

JEFFERSON COUNTY COMMISSION
(Judge Hobdy's Circuit Courtroom #4, 3rd Floor of the
Bessemer Justice Center)

DATE: April 21, 2022

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF APRIL 7, 2022

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 2

Pastor C.E. Hollingsworth, Friendship Baptist Church, Brighton Alabama

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - Apr 7, 2022

VI. PRESENTATIONS

None Submitted

VII. PUBLIC HEARINGS

None submitted

VIII. RESOLUTIONS 1 - 43

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of an Infrastructure Agreement with Birmingham Board of Education in the amount of \$20,000.00, for Huffman High School Boys Basketball Program.

B. Environmental Services

2. Resolution authorizing the execution of a contract with B.H. Craig Construction, LLC for the 2021 PS03 - Newfound Creek Pump Stations 1 and 2 Improvements project that will provide improvements for two aging sanitary sewer pump stations in Brookside near Gardendale and provide for future growth.

X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON

A. Commission District 2

3. Resolution authorizing the execution of an Infrastructure Grant Program Agreement with New Hope Community Development Center, Inc in the amount of \$100,000.00.
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B. Cooper Green Mercy Health Services

No Items Submitted

C. Coroner

No Items Submitted

D. Department of Community Services

4. Resolution authorizing the execution of a Revocable License Agreement with the North Smithfield Manor Greenleaf Heights Community League, for the storm shelter located at 4533 Hutson Avenue North, Birmingham, AL 35207.
5. Resolution authorizing the Commission President to execute the attached Amendment #2 to the Agreement with S & W Construction and the Roofing Services contract as part of Jefferson County's Housing Rehabilitation Program. The Amendment will increase the agreement amount by \$120,000.00 and will be paid for with Federal Funds.
6. Resolution authorizing the President to execute Amendment #3 to the agreement with One Roof, Inc. for emergency assistance (HESG19-CV-CW-OR) for eligible citizens experiencing homelessness and at-risk of experiencing homelessness.
7. Resolution authorizing the execution of a modification to extend the contract with Jared Building Company for 90 days, and modify the scope of work to remove concrete work and exchange it for a scope of work that includes building a new canopy and replacing rotten decking.
8. Resolution authorizing the President to execute a CDBG Public Service agreement with Girls, Inc. for youth services (CD21-05D-CW-GI). Costs will be paid with Federal funds.
9. Resolution authorizing the award and execution of an Amendment #1 to the agreement with Legal Services of Alabama, Inc. for CD21-05C-CW-LSA, to extend the contract termination date to June 30, 2022.

10. Resolution authorizing the execution of an agreement with Jefferson County, AL, and Childcare Resources for CDBG Public Services. The purpose of this agreement is to provide childcare assistance to LMI Jefferson County families.
11. Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grant agreement with Cooperative Downtown Ministries (HESG21-ES-CDM) for an amount not to exceed \$50,000.00 for the 2021 Program Year. These costs will be paid with Federal Emergency Solutions Grant funds.
12. Resolution authorizing the Commission President to take any other actions necessary to effectuate the purpose of this Resolution concerning the Modification Agreement with James T. Shirley and Holly G. Hart Shirley including execution of any and all documents necessary to implement the intent of this Resolution.
13. Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama, and the Town of Trafford for the Trafford Hydrant Project (CD21-03O-M04-THP). There is \$240,136.25 in federal funds allocated to this project. This project is from the 2021 program year.

E. Department of Workforce Development

No Items Submitted

F. Family Court

No Items Submitted

G. Youth Detention

No Items Submitted

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

14. Resolution recommending the re-appointment of Deborah Hinton to the Jefferson County Intellectual and Developmental Disabilities Board of Directors.
15. Resolution recommending the re-appointment of Christian Kelly to the Concord Fire District Board of Directors.
16. Resolution authorizing the execution of an Infrastructure Agreement with the Town of Brookside in the amount of \$40,500.00, to assist in paving the walking track at Bensko Park.

17. Resolution authorizing the execution of a Community Grant Program Agreement with Legacy YMCA in the amount of \$7,500.00, to assist with upgrades needed to reopen the Hueytown Pool.
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B. County Attorney

18. Resolution to Amend Administrative Order 18-1, by deleting Section II Subsection B3.
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C. County Manager

19. Resolution authorizing the execution of a Sub-recipient Agreement with the Greater Birmingham Convention and Tourism Bureau for American Rescue Plan Act Funding in the amount of \$4,000,000.
20. Resolution authorizing the execution of a Sub-recipient Agreement with the Birmingham Jefferson Civic Center Authority for American Rescue Plan Act Funding in the amount of \$6,000,000.00.
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D. Public Information Office

No Items Submitted

E. Roads & Transportation

21. Resolution authorizing the execution of a Purchase and Sale Agreement and the statutory warranty deed to convey Jefferson County's interest in the property known as the Jefferson County Committee for Economic Opportunity Headquarters to the City of Birmingham.
22. Resolution authorizing the execution of an Amendment 1 to the Agreement with Collier Engineering, Inc., for Data Collection and Analysis.
23. Resolution authorizing the execution of an Agreement with Gonzalez-Strength & Associates, Inc., for Engineering and Inspection Services for Morgan Road CE&I Project No. STPBH-7002(600).
24. Resolution authorizing the execution of a Paving Agreement with the City of Clay for Cavern Road.
25. Resolution authorizing the disposal of Surplus County Vehicles and Equipment.
26. Resolution authorizing the execution of a Memorandum of Understanding with the City of Gardendale for Debris removal.

F. Sheriff's Office

No Items Submitted

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

27. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) in the amount of \$60,717.00, with the Town of Morris for the construction of playground shelters.
28. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) in the amount of \$18,000.00, with the City of Argo to assist with the replacement of the bay doors at the Argo Fire Department.
29. Resolution authorizing the execution of a Community Grant Agreement with Create Birmingham in the amount of \$10,000.00, to assist with the Curb Makers Market.
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B. Finance

30. Approval of the Unusual Demand Report for 04/21/2022.
31. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 3/17/22 - 3/23/22, 3/24/22 - 3/30/22 and 3/31/22 - 4/6/22.
32. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 3/17/22 - 3/23/22, 3/24/22 - 3/30/22 and 3/31/22 - 4/6/22.
33. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 3/17/22 - 3/23/22, 3/24/22 - 3/30/22 and 3/31/22 - 4/6/22.
34. Resolution authorizing the ratification of the Regions Bank Purchasing Statement Closing Date 03/31/2022.
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C. Budget Management Office

35. Approval of the Travel/Staff Development dated 4/12/2022.

MULTIPLE STAFF DEVELOPMENT

Information Technology

Joshua Chris	2,891.17
Ali Sheikhzeinoddin	3,507.79
ESRI	
San Diego, CA -*July 10-15, 2022	
July 10-16, 2022	

Revenue

Kenya Bridget	227.04
Kanisha Hollis	227.68
Fund Accounting CGAT	
Tuscaloosa, AL -May 18, 2022	

Kenya Bridget	227.04
Kanisha Hollis	227.68
General Ledger -CGAT	
Tuscaloosa, AL -May 4, 2022	

Kenya Bridget	227.04
Kanisha Hollis	227.68
Budget CGAT	
Tuscaloosa, AL -April 13, 2022	

Tracye M Gaston	566.24
Alecia Hardy	479.04
CGEI 2022: Overview of County Government	
Prattville, AL -April 13-14, 2022	

Tax Assessor -Birmingham

Afra Gooden	651.00
Kevin Banks	651.00
Personal Property Audit	
Tuscaloosa, AL -May 16-20, 2022	

Afra Gooden	651.00
Kevin Banks	651.00
Personal Property Appraisal Manual	
Tuscaloosa, AL -April 4-8, 2022	

INDIVIDUAL STAFF DEVELOPMENT**Board of Equalization**

Katrina D. Reeves	275.00
Real & Personal Property Calculations	
Birmingham, AL -August 25-27, 2021	

Board of Registrar Barry Stephenson Election Center Continuing Education Election Workshop Houston, TX -April 21-24, 2022	2,516.14
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Commissioner District 4

Zach Brooks EDAA Summer Conference 2022 Orange Beach, AL -June 1-3, 2022	1,274.97
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Economic Development

Steven Ammons Famborough Air Show/ World Police and Fire Games Hampshire, United Kingdom/Rotterdam -July 15-29, 2022	4,408.37
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Security

Melvin Grigsby O.O.D.A. Loop Based Officer Survival Seminar Trussville, AL -June 21-22, 2022	367.39
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FOR INFORMATION ONLY

Sheriff

Jordan Agee Basic Crime Scene Investigations Pensacola, FL -May 1-6, 2022	1,960.92
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Donny Frederick Hazardous Material S/WMD Awareness & Operations Alexander City, AL -April 18-22, 2022	607.73
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Jason Deramus	7,500.00
Michael Lewis	7,500.00
Ashondra D. Jackson	7,500.00
Kevin R. Pittman	7,500.00
Basic Polygraph Examiner's Course Birmingham, AL -April 11, 2022 -June 17, 2022	

Joni Money	385.00
Kay Hallingquest	385.00
Women in Law Enforcement Leadership Conference Birmingham, AL -May 12-13, 2022	

D. Revenue

No Items Submitted

E. Board of Equalization

36. Resolution authorizing the execution of an Agreement with Assessment Advisors in the amount of \$65,000.00, for a one-year base license fee for Income Works Software.
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F. Board of Registrars

No Items Submitted

G. Circuit Clerk

No Items Submitted

H. Development Services

No Items Submitted

I. District Attorney

No Items Submitted

J. Emergency Management Agency

No Items Submitted

K. 911 Emergency Communications District

No Items Submitted

L. General Services

37. Resolution authorizing the execution of an Agreement with VSC Fire & Security for Fire Alarm Systems inspection, maintenance, and repairs.
38. Resolution authorizing the execution of an Agreement with Besal Services, dba Atlanta Ventilator Works and GrimeBusters, for kitchen hood (Ansul Fire Hood System) cleaning in 3 Jefferson County locations.

39. Resolution for the execution of an Agreement with Poole & Company Architects, LLC for professional Facility Support architectural services.

40. Resolution acknowledging a Municipal Election Services Agreement with the City of Mountain Brook in the amount of \$9,949.00 (revenue generating agreement), to allow election services for an election occurring on August 23, 2022, and if required a runoff election will occur on September 20, 2022.

M. Security Office

No Items Submitted

N. Human Resources

No Items Submitted

O. Compliance Office

No Items Submitted

P. Jefferson County Pension Board

No Items Submitted

Q. Law Library

No Items Submitted

R. Personnel Board of Jefferson County

No Items Submitted

S. Probate Court

No Items Submitted

T. State Court

No Items Submitted

U. Tax Assessor

41. Resolution authorizing the execution of an Agreement with E-Ring Inc., for Online Exemptions Tax Assessor - Software to allow citizens to file a homestead exemption online.

V. Tax Collector

No Items Submitted

W. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

No Items Submitted

B. Economic Development

42. Resolution authorizing the execution of a Brownfield Development Tax Abatement for TWG Development regarding the Tracks Development.
43. Resolution authorizing the execution of a Funding agreement relating to the Port of Birmingham Supply Chain Analysis Study: Jefferson County, the city of Birmingham, Birmingham Jefferson County Port Authority.

B. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

XV. COMMENTS

County Attorney - Theo Lawson

County Manager – Cal Markert