

PRE-COMMISSION WORK SESSION

March 1, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

**PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS
COMMITTEE**

ENVIRONMENTAL SERVICES

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. Royal Divinity Contract Termination

Resolution authorizing Jefferson County to terminate the contracts with Royal Divinity for convenience based on the request from the vendor.

2. Amendment #3 Birmingham Urban League Emergency Rental Assistance Program (ERAP)

The purpose of this Modification is to update the contract and Exhibit E to allow the contractor the flexibility to expend funds from the administrative costs line item on direct financial assistance. Additionally, the Modification is to update the contract and Exhibit E to allow the contractor to serve citizens within the boundaries of Jefferson County, Alabama to include the Birmingham City limits. The contract is extended through September 30, 2022. There are no additional costs associated.

| | |
|---|---------------------------|
| <i>Contract Term:</i> | <i>5/6/2021-3/30/2022</i> |
| <i>Original Budget:</i> | <i>\$13,502,418</i> |
| <i>Current Remaining Budget:</i> | <i>\$1,100,059.18</i> |
| <i>Requested Amount:</i> | <i>\$0.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$1,100,059.18</i> |
| <i>30 Day Cancellation:</i> | <i>Yes</i> |

3. Priscilla Davis-Lien Release

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Priscilla Davis.

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Birmingham Gateway Beautification Project**
Roads and Transportation recommends the County enter into an agreement with a contractor for the Birmingham Gateway Beautification Project. This project consist of clearing, landscaping, and additional remediation within ALDOT right-of-way in various location. The project is fully privately funded, and funds are in place with the Community Foundation. The County will be responsible for contract and construction management only at 0 cost.
2. **City of Center Point, Permission for park repairs**
Permission for the City of Center Point to perform repairs to County owned park
3. **25 MPH on Tiger Walk - Shannon**
A traffic study was performed on Tiger Walk in Shannon in unincorporated Jefferson County, and due to the width, terrain and geometric design it is recommended that the speed limit be set at 25 miles per hour.
4. **Lakeshore Realignment 37-18-376 - Permission to condemn Tracts 2-6**
Permission to Condemn Tracts 2-6 for Lakeshore Realignment 37-18-376, permission to condemn
5. **East Lawson-Sweetwater SSO Abatement Project, payment for Tract 23**
Payment for Tract 23, East Lawson-Sweetwater SSO Abatement Project
6. **City of Homewood - Debris MOU**
This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.

Contract Term:

2/1/2022 - 10/31/2024

COUNTY ATTORNEY

1. **Property Damage Claim of - Melissa Holt**
Resolution to deny the property damage claim of Melissa Holt.
2. **Property Damage Claim of Michael Brooks**
Resolution to deny the property damage claim of Michael Brooks.
3. **Property Damage Claim - Dontez Lockett**
Resolution to deny property damage claim of Dontez Lockett.
4. **Property Damage Claim - Geico as subrogee Layette Marbury**
Resolution to deny property damage claim of Geico Insurance Company as subrogee for Layette Marbury.
5. **Property Damagae Claim - Woodrow Jenkins**
Resolution to deny property damage claim of Woodrow Jenkins.
6. **Property Damage Claim - Layette Marbury**
Resolution to deny the property damage claim of Layette Marbury.
7. **Subrogation Claim - Alabama Municipal Insurance Corporation o/b/o City of Hueytown**

Resolution authorizing County Attorney to accept \$3,676.10 from Alabama Municipal Insurance Corporation, for damage to a County vehicle in return for a signed release.

8. **Claim - Industry Standard Professionals**

Resolution to approve claim of Industry Standard Professionals in the amount of 135,061.00.

9. **Workers Comp Escrow Account**

Resolution authorizing the execution of a transfer of \$200,000.00 into an escrow account for workers compensation payments processed by Brentwood Services Administrators, Inc. on behalf of Jefferson County Commission.

10. **Legacy Arena Suite License Agreement – BJCC Authority**

Contract for rental of box at the BJCC Legacy Arena.

11. Minutes from the Commission Meeting February 17, 2022

SHERIFF

No items submitted.

COUNTY MANAGER

No items submitted.

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

**FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND
GENERAL SERVICES COMMITTEE**

FINANCE

1. **Unusual Demand Report**
2. **Procurement Card Statement**
Regions Bank Statement Closing Date 1/31/2022 for Ratification
3. **Procurement Card Statement**
Jefferson Credit Union Statement Closing Date 02/03/2022 for Ratification
4. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 02/03/2022 - 02/09/2022 and 02/10/2022 - 02/16/2022.
5. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 02/03/2022 - 02/09/2022 and 02/10/2022 - 02/16/2022.
6. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 02/03/2022 - 02/09/2022 and 02/10/2022 - 02/16/2022.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

| | |
|--|--------|
| Michael Hymes | 390.81 |
| Michael Adams | 379.75 |
| Alabama Certified Appraiser- Real Property Exam Auburn, AL -March 10-11, 2022 | |

Family Court

| | |
|--|-------|
| Beverly Alldredge | 30.00 |
| Nick Boler | 30.00 |
| Alvin L. Hicks | 30.00 |
| Raquel Lynch | 30.00 |
| James Nelson | 30.00 |
| Kristin Schlenker | 30.00 |
| Marsha Wright-Carter | 30.00 |
| Child Safety Conference 2022 Decatur, AL -March 1, 2022 | |

Revenue

| | |
|---|--------|
| Arnetta Willis | 550.48 |
| Afra Gooden | 550.01 |
| CGEI 2022 Ethics of County Official & Employee Prattville, AL -March 23-24, 2022 | |

Tax Assessor -Birmingham

| | |
|---|----------|
| Shelia Nixon | 3,359.15 |
| Rickey Davis | 3,166.46 |
| Steve Q. Jones | 3,359.15 |
| ESRI Conferences San Diego, CA -July 10-15, 2022 | |

INDIVIDUAL STAFF DEVELOPMENT

Environment Services

| | |
|---|----------|
| Margaret Tanner | 1,458.22 |
| AL/MS Water Joint Annual Conference Mobile, AL -April 9-13, 2022 | |

County Attorney

| | |
|---|--------|
| Don Carroll | 434.10 |
| Alabama State Bar Leadership Forum Opelika, AL -February 3-4, 2022 | |

Development Services

| | |
|--|----------|
| Marcus Johnson | 1,314.81 |
| International Assoc of Electrical Inspectors Southern Section Education Conference Orange Beach, AL -March 12-15, 2022 | . |

Human Resources

| | |
|---|----------|
| Kiara Lawson | 3,034.30 |
| Society for Human Resource Management Annual Conference & Expo New Orleans, LA -June 12-16, 2022 | |

| | |
|--|--------|
| Darrick Williams | 337.10 |
| ACCA Class: Overview of County Government Prattville, AL -April 13-14, 2022 | |

Revenue

| | |
|---|--------|
| Afra Gooden | 200.00 |
| CRE 2022 Special Issues Courses Online Birmingham, AL -April 8, 2022 | |

| | |
|--|--------|
| Afra Gooden | 513.05 |
| CGEI 2022 Overview of County Government Prattville, AL -April 13-14, 2022 | |

| | |
|---|--------|
| Wilma Thornton | 545.21 |
| CGEI 2022: CROAA Enforcement of Licenses and Taxes Prattville, AL -April 13-14, 2022 | |

Tax Assessor -Birmingham

| | |
|---|--------|
| Emory Wheatley | 603.12 |
| Alabama Certified Mapper Exam Auburn, AL -March 9-11, 2022 | |

| | |
|--|--------|
| Tiffeny Weis | 300.00 |
| Basic Mapping Hoover, AL -April 27-29, 2022 | |

FOR INFORMATION ONLY

Sheriff

| | |
|--|----------------------------|
| Deborah Tipton Streit APOSTOC Firearms Instructor Development Course Stapleton, AL -March 8-10, 2022 | 472.92 |
| Jason Pilkington Penn Arms Armorer's Jackson, MS -April 27-29, 2022 | 687.54 |
| Michael Lewis FBI-LEEDA SLT Fultondale, AL -August 1-5, 2022 | 695.00 |
| Jason Pilkington Glock Professional Armorer Vestavia Hills, AL -August 30, 2022 | 250.00 |
| Tommy Black CIT Annual Conference Pittsburgh, PA -August 27, 2022 -September 1, 2022 | 2,121.25 |
| Karl R. Walker Derrick Colley Police Motorcycle Officer Techniques Forsyth, GA -April 17-22, 2022 | 1,124.50 1,124.50 |
| Phillip J. Blanding Timothy Pugh Terrill Hogeland Vanguard Level I Cullman, AL -February 28, 2022-March 4,2022 | 500.00 500.00 500.00 |
| Terrill Hogeland Phillip J. Blanding Vanguard Level II Cullman, AL -March 7-11, 2022 | 500.00 500.00 |

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

1. **Precinct location change** - Precincts 3010 & 3015 to Hunter Street Baptist Church
2. **Precinct location change** - Precinct 5190 to O'Neal Library

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

No items submitted.

DISTRICT ATTORNEY

No items submitted.

EMERGENCY MANAGEMENT AGENCY

1. 2021-FIL-009 Grant Agreement

| | |
|----------------------------------|-------------------------------|
| <i>Contract Term:</i> | <i>12/1/2021 - 11/30/2022</i> |
| <i>Original Budget:</i> | <i>Grant Setup Only</i> |
| <i>Current Remaining Budget:</i> | <i>Grant Setup Only</i> |

GENERAL SERVICES

1. Poole and Company Architects, LLC - former Salvation Army Building Demolition

Professional Service agreement for architectural services for demolition of the former Salvation Army building.

| | |
|---|---------------------------------|
| <i>Contract Term:</i> | <i>2 years</i> |
| <i>Original Budget:</i> | <i>\$5,187,000.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$5,000,673.83</i> |
| <i>Requested Amount:</i> | <i>\$35,000.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$4,965,673.83</i> |
| <i>30 Day Cancellation:</i> | <i>No; 7-day written notice</i> |

2. Municipal Election Services Agreement - Irondale

3. Municipal Election Services Agreement - Bessemer

4. Municipal Election Services Agreements 2021-2022

Authorization for the President to execute Municipal Election Services Agreements between Jefferson County, Alabama and municipalities within Jefferson County for the 2021-2022 election cycle.

HUMAN RESOURCES

No items submitted.

COMPLIANCE OFFICE

No items submitted.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. JCRIII Grant - City of Clay

Infrastructure grant to assist with road maintenance and repairs within the city of Clay.

| | |
|---|----------------------|
| <i>Contract Term:</i> | <i>Per Agreement</i> |
| <i>Original Budget:</i> | <i>2,000,000.00</i> |
| <i>Current Remaining Budget:</i> | <i>1,677,036.00</i> |
| <i>Requested Amount:</i> | <i>7,500.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>1,669,536.00</i> |
| <i>30 Day Cancellation:</i> | <i>Per Agreement</i> |

2. Glennwood Fire Dist. Board Appointment - Earnest Cotton

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Community Grant - Jones Valley Teaching Farm**

Infrastructure grant to help the Jones Valley Teaching Farm with the construction of an ADA accessible farm stand, as well as creation of additional community garden beds at the downtown campus.

| | |
|---|----------------------|
| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$2,000,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$1,900,000</i> |
| <i>Requested Amount:</i> | <i>\$50,000</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$1,850,000</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |

2. **Community Grant - Leeds City Schools**

Community grant with Leeds City Schools for funding to assist with the purchase of soccer equipment for city schools located within Jefferson County.

| | |
|---|----------------------|
| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$200,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$130,000</i> |
| <i>Requested Amount:</i> | <i>\$5,000</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$125,000</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |

3. **Community Grant - Vestavia Hills Sunrise Rotary Club**

Community Grant to support the mission of the Vestavia Hills Sunrise Rotary Foundation to provide humanitarian service and charitable aid to Jefferson County organizations that qualify as tax-exempt organizations.

| | |
|---|----------------------|
| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$200,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$125,000</i> |
| <i>Requested Amount:</i> | <i>\$5,000</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$120,000</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |

4. **Community grant - Homewood City Schools Foundation**

Community grant to the Homewood City Schools Foundation to assist teachers with new programs, technology and professional development

| | |
|----------------------------------|----------------------|
| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$200,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$125,000</i> |

Requested Amount: \$5,000
Remaining Budget after Requested Amount: \$120,000
30 Day Cancellation: N/A

5. **Community Grant - KultureCity**

Community grant to aid KultureCity in making all venues inclusive to people with disabilities to help funding to train First Responders how to better assist individuals with sensory needs in emergencies.

Contract Term: Upon Approval
Original Budget: \$200,000
Current Remaining Budget: \$120,000
Requested Amount: \$20,000
Remaining Budget after Requested Amount: \$100,000
30 Day Cancellation: N/A

6. **Infrastructure Grant - UAB Athletics**

Infrastructure grant to assist the UAB Athletics with funding to build a new facility for the UAB Baseball and Softball programs to house offices, locker rooms and training and equipment spaces.

Contract Term: Upon Approval
Original Budget: 2,000,000
Current Remaining Budget: \$1,850,000
Requested Amount: \$50,000 (D4); \$50,000 (D5)
Remaining Budget after Requested Amount: \$1,800,000
30 Day Cancellation: N/A