

PRE-COMMISSION WORK SESSION

September 20, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. Video Industrial Services, Inc. - 2022 AMP06 Large Diameter Sanitary Sewer Condition Assessment

This project will inspect and identify structural deficiencies in 58,000 feet of 36-to-72-inch diameter pipe in the Shades Valley Transfer and Valley-Village Diversion trunk sewers using CCTV, sonar, and laser profiling equipment

<i>Contract Term:</i>	<i>150 Days</i>
<i>Original Budget:</i>	<i>\$196,290,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 53,667,101.55</i>
<i>Requested Amount:</i>	<i>\$ 646,207.40</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 53,020,894.15</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Verily Life Sciences LLC - Materials Transfer Agreement

This agreement will allow Verily Life Sciences LLC to reimburse the County for sample collection and shipping of wastewater samples for disease surveillance within Jefferson County

3. Volt Power Co. - Property Damage Settlement and Release Agreement for Reimbursement

Property Damage Settlement and Release Agreement for reimbursement for damage to an 8" sanitary sewer caused by Volt Power Co.

DISTRICT 1 REPORT/OTHER BUSINESS

1. Board Appointment - Forestdale Fire District Board of Trustees

Re-Appointment of Jerome McKinstry to the Forestdale Fire District Board of Trustee

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

1. **Legal Services - Compton Jones Dresher**

Resolution authorizing the Commission President to execute the proposed Agreement between Jefferson County, Alabama and Compton Jones Dresher. LLP d/b/a Compton Jones Dresher and f/k/a Compton & Dresher, LLP for the provision of Legal Services.

<i>Contract Term:</i>	<i>10/1/2022-9/30/2025</i>
<i>Original Budget:</i>	<i>\$25,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$25,000.00</i>
<i>Requested Amount:</i>	<i>\$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **HUD ESG-CV Reallocation Acknowledgment**

Resolution acknowledging its receipt of the reallocated ESG-CV funds in the amount of \$275,022.29 as attached as authorized Minute Book 176 on page 410.

3. **Donette Crowder Nicholas Lien Release**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Donnette Crowder Nicholas at 7187 Dons Drive, Bessemer, Alabama 35023. The conditions for the HOME Program loan have been met in full.

4. **Childcare Resources (CD20-05L-CW-CR)**

Resolution authorizing the Commission President to execute a CDBG Public Service agreement with Childcare Resources for childcare services (CD20-05L-CW-CR2).

<i>Contract Term:</i>	<i>Upon Execution - 6/30/2023</i>
<i>Original Budget:</i>	<i>\$2,414,493.00</i>
<i>Current Remaining Budget:</i>	<i>\$8,928.30</i>
<i>Requested Amount:</i>	<i>\$8,928.30</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

5. **Alabama Housing Finance Authority Voluntary ERAP1 Second Reallocation**

Resolution to allow the Office of Community Services to request and accept from the State of Alabama and its assigns an additional voluntary reallocation of Emergency Rental Assistance Program under the Consolidated Appropriations Act, 2021 funds for a total award not to exceed \$5,000,000.00 to provide funding for the Jefferson County Emergency Rental Assistance Program. The resolution also authorizes execution of all forms related to the grant award.

6. **Alabama Housing Finance Authority Voluntary ERAP2 Second Reallocation**

Resolution to allow the Office of Community Services to request and accept from the State of Alabama and its assigns an additional voluntary reallocation of Emergency Rental Assistance Program under the American Rescue Plan Act of 2021 funds for a total award not to exceed \$15,000,000.00 to provide funding for the Jefferson County Emergency Rental Assistance Program. The resolution also authorizes execution of all forms related to the grant award.

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted

FAMILY COURT

No items submitted

YOUTH DETENTION

1. University of Alabama - Health Services Foundation, P.C.

University of Alabama - Health Services Foundation P.C. will provide medical services for residents of the Jefferson County Youth Detention

<i>Contract Term:</i>	<i>1 year - Oct. 1, 2022 - Sept. 30, 2023</i>
<i>Original Budget:</i>	<i>\$207,656.96</i>
<i>Current Remaining Budget:</i>	<i>\$207,656.96</i>
<i>Requested Amount:</i>	<i>\$169,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$38,656.96</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Bell Hill Road Project, payment for Tract 1**

Tract 1, Bell Hill Road Project. Payment for 0.421 acres of road ROW and 0.223 acres of Temporary Construction Easement.

2. **Statewide Title Services – RFP No. 39-22**

Jefferson County desires to contract with Statewide Title Services, Inc. for the title, escrow, and closing services for Jefferson County Entities. Services include title commitments, a chain of life, title policy, title search, title updates for commitments and policies, quiet titles, escrow services, and closing services. This contract results from Jefferson County's Request for Proposal to RFP No. 39-22 Title and Closing Services.

<i>Contract Term:</i>	<i>1 Year - 3 Years</i>
<i>Original Budget:</i>	<i>\$TBD</i>
<i>Current Remaining Budget:</i>	<i>\$TBD</i>
<i>R&T Requested Amount:</i>	<i>\$ \$150,000.00</i>
<i>ESD Requested Amount:</i>	<i>\$ 15,000.00</i>
<i>DDS Requested Amount:</i>	<i>\$ 40,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ TBD</i>
<i>30-Day Cancellation:</i>	<i>YES</i>

3. **Barge Design Solutions - Consulting Engineering Design Agreement for 5 Bridge Sites**

Agreement with Barge Design Solutions to provide engineering design services for the bridge replacement, repair, and/or removal at five (5) sites. These are small bridges so it was determined that it would be more efficient to contract with one consultant for the five designs.

<i>Contract Term:</i>	<i>Upon Execution until 3 Years</i>
<i>Original Budget:</i>	<i>TBD</i>
<i>Current Remaining Budget:</i>	<i>TBD</i>
<i>Requested Amount:</i>	<i>\$ 849,485.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>TBD</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

COUNTY ATTORNEY

1. **Witt O'Brien's LLC - Amendment 6**

Amendment extending contract through FY23, at an initial amount of \$2 million across all programs – CRF, ARPA, ERAP, and FEMA PA.

2. **Glicksman Consulting LLC**

Resolution authorizing the execution of an agreement with Glicksman Consulting LLC for Actuarial Analysis Study Services

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$217,716.00</i>
<i>Current Remaining Budget:</i>	<i>\$78,909.34</i>
<i>Requested Amount:</i>	<i>\$2,520.00/annually</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$76,389.34</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. Minutes from the Commission Meeting September 8, 2022.

SHERIFF

No items submitted

COUNTY MANAGER

1. Auburn University - Auburn Technical Assistance Center

Professional services contract with the Auburn University College of Business Technical Assistance Center for training and leadership development.

<i>Contract Term:</i>	<i>7/1/22-9/30/25</i>
<i>Requested Amount:</i>	<i>As needed based on fee schedule</i>

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. Community Grant - Mt. Olive Park and Recreation Association

Community Grant for Mt. Olive Park and Recreation Association (MORPA) seeks funds to assist with the purchase of a new lawn mower to service their ballpark facilities

<i>Contract Term:</i>	<i>9/10/2020-9/10/2021</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$668,9600.00</i>
<i>Requested Amount:</i>	<i>\$78,850.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$590,110.00</i>
<i>30 Day Cancellation:</i>	<i>n/a</i>

2. Community Grant -Bagley Volunteer Fire

<i>Contract Term:</i>	<i>7/22/2000-7/22/2022</i>
<i>Original Budget:</i>	<i>200,000.00</i>
<i>Current Remaining Budget:</i>	<i>34,400.0</i>
<i>Requested Amount:</i>	<i>\$5,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>28,900.00</i>
<i>30 Day Cancellation:</i>	<i>n/a</i>

3. Community Grant - City of Pleasant Grove

Community grant to benefit the City of Pleasant Grove Police Department by assisting with the purchase of two Flock camera systems.

<i>Contract Term:</i>	<i>7/29/2021-8/29-2022</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$44,400</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$39,400.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

4. Community Grant - Mt. Olive Fire and Rescue District

Community Grant for Mt. Olive Fire District seeks grant in the amount of \$5,000.00 for MOFD Training

<i>Contract Term:</i>	<i>8/20/20/2020/8/2021</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$39,400.00</i>

<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$34,400.00</i>
<i>30 Day Cancellation:</i>	<i>n/a</i>

5. **Community Grant - Town of West Jefferson**

Grant to assist the Town of West Jefferson with renovations to the Auditorium

<i>Contract Term:</i>	<i>7/20/2020-7/20/202</i>
<i>Original Budget:</i>	<i>2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>570,110.00</i>
<i>Requested Amount:</i>	<i>10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>560,110.00</i>

6. **Community Grant for Adger Volunteer Fire Department**

Community Grant for Adger Volunteer Fire Department to continue to deliver Services

<i>Contract Term:</i>	<i>9/9/2020-9/9/2021</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$27,000.00</i>
<i>Requested Amount:</i>	<i>\$3,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$24,000.00</i>
<i>30 Day Cancellation:</i>	<i>n/a</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
Approval of the Unusual Demand Report 09/22/2022
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 08/25/22 - 08/31/22 and 09/1/22 - 09/7/22.
3. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 08/25/22 - 08/31/22 and 09/1/22 - 09/7/22.
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 08/25/22 - 08/31/22 and 09/1/22 - 09/7/22.
5. **Procurement Card Statement**
Regions Bank Statement Closing Date 08/31/2022 for Ratification
6. **Fixed Asset Disposal Report**
7. **Terminix - Pest, Termites, and Specialty Services (Inspections, Control, and Preventions)**
8. **PACA Partnership - Russell County Board of Education**
Intergovernmental Agreement Establishing Partnership with Russell County Board of Education

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue:</i>	<i>\$1,085.98</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>
9. **Waste Collection & Disposal Services - Ecosouth Services of Birmingham LLC**
Waste Collection & Disposal Services for County Facilities

<i>Contract Term:</i>	<i>October 1, 2022 - September 30, 2025</i>
<i>Original Budget:</i>	<i>\$785,400.00</i>
<i>Current Remaining Budget:</i>	<i>\$785,400.00</i>
<i>Requested Amount:</i>	<i>Unknown</i>
<i>Remaining Budget after Requested Amount:</i>	<i>Unknown</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

County Attorney

Don Carroll	1,271.00
Theo Lawson	1,271.00
Employment Law Conference	
Chicago, IL – November 2-5, 2022	

Family Court

Tony Ryce, Cristi Ogletree	100.00
Extended Family for Kids Leader Training	
Bessemer, AL – September 20, 2022	

Wanda Ford, Jerome Cockrell, Theresa	
Harve, Viktor Johnson, James Kelly,	
Yolanda Sutton	390.00
2022 Court Specialist Conference	
Orange Beach, AL – October 19-21, 2022	

Roads and Transportation

Wesley R. Gregory	1,102.20
Bijay Singh	1,449.70
Cameron Buchina	1,518.70
2022 Alabama Road Safety Conference	
Gulf Shores, AL - October 18-20, 2022	

Joshua Beck	640.26
Kellie Johnson	534.88
Nikki Fancher	640.26
Laura Carter	640.26
County Government Education Institute 2022: Finance and Revenue Course	
Prattville, AL - October 19-20, 2022	

INDIVIDUAL STAFF DEVELOPMENT**Community Development**

Frederick Hamilton	2,213.57
Lean Leadership Boot Camp	
Foley, AL - September 12-15, 2022	

Compliance

Edna Crickett Snyder	3,342.91
Society of Corporate Compliance and Ethics	
Phoenix, AZ - October 15-18, 2022	

County Attorney

Shawnna Smith	2,661.60
Employment Law Conference	
New Orleans, LA – November 16-19, 2022	

Environmental Services

Doug Warnat	3,210.95
WEF 2022 NOLA	
New Orleans, LA - October 9-13, 2022	

Marquel Honeycutt	325.00
ADEM Operator Certification Online	
Birmingham, AL - Various	

David Denard	766.75
Lean Leadership Boot Camp	
Foley, AL – September 12-15, 2022	

Family Court	
Devella Malone	449.00
2022 National Symposium on Juvenile Services Louisville, KY – September 27-30, 2022	
 Devella Malone	 1,046.14
2022 National Symposium on Juvenile Services Louisville, KY – September 27-30, 2022	
Human Resources	3,189.72
Tarita Bateman D’Costa SIOP 2022 Leading Edge Consortium Atlanta, GA – October 5-9	
Revenue	
Tanjawania Hurst	395.86
Liability of the County Commission Prattville, AL – October 19-20, 2022	
 Bonita Brown	 836.70
Licensing Administration and Registration Montgomery, AL – September 28-30, 2022	
 Rossanna Reese	 235.00
Fall Revenue Training Institute Virtual Birmingham, AL – October 5-7, 2022	
Roads and Transportation	
Christopher M. Nicholson	1,606.02
2022 S3: Slopes Slides and Stabilization Nashville, TN -July 26-28, 2022	
 Raymond Wayne Trammell	 1,040.91
2022 Alabama Water Resources Conference Orange Beach, AL -September 7-9, 2022	
 Jeff Gunter	 942.45
2022 Fall Alabama Association of Floodplain Managers Conference Orange Beach, AL -October 16-19, 2022	
Tax Assessor -Bessemer	
Steven Gardner	2,126.48
Intermediate Mapping Opelika, AL - September 25-30, 2022	

2. **Budget Agenda**

- (A) Sheriff/General Services-Shift funds from Sheriff Capital to General Services Capital to purchase a dishwasher
- (B) R&T-Increase revenue & expenses to record reimbursements from City of Irondale and State of Alabama.

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. **Z-2018-030 Covenant Modification**

Resolution to initiate a rezoning case to modify or remove zoning covenants associated with Jefferson Metropolitan Park property in McCalla

2. **Resolution of Road Name Change**

Official Rename a Portion of Smith Rd to Handley Rd

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

No items submitted

HUMAN RESOURCES

1. **Blue Cross Services – Stop Loss Insurance FY23**

This agreement provides excess insurance coverage for health insurance claims exceeding \$325,000 with an aggregating specific deductible of \$90,000. In addition, this agreement contains an Assignment of Benefits to provide reimbursement directly to Blue Cross Blue Shield of Alabama to pay claims on behalf of the Jefferson County Commission.

<i>Contract Term:</i>	<i>October 1, 2022 - September 30, 2023</i>
<i>Original Budget:</i>	<i>\$1,025,130</i>
<i>Current Remaining Budget:</i>	<i>\$1,025,130</i>
<i>Requested Amount:</i>	<i>\$1,025,130</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

COMPLIANCE OFFICE

1. **Experian/Corporate Cost Control**

This is a Contract with Experian (formally Corporate Cost Control) to provide Unemployment Cost Control services for Jefferson County Commission.

<i>Contract Term:</i>	<i>October 1, 2022 - September 30, 2023</i>
<i>Original Budget:</i>	<i>\$5940.00</i>
<i>Current Remaining Budget:</i>	<i>\$5940.00</i>

Requested Amount: \$5940.00
Remaining Budget after Requested Amount: \$ 0.00
30 Day Cancellation: Yes

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

1. Military Service Contributions

Resolution authorizing payment of pension contribution and County match for employees due to granted military leave of absence.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

PROBATE COURT

1. Spherion Contract - Amendment

Amendment to add additional funds.

Contract Term: 3 Years
Original Budget: \$1,200,000
Current Remaining Budget: \$ 299,175
Requested Amount: \$ 25,000
Remaining Budget after Requested Amount: \$ 274,175
30 Day Cancellation: Yes

2. Resolution – Application and Acceptance of HAVA Grant Funds

Resolution authorizing the Probate Judge to apply for and accept HAVA Remuneration

REVENUE

1. Grant Street Group - 2nd Amendment, Electronic Payment Services

Professional Services for 3rd Party Payment Processing of Credit Card, Debit Card, & Electronic Check Conversion

Contract Term: 1 Year
Original Budget: \$170,717,761.00
Current Remaining Budget: \$ 80,442,138.00
Requested Amount: \$ 0.00
Remaining Budget after Requested Amount: \$ 80,442,138.00
30 Day Cancellation: Yes

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

1. Approved Banks Treasurers Office

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Jeffco E-911 Board Re-Appointment - Darryl Tavel**
2. **Jeffco E-911 Board Appointment - David Smith**

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted

INFORMATION TECHNOLOGY

1. **Key Government Finance for Microsoft Enterprise Agreement (EA) Renewal Correction**
2. **Dell Technologies SOW for Managed Security Services for Relocation of Data Center Equipment**
Dell Technologies SOW for Managed Security Securities for Relocation of Data Center Equipment

<i>Contract Term:</i>	<i>Completion of Services</i>
<i>Original Budget:</i>	<i>\$7,403,297.00</i>
<i>Current Remaining Budget:</i>	<i>28,658.58</i>
<i>Requested Amount:</i>	<i>\$17,200.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>11,458.58</i>
<i>30 Day Cancellation:</i>	

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Rocky Ridge Fire District Board Appointment - Silas**
Appointment of Greg Silas to the Rocky Ridge Fire District Board serving until 2027.