

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: April 7, 2022

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF MARCH 17, 2022

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 2

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - Mar 17, 2022

VI. PRESENTATIONS

1. World Games - Security Update.
2. R.E.S.P.E.C.T. Organization to discuss the organization's Gas and Food Giveaway along with a voter registration drive.

VII. PUBLIC HEARINGS

Economic Development:

1. Project Agreement - Milo's Tea Public Hearing, Notice of proposed action and adoption of a Project agreement with Milo's Tea Company, Inc.

Liquor License:

1. B-22-0002 JM 6600, LLC applicant; Vimarsh Chandrakant Patel and Roshan Jayesh Patel, members d/b/a Liquor Locker requests approval of a (011) Lounge Retail Liquor-Class II (Package) license in conjunction with a proposed package store on Parcel ID# 3100161000024000 in Sec 16, Twp 18, Range 5W. Zoned I-1 (Light Industrial) (Site Location: 6632 Warrior River Road, Bessemer, AL 35023) (Concord/Rock Creek)

Zoning:

1. Z-22-0003 Mount Zion Primitive Baptist Church, owner; Oliver Ivy, agent requests a change of zoning from R-1(Single Family) & C-1 (Commercial) to INST-1 (Institutional) to remove split zoning and for compliance for an existing church. Parcel ID#s 2100024001013000 & 2100024001012000 in Section 02 Twp 17, Range 4W. (Case

Only, 2601 & 2613 Forestdale Blvd, Adamsville, Alabama 35005)(WESTWOOD)(1.12 acres +/-)

P&Z Recommendation: Approval

2. Z-22-0004 Carey L. Trawick, owner/agent requests a change of zoning from A-1 (Agriculture) & C-3 (Commercial) to A-1 (Agriculture) to remove split zoning for residential use. Parcel ID# 0600190000062000 in Section 19 Twp 15S, Range 4W. (Case Only, 7005 Bankhead Hwy, Dora, Alabama 35062)(DORA)(2.11 acres +/-)

P&Z Recommendation: Approval

3. Z-22-0006 Melvin & Nancy Head, owner; Jerry O. Peery, agent requests a change of zoning from R-1 (Single Family) to A-1 (Agriculture) to allow the use of a modular home as a primary residence. Parcel ID# 1900340000026000 in Section 34 Twp 17S, Range 6W. (Case Only, 9126 Taylors Ferry Rd, Bessemer, Alabama 35023)(GILMORE)(5.43 acres +/-)

P&Z Recommendation: Approval with conditions as follows:

1. The structure must be a modular home (i.e., not a manufactured home or a mobile home).
 2. The manufacture and construction must be certified and comply with the ICC Construction Code(s).
 3. It must have a 7:12 pitch shingle roof, front and back porches and no chassis in any form.
 4. Must be crane-installed onto a permanent foundation that also extends fully under the front porch.
4. Z-22-0009 Martin Management Consulting, LLC, owner; Cori Austell, LBYD, Inc., agent requests a change of zoning from A-1 (Agriculture) to R-1 (Single Family) for a future residential subdivision (9 lots proposed). Parcel ID# 4300122000008000 in Section 12 Twp 20S, Range 5W. (Case Only, 5313 Eastern Valley Road, McCalla, Alabama 35111)(MCCALLA)(8.99 acres +/-)

P&Z Recommendation: Approval

5. Z-22-0011 Red Mountain Greenway and Recreational Area Commission, owners; TC Mclemore, agent requests a change of zoning from I-3 (Industrial) to Institutional-1 for compliance and park expansion. Parcel ID#s 3000364000001000, 3000361000015005, 2900312000001000, in Section 34 Twp 17S, Range 6W. (Case Only, 1679 Margaret Avenue, 955 Wenonah Road, 2480 Shannon Oxmoor Road, Birmingham 35211)(RED MOUNTAIN PARK)(89.19 acres +/-)

P&Z Recommendation: Approval

VIII. RESOLUTIONS 1 - 71

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of an Infrastructure Grant Program Agreement with Jefferson State Community College in the amount of \$250,000.00 for building renovations and repairs.
 2. Resolution to appoint Lene Wormley to serve on the Vacation Leave Bank Committee to fill a vacancy for a term to expire December 31, 2024.
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B. Environmental Services

3. Resolution authorizing the award of a contract to Video Industrial Services, Inc. for inspection of 1,560,000 feet of 6-inch to 24-inch sanitary sewer pipe and 11,000 manholes.
4. Resolution authorizing the execution of a MB01 Permit with Alabama Department of Transportation required to install sanitary sewer facilities within U.S. Interstate-65N right-of-way, near Finley Boulevard, in the City of Birmingham, AL. Performance and Indemnification Agreement required so that the actual construction of the sanitary sewer facilities may be performed by MAPCO Express Inc. at no cost to the County.

X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON

A. Commission District 2

5. Resolution authorizing the execution of a Community Grant Program Agreement with The Greater Alabama Council, Inc. Boy Scouts of America in the amount of \$500.00.
 6. Resolution authorizing the execution of a Community Grant Program Agreement with Council Presidents Advisory Board, Inc in the amount of \$500.00.
 7. Resolution to appoint Maria Knight to serve on the Vacation Leave Bank Committee to fill a vacancy for a term expiring December 31, 2025.
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B. Cooper Green Mercy Health Services

No Items Submitted

C. Coroner

No Items Submitted

D. Department of Community Services and Workforce Development

8. Resolution authorizing the execution of a Revocable License between Jefferson County, Alabama, and the Eastern Valley Fire District superseding any previous license agreement. The license is for the community center located at 435 Bo Jackson Avenue Bessemer, AL 35020 in the Martintown Community.
9. Resolution authorizing the execution of a License Agreement with Edgewater Neighborhood Association for the Edgewater Community Center.
10. Resolution authorizing the execution of an Agreement with Benevate, Inc. (dba Neighborly Software) for the Emergency Rental Assistance Program. The amount of the agreement will not exceed Two Hundred Seven Thousand and 00/100 Dollars (\$207,000.00). The funds will come from U.S. Department of Treasury Emergency Rental Assistance Program funding.
11. Resolution authorizing the approval of a Final Summary Amendment to increase the amount of the contract with Syms Contractors for the Fultondale Storm Shelter Project to \$1,369,515.00 as noted in the attached Final Summary Change Order and to extend the contract to 5/1/2022 for processing the final payment.
12. Resolution authorizing the Office of Community Services and Workforce Development to process three rehabilitation grants that exceed our normal \$30,000 limit. These three owner-occupied, single-family dwellings were competitively bid. Furthermore, the CFO is authorized to issue purchase orders for these grants. These rehabilitation jobs are paid with 100% CDBG funds.
13. Resolution authorizing a Revocable License between Jefferson County, Alabama, and Lottie Green Ministries. The license is for the storm shelter located at 5729 Holland Avenue & 5720 Greece Avenue Birmingham, AL 35224 in the McDonald Chapel Community.
14. Resolution proclaiming April, 2022 as Fair Housing Month in Jefferson County, Alabama for the significance of fair housing to our way of life and encouraging all residents to observe and support both the letter and spirit of the Fair Housing Law as an expression of the individual rights guaranteed by the United States Constitution. The month of April is recognized throughout these United States of America as Fair Housing Month.
15. Resolution authorizing the execution of a CDBG Public Service agreement with First Light, Inc. for shelter services (CD21-03T-CW-FL), paid for with Federal funds.

16. Resolution authorizing the award and execute the agreement with Build UP for CD21-05Z-CW-BU. The purpose of the agreement is to provide affordable home ownership and wealth building opportunities in Jefferson County’s LMI communities.
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E. Family Court

17. Resolution authorizing the execution of an Agreement with the Alabama Administrative Office of Courts (AOC) for a Juvenile Drug Treatment Court Enhancement grant award in the amount of \$71,600.04 for the period of FY22-25 (FY22 \$18,242.86; FY23 \$18,014.30; FY24 \$17,785.72; FY25 \$17,557.16) to be provided to Family Court Juvenile Drug Treatment Court to provide additional treatment services, client supports & incentives, and staff training to enhance the program. The resolution also authorizes the Presiding Judge to sign all forms related to the grant award.
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F. Youth Detention

18. Resolution authorizing the execution of an agreement with Robert B. Latham, DBA Latham Corrections Consulting Prison Rape Elimination Act (PREA) Auditor.
19. Resolution authorizing the execution of an agreement with Ryan's Hope Foundation in the amount of \$14,499.96, for the purpose of providing mentors/speakers and Art Therapy Projects to the residents of the Jefferson County Youth Detention.

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

20. Resolution authorizing the execution of the Community Grant Program Agreement with Leadership Hoover, Inc. in the amount of \$2,500.00, to develop training classes that promote and foster interest in leadership, educational, civic, and social work in the City of Hoover.
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B. County Attorney

No Items Submitted

C. County Manager

21. Resolution authorizing the execution of a Sub-recipient Agreement (American Rescue Plan Act Funding) with Kikstart, Inc. in the amount of \$175,000.

22. Resolution authorizing the execution of a Sub-recipient Agreement (American Rescue Plan Act Funding) with Mission Alabama in the amount of \$64,900.00.
23. Resolution authorizing the execution of a Sub-recipient Agreement with Christian Service Mission in the amount of \$190,000.00, for American Rescue Plan Act Funding.
24. Resolution authorizing the execution of a Sub-recipient Agreement with the Jones Valley Teaching Farm for American Rescue Plan Act Funding in the amount of \$70,000.00.
25. Resolution authorizing the execution of a Location Agreement for the Filming of Motion Picture "Grace By Night" on Jefferson County Courthouse Premises.
26. Resolution authorizing the reorganization of the Department of Community Services and Workforce Development Into Two Separate Departments.
27. Resolution Authorizing the execution of an Employment Agreement with Justin Smith to Serve as the Appointed Confidential Assistant to the County Manager.
28. Resolution authorizing the execution of an Employment Agreement with Walter Jackson to Serve as Deputy County Manager.

D. Public Information Office

No Items Submitted

E. Roads & Transportation

29. Resolution authorizing the execution of a Memorandum of Understanding with the City of Center Point for Debris removal.
30. Resolution authorizing the execution of a Memorandum of Understanding with the City of Warrior for Debris removal.
31. Resolution authorizing the execution of a Memorandum of Understanding with the City of Hoover for Debris removal.
32. Resolution authorizing the execution of a Memorandum of Understanding with the City of Kimberly for Debris removal.
33. Resolution authorizing the execution of a Memorandum of Understanding with the City of Hueytown for Debris removal.
34. Resolution authorizing the execution of a Memorandum of Understanding with the Town of Morris for Debris removal.

35. Resolution authorizing the execution of a Memorandum of Understanding with the City of Irondale for Debris removal.
36. Resolution authorizing payment for Tract 31, East Lawson-Sweetwater SSO Abatement Project.
37. Resolution authorizing payment for Tract 63, East Lawson-Sweetwater SSO Abatement.
38. Resolution authorizing payment for Tract 72, East Lawson - Sweetwater SOS Abatement.
39. Resolution authorizing payment for Tract 71, East Lawson-Sweetwater SSO Abatement - Payment.
40. Resolution authorizing payment for Tract 62, East Lawson-Sweetwater SSO Abatement.
41. Resolution authorizing payment for Tract 70, East Lawson-Sweetwater SSO Abatement.
42. Resolution authorizing payment for Tract 69, East Lawson-Sweetwater SSO Abatement.
43. Resolution authorizing payment for Tract 24, East Lawson-Sweetwater SSO Abatement.
44. Resolution authorizing payment for Tract 32, East Lawson-Sweetwater SSO Abatement Project.
45. Resolution authorizing payment for Tract 15, East Lawson-Sweetwater SSO Abatement.
46. Resolution authorizing payment for Tract 17, East Lawson-Sweetwater SSO Abatement.
47. Resolution authorizing payment for Tract 1, 2020 AMP03 Coosa Ave Pump Station Improvements.
48. Resolution authorizing payment for Tract 3, 2020 AMP03 Coosa Ave Pump Station Improvements.
49. Resolution authorizing the execution of an Agreement with Trapeze Software Group D/B/A Asset Works LLC for FleetFocus Software Maintenance.
50. Resolution authorizing the execution of the revised agreement with ALDOT for the Grants Mill Resurfacing and Realignment from Grants Wood Road to Old Leeds Road (Project No. ST-037-888-009 CPMS Ref# 100070201).
51. Resolution authorizing the execution of an Agreement with TTL, Inc., to provide Construction Engineering and Inspections Services on the Springdale Road Bridge Replacement.

F. Sheriff's Office

52. Resolution acknowledging an Agreement with Sentinel Offender Services LLC. to provide 24/7 electronic monitoring of offenders placed on house arrest.
53. Resolution acknowledging an Agreement with ROTORSMITH Helicopter Solutions to provide aircraft maintenance.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

54. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) in the amount of \$31,740.00, with the Palmerdale Fire District to assist with the roof replacement at Station #1.
55. Resolution to Adjust the Staff Salaries of Commission District 4.

B. Finance

56. Approval of the Unusual Demand Report for 04/07/2022.
57. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 3/3/2022 - 3/9/2022 and 3/10/2022 - 3/16/2022.
58. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 3/3/2022 - 3/9/2022 and 3/10/2022 - 3/16/2022.
59. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 3/3/2022 - 3/9/2022 and 3/10/2022 - 3/16/2022.
60. Resolution authorizing the Chief Financial Officer to record the necessary budget amendments for fiscal year ending 2021.
61. Resolution authorizing the disposal of Fixed Assets.
62. Resolution authorizing the ratification of the Jefferson Credit Union Statement Closing 03/03/2022.

C. Budget Management Office

63. Approval of Travel/Staff Development dated 4/7/2022.

MULTIPLE STAFF DEVELOPMENT

Board Of Equalization

Latanya McDuffie	490.19
Kamisa Henderson	485.57
Performance Appraisals & Employee Evaluation	
Auburn, AL -March 17-18, 2022	

Development Services

Daniel Phillips	1,852.60
David Frederick	1,840.47
Code Officials Association of Alabama Education Conference	
Orange Beach, AL -May1-6, 2022	

Raymond Wayne Trammell	95.00
Tamekia Lee	95.00
Manady Elledge	95.00
Columbus Sanders	95.00
Rosalynne Wheeler-Butts	95.00
Hazardous Materials and Chemical Spill Response Training -	
Sigma Consulting and Training	
Birmingham, AL -February 9, 2022	

Economic Development

Lashunda Scales	147.50
*Steven Ammons	265.50
Gregory Jones	147.50
Ashley Murff	147.50
Fred Primm	147.50
Keegan Rawls	147.50
Alabama Port Tours	
Mobile, AL -February 23-25, 2022	
*February 23-27, 2022	

Shawna Smith	1,050.59
Steven Ammons	241.50
P3 Conference	
Dallas, TX -March 13-16, 2022	

Environmental Services

Shannon Lovell	921.33
David Humphries	907.44
Jimmy (Dewayne) Coleman	921.33
Caterpillar Switchgear Final Witness Test for Valley Creek	
Alpharetta, GA -April 4-8,2022	

Brian Rohling	1,534.78
Ronald R. Thomas	1,707.21
*Matt Alpaugh	1,477.60

AL/MS Water Joint Annual Conference 2022
 Mobile, AL -April 10-13, 2022
 *April 9-13,2022

General Services

Micheal Crane	570.00
Davin Moore	
Gary White	
Tommy Thedford	
James Tompkins	
Damon Mayo	
Chemical Spill Response Training OSHA Level II	
Homewood, AL -February 9, 2022	

Information Technology

Joshua Chris	75.00
April Pearce	75.00
LEAP URISA Virtual Conference	
Birmingham, AL -February 1-3, 2022	

Revenue

Ronrice Ousley	552.64
Arnetta Willis	550.66
CGEI 2022: Overview of County Government	
Prattville, AL -April 13-14, 2022	

Menisha Baldwin	1,447.45
Martrece Brown	2,765.21
Tax Audit	
Nashville, TN -April 24-29, 2022	

Tax Collector -Birmingham

Krystal Pitts	450.00
Jerrick Thomas	450.00
CGAT	
Tuscaloosa, AL -April 13, 2022, May 4, 2022, May 18, 2022	

Lenice Richardson	450.00
Ashley Nunnelley	450.00
CGAT	
Tuscaloosa, AL -May 4, 2022, May 18, 2022, June 1, 2022	

INDIVIDUAL STAFF DEVELOPMENT

Community Development

ShaDel Nix	2,567.87
53rd NCDA Annual Conference	
St. Paul, MN -June 21-25, 2022	

County Attorney

Shawna Smith	50.00
Women Leading in Government Conference	
Hoover, AL -February 24, 2022	

Don McKinley Carroll	439.09
Alabama State Bar Leadership	
Huntsville, AL -March 3-4, 2022	

Environmental Services

Trevis Pruitt	1,555.72
Wastewater Operator Training Certification for Grades 2-4	
Prattville, AL -March 15, 17, 22, 24, 29, 31 & April 5, 7, 12, 14, 19, 21, 2022	

David Denard	1,408.24
2022 National Water Policy Fly-In	
Washington, DC -April 26-28, 2022	

Brian Champion	1,232.92
AL/MS Water Joint Annual Conference	
Mobile, AL -April 10-13, 2022	

Finance

Wilhelmina Stubblefield	3,117.55
Tyler Connect 2020	
Indianapolis, IN -May 15-19, 2022	

Tampia Anderson	1,813.44
GFOA 116th Annual Conference	
Austin, TX -June 4-8, 2022	

Human Resources

Rance Allman II	2,989.08
2022 SIOP Annual Conference	
Seattle, WA -April 26, 2022 -May 1, 2022	

	2,879.83
Adriene Owens	

SHRM Annual Conference & Expo New Orleans, LA -June 12-15, 2022	
Tonya Dawson International Personnel Council -IPAC 2017 Annual Conference Birmingham, AL -July 16-19, 2017	400.00
Tonya Dawson Society of Industrial Organizational (SIOP) Annual Conference 2022 Virtual Birmingham, AL -April 21, 2022	255.00
Information Technology Sri Karra ESRI Public Sector CIO Summit Redlands, CA -April 5-8, 2022	1,276.00
Revenue Charles P Bell Jr. Tax Audit New Orleans, LA & Mobile, AL -April 17-22, 2022	1,510.24
Joan Moffett 2022 CROAA Update Class Prattville, AL -April 13-14, 2022	534.11
Tax Assessor -Bessemer Reginald Threadgill AAAO Planning Meeting Orange Beach, AL -April 20-22, 2022	1,073.37
Tax Assessor -Birmingham Gaynell Hendricks ESRI Conference San Diego, CA -July 10-16, 2022	3,023.80
Tax Collector- Birmingham Anthonette D. Dotson CRE IV: Examination and Tools Virtual Birmingham, AL -May 11-13, 2022	330.00
Elijah Evans CGAT Tuscaloosa, AL -June 1, 2022	150.00
Anthonette D. Dotson	444.48

CROAA -Update Class
Prattville, AL -April 13-14, 2022

Anthonette D. Dotson 444.48
CROAA Ethics of County Officials and Employees
Prattville, AL -March 23-24, 2022

Tax Collector -Bessemer

LaHarriet Miller 1,002.06
GEDI Auburn Tax Course LIC Admin
Montgomery, AL -May 3-6, 2022

Youth Detention

Monique T. Grier 3,246.63
National Association of Counties, NACo Annual Conference
Aurora, Colorado -July 20-25, 2022

FOR INFORMATION ONLY

Personnel Board

LaTrenda Hardy 75.00
Calhoun Community College -2022 Spring Job Fair
Decatur, AL -April 7, 2022

Terria McDonald 400.00
AL SHRM Conference and Expo
Birmingham, AL -May 2-4, 2022

Sheriff

Rekita Jackson 977.70
48th Annual ASADS Conference
Tuscaloosa, AL -March 22-25, 2022

Zachary Thrift 1,417.56
SSGT Edged Weapon Survival
Oxford, MS -April 12-15, 2022

Zachary Thrift 600.00
SSGT Edged Weapon Survival
Tuscaloosa, AL -April 4-6, 2022

Nashonda Howard 385.00
Yvette Median 385.00
Constance Echols 385.00
Women in Law Enforcement Leadership Conference

Birmingham, AL -May 12-13, 2022

Tomeka S. Smith	2,081.76
Jane Parks	1,933.49
2022 GFOAA Summer Conference	
Orange Beach, AL -August 9-12, 2022	

D. Revenue

No Items Submitted

E. Board of Equalization

64. Resolution authorizing the execution of an Agreement with E-Ring Inc., for the upgrade to CAPture 4 - Property tax Software.

F. Board of Registrars

65. Resolution authorizing the name change of Precinct 4030 to Greater Grace Missionary Baptist Church.

G. Circuit Clerk

No Items Submitted

H. Development Services

No Items Submitted

I. District Attorney

No Items Submitted

J. Emergency Management Agency

No Items Submitted

K. 911 Emergency Communications District

No Items Submitted

L. General Services

66. Resolution authorizing the execution of an amendment to the professional services agreement with Birchfield Penuel & Associates, LLC to modify the dates and cost for designing the Jefferson County Animal Control Facility.

M. Security Office

No Items Submitted

N. Human Resources

67. Resolution authorizing the execution of an Amendment to extend the employment contract with Phillip Nigel Roberts with a 10% increase in pay.
68. Resolution authorizing the execution of a renewal Agreement with Kronos Software Support Services, in the amount of \$257,221.85, for Software Support Services, Equipment Support Services and Educational Services supporting HRMS, Payroll, Timekeeper and Time Clocks.

O. Compliance Office

No Items Submitted

P. Jefferson County Pension Board

69. Resolution authorizing the pension contributions and match for members on granted military leave of absence as follows:

Richard Lovelady	Sheriff Corrections Bessemer	\$83.86
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Q. Law Library

No Items Submitted

R. Personnel Board of Jefferson County

70. Resolution acknowledging receipt of the renewal of an advertising contract between the Personnel Board and the Birmingham Barons LLC.

S. Probate Court

71. Resolution authorizing the execution of an amendment to CON 6284 in which Spherion Staffing, LLC will assume all terms of original contract signed by Tempforc doing business as Accustaff/E-Staff.

T. State Court

No Items Submitted

U. Tax Assessor

No Items Submitted

V. Tax Collector

No Items Submitted

W. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

No Items Submitted

B. Economic Development

No Items Submitted

B. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

XV. COMMENTS

County Attorney - Theo Lawson

County Manager – Cal Markert