

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: September 8, 2022

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF AUGUST 18, 2022

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 4

Pastor Hayes Kearbey, Church of the Highlands Fultondale Campus

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - August 18, 2022

VI. PRESENTATIONS

None

VII. PUBLIC HEARINGS

ZONING:

1. Z-22-0024 Pine Haven Baptist Church, Montia Sue Jones, Gary Wayne Jones, Thomas Ray Edwards, Glenn W. Jones, Jeffrey P. & Leanne D. Rainwater, Grady & Montia Jones, owners; Brian Sudduth, agent requests a change of zoning from INST-1 (Institutional) and R-6 (Single Family) to R-7 (Planned Unit Development) for an age restricted adult residential facility. Parcel ID#s 3900064000015000, 3900064000021000, 3900064000022000, 3900064000022001, 3900064000023000, 3900064000024000, 3900064000025000, 3900064000026000, 3900064000028000, 390006400026001, 3900064000027000 in Section 29 Twp 15, Range 1 W. (Case Only, 3465 Shannon Wenonah Road, 3401, 3405, 3424, 3433, 3450 & 3457 Burrow Drive, 1600, 1631 & 1632 Franklin Lane, 2010 & 2000 Shannon Road, Bessemer, Alabama 35022) (SHANNON) (20.98 acres +/-)

P&Z Recommendation: Approval with the following conditions:

1. A minimum landscape buffer of 15' along the western side of the property.
2. The use shall be limited to an age restricted residential facility limiting the age to 55 years of age or older.
3. All outdoor lighting shall be directional in nature.
4. The proposed development shall be limited to substantial compliance with the site plan submitted to P & Z on July 21, 2022, and any changes must be approved by P & Z.

5. A Right of Entry and Maintenance Agreement must be made between the developer and the adjacent property owner to monitor, maintain, and repair the dam as necessary to ensure structural integrity and operational capacity of the dam and to be reviewed and accepted by the Jefferson County Engineer.
2. Z-22-0038 DKH Holdings, LLC, owner; Bryan Word, agent requests a change of zoning from R-5(A) (Mobile Home Subdivision) to R-6 (Single Family) for compliance with an existing 975SF single-family residence. Parcel ID# 1200353024004000 in Section 35 Twp 16, Range 1 W. (Case Only, 328 Mobile Avenue, Trussville, Alabama 35173) (QUEENSTOWN) (.32 acres +/-)

P&Z Recommendation: Approval

3. Z-22-0040 Garywood Assembly of God, owner; Daphney Massey agent requests a change of zoning from INST- 2 (Institutional) & C-1 (Commercial) to R-2 (Single Family) for a 3,000SF single-family dwelling. Parcel ID# 4300012005001001 in Section 01 Twp 20, Range 5 W. (Case Only, 6025 Old Tuscaloosa Hwy, McCalla, Alabama 35111) (MCCALLA)(4.76 acres +/-)

P&Z Recommendation: Approval

VIII. RESOLUTIONS 1 - 78,

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing a Community Grant Amendment to existing contract with Empowerment, Inc. for conference workshops and festival increasing the amount by \$150,000.00, for a total of \$200,000.00.
2. Resolution authorizing a Community Grant with Alabama Sports Council in the amount of \$50,000.00

B. Environmental Services

3. Resolution authorizing the execution of Amendment 1 to the Agreement to Provide Professional Engineering Services for Jefferson County Environmental Services Department Village Creek Water Reclamation Facility Reliability and Biological Improvements – Phase 3 Project between Jefferson County and Hazen and Sawyer. This Amendment increases the total contract amount by \$488,000.00 from \$2,302,200.00 to \$2,790,200.00.

4. Resolution authorizing the execution of a permit agreement with the Alabama Department of Transportation to replace a portion of 10-inch diameter sewer in SR-7 near 76th Street North in the City of Birmingham.

X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON

A. Commission District 2

5. Resolution authorizing the execution of a Community Grant Program Agreement with the Birmingham Urban League in the amount of \$16,700.00.
 6. Resolution authorizing the execution of a Community Grant Program Agreement with the National Veterans Day Foundation in the amount of \$3,500.00.
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B. Cooper Green Mercy Health Services

No Items Submitted

C. Coroner

No Items Submitted

D. Department of Community Services

7. Resolution authorizing the Jefferson County Department of Community Services to amend the 2012 Action Plan for the CDBG Disaster Recovery program; and to allow the Office of Community & Economic Development to re-submit to HUD the revised Amendment #6 to the 2012 CDBG-DR Action Plan after the conclusion of the comment period.
8. Resolution authorizing the Commission president to execute a Cooperation Agreement with the City of Brighton for the construction of a storm shelter.
9. Resolution authorizing the Commission President to execute the proposed Agreement with Massey, Stotser & Nichols, PC for the provision of Legal Services. Massey, Stotser & Nichols, PC was selected for this Agreement as a result of a publicly advertised Request for Proposals.
10. Resolution authorizing the execution of a Cooperation Agreement with the City of Midfield for the purchase of a Midfield Rescue Truck. There is \$39,761.00 in federal CDBG funds allocated to this project from Program Year 2015.
11. Resolution authorizing the modification of the Jefferson County, Alabama Economic Development Administration (EDA) Cares Act Revolving Loan with Legacy Management, LLC.

12. Resolution authorizing the Commission President to execute this contract between Jefferson County, Alabama, and City of Fultondale associated with the Midfield Rescue Vehicle Project (CD15-03C-M01-MRV). This will be paid for with Federal Community Development Block Grant funds.

E. Department of Workforce Development

13. Resolution authorizing the execution of a Modification #2 between Jefferson County, Alabama, as the Administrator and the Alabama Department of Labor for the On-the-Job Training (OJT) Program to amend the agreement term from July 1, 2021, through June 30, 2023, to July 01, 2021, through September 30, 2022, and to increase funds from \$500,000.00 to \$638,836.74.

F. Family Court

No Items Submitted

G. Youth Detention

No Items Submitted

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

14. Resolution authorizing the recommendation of the re-appointment of Amanda Wilson to the Jefferson County DHR Board of Directors for a term to expire September 2027.
15. Resolution authorizing the recommendation of the appointment of Kamonte Kelly to the Red Mountain Greenway Commission for a term expiring September 2026.
16. Resolution authorizing recommended appointments and corrections to staggered terms of the members of the McAdory Area Fire District.
17. Resolution authorizing the execution of a Community Grant Agreement with the City of Warrior in the amount of \$8,000.00.
18. Resolution authorizing the execution of a Community Infrastructure Agreement for McAdory Area Fire Department in the amount of \$10,000.00.
19. Resolution authorizing the execution of a Community Grant Program Agreement with the Warrior River Fire and Rescue Service in the amount of \$5,000.00.

20. Resolution authorizing the execution of a Community Grant Program Agreement with the Shady Grove Volunteer Fire Department in the amount of \$10,000.00.
21. Resolution authorizing the execution of a Community Grant Program Agreement with Friends of McCalla, Inc., in the amount of \$50,000.00, to assist with finishing the McCalla Youth Athletic Complex. \$30,000.00 from the Community Grant Program/\$50,000 from Infrastructure for a total of \$80,000.00.
22. Resolution authorizing the execution of a Community Grant Program Agreement with Concord Fire and Rescue in the amount of \$12,000.00.
23. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Helena Police Department in the amount of \$5,000.00.
24. Resolution authorizing the execution of a Community Infrastructure Agreement with Alabama Historic Ironworks Foundation (Tannehill State Park) in the amount of \$40,000.00 (D3 \$20,000 and D4 \$20,000.00).

B. County Attorney

No Items Submitted

C. County Manager

25. Resolution authorizing the Commission President to amend the agreement with The World Games (TWG2021 Birmingham Foundation) to increase the amount of reimbursable expenses by \$4,000,000 for a new total not to exceed \$6,500,000.
26. Resolution authorizing balance of one-time infrastructure funds to be used for any purpose consistent with Community Grant Program AO 18-1, as amended.
27. Resolution allocating an additional \$4 million of American Rescue Plan Act funds for responding to the negative economic impacts in the travel, tourism, and hospitality industries.
28. Resolution allocating remaining ARPA lost revenue funds equally between Commission districts for infrastructure projects.

D. Public Information Office

No Items Submitted

E. Roads & Transportation

- 29. Resolution authorizing the Street Maintenance Acceptance for the Dorsett Woods Sector 4 Subdivision Development.
- 30. Resolution authorizing and directing the County Manager to initiate and bring forward, acting as agent for the Jefferson County Commission, a rezoning case to modify or remove said covenants #2, 3, 4, 5, & 6 to enable practical and appropriate development of the property.
- 31. Resolution authorizing the execution of an Agreement with MB Companies, Inc for an on-site 2-day training course on the pavement markings machine and road striping.
- 32. Resolution authorizing the execution of a Paving Agreement with the City of Hueytown for the paving of Virginia Drive.
- 33. Resolution authorizing payment for Tract 1, 2020 PS01 Pinewood, Woods Trace, and Oak Grove Road Pump Station upgrades.
- 34. Resolution authorizing payment for Tract 31, Bell Hill Road Project.
- 35. Resolution authorizing payment for Tract 2, 2020 PS01 – Pinewood, Woods Trace and Oak Grove Road Pump Station Upgrades.
- 36. Resolution authorizing the execution of an Agreement with Terracon Consultant for an Environmental Site Assessment at 770 Decatur Highway in Fultondale.

F. Sheriff's Office

No Items Submitted

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

- 37. Resolution authorizing the execution of a Community Grant Program Agreement with the Vulcan Park Foundation (Vulcan Park & Museum) in the amount of \$24,000.00.

B. Finance

- 38. Approval of the Unusual Demand Report dated 09/08/2022.

39. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 08/10/22 - 08/17/22 and 08/18/22 - 08/24/22.
40. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 08/10/22 - 08/17/22 and 08/18/22 - 08/24/22.
41. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 08/10/22 - 08/17/22 and 08/18/22 - 08/24/22.
42. Resolution authorizing the ratification of the Jefferson Credit Union Statement for closing date 08/03/2022.
43. Resolution authorizing the execution of an Agreement with the Public Affairs Research Council of Alabama (PARCA) for annual calculation of membership dues of each entity within the pool of members of the Purchasing Association of Central Alabama (PACA) and calculation of membership fees for new member as they join.
44. Resolution authorizing the execution of a PACA Intergovernmental Agreement establishing partnership with Calhoun County Schools.

C. Budget Management Office

45. Resolution authorizing the following Budget Transaction:

EMA (1) Increase revenues and expenditures to record a reimbursement from the City of Birmingham for personnel support for the World Games.

46. Approval of the Travel/Staff Development dated 9/08/2022.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Veronica Bass	1,962.68
Patricia Larue	1,962.68
Monica Barnes	1,962.68
Kimberly Blue	1,962.68
Meredith Walker	1,923.15
Remeca Williams	1,842.90
Lotoria Langham	1,671.90

IAAO 101: Fundamental of Real Property Appraisal
Opelika, AL -September 18-23, 2022

Larry Parrish	831.94
Judy Menefee -Wright	966.41
Introduction to Mapping	
Opelika, AL -October 4-7, 2022	

County Manager

Daren A. Lanier	3,077.25
David Strathl	2,621.30
Lean Leadership Boot Camp	
Foley, AL -September 11-16, 2022	

Environmental Services

Jonathan Carroll	325.00
Alexandria Knox	325.00
Waste and Wastewater Operator Exam	
Birmingham, AL -Various	

*Daniel White	2,251.05
**Brian Rolhing	2,628.90
***Mathew Alpaugh	2,836.50
WEFTEC	
New Orleans, LA - *October 8-11, 2022	
October 9-13, 2022 *October 7-12, 2022	

Family Court

Gwendolyn Reasor	1,000.00
Conessa S. Morris	
Nick Boler	
Darren Hardy	
Carrie Hill	
Erin Johnson	
Kenneth McMullen	
Cristi Ogletree	
Rebekah Pearson	
Tiffany Roper	
Social Work Conference	
Birmingham, AL -October 25-26, 2022	

General Services

Jeffery Calvert	2,178.79
Chris Hill	2,108.79
Carnell Holifield	2,168.79
Steven Cockrell	2,093.53

NFMT Remix
Las Vegas, NV – November 1-4, 2022

Tax Assessor -Birmingham

Kevin Banks	1,923.06
*Jennifer Wilson	2,097.28
Afra Gooden	1,674.90
Assessment of Personal Property	
Montgomery, AL -October 17-21, 2022	
*October 16-21, 2022	

Afra Gooden	450.00
Kevin Gooden	750.00
AAAO Conference Online	
Birmingham, AL -September 19-23, 2022	

Finance

Malinda Stubbs Parker	3,432.21
Michael Matthews	3,152.29
Lean Leadership Boot Camp	
Foley, AL -September 11-16, 2022	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Amber McCollum	1,268.06
Property Tax Administration and Laws	
Auburn, AL -September 11-16, 2022	

Economic Development

Keegan Rawls	463.25
2022 Intensive Economic Development Training Course	
Auburn, AL -July 10-15, 2022	

Environmental Services

Cedric Hayden	1,985.40
WEFTEC	
New Orleans, LA -October 9-13, 2022	

Ronald Stephens	2,537.97
2022 Cityworks Conference	
Salt Lake City, UT -December 5-9, 2022	

General Services

Tiffany Owens Lean Leadership Boot Camp Foley, AL -September 11-16, 2022	3,385.90
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Human Resources

Adrienne Wormley-Davis UAB School of Engineering Career Fair Birmingham, AL -September 15, 2022	425.00
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Adrienne Wormley-Davis UAB Collate School of Business Career Fair Birmingham, AL -September 27, 2022	400.00
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Adrienne Wormley-Davis Alabama A&M University Career Fair Huntsville, AL -October 6, 2022	250.00
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Public Information Office

Helen Hays ICMA Conference Columbus, OH -September 16-21, 2022	2,063.08
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Roads & Transportation

Cameron Buchina Lean Leadership Bootcamp Foley, AL -September 11-16, 2022	3,035.80
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Security

Barry Kennamer Lean Leadership Boot Camp Foley, AL -September 11-16, 2022	2,995.68
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Melvin Grigsby FBI-LEEDA Supervisor Leadership Institute Pelham, AL -September 26-30, 2022	695.00
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Tax Assessor -Bessemer

James Wade Cherry IAAO Principles and Techniques of Cadastral Mapping Montgomery, AL -October 16-21, 2022	1,871.25
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Workforce

P. Nigel Robert Lean Leadership Boot Camp Foley, AL -September 12-16, 2022	2,704.55
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FOR INFORMATION ONLY

Personnel

LaTrenday Hardy	380.75
Sherese Armstrong	145.03
Alabama State University	
Montgomery, AL -October 17-18, 2022	
LaTrenday Hardy	139.33
Sherese Armstrong	353.71
Troy University	
Enterprise, AL -October 4-5, 2022	
LaTrenday Hardy	570.98
Sherese Armstrong	173.20
University of South Alabama	
Mobile, AL -September 19-20, 2022	
LaTrenday Hardy	551.94
Sherese Armstrong	182.70
Tennessee State University	
Nashville, TN -September 22-23, 2022	
Sherese Armstrong	425.71
LaTrenday Hardy	154.95
Alabama A&M	
Huntsville, AL -October 5-6, 2022	
LaTrenday Hardy	1,600.00
University of AL Tuscaloosa	
Tuscaloosa, AL -September 21-22, 2022	
LaTrenday Hardy	425.00
UAB Career Fair: College of Engineering	
Birmingham, AL -September 15, 2022	
Sherese Armstrong	732.56
Tuskegee University	
Montgomery, AL -September 28-29, 2022	
Sherese Armstrong	400.00
UAB COLLAT School of Business	
Birmingham, AL -September 27, 2022	

47. Resolution authorizing and approving the Fiscal Year 2022-2023 Operating Budget.

48. Resolution authorizing and approving the Fiscal Year 2022-2023 Holiday Schedule.
49. Resolution authorizing and approving the Fiscal Year 2023 Health Department Resolution.
50. Resolution authorizing the Equipment Shop Charges effective October 1, 2022.
51. Resolution authorizing the Commuting Vehicle Usages by Department for Fiscal Year 2022-2023.
52. Resolution authorizing the transfer of funds among various operating and capital funds for fiscal year 2023 as required in the FY23 Adopted Budget.
53. Resolution authorizing and approving the Fiscal Year 2022-2023 Salary Adjustments.

D. Revenue

No Items Submitted

E. Board of Equalization

No Items Submitted

F. Board of Registrars

54. Resolution authorizing the relocation of Precinct 3220 to Ezra Baptist Church.

G. Circuit Clerk

No Items Submitted

H. Development Services

55. Z-22-0005 (Carried-Over; Public Hearing 7/28/2022) The Ole Group, LLC, owner; Rhett Loveman, agent requests a change of zoning from A-1 (Agriculture) to R-R (Rural Residential) or a residential subdivision (108 lots proposed). Parcel ID#s 4300241000003000, 4300133000004000 & 4300134000023000 in Section 24 & 13 Twp 20 S, Range 5W. (Case Only, 5091, 5225 Fletcher Road and 7550 Starkey Drive, McCalla, Alabama 35022)(MCCALLA)(103 acres +/-)

56. Z-22-0037 (Carried-Over; Public Hearing 7/28/2022) Z-22-0037 Susan Elizabeth Sanders Tucker, Pattie Carol Sanders Wolford, Jennifer Lynn Sanders Boatwright and Pamela Clair Sanders Gunter, owners; Greg Nye, agent requests a change of zoning from A-1 (Agriculture) to R-1 (Single Family) for a residential subdivision (57 lots proposed). Parcel ID#s 0800180000003002, 0800074000005000 & 0800074000006000 in Section 20 Twp 18, Range 5 W. (Case Only, 1088, 1120, 1080 Bob Glenn Road, Morris, Alabama 35116)(MORRIS)(66.25 acres +/-)
57. Resolution authorizing the execution of a Post-Construction Stormwater Storage Facility Operation and Maintenance Agreement with Vestavia Country Club.
58. Resolution authorizing re-appointment of the following members of the Board of Appeals and Adjustments for Building Code:
David Pugh, Construction Lawyer, term to expire September 30, 2024
Rob Leopard, Home Builder-Contractor, term to expire September 30, 2024
Chris Seay, General Contractor, term to expire September 30, 2023
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I. District Attorney

59. Resolution authorizing the execution of all documents for the payroll requests for Cynthia Carter, Assistant District Attorney annual compensation in the amount of \$66,912.72, effective August 1, 2022.
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J. Emergency Management Agency

60. Resolution acknowledging an Amendment to the Polygon Software, Annual Inspection & On-Site Maintenance Agreement for the Jefferson County Outdoor Warning Siren System.
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K. 911 Emergency Communications District

No Items Submitted

L. General Services

61. Resolution acknowledging a Municipal Election Services Agreement with the City of Center Point in the amount of \$4,281.25 (revenue generating agreement), to allow election services for an election occurring on October 11, 2022.
62. Resolution authorizing the execution of an Agreement with Hinkle Roofing Products, Inc. for \$21,814.00, for replacement of the roof at the General Services Operations Center located at 520 Medco Road, Tarrant, Alabama.

63. Resolution authorizing the execution of an Agreement with the Birmingham Parking Authority to lease parking spaces for Jefferson County employees in Deck 4, 2128 Fourth Avenue North, Birmingham, Al 35203.
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M. Security Office

No Items Submitted

N. Human Resources

64. Resolution authorizing the execution of an amendment to the contract with ADTRAV to provide travel management services to Jefferson County for official travel.
65. Resolution authorizing the execution of an Employment Agreement Amendment with Trisha Hill to serve as Director of General Services.
66. Resolution authorizing the execution of an Employment Agreement Amendment with Angela Dixon to serve as Chief Financial Officer.
67. Resolution authorizing the execution of an Employment Agreement with Heather Carter to serve as Director of Roads and Transportation.
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O. Compliance Office

No Items Submitted

P. Jefferson County Pension Board

No Items Submitted

Q. Law Library

No Items Submitted

R. Personnel Board of Jefferson County

68. Resolution acknowledging receipt of a Personnel Board contract with Hampton Inn & Suites Tutwiler to provide hotel accommodations and services for fiscal year 2023.
69. Resolution acknowledging receipt of a three-year Agreement with ThinkGard in the amount of \$34,976.00 per year.

70. Resolution acknowledging receipt of a contract between the Personnel Board and C-Spire Business in the amount of \$4,000.00.
71. Resolution acknowledging receipt of a contract extension between the Personnel Board and Convergeone to provide VOIP services through October 31, 2022.
72. Resolution acknowledging receipt of an agreement between the Personnel Board and AT&T in the amount of \$46,561.20 for three fiscal years.

S. Probate Court

No Items Submitted

T. State Court

No Items Submitted

U. Tax Assessor

No Items Submitted

V. Tax Collector

No Items Submitted

W. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

73. Resolution authorizing the execution of a Community Grant Program Agreement with Children's of Alabama in the amount of \$30,000.00.
74. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Irondale in the amount of \$4,500.00.
75. Resolution authorizing the execution of a Community Grant Program Agreement with Exceptional Foundation in the amount of \$10,000.00.

76. Resolution authorizing the execution of a Community Grant Program Agreement with the Vestavia Hills BOE in the amount of \$5,000.00.
77. Resolution authorizing the execution of a Community Grant Program Agreement with the Hoover Public Safety Foundation in the amount of \$10,000.00.
78. Resolution authorizing the execution of an Amendment to the Contract with Vestavia Hills BOE (infrastructure grant) to change the use of funds.

B. Economic Development

No Items Submitted

C. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

XV. COMMENTS

County Attorney - Theo Lawson

County Manager – Cal Markert