

**JEFFERSON COUNTY COMMISSION**  
(Commission Chambers)

**DATE:** September 22, 2022

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN THE MEETING OF SEPTEMBER 8, 2022**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 4

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting - Sep 8, 2022

**VI. PRESENTATIONS**

*None*

**VII. PUBLIC HEARINGS**

*None*

**VIII. RESOLUTIONS 1 - 53**

**IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

---

**A. Commission District 1**

1. Resolution authorizing the recommendation of the re-appointment of Jerome McKinstry to the Forestdale Fire District Board of Trustees for a term ending September 30, 2027.
2. Resolution authorizing the execution of a Community Infrastructure Agreement with Sixteenth Street Baptist Church in the amount of \$25,000.00, for the Parsonage Project Security System.
3. Resolution authorizing the execution of a Community Grant Program Agreement with The City of Pleasant Grove in the amount of \$4,500.00 (\$2,500.00 D1 and \$2,000.00 D3), for the "Jazz in Grove" event.

---

**B. Environmental Services**

4. Resolution authorizing the execution of a contract with Video Industrial Services, Inc. for the 2022 AMP06 Large Diameter Sanitary Sewer Condition Assessment (SVT Reinspection) project.
5. Resolution authorizing the execution of an Agreement with Verily Life Sciences LLC, for sampling reimbursement.
6. Resolution authorizing the execution of a Property Damage Settlement and Release Agreement with Volt Power Company.

**X. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON**

---

**A. Commission District 2**

*No Items Submitted*

---

**B. Cooper Green Mercy Health Services**

*No Items Submitted*

---

**C. Coroner**

*No Items Submitted*

---

**D. Department of Community Services**

7. Resolution authorizing the Commission President to execute the proposed Agreement between Jefferson County, Alabama and Compton Jones Dresher. LLP d/b/a Compton Jones Dresher and f/k/a Compton & Dresher, LLP for the provision of Legal Services.
8. Resolution acknowledging receipt of the reallocated ESG-CV funds in the amount of \$275,022.29 as attached as authorized Minute Book 176 on page 410.
9. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Donnette Crowder Nicholas at 7187 Dons Drive, Bessemer, Alabama 35023.
10. Resolution authorizing the President to execute a CDBG Public Service Agreement with Childcare Resources for childcare services (CD20-05L-CW-CR2) costs will be paid with Federal funds.

11. Resolution authorizing the Office of Community Services to request and accept from the State of Alabama and its assigns an additional voluntary reallocation of Emergency Rental Assistance Program under the American Rescue Plan Act of 2021 funds for a total award not to exceed \$15,000,000.00, to provide funding for the Jefferson County Emergency Rental Assistance Program.

12. Resolution authorizing the Office of Community Services to request and accept from the State of Alabama and its assigns an additional voluntary reallocation of Emergency Rental Assistance Program under the Consolidated Appropriations Act, 2021 funds for a total award not to exceed \$5,000,000.00, to provide funding for the Jefferson County Emergency Rental Assistance Program.

---

**E. Department of Workforce Development**

*No Items Submitted*

---

**F. Family Court**

*No Items Submitted*

---

**G. Youth Detention**

13. Resolution authorizing the execution of an Agreement with the University of Alabama Health Services Foundation P.C., to provide medical services for residents of the Jefferson County Youth Detention.

**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

---

**A. Commission District 3**

14. Resolution authorizing the execution of a Community Grant Agreement for Mt. Olive Park and Recreation Association (MORPA) in the amount of \$78,850.00, to assist with lighting upgrades for their ballpark facilities, to bring the park up to current safety standards.

15. Resolution authorizing the execution of a Community Grant Program Agreement with Bagley Fire Department in the amount of \$5,500.00, to assist in funding the construction of Fire Station # 2.

16. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Pleasant Grove Police Department to assist with the purchase of a video surveillance camera systems.

17. Resolution authorizing the execution of a Community Grant Program Agreement with Mt. Olive Fire and Rescue District in the amount of \$5,000.00, to assist with Training and training materials.
  18. Resolution authorizing the execution of a Community Grant Program Agreement with the Town of West Jefferson in the amount of \$10,000.00, to assist with Renovations to the Auditorium.
  19. Resolution authorizing the execution of a Community Grant Program Agreement with Cane Creek Volunteer Fire Department in the amount of \$1,900.00, to assist in the purchase of an Automatic External Defibrillator Lifepak CR2.
  20. Resolution authorizing the execution of a Community Grant for Adger Volunteer Fire Department in the amount of \$3,000.00, to assist with funding of operational services.
  21. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Bessemer Police Department in the amount of \$10,000.00, for the City of Bessemer to purchase flock cameras to help deter crime in the community.
- 

**B. County Attorney**

22. Resolution authorizing the execution of Amendment #6 to the Agreement with Witt O'Brien's LLC.
  23. Resolution authorizing the execution of an Agreement with Glicksman Consulting LLC., for Actuarial Analysis Services.
  24. Resolution authorizing the execution of all necessary documents for the proposed Insurance Policies for FY23 and authorizing payment to USI Insurance Services, LLC for premiums.
- 

**C. County Manager**

25. Resolution authorizing the Commission President to execute an Agreement with Auburn University for training and leadership development.
- 

**D. Public Information Office**

*No Items Submitted*

---

**E. Roads & Transportation**

26. Resolution authorizing payment for Tract 1 - Bell Hill Road Project.

27. Resolution authorizing the execution of an Agreement with Statewide Title Services RFP No. 39-22 for title, escrow and closing services.
28. Resolution authorizing the execution of a Consulting Engineering Design Agreement with Barge Design Solutions to provide engineering design services for the bridge replacement, repair, and/or removal at five (5) Bridge Sites.

---

**F. Sheriff's Office**

*No Items Submitted*

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

---

**A. Commission District 4**

29. Resolution authorizing the re-appointment of Darryl Tavel to the Jefferson County E-911 Emergency Communications Board.
30. Resolution authorizing the appointment of David Smith to the Jefferson County E-911 Emergency Communications Board.

---

**B. Finance**

31. Approval of the Unusual Demand Report 09/22/2022.
32. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 08/25/22 - 08/31/22 and 09/1/22 - 09/7/22.
33. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks 08/25/22 - 08/31/22 and 09/1/22 - 09/7/22.
34. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 08/25/22 - 08/31/22 and 09/1/22 - 09/7/22.
35. Resolution authorizing the ratification of the Regions Bank Visa Statement Closing Date 08/31/2022.
36. Resolution authorizing the disposal and transfer of fixed assets as listed for the Departments of IT, Fleet Management, and General Services.
37. Resolution authorizing the execution of a PACA Intergovernmental Agreement establishing partnership with Russell County Board of Education.

38. Resolution authorizing the execution of a Contract Agreement with Terminix for Pest, Termites, and Specialty Services (Inspections, Control, and Prevention).
39. Resolution authorizing the execution of Waste Collection & Disposal Services for Environmental Services, Sheriff's Department, Roads & Transportation and General Services for the period of October 1, 2022 - September 30, 2025.

---

**C. Budget Management Office**

40. Approval of the Travel/Staff Development dated 9/22/2022, as follows:

**MULTIPLE STAFF DEVELOPMENT**

**County Attorney**

Don Carroll	1,271.00
Theo Lawson	1,271.00
Employment Law Conference	
Chicago, IL – November 2-5, 2022	

**Family Court**

Tony Ryce, Cristi Ogletree	100.00
Extended Family for Kids Leader Training	
Bessemer, AL – September 20, 2022	

Wanda Ford, Jerome Cockrell, Theresa Harve, Viktor Johnson, James Kelly, Yolanda Sutton	390.00
2022 Court Specialist Conference	
Orange Beach, AL – October 19-21, 2022	

**Roads and Transportation**

Wesley R. Gregory	1,102.20
Bijay Singh	1,449.70
Cameron Buchina	1,518.70
2022 Alabama Road Safety Conference	
Gulf Shores, AL - October 18-20, 2022	

Joshua Beck	640.26
Kellie Johnson	534.88
Nikki Fancher	640.26
Laura Carter	640.26
County Government Education Institute 2022: Finance and Revenue Course	
Prattville, AL - October 19-20, 2022	

## **INDIVIDUAL STAFF DEVELOPMENT**

### **Community Development**

Frederick Hamilton	2,213.57
Lean Leadership Boot Camp	
Foley, AL - September 12-15, 2022	

### **Compliance**

Edna Crickett Snyder	3,342.91
Society of Corporate Compliance and Ethics	
Phoenix, AZ - October 15-18, 2022	

### **County Attorney**

Shawwna Smith	2,661.60
Employment Law Conference	
New Orleans, LA – November 16-19, 2022	

### **Environmental Services**

Doug Warnat	3,210.95
WEF 2022 NOLA	
New Orleans, LA - October 9-13, 2022	

Marquel Honeycutt	325.00
ADEM Operator Certification Online	
Birmingham, AL - Various	

David Denard	766.75
Lean Leadership Boot Camp	
Foley, AL – September 12-15, 2022	

### **Family Court**

Devella Malone	449.00
2022 National Symposium on Juvenile Services	
Louisville, KY – September 27-30, 2022	

Devella Malone	1,046.14
2022 National Symposium on Juvenile Services	
Louisville, KY – September 27-30, 2022	

### **Human Resources**

Tarita Bateman D’Costa	3,189.72
SIOP 2022 Leading Edge Consortium	
Atlanta, GA – October 5-9	

### **Revenue**

Tanjawania Hurst	395.86
------------------	--------

Liability of the County Commission  
Prattville, AL – October 19-20, 2022

Bonita Brown 836.70  
Licensing Administration and Registration  
Montgomery, AL – September 28-30, 2022

Rossanna Reese 235.00  
Fall Revenue Training Institute Virtual  
Birmingham, AL – October 5-7, 2022

**Roads and Transportation**

Christopher M. Nicholson 1,606.02  
2022 S3: Slopes Slides and Stabilization  
Nashville, TN -July 26-28, 2022

Raymond Wayne Trammell 1,040.91  
2022 Alabama Water Resources Conference  
Orange Beach, AL -September 7-9, 2022

Jeff Gunter 942.45  
2022 Fall Alabama Association of Floodplain Managers  
Conference  
Orange Beach, AL -October 16-19, 2022

**Tax Assessor -Bessemer**

Steven Gardner 2,126.48  
Intermediate Mapping  
Opelika, AL - September 25-30, 2022

41. Resolution authorizing the following Budget Transactions:

- (1) Sheriff/General Services-Shift funds from Sheriff Capital to General Services Capital to purchase a dishwasher
- (2) R&T - Increase revenue & expenses to record reimbursements f/City of Irondale and State of AL.

---

**D. Revenue**

42. Resolution authorizing the execution of a Contract Amendment #2 to the Professional Services Agreement with Grant Street Group for third party credit card, debit card, and electronic check conversion payment processing.



---

**E. Board of Equalization**

*No Items Submitted*

---

**F. Board of Registrars**

*No Items Submitted*

---

**G. Circuit Clerk**

*No Items Submitted*

---

**H. Development Services**

43. Resolution to approve the initiation of a rezoning case to modify or remove zoning covenants associated with Jefferson Metropolitan Park property in McCalla (Z-2018-030).

44. Resolution authorizing an official name change of a portion of Smith Road and Masters Road, changing the name to reflect Handley Road.

---

**I. District Attorney**

*No Items Submitted*

---

**J. Emergency Management Agency**

*No Items Submitted*

---

**K. 911 Emergency Communications District**

*No Items Submitted*

---

**L. General Services**

*No Items Submitted*

---

**M. Security Office**

*No Items Submitted*

---

**N. Human Resources**

45. Resolution authorizing the execution of an Agreement and an Assignment of Benefits with Blue Cross Services for the FY2023 Stop Loss Reimbursements in the amount of \$1,025,130 to pay claims exceeding the retention.

---

**O. Compliance Office**

46. Resolution authorizing the execution of an Agreement with Experian (formally Corporate Cost Control) in the amount of \$5940.00, to provide Unemployment Cost Control Services.

---

**P. Jefferson County Pension Board**

47. Resolution authorizing the pension contributions and match for members on granted military leave of absence as follows:
- |                |                                 |            |
|----------------|---------------------------------|------------|
| Parker Moseley | Sheriff's Correction Birmingham | \$683.62   |
| Nicholas Wilks | Sheriff's Correction Birmingham | \$5,172.96 |

---

**Q. Law Library**

*No Items Submitted*

---

**R. Personnel Board of Jefferson County**

*No Items Submitted*

---

**S. Probate Court**

48. Resolution authorizing the execution of an Amendment to Contract 6284 in which the total contract amount will be increased by \$25,000, to cover the remaining Absentee Election Office temporary employment invoices from the 2022 Runoff Election and invoices that will cover the Absentee operations for the General Election which must begin September 14, 2022 according to Alabama State law.
49. Resolution authorizing the Judge of Probate to apply for and accept grant funding from the Secretary of State's office, made possible by the Help America Vote Act (HAVA) of 2002.

---

**T. State Court**

*No Items Submitted*

---

**U. Tax Assessor**

*No Items Submitted*

---

**V. Tax Collector**

50. Resolution authorizing Chief Financial Officer to issue a check made payable to JT Small wood, Tax Collector for reimbursement of accumulated bank service fees deducted from the bank accounts of the Tax Collector for tax year 2021 in the amount of \$39,991.88.
- 

**W. Treasurer**

*No Items Submitted*

---

**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS**

---

**A. Commission District 5**

51. Resolution authorizing the recommendation of the appointment of Greg Silas to the Rocky Ridge Fire District Board serving a term to expire September 30, 2027.
- 

**B. Economic Development**

*No Items Submitted*

---

**C. Information Technology**

52. Resolution authorizing the ratification and correction of the Resolution for Key Government Finance for the Lease Agreement for Microsoft Enterprise Agreement (EA) Renewal.
53. Resolution authorizing the execution of an Agreement with Dell Technologies SOW for Managed Security Services for Relocation of Data Center Equipment.

**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager – Cal Markert