PRE-COMMISSION WORK SESSION

July 26, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. AL-79 Sewer Repair in Tarrant - ALDOT Permit MB-01

MB-01 Permit with the Alabama Department of Transportation for the repair of sanitary sewer facilities inside ALDOT Right-of-Way along AL Highway 79 in the City of Tarrant.

Contract Term: Indefinite

Original Budget: No Funds Required

Current Remaining Budget: N/A
Requested Amount: \$0.00
Remaining Budget after Requested Amount: N/A
30 Day Cancellation: No

DISTRICT 1 REPORT/OTHER BUSINESS

1. Community Grant – Empowerment, Inc.

Community Grant to provide funds for conference workshops and festival.

Original Budget: \$200,000.00
Current Remaining Budget: \$75,600.00
Requested Amount: \$50,000.00
Remaining Budget after Requested Amount: \$25,600.00

30 Day Cancellation: Per contract terms

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

Oak Park Villas - Lender Consent Letter

Resolution authorizing the Commission President to sign a Lender Consent letter for the HOME funded Oak Park Villas rental development.

2. Birmingham Regional Paratransit Consortium

Resolution authorizing required local funds be expended from the General Fund in the amount of \$305,043.00 as local non-federal match to the Birmingham Regional Paratransit Consortium operation, administration, planning, and capital expenditures under the Section 5311 Rural Area Public Transportation during Fiscal Year 2023.

3. Revised PY2015-20 HUD Annual Action Plan Amendment

Resolution authorizing the amendments of the PY2015-20 CDBG, ESG, and HOME application and allows the Commission President to sign the SF 424 Application Forms, Certifications, and Environmental Review documents for submittal to the U.S. Department of Housing & Urban Development along with the amended 2015-20 One-Year Action Plan for CDBG, ESG, and HOME programs as amended.

4. PY2023 Open Season

Resolution approving this year's CDBG, ESG, and HOME Open Season. Jefferson County will receive Community Development Block Grant (CDBG) applications from municipalities, non-profit organizations, and citizens groups located in Jefferson County, Alabama outside the cities of Birmingham, Bessemer, Helena, and Sumiton. We will also receive Emergency Solutions Grant (ESG) applications from approved local non-profit providers of homeless assistance in Jefferson County.

5. Bridge Ministries - HESG 2021

Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grant agreement with Bridge Ministries, Inc. (HESG21-HP-RR-BM) for an amount not to exceed \$67,607.00 for the 2021 Program Year. These costs will be paid with Federal funds.

Contract Term: 7/28/2022-9/30/2023

Original Budget: \$205,915.00
Current Remaining Budget: \$67,607.00
Requested Amount: \$67,607.00
Remaining Budget after Requested Amount: \$0.00
30 Day Cancellation: Yes

6. Amendment #3 Bridge Ministries Emergency Rental Assistance Program (ERAP)

Resolution authorizing the Modification to allocate the remaining unobligated funds to ensure Jefferson County meets the U.S. Department of Treasury's September 30, 2022, spending deadline in addition to allocating the \$5,000,000.00 voluntary reallocation from the State of Alabama and meeting U.S. Department of Treasury's December 29, 2022, spending deadline for the reallocated funds.

 Contract Term:
 5/6/2021 - 3/30/2023

 Original Budget:
 \$18,502,418.00

 Current Remaining Budget:
 \$6,464,464.02

 Requested Amount:
 \$358,500.00

 Remaining Budget after Requested Amount:
 \$6,105,964.02

30 Day Cancellation: Yes

7. Community Food Bank of Central Alabama CARES Act (ADECA CDCV19-05W-CW-CFBCA)

Resolution authorizing the Commission President to execute an ADECA CDBG Public Service agreement with Community Food Bank of Central Alabama, Inc. for emergency food assistance (ADECA CDCV19-05W-CW-CFBCA), amount of the agreement will not exceed \$466,5600 and the funds will come from the ADECA CDBG-CV grant.

Contract Term: 6/23/2022 - 6/30/2023

Original Budget: \$1,036,800.00
Current Remaining Budget: \$570,240.00
Requested Amount: \$466,560.00
Remaining Budget after Requested Amount: \$103,680.00

30 Day Cancellation: Yes

8. Community Food Bank of Central Alabama CARES Act (CD19-05W-CW-CFBCA)

Resolution authorizing the Commission President to execute a CDBG Public Service agreement with Community Food Bank of Central Alabama, Inc. for emergency food assistance (CD19-05W-CW-CFBCA), amount of the agreement will not exceed \$896,406.75 and the funds will come from the 2019 Program Year as amended to include CARES Act funding

Contract Term: 6/23/2022 - 6/30/2023

Original Budget: \$3,263,859.00
Current Remaining Budget: \$1,459,388.15
Requested Amount: \$896,406.75
Remaining Budget after Requested Amount: \$562,981.40

30 Day Cancellation: Yes

DEPARTMENT OF WORKFORCE DEVELOPMENT

1. E. S. D. School LLC - WIOA Adult and Dislocated Worker

WIOA agreements for Adult and Dislocated Workers between Jefferson County, Alabama as Administrator for Central Alabama Partnership for Training and Employment (CAPTE) and the Eligible Training Provider, E.S.D School, LLC.) for the period of July 1, 2021, thru June 30, 2023, as required by the WIOA regulations.

Contract Term: 7/01/2021 - 6/30/2023

30 Day Cancellation: Yes

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. Whitley Avenue, Vacation of Right-of-Way - Public Hearing

V-22-8. Vacation of Right of Way on Whitley Avenue in Forestdale area.

2. TTL Inc - Old Tuscaloosa Widening Project No. JCP 37-19-395

Engineering Services Agreement with TTL, LLC. for the proposed widening and intersection improvements along 2.6 miles of Old Tuscaloosa Highway from the McAshan intersection to the Tuscaloosa County line.

Contract Term: Upon Execution - 3 YEARS

Original Budget: TBD
Current Remaining Budget: TBD

Requested Amount: \$ 859,486.00

Remaining Budget after Requested Amount: TBD 30 Day Cancellation: Yes

3. NCL Government Capital Lease 2022 - Dump Trucks - Amendment 1

Amendment No. 1 to the Leasing Agreement for Twelve (12) 2023 Kenworth Dump Trucks – executed by the Jefferson County Commission on February 17, 2022 (R163); Minute Book: 176, Page(s): 100 – the Amendment is to add the additional funds to Lease Contract # 3359949 in the amount of \$84,000.00.

Contract Term: 3 Years Upon Execution

Original Budget: \$TBD Current Remaining Budget: \$TBD

 Original Lease Amount:
 \$ 2,321,873.28

 Amendment No. 1:
 \$ 84,000.00

 Total Lease Amount:
 \$ 2,405,873.28

 Requested Amount:
 \$ 84,000.00

Remaining Budget after Requested Amount: \$TBD 30 Day Cancellation: Yes

COUNTY ATTORNEY

1. Personal Injury Claim - Maxine Stitsher

Resolution to deny the personal injury claim of Maxine Stitsher.

2. Personal Injury Claim - Charles Harris

Resolution to deny the personal injury claim of Charles Harris.

3. Personal Injury Claim - Sedric Glanton

Resolution to deny the personal injury claim of Sedric Glanton.

4. Personal Injury Claim - Sandra Moore

Resolution to deny the personal injury claim of Sandra Moore.

5. Property Damage Claim - Tony Fiore

Resolution to deny the property damage claim of Tony Fiore.

6. Property Damage Claim - State Farm as Subrogee of Tracy Bell

Resolution to deny the property damage claim of State Farm as subrogee for Tracy Bell.

7. Property Damage Claim- Larcreetta Jackson

Resolution to deny the property damage claim of Larcreetta Jackson.

8. Property Damage Claim - Tracey White

Resolution to deny the property damage claim of Tracey White.

9. Property Damage Claim - Scotty Johnson

Resolution to deny the property damage claim of Scotty Johnson.

10. Property Damage Claim - Jennifer Ann Vice

Resolution to deny property damage claim of Jennifer Ann Vice.

11. Property Damage Claim - Kemba Speigner

Resolution denying the property damage claim of Kemba Speigner.

12. Property Damage Claim - Michael Smith

Resolution to deny the property damage claim of Michael Smith.

13. Property Damage Claim - William Roper Elrod

Resolution to deny the property damage claim of William Roper Elrod.

14. Property Damage Claim - Patricia Clements

Resolution to deny the property damage claim of Patricia Clements.

15. Property Damage Claim - Barry Scott Loggins

Resolution to deny the property damage claim of Barry Scott Loggins.

16. Property Damage Claim - Ashlee Riopka

Resolution denying the property damage claim of Ashlee Riopka.

17. Property Damage Claim - Willie Wise

Resolution to deny property damage claim of Willie Wise.

18. Sewer Property Damage Claim - Matthew Cate

Resolution to approve sewer back up claim of Matthew Cate.

19. Claim - Edwin Allen Wilson

Resolution to deny the claim of Edwin Allen Wilson.

20. Broker of Record Services

Broker of Record Agreement between Jefferson County, Alabama, and USI Insurance Services LLC for a fixed fee amount of \$22,500.00, to provide Broker of Record of Insurance Services.

21. Resolution authorizing County Attorney to Accept payment from State Farm

Resolution authorizing County Attorney to accept \$25,000.00 as payment from State Farm for property damage claim.

22. Minutes from the Commission Meeting July 14, 2022

SHERIFF

No items submitted.

COUNTY MANAGER

1. Discussion and nomination of 2 Health Care Authority board members for terms expiring 9/2022.

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

- 1. Discussion and Nomination ACCA Legislative committee.
- 2. **Resolution Regarding Illegal Bingo in Unincorporated Jefferson County**Resolution directing the County Attorney to pursue and initiate all legal actions.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. Unusual Demand Report

2. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 06/23/22 - 06/29/22, 06/30/22 - 07/06/22, and 07/07/22 - 07/13/22.

3. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 06/23/22 - 06/29/22, 06/30/22 - 07/06/22, and 07/07/22 - 07/13/22.

4. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 06/23/22 - 06/29/22, 06/30/22 - 07/06/22, and 07/07/22 - 07/13/22.

5. Procurement Card Statement

Regions Bank Statement Closing Date 05/31/2022 For Ratification

6. Procurement Card Statement

Jefferson Credit Union Statement Closing 06/03/2022 for Ratification

7. Terminix Pest Control Services Amendment

To remove termite control and inspection services from agreement

Contract Term: <05/24/21 - 05/23/22>

Original Budget: < MULTIPLE DEPARTMENTS>
Current Remaining Budget: < MULTIPLE DEPARTMENTS>
Requested Amount: < MULTIPLE DEPARTMENTS>

Remaining Budget after Requested Amount: <\$34,884.00> 30 Day Cancellation: <YES>

8. PACA Partnership - Escambia County Board of Education

Intergovernmental Agreement Establishing Partnership

Contract Term: One Year Revenue: \$530.05
30 Day Cancellation: Yes

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Revenue

 Eric R. Pruitt
 1,572.10

 Wanda Sanders
 1,388.93

 *Travis A. Hulsey
 1,917.20

GFOAA Summer Conference

Orange Beach, AL -August 10-12, 2022

*August 9-13, 2022

Youth Detention

Juan G. Sepulveda 2,108.30 *Monique T. Grier 2,144.28 Louisville, KY -September 26, 2022 -October 1, 2022

INDIVIDUAL STAFF DEVELOPMENT

Development Services

*September 26-30, 2022

Raymond Wayne Trammell 95.00
QCI CE Class Stormwater Online
Birmingham, AL -May 11, 2022

Environmental Services

Emily Kemp 4,694.67 American Society of Civil Educational Conference Las Vegas, NV -September 25, 2022 -October 01, 2022

David Denard 4,003.82 NACWA 2022 Utility Leadership Conference Seattle, WA -July 24-27, 2022

Finance

Angela Dixon 5,000.00

Momentum Leaders Birmingham: Women's Executive

Leadership Program, Program Year

Birmingham, AL -September 20, 2022 -May 11, 2023

Revenue

Charles P. Bell 799.50 AMROA

Mobile, AL -August 1-3, 2022

Security

Melvin Grigsby 539.88 Red Dot Duty Pistol Instructor Workshop Tuscaloosa, AL -September 19-20, 2022

Melvin Grigsby
989.88
Modern Samuel Project -Red Dot Pistol Fundamentals
Instructor

Tuscaloosa, AL -September 13-14, 2022

FOR INFORMATION ONLY

Emergency Management Agency

Jim St. John 1,201.87
IAFC EM Committee Meetings
San Antonio, TX -August 22-24, 2022

Personnel Board

Pete Blank 1,805.73 IPMA-HR Annual Conference Washington, DC -September 28-30, 2022

Sheriff

Jared White 4,918.29

APSCON, TFO & Water EGESS & Survival Training

Reno, NV -July 24-30, 2022

2. Budget Agenda

For Information Only

1) EMA - Increase revenue and expenditures to record reimbursements from the City of Birmingham for personnel support for City Events. No Additional Funds Required

BOARD OF EQUALIZATION

1. CoStar Realty Information Services

CoStar Realty Information Services - Provides BOE electronic access to commercial real estate information in order to equitably assess property values.

Contract Term: 1 Year
Original Budget: \$110,000.00
Current Remaining Budget: \$38,412.50
Requested Amount: \$37,397.50
Remaining Budget after Requested Amount: \$1015.00
30 Day Cancellation: Yes

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **Z-22-0005**

The Ole Group, LLC, owner; Rhett Loveman, agent requests a change of zoning from A-1 (Agriculture) to R-G (Single Family) for a garden home subdivision (269 lots proposed). Parcel ID#s 4300241000003000, 4300133000004000 & 4300134000023000 in Section 24 & 13 Twp 20 S, Range 5W. (Case Only, 5091, 5225 Fletcher Road and 7550 Starkey Drive, McCalla, Alabama 35022)(MCCALLA)(103 acres +/-)

P&Z recommendation: Approval

2. **Z-22-0022**

Tyre A, Wilder, owner/agent requests a change of zoning from A-1 (Agriculture) to C-1 (Commercial) for a child development center. Parcel ID# 4300114000004000 in Section 11 Twp 20, Range 5 W. (Case Only, 5555 Eastern Valley Road, McCalla, Alabama 35111)(MCCALLA)(4.5 acres +/-)

P&Z Recommendation: Approval with conditions:

- 1. The development shall be limited to substantial compliance with the site plan and architectural rendering submitted on June 9, 2022 for P&Z approval; and,
- 2. Parking lot lighting shall also be directed downward and away from adjacent businesses.

Staff Recommendation: Approval with (modified) conditions:

1. The site plan and architectural renderings are to be submitted for approval by the Planning & Zoning Commission;

- 2. The architecture should be similar to other recently approved developments along Eastern Valley Road: and.
 - 3. Parking lot lighting shall also be directed downward and away from adjacent properties.

3. **Z-22-0023**

Patrick J. Porter, Jr. & Ebony La-Trice Porter, owners; Ebony Porter, agent requests a change of zoning from Institutional-1 to A-1 (Agriculture) for residential use to include a mobile home. Parcel ID# 06002900001001009 in Section 29 Twp 15, Range 4 W. (Case Only, 4425 Levine Avenue, Graysville, Alabama 35073)(SAYRE)(10.01 acres +/-)

P&Z Recommendation: Approval

4. **Z-22-0025**

Peggy Posey, owner; Brian Pressnell, agent requests a change of zoning from A-1 (Agriculture) and C-N (Neighborhood Commercial) to C-1 (Commercial) for a convenience store with a gas station. Parcel ID# 0600020000006001 in Section 2 Twp 15, Range 4 W. (Case Only, 3487 Warrior Jasper Road, Warrior, Alabama 35180)(PARTRIDGE)(9.34 acres +/-)

P&Z recommendation: Approval with conditions:

- 1. The site plan and architectural design are to be submitted for approval by the Planning & Zoning commission; and,
- 2. A traffic impact study shall be submitted for approval by the Department of Roads and Transportation.

5. **Z-22-0026**

Linton Coal Company, Inc., owner; Thomas E. Simmons, agent requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) for a three (3) lot residential subdivision. Parcel ID# 0200210000012000 in Section 21 Twp 14, Range 2 W. (Case Only, 2542 Bone Dry Road, Trafford, Alabama 35172)(TRAFFORD)(167 acres +/-)

6. **Z-22-0027**

Eric Taylor & Caitlin Bond, owners; Caitlin Bond, agent requests a change of zoning from A-1 (Agriculture) & C-1 (Commercial) to A-1 (Agriculture) to remove split zoning . Parcel ID# 1300214001023000 in Section 21 Twp 16, Range 2 W. (Case Only, 4234 Red Wing Lane, Birmingham, Alabama 35217)(PAWNEE)(3.5 acres +/-)

7. **Z-22-0030**

Walker Family Holdings, LTD, owner; John Walker, agent requests a change of zoning from C-1 (Commercial) to A-1 (Agriculture) for residential use. Parcel ID# 1200221000018000 in Section 22 Twp 16, Range 1 W. (Case Only, 4380 Valley Road, Birmingham, Alabama 35235)(TRUSSVILLE)(3.25 acres +/-)

8. **Z-22-0032**

Richard D. & Karen White, owners; Steven Gilbert, agent requests a change of zoning from A-1 (Agriculture) to R-1 (Single Family) to remove split zoning. Parcel ID# Part of 14-09-3-000-037.000 (part of proposed lot 2 of White's 2nd Addition to Mount Olive) in Section 9 Twp 16, Range 3 W. (Case Only, 853 Hickory Drive, Mount Olive, Alabama 35117)(MOUNT OLIVE)(.28 acres +/-)

9. **Z-22-0034**

Casey Weems, Personal Representative for the Estate of Janis Weems, owner; Jabari Mosley, agent requests a change of zoning from A-1 (Agriculture) to R-1(S) (Single Family) for a residential subdivision (36 lots and a retention pond proposed). Parcel ID# 2200064002077000 in Section 06 Twp 17, Range 3 W. (Case Only, 1966 Cherry Avenue, Birmingham, Alabama 35114)(FORESTDALE)(9.38 acres +/-)

10. **Z-22-0036**

Ana Villegas, owner requests a change of zoning from A-1 (Agriculture) & C-1 (Commercial) to A-1 (Agriculture) to remove split zoning. Parcel ID# 1300211002007000 in Section 21 Twp 16, Range 2 W. (Case Only, 4310 Osage Drive, Birmingham, Alabama 35217)(PAWNEE)(1.88 acres +/-)

11. **Z-22-0037**

Susan Elizabeth Sanders Tucker, Pattie Carol Sanders Wolford, Jennifer Lynn Sanders Boatwright and Pamella Clair Sanders Gunter, owners; Greg Nye, agent requests a change of zoning from A-1 (Agriculture) to R-1 (Single Family) for a residential subdivision (57 lots proposed). Parcel ID#s 080018000003002, 0800074000005000 & 0800074000006000 in Section 20 Twp 18, Range 5 W. (Case Only, 1088, 1120, 1080 Bob Glenn Road, Morris, Alabama 35116)(MORRIS)(66.25 acres +/-)

DISTRICT ATTORNEY

1. Deputy District Attorney Salary Agreement - Ragland (Birmingham)

Resolution authorizing to pay specified annual compensation for the Birmingham and Bessemer District Attorneys and their Deputies. This is the payroll request for one Deputy District Attorney. The Deputy District Attorney will start with the office on 07/16/2022

Contract Term: N/A

Original Budget: \$3,423,090.00 Current Remaining Budget: \$3,423,090.00 Requested Amount: \$57,894.42

Remaining Budget after Requested Amount: \$
30-day Cancellation: N/A

EMERGENCY MANAGEMENT AGENCY

1. 22EMA EMPG STATE CA \$11,940.00

22EMA EMPG STATE CA

Contract Term: 10/01/2021 – 09/30/2022

Original Budget: 0.00 Current Remaining Budget: 0.00

GENERAL SERVICES

No items submitted.

HUMAN RESOURCES

1. Employment Agreement - Director of Youth Detention

This is an amendment to the Employment Contract for the position of Director of Youth Detention between Jefferson County Commission and Monique Grier. This amendment will extend the agreement through October 30, 2025.

COMPLIANCE OFFICE

No items submitted.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - City of Kimberly

Community Grant to assist the City of Kimberly with the purchase of a Police Tahoe.

Contract Term: Per Agreement
Original Budget: \$200,000.00
Current Remaining Budget: \$104,000.00
Requested Amount: \$45,000.00
Remaining Budget after Requested Amount: \$59,000.00
30 Day Cancellation: Per Agreement

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. Community Grant - Sloss Furnace Foundation

Community grant to assist the Sloss Furnace Foundation with funding for its Light Up Sloss project

Contract Term: Upon Approval
Original Budget: \$200,000
Current Remaining Budget: \$75,000
Requested Amount: \$10,000
Remaining Budget after Requested Amount: \$65,000
30 Day Cancellation: N/A