

PRE-COMMISSION WORK SESSION

June 21, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Alabama Power Company - Electric Service at Scott's Branch**

Contract to provide electrical service at the Scott's Branch treatment facility for period of 5 years at the LPM (Light and Power Medium) rate.

<i>Contract Term:</i>	<i>5 years</i>
<i>Original Budget:</i>	<i>\$184,202,891.00</i>
<i>Current Remaining Budget:</i>	<i>\$100,792,038.73</i>
<i>Requested Amount:</i>	<i>\$ 0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$100,792,038.73</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. **Alabama Power Company - Leeds Electric Services**

Contract to provide electrical service at the Leeds WRF for period of 5 years at the LPM (Light and Power Medium) rate.

<i>Contract Term:</i>	<i>5 Years</i>
<i>Original Budget:</i>	<i>\$184,202,891.00</i>
<i>Current Remaining Budget:</i>	<i>\$100,792,038.73</i>
<i>Requested Amount:</i>	<i>\$ 1,770.68</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$100,790,268.05</i>
<i>30 Day Cancellation:</i>	<i>No</i>

3. **Gartner, Inc. - Jefferson County Oversight Support - Amend 2**

Amendment 2 adds funding to provide Jefferson County training, testing, and quality assurance support to facilitate implementation of the Cogsdale CSM sewer utility billing system.

<i>Contract Term:</i>	<i>2 months</i>
<i>Original Budget:</i>	<i>\$184,202,891.00</i>
<i>Current Remaining Budget:</i>	<i>\$113,604,335.00</i>
<i>Requested Amount:</i>	<i>\$ 49,390.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$113,554,945.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. **USIC Locating Services, LLC**

Authorization for additional funding for the remainder of CY2022 and CY2023 for sanitary sewer and stormwater utility locating and marking services in accordance with Alabama Act 37-15-5.

DISTRICT 1 REPORT/OTHER BUSINESS

1. Infrastructure Grant for the Revitalize Birmingham Group

Infrastructure Grant to procure technology equipment for summer real estate training workshops for young adults.

<i>Contract Term:</i>	<i>June 23, 2022-June 23, 2023</i>
<i>Original Budget:</i>	<i>2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>518,163.00</i>
<i>Requested Amount:</i>	<i>10,700.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>507,463.00.00</i>
<i>30 Day Cancellation:</i>	<i>Per contract terms</i>

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. **Sentell Engineering, Inc. - Trafford Hydrant Project (CD21-03O-M04-THP)**

Resolution authorizing an Agreement between Jefferson County, Alabama and Sentell Engineering, Inc. for engineering design services in connection with the Trafford Hydrant Project (CD21-03O-M04-THP). The fee for these services shall not exceed \$42,350.00 (flat fee) and will be paid from the CDBG Program Year 2021 funds.

<i>Contract Term:</i>	<i>Notice to Proceed-Construction Completion</i>
<i>Original Budget:</i>	<i>\$274,636.25</i>
<i>Current Remaining Budget:</i>	<i>\$240,136.25</i>
<i>Requested Amount:</i>	<i>\$42,350.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$197,786.25</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **Engineering Service Associates, Inc. - Rosedale Sidewalk Improvements Project (CD21-03L-M05-RSI)**

Resolution authorizing an Agreement between Jefferson County, Alabama and Engineering Service Associates, Inc. for engineering design services in connection with the Rosedale Sidewalk Improvements Project (CD21-03L-M05-RSI). The fee for these services shall not exceed \$44,030.00 (flat fee) and will be paid from the CDBG Program Year 2021 funds.

<i>Contract Term:</i>	<i>Notice to Proceed-Construction Completion</i>
<i>Original Budget:</i>	<i>\$274,636.25</i>
<i>Current Remaining Budget:</i>	<i>\$240,136.25</i>
<i>Requested Amount:</i>	<i>\$44,030.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$196,106.25</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

3. **PY2016-20 HUD Annual Action Plan Amendment**

Resolution authorizing the amendments of the PY2016-20 CDBG, ESG, and HOME application and allows the Commission President to sign the SF 424 Application Forms, Certifications, and Environmental Review documents for submittal to the U.S. Department of Housing & Urban Development along with the amended 2016-20 One-Year Action Plan for CDBG, ESG, and HOME programs as amended.

4. **Kaneshia L. Conner Lien Release**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Kaneshia L. Conner at 786 Lannie Bonner Circle, Birmingham, Alabama 35224.

5. **Alabama Mitigation Branch HMGP Close Out Certification for 1971-620 (Oak Grove Community Safe Room)**

Resolution authorizing the close out of Alabama Mitigation Branch HMGP for 1971-620 (Oak Grove Community Safe Room). The President of the County Commission is authorized and hereby directed to execute, sign all close-out forms and certifications for submission to the State of Alabama for the close out of this grant including the attached Mitigation Branch HMGP Close-Out Certification.

6. **HUD ESG-CV Prospective Reallocation Authorization**

Resolution authorizing the President to confirm in writing within seven days of the date HUD posts the ESG-CV reallocation amounts on HUD's website to Jefferson County's CARES Act Desk Officer, local HUD field office, and ESG-CV@hud.gov that the County is willing to receive and use the additional funding. The U.S. Department of Housing and Urban Development has indicated that Jefferson County may be included in the reallocation formula and should be prepared to respond within seven days.

7. **2022-23 One-Year Action Plan**

Resolution approving this year's CDBG, ESG, and HOME application along with a copy of a budget summary for the 2022-23 One-Year Action Plan.

8. **Cooperative Downtown "Firehouse" Ministries, Inc. - CD20-03T-FHER**

Resolution authorizing the Commission President to execute a CDBG Public Service Agreement with Firehouse Ministries for emergency shelter services (CD20-03T-FHER). The amount of the agreement will not exceed \$19,113.00.

<i>Contract Term:</i>	<i>Upon execution-6/30/2023</i>
<i>Original Budget:</i>	<i>\$19,113.00</i>
<i>Current Remaining Budget:</i>	<i>\$19,113.00</i>
<i>Requested Amount:</i>	<i>\$19,113.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

9. **Amendment #3 to Lathan Associates Architects, P.C. - Docena Community Center**

Resolution authorizing the Commission President to award and execute Amendment #3 to the agreement between Jefferson County, Alabama and Lathan Associates Architects, P.C. to allow for the extension of the term to close out the Docena Community Center Improvements Project (CD19-03E-M01-DCC). The additional cost associated with this modification shall be \$0. The new completion date is estimated to be September 28, 2022.

<i>Contract Term:</i>	<i>2/6/2020-9/28/2022</i>
<i>Original Budget:</i>	<i>\$135,582.00</i>
<i>Current Remaining Budget:</i>	<i>\$108,912.02</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$108,912.02</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

10. **Docena Community Center Improvements Project Amendment #2 (CD19-03F-M03-GEPI) Jared**

The purpose of this Amendment #2 is to modify the contract to extend the contract for 120 days.

<i>Contract Term:</i>	<i>Notice to Proceed-9/8/2022</i>
<i>Original Budget:</i>	<i>\$135,582.00</i>
<i>Current Remaining Budget:</i>	<i>\$108,912.02</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$3,912.02</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

11. Williford Orman Construction, LLC.-General Fund Storm Shelters Amendment #3

Resolution authorizing the Commission President to award and execute Amendment #3 to the agreement between Jefferson County, Alabama and Williford Orman Construction, LLC. for the General Fund Storm Shelters. The purpose of this Modification is to add \$12,108.53, delete bathrooms and upgrade the generator at the Bagley Storm Shelter.

<i>Contract Term:</i>	<i>730 Days</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$963,159.00</i>
<i>Requested Amount:</i>	<i>\$12,108.53</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$951,050.47</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

12. One Roof CD20-03T-CW-ORH

Resolution authorizing the Commission President to execute a CDBG Public Service Agreement with One Roof for emergency shelter support services (CD20-03T-CW-ORH). The amount of the agreement will not exceed \$15,500.00.

<i>Contract Term:</i>	<i>Upon execution-6/30/2023</i>
<i>Original Budget:</i>	<i>\$15,500</i>
<i>Current Remaining Budget:</i>	<i>\$15,500</i>
<i>Requested Amount:</i>	<i>\$15,500</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DEPARTMENT OF WORKFORCE DEVELOPMENT

1. Alabama Dept of Commerce WIOA Agreement 24-0 \$3,726,901

Whereas Jefferson County has received approval from the Alabama Department of Commerce for Workforce Innovation and Opportunity; and

<i>Contract Term:</i>	<i>7/1/2022-6/30/2024</i>
<i>Original Budget:</i>	<i>0.00</i>
<i>Current Remaining Budget:</i>	<i>0.00</i>
<i>Requested Amount:</i>	<i>0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

FAMILY COURT

No items submitted.

YOUTH DETENTION

1. Responding to Safety, Developmental, and Mental Health Needs

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Morgan Road Widening (Project Repeat). Payment for Tract 4.**

Tract 4 – Morgan Road Widening (Project Repeat). Payment for 0.130 acres of road right of way.

2. **Caldwell Mill Road ROW Professional Services Agreement**

Agreement with Contract Land Staff to provide professional services for the right-of-way acquisition, including appraisal, appraisal review, acquisition, and relocation, for the bridge replacement and widening of Caldwell Mill Road from Heatherwood Drive to Acton Road in Jefferson County and Shelby County. The Agreement amount is not to exceed Six Hundred Two Thousand Thirty-Two Dollars and No Cents (\$602,032.00) 80/10/10 Split.

<i>Contract Term:</i>	<i>Until Completion</i>
<i>Requested Amount:</i>	<i>\$ 602,032.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **30MPH - Tingle Cutoff Road**

An ordinance to establish 30 mph speed limit on Tingle Cutoff Road in the Bagley area of unincorporated Jefferson County.

4. **Stop Sign - Strongbow Drive and Arrowood Circle**

An ordinance to establish stop control of west bound traffic on Strongbow Drive approaching Arrowood Circle in unincorporated Jefferson County Forestdale area.

5. **AECOM - 37-20-002 McAshan Drive Widening - Design**

Roads and Transportation is proposing to enter into a contract with AECOM Technical Services, Inc., for AECOM to provide engineering design services for the widening of McAshan Drive from Rock Mtn Lake Rd to Old Tuscaloosa Highway.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Requested Amount:</i>	<i>\$ 1,057,130.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

6. **East Lawson-Sweetwater, Easement - Tract 27**

Tract 27, East Lawson-Sweetwater Easement. Sewer lines will be constructed and/or repaired across Jefferson County owned properties and will require a sanitary sewer easement and temporary construction easements to be reserved by Jefferson County across said properties.

7. **Cahaba River Road Widening - Project # 37-19--127 Garver**

Professional Services Agreement for the Cahaba River Road Widening Project, Project No. 37-19-127. Agreement is for the design and engineering services for the proposed capacity improvements and pedestrian facilities along 2.6 miles of Cahaba River Road from U.S. Highway 280 to Grandview Medical Center.

<i>Contract Term:</i>	<i>2 Years</i>
<i>Requested Amount:</i>	<i>\$ 694,349.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

8. **Signal Installation - Gardendale**

The City of Gardendale desires to enter into an agreement with the County for the purpose of making certain improvements to the intersection at US 31 and Barber Boulevard, to include the installation of ALDOT furnished signal equipment, intersection striping and sign revisions.

COUNTY ATTORNEY

1. **Workers Compensation Claim - Larry Tidwell**
Resolution authorizing the approval of the worker's compensation claim of Larry Tidwell in the amount of \$39,090.86.
2. **Resolution - Globic Advisors**
Resolution authorizing the Commission President to execute an engagement letter with Globic Advisors.
3. **Resolution - Underwriter Syndicate for Sewer Warrant Refund**
Resolution approving additional members of the underwriting syndicate for the proposed issuance of the Refunding of Sewer Warrants.
4. Minutes from the Commission Meeting June 9, 2022

SHERIFF

No items submitted.

COUNTY MANAGER

No items submitted.

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Infrastructure Grant- City of Graysville**
Infrastructure Grant to provide funding for Jefferson County crews to re-stripe Main Street in Graysville

<i>Contract Term:</i>	<i>Upon Execution</i>
<i>Original Budget:</i>	<i>\$2,000,000</i>
<i>Current Remaining Budget:</i>	<i>\$1,100,060</i>
<i>Requested Amount:</i>	<i>\$8,100</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,091,960</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 05/26/22 - 06/01/22 and 06/02/22 - 06/08/22.
2. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 05/26/22 - 06/01/22 and 06/02/22 - 06/08/22.
3. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 05/26/22 - 06/01/22 and 06/02/22 - 06/08/22.
4. **Professional Translation and Interpretation Services-Foreign Language Services Inc.**
Three (3) year contract for Professional Translation and Interpretation Services with Foreign Language Services

Contract Term: 3 Years
30 Day Cancellation: Yes
5. **Buy Board National Purchasing Cooperative Participation Agreement**
Agreement for Jefferson County to become a cooperative member of the Buy Board National Purchasing Cooperative

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

Mary Hardisty	551.50
Ben Cato	952.18
Daniel Tesseneer	1,409.35
Ladonna Coalburn	1,422.22
Ryan Tyler	1,412.86
Paul Hardisty	1,605.92
AWPCA Conference	
Orange Beach, AL -August 15-18, 2022	

Tax Assessor -Bessemer

Cheryl Hoskins	2,315.92
Janet Bell	2,248.89
Charles R. Winston	2,320.60
Tawny Threatt	2,507.65
Quin Hameen	2,446.47
*Belinda Madden	1,613.53
*Kennedy Brown	1,961.90
*James Weldon	1,531.69
AAAO Conference	

Orange Beach, AL –
 July 31, 2022-August 5, 2022
 *August 2-5, 2022

Youth Detention

Juan G. Sepulveda	2,494.56
Monique T. Grier	2,505.39
ACA Conference	
New Orleans, LA -August 3-8, 2022	

INDIVIDUAL STAFF DEVELOPMENT

General Services

Bill Parker	456.84
CGEI Finance and Revenue	
Montgomery, AL -October 19-20, 2022	

Revenue

Rossana Reese	235.00
Alabama Municipal Revenue Officers Certification Training	
Birmingham, AL -April 6-8, 2022	

FOR INFORMATION ONLY

Emergency Management Agency

James A. Coker	4,023.71
The World Police & Fire Games Tour Meetings	
Amsterdam, Netherlands -July 20-31, 2022	

Personnel Board

Lauren McMahan	2,376.25
IPAC	
San Diego, CA -July 16-20, 2022	

Sheriff

Jason Pilkington	595.00
PATC Hostage Negotiations Phase III	
Hoover, AL -September 12-16, 2022	

Marlon Cole

Human Trafficking	372.80
Montgomery, AL -June 29, 2022-July 1, 2022	

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **JCEIDA (Smuckers)- Post-Construction Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for JCEIDA (Smuckers)
2. **Jeff Met Trade Center- Post-Construction Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for Jeff Met Trade Center
3. **Morgan Rd Convenience Store- Post-Construction Stormwater Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for Morgan Road Convenience Store
4. **Cahaba River Clinic II-Post-Construction Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for Cahaba River Clinic II
5. **Gulf Distributing- Post-Construction Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for Gulf Distributing
6. **Grayson Valley Mini Storage-Post-Construction Operation and Maintenance Agreement**
Post-Construction Operation and Maintenance Agreement for Grayson Valley Mini Storage

DISTRICT ATTORNEY

No items submitted.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

1. **Premier Boiler and Combustion, LLC - Amendment #1-Boiler Inspection, Maintenance and Repair Services**
Amendment #1 to agreement for quarterly and annual boiler inspection, maintenance, and repairs services, adding 5 boilers.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$830,880.96</i>
<i>Requested Amount:</i>	<i>\$12,075.00 (additional)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$818,805.96</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Gorrie Regan - Cloud Based Software for Flat Lot Parking System**

Contract for 5-year Cloud software subscription for Flat Lot Parking Equipment operations.

<i>Contract Term:</i>	<i>5 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$830,880.96</i>
<i>Requested Amount:</i>	<i>\$50,113.65</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$780,767.31</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

HUMAN RESOURCES

1. **Survey of County Employees**

Conduct annual surveys of County employees to assess employee engagement, commitment, job satisfaction and obtain feedback from employees.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$159,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$159,000.00</i>
<i>Requested Amount:</i>	<i>\$159,000.00 (\$53,000 per year)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>No, 60 Day Cancellation</i>

COMPLIANCE OFFICE

No items submitted.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - Trussville City Board of Education

Community Grant to assist Trussville City BOE with equipment for the athletic program.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$135,500.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$130,500.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. Port of Birmingham Supply Chain Analysis Study

Amended resolution authorizing the execution of a funding agreement relating to the Port of Birmingham Supply Chain Analysis Study.

Requested Amount: \$22,126

INFORMATION TECHNOLOGY

1. Astadia Mainframe Migration to the Microsoft Azure Cloud Amendment 1

Mainframe Migration to the Microsoft Azure Cloud Amendment 1

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$7,403,300.00</i>
<i>Current Remaining Budget:</i>	<i>\$770,169.34</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$770,169.34</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS