PRE-COMMISSION WORK SESSION April 19, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. B.H. Craig Construction, LLC- 2021 PS03 - Newfound Creek Pump Stations 1 and 2 Improvements

This construction project will provide improvements for two aging pump stations in Brookside near Gardendale and provide for future growth.

Contract Term:	365 Days
Original Budget:	\$262,978,491.00
Current Remaining Budget:	\$104,844,633.00
Requested Amount:	\$ 4,372,000.00
Remaining Budget after Requested Amount:	\$100,472,633.00
30 Day Cancellation:	Yes

DISTRICT 1 REPORT/OTHER BUSINESS

1. Infrastructure Grant Agreement - Birmingham Board of Education (Huffman High School)

Funding to assist the Huffman High School's Boys' Basketball Program with the purchase of practice and training equipment.

Contract Term: Original Budget: Current Remaining Budget: Requested Amount: Remaining Budget after Requested Amount: 30 Day Cancellation: April 21, 2022-April 21, 2023 2,000,000.00 950,663.00 20,000.00 930,663.00 Per Contract Terms

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. License Agreement - North Smithfield Manor Greenleaf Heights Community League Revocable License between Jefferson County, Alabama and the North Smithfield Manor Greenleaf Heights Community League. The license for the storm shelter located at 4533 Hutson Avenue North, Birmingham, AL 35207.

Contract Term:	3/3/2021-3/3/2999
30 Day Cancellation:	Yes

2. S & W Construction Amendment #2

Resolution authorizing the Commission President to execute the attached Amendment #2 to the Agreement with S & W Construction and the Roofing Services contract as part of Jefferson County's Housing Rehabilitation Program.

Contract Term:	3/17/2022-3/17/2023
Original Budget:	\$450,000.00
Current Remaining Budget:	\$145,222.98
Requested Amount:	\$120,000.00
Remaining Budget after Requested Amount:	\$25,222.98
30 Day Cancellation:	Yes

3. SOHO Interiors (James T. Shirley and Holly G. Hart Shirley) EDA Loan Modification

Resolution authorizing the Commission President to take any other actions necessary to effectuate the purpose of this Resolution concerning the Modification Agreement with James T. Shirley and Holly G. Hart Shirley including execution of any and all documents necessary to implement the intent of this Resolution.

Contract Term:	30 years
Original Budget:	\$0.00
Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

4. Cooperative Downtown Ministries ESG PY21

Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grant agreement with Cooperative Downtown Ministries (HESG21-ES-CDM) for an amount not to exceed \$50,000.00 for the 2021 Program Year. These costs will be paid with Federal Emergency Solutions Grant funds.

Contract Term:	4/21/2022-6/30/2023
Original Budget:	\$205,915.00
Current Remaining Budget:	\$205,915.00

Requested Amount:	\$50,000.00
Remaining Budget after Requested Amount:	\$155,915.00
30 Day Cancellation:	Yes

5. One Roof CARES Act (HESG19-CV-CW-OR) Amendment #3

Resolution authorizing the Commission President to authorized, empowered and directed to award and execute Amendment #3 to the agreement between Jefferson County, Alabama and t One Roof, Inc. for emergency assistance (HESG19-CV-CW-OR) for eligible citizens experiencing homelessness and atrisk of experiencing homelessness. The purpose of this Modification is to allow authorize the attached budget and to extend the contract through August 30, 2022, for completion of the grant.

Contract Term:	11/19/2020-8/30/2022
Original Budget:	\$2,191,773.00
Current Remaining Budget:	\$61,122.97
Requested Amount:	\$0.00
Remaining Budget after Requested Amount:	\$61,122.97
30 Day Cancellation:	Yes

6. Docena Community Center Improvements Project Amendment #1(CD19-03F-M03-GEPI)

The purpose of this Amendment #1 is to modify the contract to extend the contract for 90 days, modify the scope to remove concrete scope of work and replace with a new canopy and remove and replace rotten decking.

Contract Term:	Notice to Proceed Plus 165 days
Original Budget:	\$135,582.00
Current Remaining Budget:	\$108,912.02
Requested Amount:	\$105,000.00
Remaining Budget after Requested Amount:	\$3,912.02
30 Day Cancellation:	Yes

7. Girls, Inc. (CD21-05D-CW-GI)

Resolution authorizing the Commission President to execute a CDBG Public Service agreement with Girls, Inc. for youth services.

Contract Term:	4/7/2022-6/30/2023
Original Budget:	\$2,510,681
Current Remaining Budget:	\$2,510,681
Requested Amount:	\$12,000
Remaining Budget after Requested Amount:	\$2,498,681
30 Day Cancellation:	Yes

8. Legal Services of Alabama, Inc. (CD21-05C-CW-LSA)

Resolution authorizing the Commission President to award and execute the agreement between Jefferson County, Alabama and Legal Services of Alabama, Inc. for CD21-05C-CW-LSA. The purpose of the agreement is to provide high-quality legal representation to low-income Jefferson County Consortium (JCC) residents facing homelessness through a Homeless Outreach Prevention and Education project (HOPE).

Contract Term:	4/7/2022-6/30/2023
Original Budget:	\$2,510,681
Current Remaining Budget:	\$2,510,681
Requested Amount:	\$12,000
Remaining Budget after Requested Amount:	\$2,498,681
30 Day Cancellation:	Yes

9. Childcare Resources (CD21-05L-CW-CR)

Resolution authorizing the Commission President to award and execute the agreement between Jefferson County, Alabama and Childcare Resources for CDBG Public Services. The purpose of this agreement is to provide childcare financial assistance to LMI Jefferson County families.

Contract Term:	4/07/2022 - 6/30/2023
Original Budget:	\$2,510,681
Current Remaining Budget:	\$2,510,681
Requested Amount:	\$25,000
Remaining Budget after Requested Amount:	\$2,485,681
30 Day Cancellation:	Yes

10. Trafford Hydrant Project (CD21-03O-M04-THP) Cooperation Agreement

Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama and the Town of Trafford for the Trafford Hydrant Project (CD21-03O-M04-THP). There is \$240,136.25 in federal funds allocated to this project. This project is from the 2021 program year.

 Contract Term:
 4/21/2022-4/21/2999

 30 Day Cancellation:
 Yes

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

1. Infrastructure Grant - New Hope Community Development Center, Inc

Infrastructure Grant to assist New Hope Community Development Center, Inc with the repairs/upgrades to the senior center which serves Jefferson County residents.

 Contract Term:
 04/07/2022 thru 03/15/2023

 Original Budget:
 \$2,000,000.00

 Current Remaining Budget:
 \$1,615,000.00

 Requested Amount:
 \$100,000.00

 Remaining Budget after Requested Amount:
 \$1,515,000.00

 30 Day Cancellation:
 No

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. JCCEO Headquarters conveyance to City of Birmingham

Conveyance of County's interest in property, JCCEO Headquarters, old Graymont School to the city of Birmingham

2. Disposal of Surplus County Vehicles and Heavy Equipment

Request by Fleet Management to Dispose of Surplus County Vehicles and Equipment via Online Auction, Interdepartmental Budget Transfer, Municipal Sales, an/or Salvage Yard Sales

3. Jefferson County Asset Inventory, Data Collection and Analysis - Amendment No. 1

Amendment No. 1 to the Jefferson County Asset Inventory, Data Collection and Analysis (Implementation of the Cartegraph Operating Management System) Project, Project No. 37-19-383. Amendment is to add additional scope of work to provide professional engineering and technical services necessary to complete a full asset inventory of all roadway signage, guardrails, and storm drainage/cross culvert infrastructures along with assisting Roads and Transportation to develop a Countywide Maintenance Program.

Contract Term:	Upon Execution till June 6, 2022
Original Budget:	\$23,207,880.48
Current Remaining Budget:	\$ 3,453,663.71
Original Contract Amount:	\$ 1,096,800.00
Amendment No. 1 Amount:	\$ 660,125.00
Total Contract Amount:	\$ 1,756,925.00
Requested Amount:	\$ 660,125.00
Remaining Budget after Requested Amount:	\$ 2,793,358.71
30 Day Cancellation:	Yes

4. GSA - Morgan Road CE&I Project No. STPBH-7002(600) - Amendment No. 1

Amendment No. 1 to the Agreement for the Construction Engineering and Inspection Services on the Morgan Road Widening Project, Project No. 37-18-375; Project No. STPBH-7002(600). Amendment to Article III – Time and Beginning of Completion, Section A to add an additional eighteen (18) months. Amending Article IV – Payment in the amount of \$866,714.00 to bring the contract total to \$1,888,025.00.

Original Contract Term:	54 months
Original Budget:	\$23,207,880.48
Current Remaining Budget:	\$ 2,306,223.00
Original Contract Amount:	\$ 1,021,311.00
Amendment No. 1 Amount:	\$ 866,714.00
Total Contract Amount:	\$ 1,888,025.00
Requested Amount:	\$ 866,714.00
Remaining Budget after Requested Amount:	\$ 1,439,519.60
30 Day Cancellation:	Yes

5. Cavern Road - City of Clay Paving Agreement

Agreement with the City of Clay and Jefferson County desire to enter into this for the public purpose of making certain improvements to Cavern Road, to include milling, localized repairs and patching, paint striping and pavement markers.

6. City of Gardendale - Debris MOU

This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.

Contract Term:

4/21/2022 - 10/31/2024

COUNTY ATTORNEY

1. Amendment to AO 18-1

Resolution to Amend Administrative Order 18-1.

2. Minutes from the Commission Meeting April 7, 2022

SHERIFF

No items submitted.

COUNTY MANAGER

- 1. Presentation Jones Valley Teaching Farm
- 2. ARPA Tourism Program Update

ARPA - Tourism & Hospitality - Greater Birmingham Convention and Visitors Bureau Subrecipient agreement providing ARPA funding to the GBCVB to respond to the negative economic impacts of the COVID-19 pandemic on the tourism and hospitality industries.

Subaward Amount:

\$4,000,000

4. ARPA - Tourism & Hospitality - BJCC - 2nd Agreement

Subrecipient agreement providing ARPA funding to the BJCC to respond to the negative economic impacts of the COVID-19 pandemic on the tourism and hospitality industries.

Subrecipient Award:

Total ARPA Funding:

\$500,000 - Contract 1 \$6,000,000 - Contract 2 \$6,500,000

5. Presentation - Cooper Green Update

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

1. Community Infrastructure Grant - Town of Brookside

Infrastructure Agreement to the Town of Brookside to repave the walking track around Bensko Park

Contract Term:	04/21/22-04/21/23
Original Budget:	\$2,000,000
Current Remaining Budget:	\$1,235,357
Requested Amount:	\$40,500
Remaining Budget after Requested Amount:	\$1,194,857
30 Day Cancellation:	N/A

2. Community Grant - Legacy YMCA

Community Grant to Legacy YMCA to assist with upgrades needed to reopen the Hueytown Pool

Contract Term:	04/21/22-04/21/23
Original Budget:	\$200,000
Current Remaining Budget:	\$164,500
Requested Amount:	\$7,500
Remaining Budget after Requested Amount:	\$157,000
30 Day Cancellation:	N/A

3. Board Appointment- Jefferson County Intellectual and Developmental Disabilities Board of Directors

Resolution re-appointing Deborah Hinton to the board of directors for the term expiring February 28, 2026.

4. Board Appointment - Concord Fire District

Resolution re-appointing Christian Kelly to the board of directors for the term expiring October 2026.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

- 1. Unusual Demand Report Report for 4/21/22
- 2. **Procurement Card Statement** Regions Bank Purchasing Statement Closing Date 03.03.2022 for Ratification
- 3. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 3/17/22 - 3/23/22, 3/24/22 - 3/30/22 and 3/31/22 - 4/6/22.

4. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 3/17/22 - 3/23/22, 3/24/22 - 3/30/22 and 3/31/22 - 4/6/22.

5. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 3/17/22 - 3/23/22, 3/24/22 - 3/30/22 and 3/31/22 - 4/6/22.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Information Technology Joshua Chris Ali Sheikhzeinoddin ESRI San Diego, CA -*July 10-15, 2022 July 10-16, 2022	2,891.17 3,507.79
Revenue Kenya Bridget Kanisha Hollis Fund Accounting CGAT Tuscaloosa, AL -May 18, 2022	227.04 227.68
Kenya Bridget Kanisha Hollis General Ledger -CGAT Tuscaloosa, AL -May 4, 2022	227.04 227.68
Kenya Bridget Kanisha Hollis Budget CGAT Tuscaloosa, AL -April 13, 2022	227.04 227.68
Tracye M Gaston Alecia Hardy	566.24 479.04

CGEI 2022: Overview of County Government Prattville, AL -April 13-14, 2022	
Tax Assessor -Birmingham Afra Gooden Kevin Banks Personal Property Audit Tuscaloosa, AL -May 16-20, 2022	651.00 651.00
Afra Gooden Kevin Banks Personal Property Appraisal Manual Tuscaloosa, AL -April 4-8, 2022	651.00 651.00
INDIVIDUAL STAFF DEVELOPMENT	
Board of Equalization Katrina D. Reeves Real & Personal Property Calculations Birmingham, AL -August 25-27, 2021	275.00
Board of Registrar Barry Stephenson Election Center Continuing Education Election Workshop Houston, TX -April 21-24, 2022	2,516.14
Commissioner District 4 Zach Brooks EDAA Summer Conference 2022 Orange Beach, AL -June 1-3, 2022	1,274.97
Economic Development Steven Ammons Famborough Air Show/ World Police and Fire Games Hampshire, United Kingdom/Rotterdam -July 15-29, 2022	4,408.37
Security Melvin Grigsby O.O.D.A. Loop Based Officer Survival Seminar Trussville, AL -June 21-22, 2022	367.39
FOR INFORMATION ONLY	
Sheriff Jordan Agee Basic Crime Scene Investigations Pensacola, FL -May 1-6, 2022	1,960.92
Donny Frederick Hazardous Material S/WMD Awareness & Operations Alexander City, AL -April 18-22, 2022	607.73
Jason Deramus Michael Lewis	7,500.00 7,500.00

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Ashondra D. Jackson Kevin R. Pittman Basic Polygraph Examiner's Course Birmingham, AL -April 11, 2022 -June 17, 2022	7,500.00 7,500.00
Joni Money Kay Hallingquest	385.00 385.00
Women in Law Enforcement Leadership Conference Birmingham, AL -May 12-13, 2022	

BOARD OF EQUALIZATION

1. Assessment Advisors-Income Works Contract Renewal

Resolution authorizing the execution of an Agreement with Assessment Advisors in the amount of \$65,000.00 for a one-year base license fee for Income Works Software.

Contract Term:	12 Months
Original Budget:	\$110,000
Current Remaining Budget:	\$98,412.50
Requested Amount:	\$65,000
Remaining Budget after Requested Amount:	\$33,412.50
30 Day Cancellation:	Yes

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

No items submitted.

DISTRICT ATTORNEY

No items submitted.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

VSC Fire & Security - Fire Alarm Systems Inspection, Maintenance & Repairs
 Agreement with VSC Fire & Security for Fire Alarm Systems Inspection, Maintenance and Repairs in
 various Jefferson County locations.

Contract Term: Original Budget: Current Remaining Budget: Requested Amount: Remaining Budget after Requested Amount: 30 Day Cancellation: 3 years \$5,495,094.00 \$1,058,633.86 \$56,118.00 (\$18,706/year) \$1,039,927.86 Yes 2. **Besal Services, dba Atlanta Ventilator Works and GrimeBusters - Kitchen Hood Cleaning** Agreement with Besal Services, dba Atlanta Ventilator Works and GrimeBusters, to clean kitchen hoods (Ansul Fire Hood System) at 3 County locations.

Contract Term:	3 years
Original Budget:	\$5,495,094.00
Current Remaining Budget:	\$1,058,633.86
Requested Amount:	\$12,750.00
Remaining Budget after Requested Amount:	\$1,045,883.86
30 Day Cancellation:	Yes

3. Poole & Company Architects, LLC - Facility Support Services

Agreement for professional Facility Support architectural services for Jefferson County real estate.

Contract Term:	3 years
Original Budget:	\$5,187,000.00
Current Remaining Budget:	\$4,975,685.05
Requested Amount:	\$788,000.00 (est.)
Remaining Budget after Requested Amount:	\$4,187,685.05
30 Day Cancellation:	Yes.

4. Municipal Election Services Agreement - Mountain Brook

Resolution to acknowledge a Municipal Election Services Agreement with the City of Mountain Brook in the amount of \$9,949.00 (revenue generating agreement) to allow election services for an election occurring on August 23, 2022, and if required a runoff election will occur on September 20, 2022.

HUMAN RESOURCES

No items submitted.

COMPLIANCE OFFICE

No items submitted.

LAW LIBRARY GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

1. **E-Ring Online Exemptions** Online Exemptions for Taxpayers

Contract Term:	1 year
Original Budget:	3,713,763
Current Remaining Budget:	2,758,187
Requested Amount:	475,000
Remaining Budget after Requested Amount:	2,283,187
30 Day Cancellation:	No

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. JRCIII Grant - Town of Morris

Infrastructure Grant for Playground Shelters

Contract Term:	Per Agreement
Original Budget:	\$2,000,000.00
Current Remaining Budget:	\$1,619,536.00
Requested Amount:	\$60,717.00
Remaining Budget after Requested Amount:	\$1,558.819.00
30 Day Cancellation:	Per Agreement

2. JRC III Grant - City of Argo

Infrastructure Grant to assist with bay door replacement

Contract Term:	Per Agreement
Original Budget:	\$2,000,000.00
Current Remaining Budget:	\$1,527,079.00
Requested Amount:	\$18,000.00
Remaining Budget after Requested Amount:	\$1,509,079.00
30 Day Cancellation:	Per Agreement

3. Community Grant - Create Birmingham

Community grant to assist with the Curb Makers Market

Contract Term:	Per Agreement
Original Budget:	\$200,000.00
Current Remaining Budget:	\$160,500.00
Requested Amount:	\$10,000.00
Remaining Budget after Requested Amount:	\$150,500.00
30 Day Cancellation:	Per Agreement

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. TWG Brownfield Tax Abatement

Resolution granting a Brownfield Development Tax Abatement to TWG Development regarding the Tracks Development

2. Port of Birmingham Supply Chain Analysis Study

Funding agreement relating to the Port of Birmingham Supply Chain Analysis Study: Jefferson County, the city of Birmingham, Birmingham Jefferson County Port Authority

Contract Term: Original Budget: Current Remaining Budget: *Requested Amount:* Remaining Budget after Requested Amount: 30 Day Cancellation:

\$22.126

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS