PRE-COMMISSION WORK SESSION March 7, 2023

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted

ENVIRONMENTAL SERVICES

1. Gartner, Inc. - Jefferson County Oversite Support - Amendment 4

Amendment 4 extends contract until March 31, 2023 to provide Jefferson County training, testing, and quality assurance support to facilitate implementation of the Cogsdale CSM sewer utility billing system. No additional funds are being requested.

Contract Term:	6 Months	
Original Budget:	\$ 183,333	3,130.00
Current Remaining Budget:	\$ 180,948	8,109.52
Requested Amount:	\$	0.00
Remaining Budget after Requested Amount:	\$ 180,948	8,109.52
30 Day Cancellation:	Yes	

2. Jacobs Engineering Group, Inc - Engineering Designs for Five Mile WRF Headworks Improv This agreement provides for professional engineering services for design, bidding and construction phase services of the project. This project will replace the mechanical screens, conveyors, and grit classifiers.

Contract Term:	870 Days
Original Budget:	\$197,002,000.00
Current Remaining Budget:	\$191,287,270.34
Requested Amount:	\$ 975,000.00
Remaining Budget after Requested Amount:	\$190,312,270.34
30 Day Cancellation:	Yes

3. Hazen and Sawyer - Village Creek Water Reclamation Facility Reliability and Biological imp. Phase 3

This Agreement provides professional engineering and construction management services during the construction of the Village Creek Water Reclamation Facility Reliability and Biological Improvements - Phase 3 Project, a \$34,015,000 and 3-year project at the Ensley facility.

Contract Term:	1235
Original Budget:	\$197,002,000.00
Current Remaining Budget:	\$191,287,270.34
Requested Amount:	\$ 2,340,000.00
Remaining Budget after Requested Amount:	\$188,947,270.34

4. Hazen and Sawyer - Professional Engineering Services for Village Creek WRF UV Improvements

This professional engineering services agreement provides designs for an estimated \$12,000,000 sewer construction project. The future construction will include new UV disinfection systems and other facility upgrades at the Village Creek WRF in Ensley which will improve treatment reliability and ensure regulatory compliance.

Contract Term:	
Original Budget:	\$197,002,000.00
Current Remaining Budget:	\$191,287,270.34
Requested Amount:	\$ 720,000.00
Remaining Budget after Requested Amount:	\$190,567,270.34
30 Day Cancellation:	Yes

5. Garver - Valley WRF UV Replacement, Mechanical & Electrical Improvements

This professional engineering services agreement provides designs for an estimated \$30,000,000 sewer construction project. The future construction will include new UV disinfection systems and other facility upgrades at the Valley Creek WRF which will improve treatment reliability and ensure regulatory compliance.

Contract Term:	585
Original Budget:	\$364,459,660.00
Current Remaining Budget:	\$158,432,597.00
Requested Amount:	\$ 1,650,000.00
Remaining Budget after Requested Amount:	\$156,782,597.00
30 Day Cancellation:	Yes

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

1. Military Service Contributions - Parker Moseley

Resolution authorizing payment of pension contribution and County match for employees due to granted military leave of absence.

HUMAN RESOURCES

No items submitted

COMPLIANCE OFFICE

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

1. Master Police Officer Contracts

Five PBJC consulting contracts for Master Police Officer training. Acknowledgement Only

Contract Term:	March 1, 2023 through May 26, 2023	
Original Budget:	\$197,300	
Current Remaining Budget:	\$171,776	
Requested Amount:	\$13,000 (\$2,000 each plus per diem and	any
travel expenses; \$1,000 for fifth contract)		
Remaining Budget after Requested Amount:	\$158,776	
30 Day Cancellation:	Yes	

2. CPS, LLP

PBJC consulting services contract with CPS, LLC - Acknowledgement only

Contract Term:	February 22, 2023 - March 24, 2023
Original Budget:	\$197,300
Current Remaining Budget:	\$61,326
Requested Amount:	\$3,000
Remaining Budget after Requested Amount:	\$58,326
30 Day Cancellation:	Yes

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

1. Sentell Engineering, Inc. - Rosedale Sidewalks Improvement Project (CD21-03L-M0S-RSI)

Resolution authorizing an Agreement between Jefferson County, Alabama and Sentell Engineering, Inc. for engineering design services in connection with the Rosedale Rosedale Sidewalks Improvement Project (CD21-03L-M0S-RSI). The fee for these services shall not exceed \$38,825.00 and will be paid from the CDBG Program Year 2021 funds.

Contract Term:	Upon Execution-Construction Completion
Original Budget:	\$274,636.25
Current Remaining Budget:	\$196,106.25
Requested Amount:	\$38,825.00
Remaining Budget after Requested Amount:	\$157,281.25
30 Day Cancellation:	YES

2. CCR Architecture and Interiors -Graysville Youth Center (CD21-03D-M02-GYACI)

Resolution authorizing the Commission president to award CCR Architecture and Interiors through the Department of Community Services for environmental site assessment, architectural design, construction observation, and close-out services associated with the Graysville Youth Center Improvements Project (CD21-03D-M02-GYACI). The fee for the services shall not exceed \$45,110.00 and will be paid for in full with federal CDBG funds.

Contract Term:	Upon execution to 3-9-2024
Original Budget:	\$274,636.25
Current Remaining Budget:	\$274,636.25
Requested Amount:	\$45,110.00
Remaining Budget after Requested Amount:	\$229,526.25
30 Day Cancellation:	Yes

3. Valerin H. Khamis (Clark) Satisfaction of Mortgage

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a property owned by Valerin H. Khamis (Clark).

4. Cooperation Agreement - City of Graysville East Park Improvements

Resolution authorizing a Cooperation Agreement between Jefferson County, Alabama and the City of Graysville for the Graysville East Park Improvements (CD19-03F-M03-GEPI).

+*Contract Term:* 30 Day Cancellation: 3/9/2019-3/9/2999 Yes

5. Girls, Inc. (CD22-05D-CW-GI)

Resolution authorizing the Commission President to execute a CDBG Public Service agreement with Girls, Inc. for youth services.

Contract Term:

Upon Execution-6/30/2024

Original Budget:\$15,000Current Remaining Budget:\$15,000Requested Amount:\$15,000Remaining Budget after Requested Amount:\$030 Day Cancellation:Yes

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted

DISTRICT ATTORNEY

No items submitted

FAMILY COURT

No items submitted

SHERIFF

No items submitted

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - R.I.T.T. Community Development Corporation

Community Grant to assist R.I.T.T. Community Development Corporation with its National Juneteenth of Alabama Commemoration 2023

Contract Term:	3/9/23 thru 3/8/24
Original Budget:	\$1,366,650.00
Current Remaining Budget:	\$1,083,171.44
Requested Amount:	\$ 2,500.00
Remaining Budget after Requested Amount:	\$1,080,671.44
30 Day Cancellation:	NO

2. Community Grant - Bessemer Board of Education

Community Grant to assist Bessemer BOE with the purchase of equipment and supplies for the schools in Commission District Two.

Contract Term:	3/9/23 thru 3/8/24
Original Budget:	\$1,366,650.00
Current Remaining Budget:	\$1,080,671.44
Requested Amount:	\$ 50,000.00
Remaining Budget after Requested Amount:	\$1,030,671.44
30 Day Cancellation:	NO

3. Community Grant - Sixth Avenue Community Development Corporation

Community Grant to assist Sixth Avenue Community Development Corporation with its Summer at the Sixth Program which benefit Jefferson County youth.

Contract Term:	3/9/23 thru 3/8/24
Original Budget:	\$1,366,650.00

Current Remaining Budget:	\$1,030,671.44
Requested Amount:	\$ 28,800.00
Remaining Budget after Requested Amount:	\$1,001,871.44
30 Day Cancellation:	NO

4. Community Grant - The Aspen Institute, Inc

Community Grant to assist The Aspen Institute, Inc with collection and analysis of data for its Justice and Governance Project in Jefferson County and The City of Birmingham.

Contract Term:	3/9/23 thru 3/8/24
Original Budget:	\$1,366,650.00
Current Remaining Budget:	\$1,001,871.44
Requested Amount:	\$ 50,000.00
Remaining Budget after Requested Amount:	\$ 951,871.44
30 Day Cancellation:	NO

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

- 1. Bell Hill Road Project Payment for Tract 15 Payment for 0.073 Road Right-of-Way.
- 2. **Brook Manor Quitclaim Deed** Quitclaim Deed to release abandoned sanitary sewer easement.

COUNTY ATTORNEY

- 1. **2022 Tax Levy** Resolution pertaining to the 2022 Tax Levy, for the tax year that began on October 1, 2022.
- 2. Minutes from the Commission Meeting February 23, 2023

COUNTY MANAGER

- 1. ARPA EMS Upgrade Program Resolution establishing and outlining distribution for ARPA funded EMS program.
- 2. ARPA EMS Upgrades SERVS Ambulance Purchase Agreement Resolution authorizing Commission President to execute purchase agreement for six ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount:

\$1,431,558

\$1.141.825

3. ARPA - EMS Upgrades - Southern Emergency Consultants Ambulance Purchase Agreement Resolution authorizing Commission President to execute purchase agreement for five ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount:

4. ARPA - EMS Upgrades - Kenwood Viking Purchase Agreement

Resolution authorizing Commission President to execute purchase agreement for thirteen radios and antennas to be outfitted on ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount: \$34,112.40

5. ARPA - EMS Upgrades - Ferno Stretchers and Accessories

Resolution authorizing Commission President to execute purchase agreement with Ferno for stretchers and stretcher accessories to be outfitted on ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount:

\$855,770.80

6. ARPA - EMS Upgrades - Stryker

Resolution authorizing Commission President to execute purchase agreement with Stryker for stretchers and stretcher accessories to be outfitted on ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount:

\$252,052.77

7. Witt O'Briens - Amendment 8

Amendment to add funds to contract that will be sourced from ERAP admin funds and support the Emergency Rental Assistance Program.

Contract Term: Amendment Amount: *Through September 30, 2025 Increase of \$544,000*

8. Resolution to Accept Pistol Permit Revenue Loss Grant Funds

Resolution authorizing Commission President to accept Pistol Permit Revenue Loss grant funds from ADECA.

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. Antioch Volunteer Fire Department

Community Grant Antioch Volunteer Fire Department

Contract Term:	Lump Sum
Original Budget:	\$300,000
Current Remaining Budget:	\$222,650.00
Requested Amount:	\$4,000.00
Remaining Budget after Requested Amount:	\$218,650.00
30 Day Cancellation:	N/A

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. Mauldin & Jenkins - Assessment of Revenue & Finance Dept

Contract to conduct an Assessment of the Revenue & Finance Departments.

Contract Term:	Projected time frame of 4 months.
Original Budget:	\$750,000
Current Remaining Budget:	\$695,000
Requested Amount:	\$147,000
Remaining Budget after Requested Amount:	\$548,000
30 Day Cancellation:	15 day cancellation

2. EcoSouth Services of Birmingham / Wrangler dba GFL Environmental/EcoSouth – Amendment 1

Amendment allowing Wrangler Holdco Corp dba GFL Environmental/EcoSouth Services of Birmingham LLC to assume the contract of EcoSouth Services of Birmingham LLC with Jefferson County

Contract Term:	3 Years
Original Budget:	\$785,400.00 Estimated
Current Remaining Budget:	Refer to Budget
Requested Amount:	Per Use
Remaining Budget after Requested Amount:	Refer to Budget
30 Day Cancellation:	Yes

3. PACA Partnership - Legacy Prep Charter School

PACA Intergovernmental Agreement Establishing Partnership

Contract Term:	One Year
Revenue:	\$21.48
30 Day Cancellation:	Yes

4. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 2/9/23 - 2/15/23 and 2/16/23 - 2/22/23.

5. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/9/23 - 2/15/23 and 2/16/23 - 2/22/23.

6. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/9/23 - 2/15/23 and 2/16/23 - 2/22/23.

7. Budget Adoption for Special Revenue Funds

Authorizing CFO to record necessary budget amendments for FY2022

8. Unusual Demand Report

9. Year End FY2022 Resolution Authorizing the Transfer of Capital & Operating Funds

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Community Development Arnetta Willis Kenyuana Edwards CGAT General Ledger Tuscaloosa, AL – March 29, 2023	240.13 250.41
Economic Development Shawnna Smith Daren Lanier EDAA Winter Conference Montgomery, AL – January 30-February 1, 2023	119.21 235.00
Human Resources Richard Logan* Adriene Owens Sarah Freed SIOP Annual Conference 2023 Boston, MA – April 18-22, 2023 *April 19-22, 2023	2,423.97 3,099.84 2,610.06
Revenue Tiffany Johnson Santayana Woods Tanjawania Hurst Business Licenses Tags Local Revenue Prattville, AL – April 12-13, 2023	498.23 558.29 559.07
Tiffany Johnson Santayana Woods Tracye Gaston Legal Consideration of Local Revenue Prattville, AL – March 15-16, 2023	498.23 558.29 626.41
Lisa Davenport Laura Price Monique Lowery Satonya Marhoon CGAT General Ledger Tuscaloosa, AL – March 29, 2023	232.79 194.93 260.17 224.01
Roads and Transportation Dewayne Miller Kelly Watson Brenda Dees Hubert Chapman* IRWA Conference	1,315.08 1,393.88 709.79 415.00

IRWA Conference Tuscaloosa, AL – February 28-March 3, 2023 *March 1-3, 2023

Tax Assessor Bham

Shelia Nixon Steve Jones	3,591.80 3.648.20
Rickey Davis	3,710.24
John Powe*	2,718.39
ESRI	

San Diego, CA – July 9-14, 2023 *July 9-15, 2023

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization Michael Adams Income Approach to Valuation Online – March 20-23, 2023	400.00
Alona Hayden Introduction to Mapping Montgomery, AL – March 14-17, 2023	990.55
Debra Ashford Introduction to Property Tax Administration Opelika, AL – May 2-5, 2023	865.48
Development Services Michael Thomas Certified Building Official Class Online – March 4-5, 2023	895.00
David Reynolds International Assn of Electrical Inspectors Hoover, AL – January 6, 2023	150.00
Andrew Martin Native Plant Conference Birmingham, AL – March 10-12, 2023	205.00
Steven Rawlins IAEA Conference Gulf Shores, AL – March 12-14, 2023	1,030.49
Environmental Services Jeremy Creel Water Joint Conference Mobile, AL – April 2-5, 2023	1,550.52
Family Court Joy Handley Substance Misuse Summit Montgomery, AL – February 2, 2023	25.00
Revenue Tanjawania Hurst CRE Special Issues Online – March 31, 2023	250.00
Wanda Sanders Introduction of License Administration	920.21

Montgomery, AL – August 16-18, 2023	
Wanda Sanders Introduction of License Administration Montgomery, AL – July 12-14, 2023	920.21
Laqueta Clay Alabama Licensing Officials Conference Prattville, AL – December 7-8, 2022	199.12
Roads and Transportation Michael Mitchell ISA Conference Chattanooga, TN – March 26-28, 2023	892.46
Christopher Nicholson 2022 CEME Conference Florence, AL – September 13-15, 2022	757.02
Tax Assessor Bessemer Tawny Threatt AAAO Planning Conference	1,162.81
Orange Beach, AL – April 26-28, 2023	
Orange Beach, AL – April 26-28, 2023	350.00 350.00
Orange Beach, AL – April 26-28, 2023 FOR INFORMATION ONLY Sheriff Tim Pugh Carlos Pearson Red Cross First Aid	
Orange Beach, AL – April 26-28, 2023 FOR INFORMATION ONLY Sheriff Tim Pugh Carlos Pearson Red Cross First Aid Birmingham, AL – April 20, 2023 Michael Lewis FBI Leeda	350.00

BOARD OF REGISTRARS

1. Precinct relocation - Precinct 5190 split to Precinct 5080 and 5260

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. **Z-22-0053**

Mark Randall & Patricia P. Ward, owners; Brandon R. Patrick, agent requests a change of zoning from A-1 (Agriculture) to C-1 (Commercial) for a commercial retail development. Parcel ID# Part of 0700324000036000 in Section 32 Twp 15 Range 3 W. (Case Only, 3236 Mount Olive Road, Birmingham, AL 35117)(MOUNT OLIVE)(acres +/-)

P&Z Recommendation: Approval with conditions:

1. The use must be consistent with the Land Use Plan and LUA-23-0001

2. An architectural plan must be submitted to the Planning & Zoning Commission for their review and approval.

Staff Recommendation: Concur with the recommendation of P&Z, but omitting unnecessary condition #1.

2. **Z-23-0001**

Vantage Land Holdings, LLC, owner; Bill Wilson, agent requests a change of zoning from C-1 (Commercial) to Institutional-2 for an age restricted (55+) multi-family development (The Villas At York). Parcel ID#s 12-15-2-000-002.001, 12-15-2-000-002.003, and part of PID# 12-15-2-000-002.006 in Section 15 Twp 16 Range 1 W. (Case Only, 1225 Grayson Valley Parkway, Birmingham, AL 35235)(GRAYSON VALLEY)(7.68 acres +/-)

P&Z Recommendation: Approval with Conditions:

1. The use must be consistent with the Jefferson County Future Land Use Plan.

- 2. The architectural drawings shall be consistent with the drawings submitted at the Planning and
- Zoning Commission Hearing on February 9, 2023.
- 3. The use shall be restricted to a housing development for persons 55 or older.
- 4. There shall be 1.5 parking spaces provided per unit.

Staff Recommendation: Concur with the recommendation of the P&Z but omitting condition #1.

3. **B-23-0001**

Paradise Point, LLC applicant; d/b/a Paradise Point, requests approval of transfer of a (010) Lounge Retail Liquor-Class I (On Premises Only) license on Parcel ID# 3400120000009000 in Sec 12, Twp 18, Range 8W. Zoned C-3 (Commercial). (Site Location: 1404 Old Patton ferry Road, Adger, 35006)(KINGS POINT CAMP)

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

No items submitted

LAW LIBRARY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

STATE COURT

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Jeffco Library Cooperative Presentation

2. Community Grant - Alabama Cattlemen's Foundation

Community Grant for the Jefferson County Cattlemen's Association to enable them to provide Jefferson County youth with educational/agricultural activities and opportunities.

Contract Term: Original Budget: Current Remaining Budget: Requested Amount: Remaining Budget after Requested Amount: 30 Day Cancellation:

Per Agreement \$300,000.00 \$244,200.00 \$7,500.00 \$236,700.00 Per Agreement

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **BBA Presentation** Update on Business Advisory Services

2. Innovation Depot Presentation

3. Innovation Depot Expansion Support

Incentive agreement to support the expansion of The Switch District in downtown Birmingham through a partnership between Innovation Depot and developer Nextec, LLC to retain tech graduates from Innovation Depot in downtown Birmingham and attract other tech companies to the area.

INFORMATION TECHNOLOGY

No items submitted

DISTRICT 5 REPORT/OTHER BUSINESS

1. Railroad Park Foundation Community Grant

Infrastructure grant to aid the Railroad Park Foundation in infrastructure enhancements for the park.

Contract Term:	Upon Approval
Original Budget:	\$2,000,000
Current Remaining Budget:	\$1,695,000
Requested Amount:	\$10,000
Remaining Budget after Requested Amount:	\$1,685,000
30 Day Cancellation:	N/A

2. Vestavia Hills Sunrise Rotary Foundation - Community Grant

Community Grant to support the first responders celebration of the Vestavia Hills Sunrise Rotary Foundation.

Contract Term:	Upon Approval
Original Budget:	\$300,000
Current Remaining Budget:	\$262,500
Requested Amount:	\$20,000
Remaining Budget after Requested Amount:	\$242,500
30 Day Cancellation:	N/A

3. UnlessU - Community Grant

Community grant to assist Unless U to fill in the gap in services after adult students with disability that age out of public schools and commitment to serving adults with developmental disabilities and their families within Jefferson County

Contract Term:	Upon Approval
Original Budget:	\$300,000
Current Remaining Budget:	\$144,500
Requested Amount:	\$5,000
Remaining Budget after Requested Amount:	\$139,500
30 Day Cancellation:	N/A

4. Freshwater Land Trust - Infrastructure Grant

Infrastructure grant to support the Freshwater Land Trust in expanding the Red Rock Trail System.

Contract Term:	Upon Approval
Original Budget:	\$1,545,000
Current Remaining Budget:	\$1,545,000
Requested Amount:	\$500,000
Remaining Budget after Requested Amount:	\$1,045,000
30 Day Cancellation:	N/A

5. Rocky Ridge Fire District - Infrastructure Grant

Infrastructure grant for the Rocky Ridge Fire District to assist with improvements to the Rocky Ridge Fire District and Vestavia Hills Fire Department combined drilled field on Veona Daniels Road.

Contract Term:	Upon Approval
Original Budget:	\$1,545,000
Current Remaining Budget:	\$845,000
Requested Amount:	\$200,000
Remaining Budget after Requested Amount:	\$645,000
30 Day Cancellation:	N/A

6. Theodore J. VonCannon recognition for EDAA Dave Echols Award