

PRE-COMMISSION WORK SESSION

April 4, 2023

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted

ENVIRONMENTAL SERVICES

1. REV Construction, Inc. - 2015 AMP06 - Tarrant Huffman Rd and Center Point 5th St NW Sewer Protection

This project will relocate and protect sanitary sewer pipes and manholes near Tarrant Huffman Rd in Tarrant and near 5th St NW in Center Point that are susceptible to failure from severe stream channel erosion by relocating approximately 3,800' of sewer from the stream channel, renewing 1,400' of sewer with cured-in-place pipe, and constructing 5,200' of stream channel improvements to provide long-term protection from stream damage.

<i>Contract Term:</i>	<i>540 Days</i>
<i>Original Budget:</i>	<i>\$364,459,660.00</i>
<i>Current Remaining Budget:</i>	<i>\$154,786,597.00</i>
<i>Requested Amount:</i>	<i>\$ 8,018,582.60</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$146,768,014.40</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

HUMAN RESOURCES

No items submitted

COMPLIANCE OFFICE

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

1. **Walco Transport, LLC EDA Loan Modification**

Resolution authorizing the Modification Agreement with Walco Transport, LLC as personally guaranteed by Derrick Dwayne Walker, an individual (the "Guarantor") and a Mortgage release including execution of any and all documents necessary to implement the intent of this Resolution. No additional funds required.

2. **Fair Housing Month**

Resolution proclaiming April, 2023 as Fair Housing Month in Jefferson County, Alabama.

3. **One Roof CD22-03T-CW-OR**

Resolution authorizing the Commission President to execute a CDBG Public Service Agreement with One Roof for emergency shelter services (CD22-03T-CW-OR). The amount of the agreement will not exceed \$15,000.00.

<i>Contract Term:</i>	<i>Upon execution-6/30/2024</i>
<i>Original Budget:</i>	<i>\$2,390,144</i>
<i>Current Remaining Budget:</i>	<i>\$2,390,144</i>
<i>Requested Amount:</i>	<i>\$15,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$2,375,144</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT ATTORNEY

No items submitted

FAMILY COURT

No items submitted

SHERIFF

No items submitted

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

1. **Community Grant - Birmingham Board of Education "12 Schools"**

Community Grant to assist the Birmingham Board of Education with the purchase of equipment, supplies and educational needs for the schools within Commission District Two.

<i>Contract Term:</i>	04/06/23 thru 04/05/24
<i>Original Budget:</i>	\$1,631,571.20
<i>Current Remaining Budget:</i>	\$1,631,571.20
<i>Requested Amount:</i>	\$ 297,500.00
<i>Remaining Budget after Requested Amount:</i>	\$1,334,071.20
<i>30 Day Cancellation:</i>	NO

2. **Community Grant - Birmingham Board of Education "Parker High School"**

Community Grant to assist the Birmingham Board of Education for the benefit of Parker High School for the purchase of equipment, supplies and educational expenses.

<i>Contract Term:</i>	04/06/23 thru 04/05/24
<i>Original Budget:</i>	\$1,631,571.20
<i>Current Remaining Budget:</i>	\$1,334,071.20
<i>Requested Amount:</i>	\$ 30,000.00
<i>Remaining Budget after Requested Amount:</i>	\$1,304,071.20
<i>30 Day Cancellation:</i>	NO

3. **Community Grant - Birmingham Board of Education "Wenonah High School"**

Community Grant to assist the Birmingham Board of Education with the purchase of equipment, supplies and for the educational benefit of the students.

<i>Contract Term:</i>	04/06/23 thru 04/05/24
<i>Original Budget:</i>	\$1,631,571.20
<i>Current Remaining Budget:</i>	\$1,254,071.20
<i>Requested Amount:</i>	\$ 30,000.00
<i>Remaining Budget after Requested Amount:</i>	\$1,224,071.20
<i>30 Day Cancellation:</i>	NO

4. **Community Grant - Birmingham Board of Education "Ramsay High School"**

Community Grant to assist the Birmingham Board of Education for the benefit of Ramsay High with the purchase of equipment, supplies and for the educational benefit of the students.

<i>Contract Term:</i>	04/06/23 thru 04/05/24
<i>Original Budget:</i>	\$1,631,571.20
<i>Current Remaining Budget:</i>	\$1,224,071.20
<i>Requested Amount:</i>	\$ 25,000.00
<i>Remaining Budget after Requested Amount:</i>	\$1,199,071.20
<i>30 Day Cancellation:</i>	NO

5. **Community Grant - Birmingham Board of Education "Jackson Olin High School"**

Community Grant to assist the Birmingham Board of Education for the benefit of Jackson Olin High School with the purchase of equipment, supplies and for the educational benefit of the students.

<i>Contract Term:</i>	04/06/23 thru 04/05/24
<i>Original Budget:</i>	\$1,631,571.20
<i>Current Remaining Budget:</i>	\$1,174,071.20
<i>Requested Amount:</i>	\$ 33,000.00
<i>Remaining Budget after Requested Amount:</i>	\$1,141,071.20
<i>30 Day Cancellation:</i>	NO

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Jefferson County Soil and Water Conservation Foundation – Litter Quitters Anti-Litter Media Campaign**

The Roads & Transportation Department plans to establish a Memorandum of Understanding (MOU) with the Jefferson County Soil and Water Conservation Foundation, Inc. to provide funding to purchase advertising and public service announcements in local media to promote the Litter Quitters Anti-Litter Media Campaign, to inform residents of Jefferson County about the impacts of litter on water quality in rivers, creeks, lakes and streams, and to engage residents in reducing the incidence of littering.

<i>Contract Term:</i>	<i>3 Year</i>
<i>Original Budget:</i>	<i>\$1,277,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 991,828.10</i>
<i>Requested Amount:</i>	<i>\$ 5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 986,828.10</i>
<i>30-Day Cancellation:</i>	<i>YES</i>

2. **Street Maintenance Acceptance - Green Haven Subdivision**

Resolution accepting street maintenance for the Green Haven Subdivision development in Jefferson County. It is recommended that the use of bond money received to be applied and for the road to be brought up to County standards.

3. **Caldwell Mill Road Widening and Bridge Replacement permission to condemn 21, 27, 28, etc.**

4. **Old Tuscaloosa Hwy @ Lowetown Road Project, payment for Tract 7**

Payment for 0.13 acres of road ROW.

5. **Bell Hill Road Project, Tract 9 – Conveyance of Road Right of Way**

6. **Bell Hill Road Project, payment for Tract 7**

Payment for 0.104 acres of ROW and 0.019 acres of TCE.

7. **Old Tuscaloosa Hwy & Lowetown Rd Improvements, payment for Tract 4**

Payment for 0.55 acres of road ROW.

8. **Bell Hill Road Project, payment for use of Tract 11**

Payment for 0.158 acres of TCE.

9. **Bell Hill Road, Tract 39 - Relocation Assistance**

Relocation, moving, and related expense assistance.

10. **War Eagle Drive Project, permission to condemn Tracts 1, 2, 3, and 6.**

COUNTY ATTORNEY

1. Minutes from the Commission Meeting March 23, 2023

COUNTY MANAGER

1. **ARPA - Non-Profit Beneficiary Program Beneficiary Agreements - Batch 1**

Resolution authorizing Commission President to execute first batch of beneficiary agreements for ARPA Non-Profit Revenue Loss Program. Funds ranging from \$5,000 to \$30,000 will be distributed to eligible non-profits in housing, homelessness, senior services, zoos, economic development, historical preservation, libraries and child care that demonstrated actual revenue loss between 2019 and 2020.

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. Lettermen of the USA-Community Grant

Community Grant Agreement with Lettermen of the USA in the amount of \$5,000.00

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$300,000</i>
<i>Current Remaining Budget:</i>	<i>\$218,650.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$213,650.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. Commissioner Stephens-Dr. Gonsoulin w/Jefferson County Board of Education Presentation

3. Community Grant- United Ability, Inc.

Community Grant Agreement with United Ability, Inc.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$300,000</i>
<i>Current Remaining Budget:</i>	<i>\$206,650.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$196,650.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 3/9/23 - 3/15/23 and 3/16/23 - 3/22/23.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 3/9/23 - 3/15/23 and 3/16/23 - 3/22/23.
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 3/9/23 - 3/15/23 and 3/16/23 - 3/22/23.
5. **Procurement Card - Jefferson Credit Union**
Jefferson Credit Union Purchasing Statement Closing Date 3.3.2023 for Ratification

BUDGET MANAGEMENT OFFICE

1. **Budget Agenda**
For Information Only EMA-Increase revenue and expenditures to record a hazmat reimbursement for Rocky Ridge Fire from the EPA. No Additional Funds Required.

2.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

Gabrielle Sinsky	1,951.77
Daniel White	1,232.42
Matt Alpaugh*	1,460.20
John Willett*	1,789.15
AL/MS Water Conference	
Mobile, AL – April 2-5, 2023 *April 1-5, 2023	

Human Resources

Alecia Hollis	2,735.65
Anthony Sparks	2,684.04
Training Industry Conference	
Raleigh, NC – June 26-30, 2023	

Revenue

Kanisha Hollis	1,096.24
Revan Pettway	891.21
Public Budgeting and Financial Mgmt	
Auburn, AL – April 12-14, 2023	

Kandice Miller	546.74
Johnnecia Peterson	542.12
Tracye Gaston	623.09
Martrece Brown	406.91
Business Licenses, Tags and Other Prattville, AL – April 12-13, 2023	
Joan Moffett	1,430.81
Menisha Baldwin	1,437.43
Tiffany Johnson	1,378.92
Audit Atlanta, GA – April 16-21, 2023	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Lotoria Langham	325.72
Appraisal Exam Auburn, AL – February 23-24, 2023	

Coroner

William Yates	765.32
Coroner's Association Conference Muscle Shores, AL – April 23-27, 2023	

County Manager

Chiara Morrow	418.76
ACCA District Meeting Prattville, AL – February 1-2, 2023	

Finance-Purchasing

Harriett Bell	2,374.32
Tyler Connect San Antonio, TX – May 6-10, 2023	

Human Resources

Amy Brown	3,123.08
SIOF Conference Boston, MA – April 18-23, 2023	

Revenue

Kandice Miller	546.74
Legal Considerations of Local Revenue Prattville, AL – March 15-16, 2023	

Eric Pruitt	407.70
County Administration Prattville, AL – April 26-27, 2023	

Wanda Sanders	920.21
Conservation, Licensing & Manufactured Homes Montgomery, AL – September 20-22, 2023	

Tax Assessor Bham

Gaynell Hendricks	4,549.95
-------------------	----------

ESRI GIS Conference
San Diego, CA – July 9-14, 2023

Ashley Bramlett	1,492.10
Intro to Property Tax Admin	
Opelika, AL – May 2-5, 2023	

FOR INFORMATION ONLY

Personnel Board

Kimberly Robinson	2,755.00
SHRM Conference	
Las Vegas, NV – June 11-15, 2023	

Sheriff

Kerry Morgan	675.00
Nashonda Howard	675.00
Ben LeBlanc	675.00
Anthony Dotson	675.00
Calea Law Enforcement Accreditation Mgr	
Online – April 19- July 4, 2023	

Lynn Lloyd-Cooper	650.00
FBI Hostage Negotiations	
Hoover, AL – June 12-16, 2023	

BOARD OF REGISTRARS

1. **Precinct location change - Precinct 4190 to Irondale Civic Center**

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. **Resolution allowing reappointment of Planning & Zoning Commission Members**
Resolution allowing reappointment of Planning & Zoning Commission Members upon the expiration of their terms
2. **B-23-0002**
Pioneer2 Investments and Development, LLC applicant; d/b/a Carls Package Store, requests approval of transfer of a (011) Lounge Retail Liquor-Class II (Package) license on Parcel ID# 0100312000010000 in Sec 31, Twp 14, Range 1W. Zoned C-1 (Commercial). (Site Location: 9317 Highway 79, Suite B, Pinson, AL, 35126 (MASSEYLINE))
3. **B-23-0003**
Pioneer2 Investments and Development, LLC applicant; d/b/a Carls C Store, requests approval of transfer of an (050) Retail Beer (off-premises only) and an (070) Retail Table Wine (off-premises only) license on Parcel ID# 0100312000010000 in Sec 31, Twp 14, Range 1W. Zoned C-1 (Commercial). (Site Location: 9317 Highway 79, Suite A, Pinson, AL, 35126 (MASSEYLINE))

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. **Municipal Election Services Agreement - Vestavia Hills**

Acknowledgement of a Municipal Election Services Agreement with the City of Vestavia Hills in the amount of \$15,900.00, (revenue generating agreement) to allow election services for an election occurring on May 9, 2023.

2. **Goodman Group Holdings, LLC- Project Manager Services, Coroner/Medical Examiner Facility project**

Contract for Project Manager services on the Coroner/Medical Examiner's Office Facility project with cost being reduced from architect fees as they will not be managing construction.

<i>Contract Term:</i>	<i>2 years</i>
<i>Original Budget:</i>	<i>\$46,556,334.60</i>
<i>Current Remaining Budget:</i>	<i>\$28,993,111.03</i>
<i>Requested Amount:</i>	<i>\$1,497,760.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$27,495,351.03</i>
<i>30 Day Cancellation:</i>	<i>No; termination with 7-day written notice.</i>

LAW LIBRARY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

STATE COURT

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. **JCRIII Grant - City of Trussville**

Infrastructure Grant to assist the City of Trussville with the installation of public restrooms at the park (The Mall).

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$858,079.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$853,079.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **JCRIII - Center Point Fire District**

Infrastructure Grant to assist Center Point Fire District with the installation of utilities & construction of their new fire station

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$2,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$853,079.00</i>
<i>Requested Amount:</i>	<i>\$500,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$353,079.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **Jeffco Planning & Zoning Commission Appointment - Trudy Strain**

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **Innovation Depot Expansion Incentive**

Incentive agreement to support the expansion of The Switch District in downtown Birmingham through a partnership between Innovation Depot and developer Nextec, LLC to retain tech graduates from Innovation Depot in downtown Birmingham and attract other tech companies to the area.

2. **Fives (North American Construction) Relocation Project**

Tax abatement for Fives (North American Construction) Relocation Project

INFORMATION TECHNOLOGY

1. **PC Solutions & Integration, Inc. - Aruba Wireless & Clear Pass Solution**

PC Solutions & Integration, Inc.- Aruba Wireless & Clear Pass

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$7,716,131.00</i>
<i>Current Remaining Budget:</i>	<i>\$2,219,355.81</i>
<i>Requested Amount:</i>	<i>\$163,455.54</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$2,055,900.27</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Jefferson County Planning and Zoning Commission Board Appointment - Joel Blankenship**

Resolution to appoint Joel Blankenship to the unexpired, vacant position on the Jefferson County Planning and Zoning Commission to serve until December 15, 2025.