

PRE-COMMISSION WORK SESSION

August 18, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. **Video Industrial Services, Inc.- 2021 AMP14 - Mtn Oaks Dr/Drip Rock Ln - Comprehensive Rehab**

This project will eliminate sanitary sewer overflows in the Cahaba River Basin near Mountain Oaks Dr and Drip Rock Lane in Hoover through the rehabilitation of the collection system. The scope of work includes: the rehabilitation of approximately 244 service laterals with cured-in-place liner; replacement of 20 service laterals; 14 pipe repairs; 28,300 feet of 8 to 12-inch cured-in-place liner; rehabilitation of 200 manholes; and related asphalt paving and restoration work.

<i>Contract Term:</i>	<i>365 Days</i>
<i>Original Budget:</i>	<i>\$262,978,491.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 87,770,062.00</i>
<i>Requested Amount:</i>	<i>\$ 3,744,756.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 84,025,306.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Suncoast Infrastructure - 2022 AMP13 - Comp Rehab Contract 2-Lance Way, Walker Ave, Lewisburg Areas**

This contract includes the renewal of 139 sanitary service laterals with cured-in-place liner or replacement, the renewal of 19,600' of 8-inch with cured-in-place pipe and the rehabilitation of 932 vertical feet of manhole rehabilitation in the sewer network leading to the existing Lance Way, Walker Avenue and Lewisburg PS No. 1 pump stations. The work will improve these three pump station's performance, reduce operating and future capital costs, and eliminate overflows.

<i>Contract Term:</i>	<i>270 Days</i>
<i>Original Budget:</i>	<i>\$262,978,491.00</i>
<i>Current Remaining Budget:</i>	<i>\$104,844,633.00</i>
<i>Requested Amount:</i>	<i>\$ 2,570,400.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$102,272,233.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **B.H. Craig Construction LLC - Five Mile Creek WRF Influent Pump Station and Automation Improvements**

The purpose of this project is to increase the capacity of the influent pump station to ensure the WRF can treat design flows and meet the growth needs of the communities served.

4. **Municipal Consultants - 2022 AMP02 Leeds Lower Trunk Capacity Improvements Termination**

Resolution authorizing the issuance of a termination notice to Municipal Consultants, Inc., for the design of the 2022 AMP02 Leeds Churchill Ave, Vivian St and Lower Trunk Capacity Improvements project.

5. **ALDOT City Form No. 3 Agreement at Richard Arrington Jr. Blvd. S**

Required City Form No.3 Agreement with the City of Birmingham to allow reimbursement of the cost to reset a sanitary sewer manhole in conflict with a State funded city of Birmingham streetscape project along Richard Arrington Jr. Blvd. South. The actual cost of relocation will not be reimbursed to the County but will be paid directly to the State contractor as part of the street improvement contract.

6. **Wilson Mitigation DBA Servpro of Birmingham - Emergency Sewage Cleanup**

Contract to provide emergency sewage cleanup services for FY 22 to FY 25.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$184,202,891.00</i>
<i>Current Remaining Budget:</i>	<i>\$105,734,920.00</i>
<i>Requested Amount:</i>	<i>\$ 22,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$105,709,920.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

7. **DEC Fire & Water Restoration - Emergency Sewage Cleanup**

Contract to provide emergency sewage cleanup services for FY 22 to FY 25.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$184,202,891.00</i>
<i>Current Remaining Budget:</i>	<i>\$105,764,920.00</i>
<i>Requested Amount:</i>	<i>\$ 30,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$105,734,920.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

8. **Accela - 2022 Permitting System Enhancements**

2022 Statement of Work for the Accela Professional Services Enterprise Permitting Solution Contract provides for additional Accela hours to address minor permit record issues along with the opportunity to finetune newly developed permitting record processes. This software platform is newly implemented and is providing our customers the opportunity to apply and receive sewer permits online.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$184,202,891.00</i>
<i>Current Remaining Budget:</i>	<i>\$103,612,985.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$103,587,985.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

1. **Cooperation Agreement - Tarrant General Fund Storm Shelter**

Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama and the City of Tarrant for the construction of a storm shelter. The project is funded by the General Fund allocation for storm shelters.

Contract Term:

7/28/2022-7/28/2999

30 Day Cancellation:

Yes

2. **CDBG-DR 2013 Action Plan Amendment #7**

Resolution allowing the Jefferson County Department of Community Services to amend the 2013 Action Plan for the CDBG Disaster Recovery program; and to allow the Department of Community Services to re-submit to HUD the revised Amendment #7 to the 2013 CDBG-DR Action Plan after the conclusion of the comment period.

3. **Resolution - Homeless Management Information System (HMIS)/CoC Agency & Security Officer Agreements**

Resolution authorizes the Commission President to sign the combined License Agreement/Statement of Confidentiality and CoC Agency Administrator agreement and the CoC Security Officer Agreement for the following Community Development staff member for access to the Program Management Information System Southeast (PromiseSE) through One Roof, Inc. No funds will be associated with this agreement.

4. **Jefferson County EDA Revolving Loan Fund Loan Administration Board Positions #3 and #4**

Resolution to approve the following positions for the Jefferson County EDA Revolving Loan Fund Loan Administration Board;

5. **Alabama Housing Finance Authority Voluntary ERAP2 Relocation**

Resolution to allow the Office of Community Services to request and accept from the State of Alabama and its assigns a voluntary reallocation of Emergency Rental Assistance Program under the American Rescue Plan Act of 2021 funds for a total award not to exceed \$20,000,000.00 to provide funding for the Jefferson County Emergency Rental Assistance Program. The resolution also authorizes execution of all forms related to the grant award.

6. **U.S. Department of Treasury ERAP2 Relocation**

Resolution to allow the Office of Community Services to request and accept from the U.S. Department of the Treasury and its assigns an a reallocation of Emergency Rental Assistance Program under the American Rescue Plan Act of 2021 funds for a total award not to exceed \$30,000,000.00 to provide funding for the Jefferson County Emergency Rental Assistance Program. The resolution also authorizes execution of all forms related to the grant award.

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted

FAMILY COURT

1. **Children's Policy Cooperative of Jefferson County**

Provides assistance in the development and promotion of County resources pursuant to an Act of the Alabama Legislature codified at 26-24-33, Code of Alabama to provide implementation of the Alabama Children's Policy Council.

<i>Contract Term:</i>	<i>Net 30</i>
<i>Original Budget:</i>	<i>\$297,791</i>
<i>Current Remaining Budget:</i>	<i>\$83,125.21</i>
<i>Requested Amount:</i>	<i>\$80,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$3,125.21</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Salary Adjustment - Family Court Chief Probation Officer**

8% increase for Appointed Chief Probation Officer.

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **2021 AMP02 Irondale 21st Street S and 2nd Avenue S SSO Abatement, permission to condemn Tract 46**
Tract 46, 2021 AMP02 Irondale 21st Street S and 2nd Avenue S SSO Abatement. ROW is seeking condemnation permission if necessary to acquire the necessary property needed to construct this project.
2. **East Lawson-Sweetwater SSO Abatement, payment for Tract 60**
Tract 60, East Lawson-Sweetwater SSO Abatement. Payment for 0.009 acres of Sanitary Sewer Easement and 0.115 acres of Temporary Sewer Easement to complete this project.
3. **East Lawson-Sweetwater SSO Abatement Project, payment for Tract 51**
Tract 51, East Lawson-Sweetwater SSO Abatement Project. Payment for purchase of a tax sale property known as 4660 Bonnett Circle, Birmingham, Alabama 35235 to complete this project.
4. **ClearGov Budgeting Software - Amendment 1**
Amendment No. 1 to the ClearGov Software License Agreement – adding additional product modules to be able to utilize the software to its fullest potential. Purchasing of the additional product modules to include ClearGov Personnel Budgeting – Civic Edition, ClearGov Digital Budget Book – Civic Edition, and ClearGov Transparency – Civic Edition.

<i>Contract Term:</i>	<i>5-Years</i>
<i>Original Budget:</i>	<i>\$ TBD</i>
<i>Current Remaining Budget:</i>	<i>\$ TBD</i>
<i>Original Contract Amount:</i>	<i>\$ 63,840.00</i>
<i>Amendment Amount:</i>	<i>\$ 48,248.33</i>
<i>1st Year Contract Amount:</i>	<i>\$ 108,088.33</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ TBD</i>
<i>30 Day Cancellation:</i>	<i>YES</i>
5. **Morgan Road Widening (Project Repeat) Property Purchase Disclosure**
Morgan Road Widening (Project Repeat) Property Purchase Disclosure for tracts 1, 2, 3, 4, and 5.
6. **2020 AMP01 Powder Plant Road/I-459 Pump Station Elimination, permission to condemn Tract 15**
Track 15, 2020 AMP01 Powder Plant Road/I-459 Pump Station Elimination. Seeking permission to condemn Tract 15 for 0.13 acres of Sanitary Sewer Easement and 0.19 acres of Temporary Construction Easement, if necessary, to construct project.
7. **Bell Hill Road, Permission to Condemn Tracts 2,5,6,7,8,11,12,14,15, and 43**
Tracts 2,5,6,7,8,11,12,14,15, and 43, Bell Hill Road. Permission to Condemn, if necessary, for a ROW for Temporary Construction Easement.
8. **Premiere Chevrolet- Amendment 1 Name Change to Chevrolet Bessemer**
Fleet Management is submitting an amendment to Contract# CON-00006084 that was previously established with Premiere Chevrolet 9/24/2020; since then Premiere Chevrolet has been acquired by Step One Automotive CH BAL, LLC (Chevrolet Bessemer) and will agree to the assignment of the contract with all other terms and conditions of the original contract to remain the same.

<i>Contract Term:</i>	<i>Upon Execution - For 3 years</i>
<i>Original Budget:</i>	<i>\$1,600,000.00</i>

<i>Current Remaining Budget:</i>	<i>\$1,065,000.00</i>
<i>Requested Amount:</i>	<i>\$ 200,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 865,000.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

9. **Bell Hill Road Improvement, payment for Tract 4**

Tract 4, Bell Hill Road Improvement. Payment for 0.005 acres of road ROW and 0.048 acres of temporary construction easement.

10. **Bell Hill Road Improvements, payment for Tract 3**

Tract 3, Bell Hill Road Improvements. Payment for 0.092 acres of road right of way.

11. **2020 PS02 Pump Station Improvements, TCE license agreement with US Steel for Tr 4**

Real estate license agreement for 2020 PS02 Pump Station Improvements, Tr 4

COUNTY ATTORNEY

1. Minutes from the Commission Meeting August 11, 2022

SHERIFF

No items submitted

COUNTY MANAGER

No items submitted

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Infrastructure Grant- City of Hoover**

Infrastructure Agreement for park improvements in the City of Hoover

<i>Contract Term:</i>	<i>Upon Execution</i>
<i>Original Budget:</i>	<i>\$2,000,000</i>
<i>Current Remaining Budget:</i>	<i>\$868,960</i>
<i>Requested Amount:</i>	<i>\$150,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$718,960</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Infrastructure Grant Town of Brookside**

Infrastructure Agreement for the Town of Brookside for road repairs

<i>Contract Term:</i>	<i>Upon Execution</i>
<i>Original Budget:</i>	<i>\$2,000,000</i>
<i>Current Remaining Budget:</i>	<i>\$718,960</i>
<i>Requested Amount:</i>	<i>\$5,060</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$713,900</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 07/28/22 - 08/03/22 and 08/04/22 - 08/10/22.
3. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 07/28/22 - 08/03/22 and 08/04/22 - 08/10/22.
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 07/28/22 - 08/03/22 and 08/04/22 - 08/10/22.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

County Manager

Justin Smith	2,341.50
*David Strahl	2,434.59
ICMA Annual Conference	
Columbus, GA -September 17-21, 2022	
*September 16-21, 2022	

Family Court

James Fields	1,620.00
Shaniqua Hunter	
Gwendolyn Reasor	
Beverly Alldredge	
Tiffany Large Adams	
Conessa Morris	
Nick Boler	
Ebony Dabon	
Joy "Hilda" Handley	
Alvin Hicks	
James "Brett" Nelson	
Tonya Ryan-Coker	
Juvenile Probation Officer's 2022 Annual Conference	
Orange Beach, AL -August 31, 2022-September 2, 2022	

James Fields Jr.	1,036.48
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Shaniqua Hunter	1,036.48
Beverly Alldredge	1,080.55
Conessa S. Morris	1,036.48
*Gwendoyn Reasor	818.32
*Nicholas "Nick" Boler	849.96
*Ebony Dabon	818.32
*Joy "Hilda" Handley	818.32
*James "Brett" Nelson	818.32
*Tonya Ryan-Coker	818.32
*Tiffany Large Adams	818.32
*Alvin Hicks	849.96
Juvenile Probation Officer's Annual Conference	
Orange Beach, AL -August 30, 2022-September 2, 2022	
*August 31, 2022 -September 2, 2022	
Wykeenia Austin	1,319.78
Janine Hunt-Hilliard	1,319.78
RISE22 Conference	
Nashville, TN -July 24-28, 2022	

INDIVIDUAL STAFF DEVELOPMENT

Community Development

Frederick Hamilton	2,741.33
International Economic Development Council	
Oklahoma City, OK -September 16-20, 2022	

Environmental Services

John Willet	2,206.05
WEFTEC	
New Orleans, LA -October 9-12, 2022	

Zackary Byrd	325.00
Wastewater Treatment Exam	
Birmingham, AL -Various	

Family Court

Daniel "Dan" Studd	1,191.19
Juvenile Probation Officer's Conference	
Atlanta, GA -September 5-8, 2022	

Revenue

Menisha Baldwin	2,008.45
ACCA 94th Annual Convention	
Orange Beach, AL -August 22-26, 2022	

Security

Melvin Grigsby 695.00
FBI-LEEDA Command Leadership Institute
Fultondale, AL -November 14-18, 2022

Melvin Grigsby 695.00
FBI-LEEDA Executive Leadership
Fultondale, AL -February 27, 2023 -March 2, 2023

FOR INFORMATION ONLY**Personnel Board**

Michael Glaze 2,104.50
ICMA Annual Conference
Columbus, OH -September 17-21, 2022

2. Budget Agenda

Roads and Transportation Capital (1) Increase revenues and expenditures due to reimbursement check from ALDOT for Grants Mill Road.

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK**1. Absentee Election Manager - Birmingham Division**

Resolution to approve compensation to Jackie Anderson Smith, for serving 26 days as Absentee Election Manager for the Primary Run-Off Election held on June 21, 2022.

DEVELOPMENT SERVICES

No items submitted

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. **Poole and Company Architects, PC - Jefferson County 2121 Building Interior Renovations Project**

Agreement for professional architectural services for interior renovations of various floors in the 2121 building.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$20,800,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$14,734,021.59</i>
<i>Requested Amount:</i>	<i>\$2,400,000.00 (estimate)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$12,334,021.59</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

HUMAN RESOURCES

1. **Retiree Rehire Resolution**

Resolution establishing the terms and provisions of the employee benefits available to employees of the County that have retired and are later reemployed by the County as provided by Act No. 2022-242.

COMPLIANCE OFFICE

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

1. **Intecrowd Contract - FY 2023**

Intecrowd Consulting Services Contract Renewal - FY 2023. Acknowledgement Only

<i>Contract Term:</i>	<i>November 1, 2022 through October 31, 2023</i>
<i>Original Budget:</i>	<i>\$145,530 FY 2023 Budget</i>
<i>Current Remaining Budget:</i>	<i>\$145,530 FY 2023 Budget</i>
<i>Requested Amount:</i>	<i>\$27,000 FY 2023 Budget</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$118,300 FY 2023 Budget</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Discussion - The World Games 2022 (Possible Action)

2. Community Grant - Birmingham Southern College - SEC

Community Grant to Birmingham Southern College - SEC to assist with the parking/road improvement project at the Turkey Creek Nature Preserve

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$44,000.00</i>
<i>Requested Amount:</i>	<i>\$7,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$36,500.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. Board Appointment - Jefferson County Board of Zoning & Adjustments - Frances Aldridge

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted

INFORMATION TECHNOLOGY

1. **G_Squared LLC, Jefferson County, Photogrammetric Mapping and Orthoimagery**
G_Squared LLC, Jefferson County, Photogrammetric Mapping and Orthoimagery

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>FY 2023 TBD</i>
<i>Current Remaining Budget:</i>	<i>FY 2023 TBD</i>
<i>Requested Amount:</i>	<i>\$500,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>FY 2023 TBD</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Board of Zoning Adjustments Reappointment - Joe White**
Reappointment of Joe White to the Board of Zoning Adjustments
2. **Planning and Zoning Commission Appointment - Gilbert**
Planning and Zoning Commission Appointment for Mr. Patrick Gilbert