimmy T Land, Sr, owners; Lisa Land, agent requests a change of zoning from A-1 (Agriculture) & R-1 (Single Family) to A-1 (Agriculture) to remove split zoning for a residence. Parcel ID# 3600100000005000 in Section 10, Twp 19, Range 6W. (Case Only, 3820 Mud Creek Road, Adger, Alabama 35006)(MUD CREEK)(21.42 acres +/-)

P&Z Recommendation: Approval

8. Z-21-0044 Service Road, LLC, owner; Meredith Calhoun, agent requests a change of zoning from A-1 (Agriculture) & C-1 (Commercial) to I-1 (Industrial) for a RV sales and service development. Parcel ID# s 1200142000012000 & 1200142000015000 in Section 14 Twp 16, Range 1W. (Case Only, 6100 & 6042 Service Road, Trussville, Alabama 35235)(TRUSSVILLE)(15.84 acres +/-)

P&Z Recommendation: Denial

9. Z-21-0045 Robert H. Miller, Jr. & Carl Lee Cagle, owners; Robert Miller, agent requests a change of zoning from I-3(S)(Surface Mining) to A-1 (Agriculture) for a pole barn. Parcel ID#s 1900290000004005 & 1900280000036000 in Sections 028 & 29 Twp 17, Range 6W. (Case Only, 10065 Taylors Ferry Road & 450 Glaze Creek Road, Bessemer, Alabama 35023)(TAYLOR'S FERRY)(126.13 acres +/-)

P&Z Recommendation: Approval

**VIII. RESOLUTIONS 1 - 37, AND 2 ITEMS OF NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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**A. Commission District 1**

*No Items Submitted*

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**B. Environmental Services**

1. Resolution authorizing the execution of the required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along Highway 378 right-of-way near Center St N in the city of Birmingham.
2. Resolution authorizing the execution of the required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 7 near 85th St N in the City of Birmingham.
3. Resolution authorizing the execution of the required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 7 near Roebuck Blvd in the City of Birmingham.
4. Resolution authorizing the execution of the required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 269 in the City of Birmingham.

**X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

5. Resolution authorizing the execution of a Community Grant Program Agreement with Community Affairs Committee, Inc in the amount of \$25,000.00.
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**B. Cooper Green Mercy Health Services**

*No Items Submitted*

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**C. Coroner**

*No Items Submitted*

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**D. Department of Community Services and Workforce Development**

6. Resolution authorizing the Commission President to execute the Agreement with Alabama Technology Network to provide Incumbent Worker Alabama Stabilization Program Related Technical Instruction (RTI) to manufacturing business entities in the CAPTE service area on behalf of CAPTE. This agreement is not to exceed one hundred thousand dollars (\$100,000.00) and is funded with Alabama Workforce Stabilization Program grant funds.
7. Resolution authorizing the approval and execution of the Jefferson County, Alabama Economic Development Administration (EDA) Cares Act Revolving Loan with Legacy Management, LLC dba Frozen Rooster, and any related loan documents required.

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**E. Family Court**

*No Items Submitted*

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**F. Youth Detention**

*No Items Submitted*

**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

*No Items Submitted*

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**B. County Attorney**

8. Resolution authorizing the extension of the Coronavirus Response Leave Program (JCCRLP), effective January 14, 2022, through July 1, 2022.
9. Resolution authorizing the Commission President to execute an Agreement with Brentwood to provide Professional Services for claim administration and managed care of the Jefferson County Commission's Workers Compensation Program.

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**C. County Manager**

10. Resolution authorizing a temporary 10% Salary Increase for Dayla Baugh, Deputy Director of Development Services.

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**D. Public Information Office**

*No Items Submitted*

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**E. Roads & Transportation**

11. Resolution authorizing the execution of an Agreement with BHATE Geosciences Corp, for on-call materials testing using certified testing firms to perform specific construction materials laboratory tests of samples obtained by Jefferson County Roads and Transportation staff. Consultants will provide as-needed testing and results reporting for various construction projects.
12. Resolution authorizing the execution of an Agreement with Terracon Consultants Inc, for on-call materials testing using certified testing firms to perform specific construction materials laboratory tests of samples obtained by Jefferson County Roads and Transportation staff. Consultants will provide as-needed testing and results reporting for various construction projects.
13. Resolution authorizing the execution of an Agreement with Building & Earth Sciences, Inc, for on-call materials testing using certified testing firms to perform specific construction materials laboratory tests of samples obtained by Jefferson County Roads and Transportation staff. Consultants will provide as-needed testing and results reporting for various construction projects.
14. Resolution authorizing the execution of an Agreement with ECS Southwest Inc to perform specific construction materials laboratory tests of samples obtained by Jefferson County Roads and Transportation staff. Consultants will provide as-needed testing and results reporting for various construction projects.
15. Resolution authorizing the disposal of Surplus County Vehicles and Equipment.
16. Resolution authorizing payment for Tract 2 - 2021 AMP10-Five Mile Creek West Force Main Replacement Project.

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**F. Sheriff's Office**

*No Items Submitted*

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

17. Resolution authorizing the execution of a Community Grant Program Agreement with The Alabama Fallen Warriors Project in the amount of \$5,000.00.

18. Resolution authorizing the execution of a Community Infrastructure Agreement (Jefferson County Rapid Infrastructure Improvement Initiative Grant (JCRIII)) with Birmingham Southern College/Southern Environmental Center in the amount of \$26,500.00, to be used for the purchase of UTV for Turkey Creek Nature Preserve.

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**B. Finance**

19. Approval of the Unusual Demand Report dated 01/06/2022.
20. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 12/2/2021 - 12/8/2021 and 12/9/2021 - 12/15/2021.
21. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 12/16/2021 - 12/22/2021.
22. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 12/2/2021 - 12/8/2021 and 12/9/2021 - 12/15/2021.
23. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 12/16/2021 - 12/22/2021.
24. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 12/2/2021 - 12/8/2021 and 12/9/2021 - 12/15/2021.
25. Resolution authorizing the approval of the Encumbrance Report for the week of 12/16/2021 - 12/22/2021.
26. Resolution authorizing the ratification of the Jefferson Credit Union Visa Statement for Closing Date 12/03/2021.
27. Resolution authorizing the disposal and transfer of certain fixed assets as listed in the backup.

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**C. Budget Management Office**

28. Approval of the Travel/Staff Development dated 1/6/2022, as follows:

MULTIPLE STAFF DEVELOPMENT

**District Attorney-Birmingham**

Danny Carr	425.00
Alysha Carteer	425.00
Zander Carrie	425.00
Matt Casey	425.00
Isabella Colombo	425.00
Brittany Ford	425.00

Carlos Gonzalez	425.00
Caroline Gray	425.00
Joseph Hicks	425.00
Foster Marshall	425.00
William McComb	425.00
Nick Taggart	425.00
Jennifer Wilson	425.00
Tiffany Ould	425.00
Alabama District Attorney Association (Registration)	
Huntsville, AL -January 18-21, 2022	

Jennifer Wilson	206.50
Nicholas Taggart	319.87
Tiffany Ould	319.87
Isabella Colombo	319.87
Alyshia Carter	319.87
Matthew Casey	735.57
Joseph Hicks	943.42
Caroline Gray	943.42
William McComb	943.42
Foster Marshall	943.42
Alexander Carrie	1,192.91
Brittany Ford	319.87
Carlos Gonzalez	735.57
Alabama District Attorney Association	
Huntsville, AL -January 18-21, 2022	

#### **Revenue**

Arnetta Willis	545.91
Wilma Thornton	540.70
Tracye M Gaston	536.84
Tanjawania Hurst	375.62
Afra Gooden	545.41
County Government Education Institute's Enforcement of	
Licenses & Taxes	
Prattville, AL -January 12-13, 2022	

#### **INDIVIDUAL STAFF DEVELOPMENT**

##### **Commissioner District 1**

Lashunda Scales	1,608.23
Leadership Alabama	
Mobile, AL -January 12-15, 2022	

##### **Family Court**

Steven Vance	287.39
Domestic Violence Awareness Training	
Lake Guntersville, AL -December 2-3, 2021	

**Finance**

Matisha Dunklin 439.51  
County Govt Education Institute  
Prattville, AL -January 12-13, 2022

**Human Resources**

Anthony D. Sparks 2,738.42  
Training Magazine 2022 Conference & Expo  
Orlando, FL -February 27, 2022 -March 3, 2022

**Revenue**

Eric Pritt 255.00  
AMROA 2021  
Auburn, AL -December 9-10, 2021

Daren Lanier 350.00  
Association of Alabama Tax Admin 2022 Winter Conference  
Hoover, AL -February 6-9, 2022

**Tax Assessor Bessemer**

Charles Winston 561.87  
ACTA Certification EXAM  
Auburn, AL -March 10-11, 2022

**Tax Collector Birmingham**

Fakhita Stearnes 1,045.51  
GEDI Class Tax Sales and Redemption  
Opelika, AL -January 25-28, 2022

**FOR INFORMATION ONLY****Emergency Management Agency**

Chris Tate 352.00  
Emergency Management Institute, EO190 ARCG is for  
Emergency Managers  
Emmitsburg, Maryland -January 23-28, 2022

**Sheriff**

Howard Casey Marcum 845.00  
One Man Room Clearing  
Calera, AL -January 15-16, 2022

William Powell 695.00  
FBI-LEEDA Command Leadership Institute  
Fultondale, AL -November 14-18, 2022

467.50



Aarion Powell  
John Hand  
Crash Data Retrieval Tech  
Forsyth, GA -January 24-25, 2022

467.50

29. Resolution authorizing the following budget amendment:

- 1) EMA - Increase revenue & expenditures to record an insurance reimbursement (\$2,605.89). Also, increase revenues & expenditures to upgrade the furniture in the Emergency Operations Center, the conference and training rooms. This will be a draw on EMA's fund balance (\$100,000). No Additional Funds Required

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**D. Revenue**

*No Items Submitted*

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**E. Board of Equalization**

*No Items Submitted*

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**F. Board of Registrars**

*No Items Submitted*

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**G. Circuit Clerk**

*No Items Submitted*

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**H. Development Services**

*No Items Submitted*

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**I. District Attorney**

30. Resolution authorizing the recommendation to increase the salary of Appointed Confidential Assistant Birmingham Division.

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**J. Emergency Management Agency**

*No Items Submitted*

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**K. 911 Emergency Communications District**

*No Items Submitted*

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**L. General Services**

31. Resolution authorizing the execution of an Agreement with ATIS Elevator Inspections, LLC., for the inspection and audit of elevators at various Jefferson County Commission facilities.
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**M. Security Office**

*No Items Submitted*

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**N. Human Resources**

*No Items Submitted*

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**O. Compliance Office**

*No Items Submitted*

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**P. Jefferson County Pension Board**

32. Resolution authorizing the pension contributions and match for members on granted military leave of absence as follows:

Bryant Bush	Personnel Board	\$2,926.00
Tyler Gray	Sheriff's Correction Bessemer	\$5,002.40
Brandon Jones	Sheriff's Correction Bessemer	\$4,240.78
Courtney Pullum	Sheriff's Contract Law CenterPoint	\$3,695.78
Morgan Pritchett	Sheriff's Enforcement Birmingham	\$1,982.54
Darrick Williams	Human Resources	\$5,962.62

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**Q. Law Library**

*No Items Submitted*

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**R. Personnel Board of Jefferson County**

33. Resolution acknowledging a contract extension between the Personnel Board and Falls Facility Services, Inc. for janitorial services beginning January 15, 2022 through January 14, 2023.

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**S. Probate Court**

*No Items Submitted*

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**T. State Court**

*No Items Submitted*

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**U. Tax Assessor**

*No Items Submitted*

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**V. Tax Collector**

*No Items Submitted*

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**W. Treasurer**

*No Items Submitted*

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS**

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**A. Commission District 5**

34. Resolution authorizing the execution of a Community Grant Program Agreement with Homewood Police Foundation in the amount of \$5,000.00, to assist in supporting the first annual 5K run, which will support first responders and give them the opportunity to interact with and get to know citizens.
35. Resolution authorizing the execution of a Community Grant Program Agreement with United Abilities in the amount of \$5,000.00, to assist in funding as they provide services to individuals with disabilities through its Hand In Hand Early Learning Program for children 6 weeks to 5 years old.
36. Resolution authorizing the execution of a Community Grant Program Agreement with Birmingham Landmark in the amount of \$5,000.00, to support the Alabama Theatre with dehumidifying and maintenance cost, for restoration management of the theater.
37. Resolution authorizing the execution of a Community Grant Program Agreement with The Bell Center in the amount of \$5,000.00, to help provide early intervention services including physical, occupational, and speech-language therapies and early childhood special education to children at risk for developmental delays.

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**B. Economic Development**

*No Items Submitted*

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**C. Information Technology**

*No Items Submitted*

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**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

1. Resolution authorizing the execution of a Community Grant Program Agreement with Hoover City Schools Foundation in the amount of \$5,000.00.
2. Resolution authorizing the execution of a Community Grant Program Agreement with the Jefferson County Board of Education in the amount of \$5,000.00, for McAdory High School Baseball program.

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager – Cal Markert