PRE-COMMISSION WORK SESSION

December 13, 2022

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

ENVIRONMENTAL SERVICES

1. Max Foote Construction Co, LLC - Village Creek WRF Reliability and Biological Improvements Phase 3

This contract provides for necessary improvements and upgrades to replace equipment that is at or near the end of its useful life, improve redundancy and reliability, increase performance of various treatment processes, and increase operational efficiency to reduce costs.

Contract Term: 750 Days
Original Budget: \$197,002,000.00
Current Remaining Budget: \$191,287,270.34
Requested Amount: \$34,015,000.00
Remaining Budget after Requested Amount: \$157,272,270.34

30 Day Cancellation: Yes

2. ALDOT MB-01 Permit SR-7 near Roosevelt Blvd in City of Trussville

Required MB-01 Permit with the Alabama Department of Transportation to construct sanitary sewer facilities inside ALDOT Right-of-Way along AL State Route-7 in the City of Trussville, AL.

DISTRICT 1 REPORT/OTHER BUSINESS

1. Community Grant Agreement - Nadyne G. Johnson Foundation

Community Grant for Film Industry Youth Education Program & Spring Break Film Camp

Contract Term: December 15, 2022 - December 15, 2023

Original Budget: 300,000.00
Current Remaining Budget: 275,500.00
Requested Amount: \$3,000.00
Remaining Budget after Requested Amount: 272,500.00

30 Day Cancellation: Per Contract Terms

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

1. UAB Pathology Contract

Pathology Autopsy Services for the Coroner's Office during Fiscal Year 2023

Contract Term: October 1, 2022 to September 30, 2023

Original Budget: \$1,680,000 Current Remaining Budget: \$1,680,000 Requested Amount: \$1,680,000

Remaining Budget after Requested Amount: \$0 30 Day Cancellation: Yes

2. UAB Toxicology Contract

UAB Toxicology Services (drug testing)

Contract Term: October 1, 2022 to September 30, 2023

Original Budget: \$480,000.00 Current Remaining Budget: \$480,000.00 Requested Amount: \$480,000.00

Remaining Budget after Requested Amount: 0
30 Day Cancellation: Yes

DEPARTMENT OF COMMUNITY SERVICES

1. AHFA Lender consent

Resolution authorizing the Commission President to sign a Lender Consent letter for the HOME funded Artesian Spring rental development. Jefferson County has a HOME mortgage on the property.

2. Alabama Housing Finance Authority Voluntary ERAP2 Additional Rellocation

Resolution authorizing the Office of Community Services to request and accept from the State of Alabama and its assigns an additional voluntary reallocation of Emergency Rental Assistance Program under the American Rescue Plan Act of 2021 funds for an additional award not to exceed \$25,000,000.00, to provide funding for the Jefferson County Emergency Rental Assistance Program.

Contract Term: 9/22/2022-9/30/2025

Original Budget: N/A
Current Remaining Budget: N/A
Requested Amount: N/A
Remaining Budget after Requested Amount: N/A
30 Day Cancellation: Yes

3. HUD CDBG PY2022 Grant Approval

Resolution authorizing the Commission President to sign the grant agreements and any other document between the Department of Housing and Urban Development and Jefferson County for the Community Development Block Grant (CDBG) Program PY 2022.

4. HUD ESG PY2022 Grant Approval

Resolution authorizing the Commission President to sign the grant agreements and any other documents between the Department of Housing and Urban Development and Jefferson County for the Emergency Solutions Grant (ESG) grant for Program year 2022.

5. HUD HOME PY2022 Grant Approval

Resolution authorizing the Commission President to sign the grant agreement and any other document between the Department of Housing and Urban Development and Jefferson County for the HOME Investment Partnership (HOME) grant for Program Year 2022.

6. Program Year 2021 CAPER

Resolution authorizing the commission President to sign the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2021 once the public comment period ends on or after December 19, 2022.

7. Neighborly Software Emergency Rental Assistance Program (ERAP) Amendment #1

Amendment #1 to agreement between Jefferson County, Alabama and the Benevate, Inc. (dba Neighborly Software) for the Emergency Rental Assistance Program. The amount of the agreement will not exceed Two Hundred Seven and 00/100 Dollars (\$207,000.00). The funds will come from U.S. Department of Treasury Emergency Rental Assistance Program funding.

 Contract Term:
 3/17/2022-9/30/2025

 Original Budget:
 \$23,502,418.00

Current Remaining Budget: \$403,500.00
Requested Amount: \$150,000.00
Remaining Budget after Requested Amount: \$253,500.00

30 Day Cancellation: No

8. Cooperation Agreement-City of Tarrant Demolition Project (CD21-04-CW-TDP)

Resolution authorizing the Commission president to execute this Cooperation Agreement between Jefferson County, Alabama and the City of Tarrant associated with Tarrant Demolition Project (CD21-04-CW-TDP. There are \$92,386 in federal funds allocated to this project. This project is from the 2020 and 2021 program years.

Contract Term: Upon Execution -10/20/2999

Original Budget: \$92,386.00
Current Remaining Budget: \$92,386.00
Requested Amount: \$92,386.00
Remaining Budget after Requested Amount: \$0.00
30 Day Cancellation: YES

9. McAdory Storm Shelter No 2 (CDBG-DR13-M3-MCASS2) Amendment No. 2

Resolution authorizing the Commission President to award and execute Amendment No. 2 to the Agreement between Jefferson County, Alabama and Coston General Contractors, Inc. The purpose of this Modification is to extend the Agreement 59 days and to modify the scope to due to delays from Spire. No additional funds required.

10. Engineering Service Associates - McAdory Storm Shelter II Amendment #1

Resolution authorizing an amendment to the Agreement between Jefferson County, Alabama and Engineering Service Associates for the provision of Engineering Services in connection with the McAdory Storm Shelter II (CDBG-DR12-U03-McADSS2-R3). The modification extends the contract through December 31, 2022. No additional funds required.

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted

FAMILY COURT

1. Behavioral Interventions, Inc.

Provides equipment for the Electronic Monitoring Program at Family Court until December 30, 2022.

Contract Term: NET 30
Original Budget: \$394,337.00
Current Remaining Budget: \$394,337.00
Requested Amount: \$14,000.00
Remaining Budget after Requested Amount: \$380,337.00
30 Day Cancellation: YES

YOUTH DETENTION

1. Handel Information Technologies, Inc. RiteTrack Software

RiteTrack softwae will centralize the location of all files and client data.

Contract Term: 1 year Jan. 2, 2023 - Sept. 30, 2023

Original Budget: \$613,882.00
Current Remaining Budget: \$613,882.00
Requested Amount: \$102,798.82
Remaining Budget after Requested Amount: \$511,083.18

30 Day Cancellation: Yes

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - Christian Service Mission, Inc

Community Grant to assist Christian Service Mission with its Holiday Feeding Program for the 2022 holiday season.

Contract Term: 12/15/2023 Thru 12/14/2023

Original Budget: \$300,000.00
Current Remaining Budget: \$122,220.00
Requested Amount: \$10,000.00
Remaining Budget after Requested Amount: \$112,220.00

30 Day Cancellation: NO

2. Community Grant - 1 Step 2 Fitness

Community Grant to assist 1 Step 2 Fitness with Get Fit While You Sit Exercise Program which wil benefit jefferson county seniors.

Contract Term: 12/01/2023 Thru 11/30/2023

Original Budget: \$300,000.00
Current Remaining Budget: \$147,220.00
Requested Amount: \$25,000.00
Remaining Budget after Requested Amount: \$122,220.00

30 Day Cancellation: NO

3. Community Grant - Birmingham Volunteer Lawyers Program Inc.

Community Grant Agreement to assist Birmingham Volunteer Lawyers Program Inc with its program to assist Jefferson County residents in participating in Alabama's Redeemer Act.

Contract Term: 11/17/2022 thru 10/13/2023

Original Budget: \$300,000.00

Current Remaining Budget: \$172,000.00
Requested Amount: \$3,500.00
Remaining Budget after Requested Amount: \$168,500.00

30 Day Cancellation: No

4. Community Grant - III-Z, Inc

Community Grant to assist III-Z, Inc with its Holiday Feeding Initiative.

Contract Term: 12/01/2022 Thru 11/30/2023

Original Budget:\$300,000.00Current Remaining Budget:\$149,220.00Requested Amount:\$2,000.00Remaining Budget after Requested Amount:\$147,220.00

30 Day Cancellation: NO

5. Board Appointment - Jefferson County Planning and Zoning Commission

Resolution to appoint Cynthia Donald to the Jefferson County Planning and Zoning Commission for a term ending December 15, 2026.

6. Board Appointment - Jefferson County Housing Authority

Resolution authorizing the re-appointment of Nolanda Bearden-Hatcher to the Jefferson County Housing Authority Board of Commissioners.

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. Bell Hill Road Project, payment for Tract 38

Tract 38, Bell Hill Road Project. Payment for 0.971 acres, in Fee Simple.

2. Bell Hill Road -Permission to Condemn Tracts 1,4,16,17,18,23,24,26,27,28,32,33,34,35,36,40, and 41

Tracts 1,4,16,17,18,23,24,26,27,28,32,33,34,35,36,40, and 41, Bell Hill Road. Permission to Condemn.

3. ALDOT - FAEF Rebuild Alabama Act

Memorandum of Agreement between the State of Alabama and Jefferson County Commission for the allocation of Rebuild Alabama Act Funds in the amount of \$400,000.00 in exchange for the \$533,000.00 Federal Allocation in accordance with provisions of ACT 2019-2; annual allocation is known as the Federal Exchange Funds (FAEF)

Contract Term: 1 Year
Original Budget: \$0
Current Remaining Budget: \$0
Requested Amount: \$0
Remaining Budget after Requested Amount: \$0

4. Cedar Mountain Road - Deed of Exchange

A Deed of Exchange to correct an error made in the legal description on the recorded right of way deed for a section of Cedar Mountain Road, said error causing the right of way to be located within the boundaries of private property.

COUNTY ATTORNEY

1. Minutes from the Commission Meeting December 1, 2022

2. Property Damage Claim - AT&T

Resolution to deny the property damage claim filed on behalf of AT&T.

3. Property Damage Claim - Clint Sukar

Resolution to deny the property damage claim filed on behalf of Clint Sukar.

4. Property Damage Claim - USAA Insurance

Resolution to deny the property damage claim of USAA Insurance Company, as subrogee of Stella Grenier.

5. Property Damage Claim - Matthew Cate

Resolution to approve the property damage claim of Matthew Cate in the amount of \$15,233.48.

6. Personal Injury Claim - Chad Kent

Resolution to approve personal injury claim of Chad Kent in the amount of \$13,000.00.

7. Claim of Gwendolyn Goodman

Resolution to deny personal injury claim of Gwendolyn Goodman.

8. Claim of Tameka Jones

Resolution to deny property damage claim of Tameka Jones.

9. Claim of David Brasfield

Resolution to deny the property damage claim of David Brasfield.

10. Claim of CorDarius Bland

Resolution to deny property damage claim of CorDarius Bland.

11. Claim of Jennifer Peil

Resolution to deny property damage claim of Jennifer Peil.

12. Claim of Dimitri Densmore

Resolution to deny property damage claim of Dimitri Densmore.

13. Claim of Yolanda Johnson

Resolution to deny property damage claim of Yolanda Johnson.

14. Claim of Taria Sanders

Resolution to deny property damage claim of Taria Sanders.

15. Claim of Carla Smith - Williams

Resolution to deny property damage claim of Carla Smith - Williams.

16. Workers' Compensation Claim - Carmen Givens

Resolution to approve the workers' compensation claim of Carmen Givens in the amount of \$13,905.70.

17. Settlement - Linda Foster

Resolution to settle the lawsuit styled Linda Jane Foster v. Jefferson County, et al for \$29,000.00.

SHERIFF

No items submitted

COUNTY MANAGER

1. MOU - Forever Wild Land Trust

MOU with Forever Wild Land Trust to receive payments as partial compensation for ad valorem taxes lost from those lands located in Jefferson County.

Contract Term: 10/1/22-9/30/23 Revenue: \$2.305.60

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. TEFRA Approval for Gulf Coast Portfolio Project

Resolution for TEFRA Approval for the Gulf Coast Portfolio Project for issuance of bonds

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. Procurement Card Statement - Regions Bank

Regions Bank Closing Date 11.30.2022 for Ratification

2. Unusual Demand Report

Unusual Demand Report

3. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 11/17/22 - 11/30/22.

4. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 11/17/22 - 11/30/22.

5. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 11/17/22 - 11/30/22.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Community Development

Arnette Willis	236.00
Kaneyuana Edwards	245.75
CGAT-Payroll	

Tuscaloosa, AL -January 19,2023

Revenue

ite i entre	
Daren Lanier	150.00
Scott Herron	1,500.00

Ashley Heard

Ashley Lewis Tracie Swanson

Tracie Swanson

Wanda Sanders

Antonio Davis Lajanua McDonald

LaQueta Clay

Bonita Brown

Traci Craig

Alabama Licensing Officials Conference, Assoc of AL Tax Administrators

Prattville, AL -December 7-8, 2022

Youth Detention

 Juan G. Sepulveda
 3,000.25

 *Monique T. Grier
 2,392.20

American Correctional Association

Orlando, FL -January 26, 2023-Feburary 1, 2023 *January 27, 2023-Feburary 1, 2023

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization Carl Walker Alabama Real Property Appraisal Manual Montgomery, AL -December 12-16, 2022	1,192.72
Board of Registrar Barry Stephenson Election Center Joint Election Officials Conference Arlington, VA -January 11-13, 2023	1,312.24
Commissioner District 2 Emily Ingram ACCA Legislative Conference Montgomery, AL -December 7-8, 2022	523.35
Community Development Joseph Dees NDC Training-ED 101 Class Online Birmingham, AL -November 7, 2022-May 7, 2023	1,575.00
District Attorney Birmingham Julie McMakin Leadership Forum/Alabama State Bar Mobile, AL -January 17-18, 2023	850.00
Environmental Services Sophia Hepburn GFOA- Accounting Academy New Port Beach, CA -February 26, 2023 -March 5, 2023	3,337.54
Revenue Lashawn Pegues GEDI Auburn University-CRE Certification Class Hoover, AL -November 2-4, 2022	379.50
Wiley E. Stoudenmine AMROA Conference Auburn, AL -December 7-9, 2022	840.47
Tax Assessor Birmingham Henri Anthony Alabama Real Property Appraisal Manual Montgomery, AL -December 12-16, 2022	645.00

BOARD OF EQUALIZATION

No items submitted

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

1. Absentee Election Manager - Birmingham Division

Resolution to approve compensation to Jackie Anderson Smith, for serving 45 days as Absentee Election Manager for the General Election held on November 8, 2022.

2. Absentee Election Manager - Bessemer Division

Resolution to approve compensation to Karen Dunn Burks, for serving 46 days as Absentee Election Manager for the General Election held on November 8, 2022.

DEVELOPMENT SERVICES

1. **Z-22-0045**

Garywood Assembly of God, owner; Daphney Massey, agent requests a rezoning in alignment with proposed subdivision (S-22-0063)* resulting in lot 1 of Garywood Assembly Church of God Resurvey #1 including lots 10-12 Hamilton's Subdivision being zoned A-1 (Agriculture) for show cattle and lot 2 of Garywood Assembly Church of God Resurvey #1 including lots 1-9 of Hamilton's Subdivision being zoned R-2 (Single Family) for existing single family dwellings. Parcel ID#3700363000009000 & 430001200200200

P&Z Recommendation: Approval

2. **Z-22-0046**

Fabiola Yadira Marquez Giron, owner; Fabiola Marquez, agent requests a change of zoning from C-1 (Commercial) to I-1 (Industrial) for a roof truss fabrication business. Parcel ID# 0900314008034000 in Section 31 Twp 15, Range 1 W. (Case Only, 4100 Pinson Blvd, Pinson, 35126)(PINSON)(2.5 acres +/-)

P&Z Recommendation: Denial

3. **Z-22-0054**

Milton K. Scott & Stephen Lovell Ridlespurge, owners; Bryan S. Pressnell, agent requests a change of zoning from A-1 (Agriculture) to C-1 (Commercial) for a proposed hotel development. Parcel ID#s 3800314000020000 & 3800313000012000 in Section 31 Twp 19, Range 4 W. (Case Only, 2144 Eastern Valley Road & 101 McCalla Road, Bessemer, Alabama 35022)(EASTERN VALLEY(3.34 acres +/-)

P&Z Recommendation: Approval

4. **Z-22-0058**

Van Mulvehill, owner; Bryan S. Pressnell, agent requests a change of zoning from A-1 (Agriculture) to C-1 (Commercial) for a proposed car wash. Parcel ID#s 0900313004001000 & 0900313004002000 in Section 31 Twp 15, Range 1 W. (Case Only, 4024 & 4032 Main Street, Pinson, Alabama 35126)(PINSON)(.73 acres +/-)

P&Z Recommendation: Approval with conditions:

- 1. Unpermitted and unsuitable fill material must be removed, and suitable material must be placed on site to elevate ground above the base flood elevation before any site plan can be approved.
- 2. Review and Approval is required by Fish & Wildlife due to the potential of endangered species on site.
- 3. Review and Approval is required by FEMA to develop in a FEMA designated floodplain.

5. **Z-22-0059**

Alberta Diaz Sanchez & Guillermo Mendoza, owners; Guillermo Mendoza, agent requests a change of zoning from R-1 (Single Family) and C-1 (Commercial) to R-1 (Single Family) to remove split zoning and bring into compliance. Parcel ID# 0900191001002000 in Section 19 Twp 15, Range 1 W. (Case Only, 0900191001002000, Pinson, Alabama 35126)(PINSON)(6.96 acres +/-)

P&Z Recommendation: Approval

6. **Z-22-0061**

Jefferson County Economic and Industrial Development Authority, Jerome & Cindy Cowley, Norfolk Southern Railway Company, Gulf Alabama Properties, LLC, owners; Cal Markert, Jefferson County Manager, agent requests to modify or remove existing restrictive covenants #2, 3, 4, 5, & 6 (highlighted below) to enable practical and appropriate development of the property with consideration of the public health, safety, and welfare by relaxing the restrictions for buffering and access to promote a develop

No recommendation from P&Z

DISTRICT ATTORNEY

No items submitted

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. Heartland Payment Systems, LLC - Bank Card Processing at Jefferson County Courthouse's Parking Lot

Contract for bank card transaction processing services at Jefferson County Courthouse's public parking lot.

Contract Term: 36 months
Original Budget: \$5,495,094.00
Current Remaining Budget: \$885,033.01

Requested Amount: \$25,000.00 (estimate)

Remaining Budget after Requested Amount: \$860,033.01

30 Day Cancellation: No. Termination with 90-day written notice.

HUMAN RESOURCES

No items submitted

COMPLIANCE OFFICE

No items submitted

LAW LIBRARY

No items submitted

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - City of Leeds

Community Grant to assist the Leeds Senior Center with their 2022 holiday events

Contract Term:

Original Budget:

Current Remaining Budget:

Requested Amount:

Remaining Budget after Requested Amount:

30 Day Cancellation:

Per Agreement

\$300,000.00

\$259,950.00

\$1,000.00

Per Agreement

2. Community Grant - City of Center Point

Community Grant to assist the Center Point Senior Center with their 2022 holiday events

Contract Term: Per Agreement
Original Budget: \$300,000.00
Current Remaining Budget: \$267,950.00
Requested Amount: \$1,000.00
Remaining Budget after Requested Amount: \$266,950.00
30 Day Cancellation: Per Agreement

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. Novu Brownfield Tax Abatement Agreement

Brownfield Tax Abatement Agreement for Novu Parkside Residences, LLC, to develop and construct a 5 story multifamily residential building at the corner of 12th street and 2nd Avenue South.

2. ReConserve of Alabama, Inc. Tax Abatement

Construction Sales Tax Abatement for Reconserve of Alabama, Inc. to develop, construct, equip, and install a food by-product processing operation located at Lot 20 of the Jefferson Metropolitan Industrial Park in the County.

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. Bell Center - Community Grant

Community Grant to assist the Bell Center as they provide early intervention services including physical, occupational and speech-language therapies and early childhood special education to children at risk for developmental delays.

Contract Term: Upon Approval
Original Budget: \$300,000
Current Remaining Budget: \$272,500
Requested Amount: \$5,000
Remaining Budget after Requested Amount: \$267,500
30 Day Cancellation: N/A

2. Rocky Ridge Fire - Infrastructure Grant

Infrastructure Grant for Rocky Ridge Fire District to to assist with the purchase of a new fire hydrant to be installed at the intersection of Altadena Lake Drive and Red Wing Drive.

Contract Term: Upon Approval
Original Budget: \$2,000,000
Current Remaining Budget: \$1,700,000
Requested Amount: \$5,000
Remaining Budget after Requested Amount: \$1,695,000
30 Day Cancellation: N/A

3. Red Mountain Theatre Company - Infrastructure Grant

Infrastructure grant to support renovations and expansions on Red Mountain Theatre's campus and construct the Red Corner (an expansion that will cover on the entire city block), which will create outdoor space, relocate the discovery theatre, and create more rehearsal space for arts education classes.

Contract Term: Upon Approval
Original Budget: \$2,000,000
Current Remaining Budget: \$1,695,000
Requested Amount: \$150,000
Remaining Budget after Requested Amount: \$1,545,000
30 Day Cancellation: N/A