

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: June 8, 2023

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF MAY 25, 2023

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - May 25, 2023

VI. PRESENTATIONS

1. Commissioner Tyson to Recognition of Jaidynn Perkins-Martin, Ramsey High School Graduate 2023.
2. Commissioner Knight – Recognition - Camp Coleman Bridge Presentation

VII. PUBLIC HEARINGS

1. Z-22-0041 Douglas Farms, LLC, owner; Joseph A. Miller, agent requests a change of zoning from A-1 (Agriculture) to C-P (Preferred Commercial) for a future 5,000 SF office building. Resurvey of Lots 5A & 5B Douglas Commons on Patton Chapel. Parcel ID#s 3900123003012023 & 3900123003012024 in Section 12 Twp 19 Range 3 W. (Case Only: 1925 & 1927 Patton Chapel Road, Birmingham, 35022)(HOOVER)(.86 acres +/-)

P&Z Recommendation: Approval with Conditions as follows:

1. Install a 15' buffer including a solid visual barrier of landscaping (aided by a solid fence).
 2. Install directional lighting directing lighting down and away from adjacent residences.
 3. Façade material shall be compatible with neighboring businesses along Patton Chapel Road.
 4. The architectural plans shall be submitted for approval by the Planning & Zoning Commission
 5. Environmental study shall be provided to the Jefferson County Roads & Transportation department prior to development.
2. Z-23-0011 Hoang Duc Mai & Chi Lan Thi Chau, owners; Hoang Duc Mai, agent requests a change of zoning from C-1 (Commercial) to A-1 (Agriculture) to bring existing residence into compliance. Parcel ID# 3800313000012000 in Section 31 Twp 19 Range 4 W. (Case Only: 101 McCalla Road, Bessemer, 35022)(EASTERN VALLEY)(.48 acres +/-)

Recommendation of P&Z: Approval

3. Z-23-0012 Infinite Prosperity, LLC, owner; Pragat Sikrikar, agent requests a change of zoning from C-4 (Package Store), C-1 (Commercial) & R-2 (Single Family) to C-1 (Commercial) to remove split zoning and to bring existing package store and transport moving company into compliance. Parcel ID# 2200182010054000 in Section 18 Twp 17 Range 3 W. (Case Only: 1508 Forestdale Blvd, Birmingham, 35214)(FORESTDALE)(1.94 acres +/-)

Recommendation of P&Z: Approval

4. Z-23-0013 Hawk Farms, LLC, owner; William Nesmith, agent requests a change of zoning from C-U (Current Use) to A-1 (Agriculture) for residential use. Two (2) residential lots and one 42.87-acre conservation lot proposed. Parcel ID# 1400093000038000 in Section 9 Twp 16 Range 3 W. (Case Only: 981 Westwood Road, Mount Olive, 35117)(Mount Olive)(80.55 acres +/-)

P&Z Recommendation: Approval

5. Z-23-0014 The Movement Fellowship Church, LLC, owner; Benjamin Mercer, agent requests a change of zoning from C-1 (Commercial) & I-3 (Industrial) to INST-1 (Institutional) for an after-school care program at an existing church. Parcel ID# 2100134013010000 in Section 13 Twp 17 Range 4 W. (Case Only: 1140 Pratt Hwy, Birmingham, 35214)(Birmingham)(4.65 acres +/-)

P&Z Recommendation: Approval

VIII. RESOLUTIONS 1 – 43, AND 4 ITEMS OF NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of a Community Grant Program Agreement with Urban Impact Inc., in the amount of \$5,000.00, for the Taste of 4th Avenue Jazz Festival.

B. Board of Equalization

No Items Submitted

C. Environmental Services

2. Resolution authorizing the execution of a contract with Gulf Coast Underground, LLC. for the 2023 AMP13 Hillman South Comprehensive Rehabilitation project in the amount of \$4,593,808.10. This project consists of 19,184 LF of 8-inch mainline cure-in-place liner, the replacement of 40 service connection with excavation, and the rehabilitation of 365 service connections and 148 manholes to eliminate overflows in the sewer collection system.

3. Resolution authorizing the execution of a contract with REV Construction Inc., for the 2020 PS02 Bessemer Hospital, Tin Mill Rd, Vail Avenue and Wenonah Pump Station Improvements project. This construction project will provide improvements for four aging sanitary sewer pump stations located in Birmingham, Bessemer, and Hueytown.
4. Resolution authorizing the execution of a contract with REV Construction Inc., for the 2023 AMP02 Sewer Replacement project. This project consists of various segmental replacements of sanitary sewer pipe, repair of existing manholes, reconnection of service laterals, asphalt paving, and restoration work.
5. Resolution authorizing the execution of an Encroachment and Release of Damages Agreement with Cornerstone Schools of Alabama, Inc.
6. Resolution authorizing the execution of Change Order No. 1 with Suncoast Infrastructure, Inc., to add Federal Award Terms & Conditions needed for ARPA funding eligibility for the 2022 AMP13 – Miscellaneous Comprehensive Rehabilitation Contract 2 – Lance Way, Walker Ave. & Lewisburg No. 1 PS’s project.
7. Resolution authorizing Amendment No. 1 to the Agreement to Provide Architectural Design and Engineering Design Services for Shades Valley, Village Creek, and Five Mile Creek WRF Phase 2 Facility Improvements contract between Jefferson County and Studio 2H Design, LLC. This Amendment increases the total contract amount by \$123,200.00 from \$330,000.00 to \$453,200.00.

D. Human Resources

No Items Submitted

E. Compliance Office

No Items Submitted

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

No Items Submitted

X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

8. Resolution authorizing the execution of a Community Grant Program Agreement with Southwest Alliance Association, Inc. in the amount of \$2,000.00, to assist with its community outreach project that benefits Jefferson County youth.
 9. Resolution authorizing the execution of a Community Grant Program Agreement with The Greater Alabama Council, Inc. Boy Scouts of America in the amount of \$1,000.00, for its “Community Leadership” event and to promote scouting for youth in the Bessemer and surrounding communities.
 10. Resolution authorizing the execution of a Community Grant Program Agreement with R.E.S.P.E.C.T. Organization in the amount of \$20,000.00, for its Back to School Rally event, which offers backpacks, school supplies, and school uniforms to the students of Jefferson County.
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B. Community Services

11. Resolution authorizing the Commission President to execute Amendment #1 to the CDBG Public Service agreement with Childcare Resources (CD20-05L-CW-CR). The purpose of this modification is to extend the term of the agreement to December 31, 2023. There are no costs associated with this modification and all other terms and conditions of the original agreement shall remain the same.
12. Resolution authorizing the execution of an Amendment #3 to the Agreement with the Salvation Army for CDBG public services. The purpose of this Modification is to provide emergency payments not to exceed six months per eligible household and to extend the Agreement to expire on December 31, 2023. All other terms and conditions of the Agreement shall remain the same.
13. Resolution authorizing the execution of an Amendment #1 to the ADECA CDBG Public Service agreement with the Salvation Army. The purpose of this Modification is to provide emergency payments not to exceed six months per eligible household and to extend the Agreement to expire on December 31, 2023.
14. Resolution authorizing the execution of an Amendment #1 to the ADECA CDBG Public Service Agreement with Community Food Bank of Central Alabama, Inc. for emergency food assistance (ADECA CDCV19-05W-CW-CFBCA). The purpose of this Modification is to extend the Agreement to expire on December 31, 2023. All other terms and conditions of the original Agreement shall remain the same.

15. Resolution authorizing the execution of an Amendment #1 to the CDBG Public Service agreement with Community Food Bank of Central Alabama, Inc. for emergency food assistance (CD19-05W-CW-CFBCA). The purpose of this Modification is to extend the Agreement to expire on December 31, 2023.
16. Resolution authorizing the Commission President to award and execute an Agreement with Williford Orman Construction, LLC for the construction of a General Fund Storm Shelter located in the Warrior River area.
17. Resolution authorizing the execution of a Cooperative Agreement with the City of Tarrant associated with the purchase of a Tarrant Fire Apparatus Project (CD22-03O-M04-TFA). This will be paid for with Federal Community Development Block Grant funds.
18. Resolution to approve and authorize this year's CDBG, ESG, and HOME application along with a copy of a budget summary for the 2023-24 One-Year Action Plan.

C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

No Items Submitted

E. District Attorney

No Items Submitted

F. Family Court

19. Resolution authorizing the execution of a Professional Services Contract with Go and Grow Counseling Services in the amount of \$1,500.00, for FY23.

G. Sheriff's Office

No Items Submitted

H. Youth Detention

No Items Submitted

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

No Items Submitted

B. County Attorney

- 20. Resolution to authorize settlement of Riverwood Construction, LLC v. Jefferson County, et al.
 - 21. Resolution authorizing the Commission President to execute an engagement letter with McGuire Woods, LLP.
 - 22. Resolution authorizing the appointment of the Building Inspection Services Manager as the Building Commissioner for the purpose of Act 2023-297.
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C. County Manager

- 23. Resolution authorizing the execution of an ARPA Beneficiary Agreement with Cahaba Valley Fire & Emergency Medical Rescue District in the amount of \$180,793.75, to provide for ambulance, equipment, and medical supplies.
 - 24. Resolution authorizing the execution of an ARPA Beneficiary Agreement with Rocky Ridge Fire District in the amount of \$344,391.65, to provide for ambulance, equipment, and medical supplies.
 - 25. Resolution authorizing the execution of a Purchase Agreement with Southern Emergency & Rescue Vehicle Sales, LLC in the amount of \$158,066.00, for the purchase of one ambulance for Birmingham Fire District.
 - 26. Resolution authorizing the execution of an ARPA Beneficiary Agreement with Birmingham Fire District in the amount of \$213,257.55, to provide for ambulance, equipment, and medical supplies.
 - 27. Resolution authorizing the execution of an ARPA Beneficiary Agreement with the City of Fairfield in the amount of \$178,894.75, to provide for ambulance, equipment, and medical supplies.
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D. Public Information Office

No Items Submitted

E. Roads & Transportation

- 28. Project No. 37-19-407 South Shades Crest Road Improvements – Construction Contract Documents for Pre-Approval
- 29. Resolution authorizing the execution of an Agreement with the Jefferson County Board of Health in order to provide funding to support the Household Hazardous Waste Event for Jefferson County residents.
- 30. Resolution authorizing the request by Fleet Management to dispose of identified Surplus County Vehicles by Transfer From Fleet Management to the Jefferson County DA.
- 31. Resolution authorizing the execution of an Agreement with Carcel & G Construction for Project #37-19-399 Bell Hill Road Improvements.
- 32. Resolution authorizing the request by Fleet Management to disposal of Surplus County Vehicles and Equipment via Online Auction, Interdepartmental Budget Transfer, Municipal Sales, and/or Salvage Yard Sales.
- 33. Resolution authorizing the execution and submission of the necessary letters and forms to ADECA to transfer the LWCF sponsorship of Bayview Park from Jefferson County to the Town of Mulga prior to the sale of said property.
- 34. Resolution authorizing the approval of Holland Chandler's, application to adopt County Road 143 from Cahaba Valley Road to Grants Mill Ridge through the Adopt-a-Mile Program.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

- 35. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Warrior in the amount of \$1,000.00, to assist the Warrior Senior Center with their Senior Carnival event.

B. Finance

- 36. Approval of the Unusual Demand Report dated 06/08/2023.
- 37. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 5/11/2023 - 5/17/2023 and 5/18/2023 - 5/24/2023.

38. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 5/11/2023 - 5/17/2023 and 5/18/2023 - 5/24/2023.

39. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 5/11/2023 - 5/17/2023 and 5/18/2023 - 5/24/2023.

C. Budget Management Office

40. Resolution authorizing the County Manager to direct the CFO to increase the Sheriff's Budget for the purpose of construction of the Sheriff's Academy Barracks and make all related financial transactions to accomplish such.

41. Approval of the Travel/Staff Development dated 6/8/2023, as follows:

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Maria Knight*	2,184.25
Antrena Thomas	2,653.45
Mason Smith	2,531.55
AAAO Conference	
Orange Beach, AL – July 30 – August 4, 2023* July 30 – August 3, 2023	

Community Development

Kenyuana Edwards	240.06
Arnetta Willis	240.39
CGAT Fund Accounting	
Tuscaloosa, AL – July 19, 2023	

District Attorney Bessemer

Lane Tolbert	1,515.89
Robert Bellanca	1,170.05
Leanna Huddleston	1,521.13
Anthony Williams	1,538.16
William North	1,528.99
Chuantae Brown	1,530.30
Cynthia Carter	1,535.54
Stephen Talley	1,511.96
Don Lundy	1,540.78
Hollye Farmer	1,528.99
Jameson Butler	1,542.09
Kaemi Calderon	1,515.89
Lori Frasure	1,488.38
Matt Reynolds	1,413.18

Adrienne Belcher	1,521.13
Lakeshia Matthews	1,543.40
ADAA Summer Conference	
Orange Beach, AL – June 20-23, 2023	

District Attorney Birmingham

Justin Bowlin	2,808.92
Alexander Carrie	3,932.73
Daniel Brooks	242.00
Lauren Breland	612.73
Nicholas Taggart	570.81
Joseph Hicks	242.00
Mimi Moorer	2,198.82
Jennifer Wilson	603.56
Monique Deramus	2,205.10
Jason Wilson	2,012.16
Reginald Lavender	1,222.26
Sam Johnson	1,256.32

ADAA Summer Conference
Orange Beach, AL – June 20-23, 2023

Environmental Services

Cassandra McKnight	1,300.00
Jakayla Smith	
Akesier Kirksey	
Aymiracle Smith	
Wastewater Treatment Exam	
Online - Various	

Daniel Tesseneer	1,459.07
Ryan Tyler	1,463.00
Ladonna Coalburn	1,473.48
Jeff Hardisty	1,489.20
Mary Hardisty	597.00
Ben Cato	995.24

AWPCA Conference
Orange Beach, AL – August 14-17, 2023

Revenue

Lisa Davenport	232.79
Monique Lowery	260.17
CGAT Fund Accounting	
Tuscaloosa, AL – July 19, 2023	

Lisa Davenport	232.79
Leticia Smith	251.65
Monique Lowery	260.17

CGAT Budgeting
Tuscaloosa, AL – May 24, 2023

Youth Detention

Juan Sepulveda	2,226.99
Brandi Alexander	2,405.45
PREA Coordinators Conference	
Washington, DC – July 17-21, 2023	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Mike Hymes	359.10
Mckissock Unlimited Learning	
Online – May 11, 2023 – May 11, 2024	

Commissioner District 5

Danielle Cater	524.08
ACCMA Summer Conference	
Orange Beach, AL – May 31 – June 2, 2023	

Compliance

Elizabeth Carter	299.00
Communicate Effectively	
Online – April 24, 2023	

Elizabeth Carter	265.00
SHRM on Demand	
Online - Various	

Cricket Snyder	1,068.82
Women in Compliance	
Atlanta, GA – June 26-28, 2023	

Delana Spencer	3,469.83
How to Communicate with Diplomacy	
Atlanta, GA – August 1-4, 2023	

Marques Crenshaw	4,504.00
Basic Compliance and Ethics Academies	
Washington, DC – August 20-25, 2023	

District Attorney Bessemer

Adrienne Ward Belcher	2,282.86
NBPA Conference	
Chicago, IL – August 13-19, 2023	

Revenue	
Wakneco Jones	243.92
CGAT Billing	
Tuscaloosa, AL – July 19, 2023	
Monique Lowery	260.17
CGAT Purchasing	
Tuscaloosa, AL – September 13, 2023	
Viktor Johnson	544.52
Legal Considerations of Local Revenue	
Prattville, AL – July 19-20, 2023	
Kandice Miller	703.25
Ethics of County Officials	
Prattville, AL – May 24-25, 2023	
Roads and Transportation	
Van Peavy	1,537.55
ASPLS Conference	
Pensacola Beach, FL – June 27-30, 2023	
Tax Assessor Bessemer	
Quin Hameen	2,874.36
AAAO Summer Conference	
Orange Beach, AL – July 30-August 4, 2023	
<u>FOR INFORMATION ONLY</u>	
Emergency Management Agency	
James Coker	1,868.00
World Police and Fire Games Travel	
Winnipeg, Canada – July 27-August 1, 2023	
Personnel Board	
Martinique Alber	1,461.00
IPAC Conference	
Washington DC – July 22-26, 2023	
Sheriff	
Angelica Braxton	150.00
CGAT General Ledger	
Tuscaloosa, AL – March 29, 2023	

Michael House 675.00
CALEA Accreditation
Birmingham, AL – April 19- July 4, 2023

Tim Graham 1,948.00
Advanced Interrogation
Nashville, TN – June 12-16, 2023

D. Board of Registrars

No Items Submitted

E. Circuit Clerk

No Items Submitted

F. Development Services

No Items Submitted

G. Emergency Management Agency

No Items Submitted

H. General Services

42. Resolution authorizing the execution of an Agreement with Poole & Company Architects, LLC., not to exceed \$30,000.00, for architectural services on the CenterPoint Multi-Services Center, Sheriff's Department Entrance Canopy Replacement project.

I. Law Library

No Items Submitted

J. Probate Court

No Items Submitted

K. Revenue

No Items Submitted

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

43. Resolution authorizing the acceptance of allowances for the uncollected balance of Property Taxes for the 2022 Insolvent Unpaid Report from the Tax Collector.
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P. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

No Items Submitted

B. Economic Development

No Items Submitted

B. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Resolution authorizing the execution of a Community Grant with Refuge In Troubled Times Inc., in the amount of \$2,500.00, for the Juneteenth Celebration & Educational Activities.
2. Resolution authorizing the execution of a Community Grant Program Agreement with The Dannon Project in the amount of \$500.00, to assist with its Juneteenth Program.

3. Resolution authorizing the execution of a Community Grant Program Agreement with Empowerment Incorporated in the amount of \$10,000.00, to assist with its hosting of the 2023 Steel City Jazz Festival over the Juneteenth Weekend.
 4. Resolution to increase annual salary of Assistant County Attorney Allison Nichols-Gault.
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XV. COMMENTS

County Attorney - Theo Lawson

County Manager – Cal Markert