

# **JEFFERSON COUNTY COMMISSION**

## **(Commission Chambers)**

**DATE:** May 25, 2023

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN THE MEETING OF MAY 11, 2023**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 4

Brother Johnny Roberson, Pastor of Walkers Chapel Baptist Church in Fultondale

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting - May 11, 2023

**VI. PRESENTATIONS**

*None*

**VII. PUBLIC HEARINGS**

**Economic Development:**

1. Public Hearing and Adoption of a Resolution to approve incentives in an amount not to exceed \$159,000.00, contingent upon SecturaSOFT, Inc., expanding and relocating its current operations within Jefferson County.

**VIII. RESOLUTIONS 1 – 53, AND 1 ITEM OF NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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**A. Commission District 1**

1. Resolution authorizing the execution of a Community Grant with S.M.A.R.T. Girl Inc., in the amount of \$10,600.00, for a youth summer dance camp focusing on cultural arts, dance, health and wellness & other community engagement initiatives

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**B. Board of Equalization**

*No Items Submitted*

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**C. Environmental Services**

2. Resolution authorizing the execution of Change Order No. 1 with Suncoast Infrastructure, Inc. to add Federal Award Terms & Conditions needed for ARPA funding eligibility for the 2022 AMP01 Homewood Large Diameter Sewer Rehabilitation project.
  3. Resolution authorizing the Municipal Water Pollution Prevention Program to accompany the annual report to acknowledge that the governing body has reviewed the MWPP report prior to submission by due date of May 31, 2023.
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**D. Human Resources**

4. Resolution authorizing the execution of a Professional Services Agreement with Human Resources Management, Inc., for audit and review of the Jefferson County Employment Handbook and employee guidelines, rules, and procedures, etc.
  5. Resolution authorizing the execution of an Employment Agreement with Angela Dixon for the purpose of continuing to serve as Chief Financial Officer.
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**E. Compliance Office**

*No Items Submitted*

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**F. Jefferson County Pension Board**

*No Items Submitted*

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**G. Personnel Board of Jefferson County**

**X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

6. Resolution authorizing the execution of a Community Grant Program Agreement with the Bessemer Chamber of Commerce in the amount of \$10,000.00, to assist with its efforts to promote local businesses which benefits Jefferson County.

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**B. Community Services**

7. Resolution authorizing the Commission President to execute and award Amendment #1 with Coston General Contractors, Inc associated with the Mulga Storm Shelter Project (CD18-03E-M03-MSS). The purpose of this modification is to change the Time of Occupancy to a total of 789 days and revise the scheduled date of substantial completion to July 8, 2023.
8. Resolution authorizing the Commission President to execute Amendment #2 to the Agreement with Turn Key Heating and Air and HVAC repairs and installations contract as part of Jefferson County's Housing Rehabilitation Program. The Amendment will extend the term for an additional year and set the compensation for the new term at \$75,000.00 and will be paid for with Federal Funds.
9. Resolution authorizing Jefferson County to complete the Urban County Requalification process as required for the U.S. Department of Housing & Urban Development's CDBG, ESG, and HOME programs including any Consortium Cooperation Agreements, etc.

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**C. Cooper Green Mercy Health Services**

*No Items Submitted*

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**D. Coroner**

*No Items Submitted*

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**E. District Attorney**

*No Items Submitted*

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**F. Family Court**

*No Items Submitted*

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**G. Sheriff's Office**

*No Items Submitted*

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**H. Youth Detention**

*No Items Submitted*

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**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

10. Resolution authorizing the execution of a Community Grant Program Agreement with the Hueytown Arts Council in the amount of \$5,000.00, to assist with the public event Hueytown Cityfest 2023.
  11. Resolution authorizing the execution of a Community Infrastructure Agreement with the Town of North Johns in the amount of \$51,818.38, to perform certain roadway maintenance services.
  12. Resolution authorizing the execution of a Community Infrastructure Agreement with the City of Hoover in the amount of \$350,000.00 (\$150,000.00 D-3 and \$200,000.00 D-5), to assist with adding additional Pickle Ball courts to the Hoover Met Complex.
  13. Resolution authorizing the execution of a Community Infrastructure Agreement with the Town of Sylvan Springs in the amount of \$3,000.00, to assist with adding a bike pump track to the existing park/walking track.
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**B. County Attorney**

14. Resolution to deny the claim of Marilyn Guevara.
15. Resolution to deny the property damage claim of Lydia Rooker.
16. Resolution to deny the claim of Crystal Hibbler as mother and next friend of Cadyn Hibbler.
17. Resolution to deny the claim of Crystal Hibbler as mother and next friend of Camdyn Hibbler.
18. Resolution to deny claim of Crystal Hibbler.
19. Resolution to deny the claim of Lakisha Buchanan.
20. Resolution to deny the claim of Anthony Buchanan.
21. Resolution to deny the property damage claim of Garrison Property & Casualty Insurance Company.
22. Resolution to deny the property damage claim of Randy A. Hydrick/Flow Dynamics and Automation, Inc/H&H Properties, LLC.
23. Resolution authorizing the approval of the claim of Cincinnati Insurance Company o/b/o Matthew Cate in the amount of \$100,000.00.

24. Resolution authorizing the approval of the worker's compensation settlement of Oz Sullivan for a lump sum of \$19,559.28, and weekly payments for the remainder of his life under the Alabama Workers' Compensation Act for all dates of injury while employed by Jefferson County.
25. Resolution authorizing the execution of an Agreement with Custom Fit Security, LLC.

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**C. County Manager**

*No Items Submitted*

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**D. Public Information Office**

*No Items Submitted*

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**E. Roads & Transportation**

26. Resolution authorizing the execution of an Intergovernmental Agreement with the City of Birmingham for paving and improvements to Republic Road, Queenstown Road, and Amber Hills Road.
27. Resolution authorizing the execution of an Intergovernmental Agreement with the City of Irondale for paving and improvements to Amber Hills Road.
28. Resolution authorizing the execution of an Intergovernmental Agreement with the City of Fultondale for paving and improvements to Ash Street, 57th Street, 34th Street, 58th Street, 33rd Street, 32nd Street, and 31st Street.
29. Resolution authorizing the execution of an Agreement with Protec Recycling, Inc. in the amount of \$16,600.00, for electronic collection and paper shredding events for Jefferson County residents.
30. Resolution authorizing payment for Tract 33 - relocation assistance, moving and related expenses for the Bell Hill Road Project.
31. Resolution authorizing the execution of a Deed of Exchange to convey excess County Property, remainder of Tract 9 Bell Hill Road to UCA Letson Farms LLC.

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

32. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) with the City of Fultondale in the amount of \$18,000.00, to assist with improvements at the Fultondale Senior Center.
33. Resolution authorizing the execution of an Amendment to the Agreement (JCRIII Grant) with the City of Gardendale in the amount of \$50,000.00, to assist with construction cost at the intersection of US 31 and Barber Blvd, to include installation of ALDOT furnished signal equipment.
34. Resolution authorizing the salary adjustment for the Appointed Administrative Secretary (Classification #94602) in Commission District 4, effective May 25, 2023.
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**B. Finance**

35. Approval of the Unusual Demand Report dated 5/25/2023.
36. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 4/27/23 - 5/3/23 and 5/4/23 - 5/10/23.
37. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 4/27/23 - 5/3/23 and 5/4/23 - 5/10/23.
38. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 4/27/23 - 5/3/23 and 5/4/23 - 5/10/23.
39. Resolution authorizing the ratification of the Regions Bank Purchasing Statement for closing date of April 30, 2023.
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**C. Budget Management Office**

40. Approval of the Travel/Staff Development dated 5/25/2023, as follows:

**MULTIPLE STAFF DEVELOPMENT**

**DA Bessemer**

Holley Farmer

6,800.00

Kaemi Calderon

William North

Brent Butler

Cynthia Carter  
 Lori Frasure  
 Lane Tolbert  
 Chaunte Brown  
 Lakeisha Matthews  
 Adrienne Belcher  
 Leanna Huddleston  
 Matthew Reynolds  
 Don Lundy  
 Mike Bellanca  
 Anthony Williams  
 Stephen Talley  
 ADAA Summer Conference  
 Orange Beach, AL – June 20-23, 2023

**DA Bham**

Gloria Breland	4,675.00
Warren Brooks	
Zander Carrie	
Monique Deramus	
Joseph Hicks	
Sam Johnson	
Reginald Lavender	
Mimi Moorer	
Nick Taggart	
Jason Wilson	
Jennifer Wilson	
ADAA Summer Conference	
Orange Beach, AL – June 20-23, 2023	

**INDIVIDUAL STAFF DEVELOPMENT**

**Board of Equalization**

Maria Knight	2,883.42
ATA Summer Conference	
Perdido Beach, AL – June 11-15, 2023	

Maria Knight	1,266.10
ACCMA Summer Conference	
Orange Beach, AL – May 31- June 2, 2023	

**County Attorney**

Theo Lawson	2,000.00
Leadership Birmingham	
Various – September 7, 2023- June 7, 2024	

French McMillan	1,223.61
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CLE Seminar  
Miramar Beach, FL – June 15-17, 2023

**Environmental Services**

Gabrielle Sinsky 2,321.08  
WEF Odor and Air Pollutants Conference  
Charlotte, NC – May 16-19, 2023

Jeremy Creel 514.98  
Auburn Conference  
Auburn, AL – May 21-22, 2023

Richard Miller 1,999.61  
Alabama Rural Water Association  
Orange Beach, AL – May 22-26, 2023

**General Services**

Tiffany Owens 4,653.34  
Professional HR Conference  
Las Vegas, NV – June 11-15, 2023

**Information Technology**

Keith Gulledge 1,500.00  
Professional Development Academy  
Online – July 31-November 3, 2023

**Public Information Office**

Helen Hays 1,080.91  
PRSA Conference  
Minneapolis, MN – June 14-16, 2023

Helen Hays 412.23  
ACCA Personnel  
Prattville, AL – April 26-27, 2023

**Revenue**

Martrece Brown 2,231.13  
Motor Fuel Southern Conference  
Savannah, GA – June 24-28, 2023

Scott Moore 2,843.94  
AATA Conference  
Orange Beach, AL – June 11-15, 2023

Shelley Raia 250.00  
CRE Update



Online – August 11, 2023

Shelley Raia 290.00  
CRE Special Topics  
Online – June 9, 2023

Kayla Nored 330.00  
CRE Understanding Laws and Regulations  
Online – May 10-12, 2023

Leticia Smith 251.65  
CGAT Payroll  
Tuscaloosa, AL – January 18, 2023

Denise Morgan 248.51  
CGAT General Ledger  
Tuscaloosa, AL – March 29, 2023

Leticia Smith 251.65  
CGAT Fund Accounting  
Tuscaloosa, AL – July 19, 2023

Leticia Smith 251.65  
CGAT Purchasing  
Tuscaloosa, AL – September 13, 2023

**Roads and Transportation**

Morris Edwards 1,256.80  
Roadway Tech Course  
Alexander City, AL – May 1-4, 2023

**TA Bessemer**

Barbara Henderson 3,296.09  
AATA Summer Conference  
Orange Beach, AL – June 11-15, 2023

**TC Bham**

Akirashanti Byrd 75.00  
Property Tax Admin and Laws  
Birmingham, AL – August 28-September 1, 2023

J T Smallwood 1,166.01  
AATA Conference  
Orange Beach, AL – June 11-15, 2023

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**D. Board of Registrars**

- 41. Resolution authorizing the temporary relocation of Precinct 5035 to Precinct 5030 for the Commission District 5 Special Election.
- 42. Resolution authorizing the temporarily relocation of Precinct 5130 to Precinct 5070 for the Commission District 5 Special Election.
- 43. Resolution authorizing the temporary relocation of Precinct 5170 to Precinct 5050 for the Commission District 5 Special Election.
- 44. Resolution authorizing the temporary relocation of Precinct 5100 to Precinct 5030 for the Commission District 5 Special Election.
- 45. Resolution authorizing the temporary relocation of Precinct 5015 to Precinct 5010 for the Commission District 5 Special Election.

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**E. Circuit Clerk**

*No Items Submitted*

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**F. Development Services**

*No Items Submitted*

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**G. Emergency Management Agency**

*No Items Submitted*

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**H. General Services**

- 46. Resolution authorizing the execution of an Agreement with CMH Architects, Inc. in the amount of \$63,000.00, for a feasibility study of the Bessemer Division Circuit Clerk absentee voting space modifications project.

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**I. Law Library**

*No Items Submitted*

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**J. Probate Court**

*No Items Submitted*

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**K. Revenue**

47. Resolution authorizing the execution of a contract with Diversified Companies, LLC., doing business as DivCo Data for printing, inserting, sorting, and mailing for multiple county departments.

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**L. Security Office**

*No Items Submitted*

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**M. State Court**

*No Items Submitted*

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**N. Tax Assessor**

*No Items Submitted*

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**O. Tax Collector**

*No Items Submitted*

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**P. Treasurer**

*No Items Submitted*

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS**

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**A. Commission District 5**

48. Resolution authorizing the execution of a Community Grant Program Agreement with Vestavia Hills Police Foundation in the amount of \$20,000.00, to assist in the development and promotion of said County resources.
49. Resolution authorizing the execution of a Community Grant Program Agreement with the College Choice Foundation in the amount of \$20,000.00, to assist in the development and promotion of said County resources.
50. Resolution authorizing the execution of a Community Grant Program Agreement with the Aspen Institute in the amount of \$40,000.00 (\$20,000.00 D-5 and \$20,000.00 D-3), whose mission is the realization of “a free, just, and equitable society” through seminars, policy program initiatives, conferences, and leadership development initiatives.

51. Resolution authorizing the execution of a Community Grant Program Agreement with the Red Mountain Park Foundation in the amount of \$300,000.00, for ongoing maintenance and upkeep of the green spaces of Red Mountain Park, Ruffner Mountain Park, and Turkey Creek Nature Preserve in Jefferson County.
  52. Resolution authorizing the execution of a Community Grant Program Agreement with the Tanner Foundation in the amount of \$10,000.00, to assist in the development and promotion of said County resources.
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**B. Economic Development**

53. Item Carried-Over from 4/6/2023 Commission Meeting - Approval and Adoption of a Resolution and Incentive agreement to support the expansion of The Switch District in downtown Birmingham through a partnership between Innovation Depot and developer Nextec, LLC to retain tech graduates from Innovation Depot in downtown Birmingham and attract other tech companies to the area.
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**C. Information Technology**

*No Items Submitted*

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**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

1. Resolution authorizing the execution of all applications and documents necessary for the Jefferson County Roads and Transportation Department to apply to the Alabama Department of Transportation for a TAP Grant for the 21st Avenue South Pedestrian Improvements Project on behalf of the City of Birmingham contingent upon terms.
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**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager – Cal Markert