

PRE-COMMISSION WORK SESSION

November 1, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. Gresham Smith - 2023 PS05 Alameda and Collegeville PS Improvements

Agreement for Professional Engineering Services for the Alameda and Collegeville pump stations improvements project to include engineering design and construction engineering services for increasing pumping capacity with new pumps, new electrical service, site work, new mechanical piping, emergency capacity and new wetwell at each location.

2. Diversified Elevator - Elevator Inspection and Maintenance

Agreement to provide monthly elevator inspection and maintenance at ESD facilities

<i>Contract Term:</i>	<i>3 Year</i>
<i>Original Budget:</i>	<i>\$183,333,130.00</i>
<i>Current Remaining Budget:</i>	<i>\$183,020,226.75</i>
<i>Requested Amount:</i>	<i>\$ 62,988.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$182,957,238.75</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

No items submitted

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted

FAMILY COURT

1. Alabama Administrative Office of Courts Problem-Solving Court

Resolution for Jefferson County Family Court to accept funds in the amount of \$29,300.00 for FY23 from the Administrative Office of Courts Problem-Solving Grants for the Juvenile Drug Treatment Court to provide additional treatment services related to behavior modification and conflict resolution., and staff training to enhance the program. The resolution also authorizes the Presiding Judge to sign all forms related to the grant award.

<i>Contract Term:</i>	<i>FY2023</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - Nurturing Golden Hearts

Community Grant to assist Nurturing Golden Hearts with its food distribution program throughout commission district two in Jefferson County.

<i>Contract Term:</i>	<i>11/03/2022 thru 10/20/2023</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$197,000.00</i>
<i>Requested Amount:</i>	<i>\$ 25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$172,000.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Amendment No.4 - Bridge Replacement on Springdale Road over Five Mile Creek**

Amendment No. 4 to the Agreement for Engineering Services related to the Bridge Replacement on Springdale Road over Five Mile Creek Project, Project No. STPBH-3717(250), CN-10059460, JCP-37-22-02; extending the expiration date from June 1, 2022, to June 1, 2023, so that the “Engineer of Record” is kept under contract until the bridge replacement construction is completed.

<i>Contract Term:</i>	<i>Upon Execution until Completion</i>
<i>Original Contract Amount:</i>	\$ 206,138.00
<i>Amendment No. 1:</i>	\$ 5,775.00
<i>Amendment No. 2:</i>	\$ 32,493.00
<i>Amendment No. 3:</i>	<i>Time Extension</i>
<i>Amendment No. 4:</i>	<i>Time Extension</i>
<i>Total Contract:</i>	\$ 244,406.00
<i>Requested Amount:</i>	\$ 00.00
<i>30-Day Cancellation:</i>	YES

2. **Jefferson County & City of Trafford Sign Agreement**

Roads & Transportation recommends the County enter into an agreement with the City of Trafford, to purchase and install street signs within the town limits and to be maintained by the City. The Mayor and City of Trafford passed a resolution on September 26th, 2022, to reimburse the County for signs and installation at an estimate of \$17,665.00.

<i>Revenue</i>	\$ 17,665.00
<i>30 Day Cancellation:</i>	YES

3. **Terracon - Project No.37-22-029 - Jefferson County Youth Detention Center**

The Jefferson County G. Ross Bell Juvenile Detention Center (JDC) requires new or remodeled facilities that will become the long-term appropriate facilities for housing the youth in their care. The JDC has been tasked to utilize American Rescue and Recovery Act Funds (ARPA), as well as other local funding, to achieve the best long-term value for creating a modernized facility at the current facility site in Birmingham, Alabama. The project will require Geotechnical Engineering services.

<i>Contract Term:</i>	<i>3 Months after NTP issued</i>
<i>Requested Amount:</i>	\$ 13,663.00
<i>30 Day Cancellation:</i>	YES

COUNTY ATTORNEY

1. Minutes from the Commission Meeting October 20, 2022

2. **Deputy and Assistant Co Atty Pay Resolution**

Resolution to increase annual salary for Deputy County Attorney and Assistant County Attorneys by 5% effective November 3, 2022.

SHERIFF

No items submitted

COUNTY MANAGER

1. **ARPA - Lost Revenue Fund Reallocation**

Resolution to reallocate \$8.15 million in ARPA lost revenue funds toward general fund payroll.

2. **ARPA - Outdoor Recreation - Jefferson County Greenways Commission**

Resolution holding ARPA funds for 1 year for the benefit of the Jefferson County Greenways Commission while they try to raise additional funds required for the project to consolidate Red Mountain Park, Ruffner Mountain Nature Preserve and Turkey Creek Nature Preserve under one operational entity.

3. **Administrative Office of the Courts - FY23 Bailiff Salary Appropriation**

Appropriation to allow for Bailiffs to support State Court operations in the Birmingham and Bessemer divisions of the State of Alabama 10th Judicial Circuit located in Jefferson County.

<i>Contract Term:</i>	<i>10/1/22-9/30/23</i>
<i>Original Budget:</i>	<i>\$1,922,970.83</i>
<i>Current Remaining Budget:</i>	<i>\$1,922,970.83</i>
<i>Requested Amount:</i>	<i>\$1,922,970.83</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. **St. John Baptist Church Recognition**

2. **Mt. Olive Community Center Board Appointment**

Mt. Olive Community Center Board Appointment

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 10/6/2022 - 10/12/2022 and 10/13/2022 - 10/19/2022
3. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 10/6/2022 - 10/12/2022 and 10/13/2022 - 10/19/2022.
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 10/6/2022 - 10/12/2022 and 10/13/2022 - 10/19/2022.
5. **Procurement Card Statement - JCU**
Jefferson Credit Union Statement Closing Date 10.03.22 for Ratification

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Development Services

Daniel L. Phillips	200.00
David Frederick	200.00
Jimmy Ray Kennedy	200.00
Mike Smith	200.00
Mike Thomas	200.00
Lucious Thomas	200.00
Erosion Control Required CEU's	
Irondale, AL -November 9, 2022	

Revenue

*Tanjawania Hurst	250.00
Joan Moffett	851.09
Scott Smith	876.09
AMORA Conference	
Auburn, AL -*December 8-9, 2022 Online	
December 7-9, 2022	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Yolanda B. Howard	1,166.40
AL Real Property Appraisal Manual GEDI Class	
Opelika, AL -November 13-18, 2022	

Development Services

Marcus Johnson International Association of Electrical Inspectors Conference Savannah, GA -October 8-12, 2022	2,039.60
---	----------

David Reynolds Alabama Training Electrical Safety in the Workplace Birmingham, AL -October 7, 2022	200.00
--	--------

Environmental Services

Ronald R. Thomas Procure-Groundbreak Conference New Orleans, LA -November 6-9, 2022	4,065.67
---	----------

Jeremy Creel Alabama Utility Management & Technology Workshop Orange Beach, AL -October 30, 2022-November 2, 2022	1,347.38
---	----------

DeQuan Miller Wastewater Treatment Exam Vestavia, AL -Various	325.00
---	--------

Revenue

Bonita Brown Alabama Licensing Officials Conference Prattville, AL -December 7-8, 2022	526.30
--	--------

FOR INFORMATION ONLY

Sheriff

Bryon K. Deramus Internal Affairs Conference and Certification Hoover, AL -January 9-13, 2023	650.00
---	--------

Bryan Klassen AS50 B3 Recurrent Pilot Denver, CO -November 9-13, 2022	10,329.56
---	-----------

Russell Starnes FBI LEEDA (ELI) Fultondale, AL -February 27, 2023-March 3, 2023	695.00
---	--------

Russell Starnes	695.00
Joni Money	695.00
FBI LEEDA (CLI) Fultondale, AL -November 14-18, 2022	

Jason Deramus	695.00
Nathan Persall	695.00
Derrick Henley	695.00
FBI-LEED IA Pelham, AL -September 26-30, 2022	

Gloria Tuner	516.50
Patrice Tarrant	668.30
23rd Annual Southern States Victims Assistance Conference	

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

No items submitted

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. Amendment #1 - Industrial Fire & Safety Equipment, Inc. - Fire Extinguisher Inspections

Amendment #1 to agreement #7156 for fire extinguisher inspection, testing and maintenance for the County adding 2 locations and fees for additional extinguishers.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$5,495,094.00</i>
<i>Requested Amount:</i>	<i>\$300.00 (additional)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$5,494,794.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Jack & Joe's Window Cleaning, Inc. d.b.a. Squeegee Squad - Window Cleaning Services

Agreement for annual window cleaning services at various Jefferson County buildings.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$5,495,094.00</i>
<i>Requested Amount:</i>	<i>\$215,640.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$5,279,454.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

HUMAN RESOURCES

No items submitted

COMPLIANCE OFFICE

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - City of Gardendale

Community Grant to assist the city with the senior center redesign/renovation project

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$300,000.00</i>
<i>Requested Amount:</i>	<i>\$9,550.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$290,450.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. Community Grant - City of Fultondale

Community Grant to assist Fultondale Senior Center with their 2022 Holiday Events

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$277,950.00</i>
<i>Requested Amount:</i>	<i>\$1,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$276,450.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **JCRIII Grant - City of Warrior**

Infrastructure Grant to assist the City of Warrior with a new CAD system & pursuit vehicle for their police department.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,291,079.00</i>
<i>Requested Amount:</i>	<i>\$81,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,210,079.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

4. **Community Grant - JeffCo BOE (Fultondale High School)**

Community Grant to assist Fultondale High School's Baseball Program with their athletic clothing for the 2023 season

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$276,450.00</i>
<i>Requested Amount:</i>	<i>\$2,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$273,950.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

5. **Community Grant - City of Warrior**

Community Grant to assist the Warrior Senior Center with their 2022 holiday events

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$273,950.00</i>
<i>Requested Amount:</i>	<i>\$1,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$272,950.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

6. **Public Service Grant - Jefferson County Library Cooperative**

Public Service Grant - Jefferson County Library Cooperative

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$100,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$100,000.00</i>
<i>Requested Amount:</i>	<i>\$100,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

7. **Community Grant - City of Trussville**

Community Grant to assist the Trussville Senior Center with their 2022 holiday event

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$271,950.00</i>
<i>Requested Amount:</i>	<i>\$1,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$270,950.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

8. **Public Service Grant - Crime Stoppers**

Public Service Grant - Crime Stoppers

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$60,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$60,000.00</i>
<i>Requested Amount:</i>	<i>\$60,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

9. **Public Service Grant - Create Birmingham (Grow Jeffco Film)**

Public Service Grant - Create Birmingham (Grow Jeffco Film)

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$30,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$30,000.00</i>
<i>Requested Amount:</i>	<i>\$30,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

10. **Community Grant - City of Clay**

Community Grant to assist the Clay Senior Center with their 2022 holiday events

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$269,950.00</i>
<i>Requested Amount:</i>	<i>\$1,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$268,950.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

- 1. Rocky Ridge Fire District Board Appointment - Springfield**

Resolution authorizing the recommendation of the appointment of Jason Springfield to the Rocky Ridge Fire District Board serving a term to expire September 30, 2025