

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: July 13, 2023

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF JUNE 22, 2023

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 3

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - Jun 22, 2023

VI. PRESENTATIONS

None

VII. PUBLIC HEARINGS

VACATION OF RIGHT-OF-WAY:

1. Public Hearing and Resolution to approve the request from Rudolph Lee, Anita Jackson Lee, Thomas B. Welch, Jr., Cynthia Welch, Monita S. Jones, Gary W. Jones, Glenn W. Jones, and Carolyn K. Tyson, owners, to vacate Right-of-Way on Burrow Drive and Franklin Lane situated in Jefferson County.

ZONING CASES:

2. Z-23-0017 Mark Lee & Kelly McAuley, owners; Mark McAuley, agent requests a change of zoning from I-3 (Industrial) to A-1 (Agriculture) for residential use. Parcel ID# 0800090000039009 in Section 09 Twp 15 Range 2 W. (Case Only: 2501 Creel Road, Morris, 35116)(41 acres +/-)

P&Z Recommendation: Approval

3. Z-23-0016 Justin Warren & Robert Nicholas, owners; Justin Warren, agent requests a change of zoning from C-1 (Commercial), C-2 (Outdoor Amusement), C-3 (Commercial) I-1 (Light Industrial) & A-1(Agriculture) to A-1 (Agriculture) to remove split zoning for residential use and C-2 (Outdoor Amusement) for an existing campground. Lots 1 & 2 of Legacy Subdivision. Parcel ID#s 1800250000071000 & 1800250000071001 in Section 25 Twp 17 Range 7 W. (Case Only: 1238 &1395 Shortown Branch Road, Bessemer, 35023)(45.1 acres +/-)

P&Z Recommendation: Approval

VIII. RESOLUTIONS 1 - 52

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of a Community Grant Program Agreement with Kommunity Koncepts, Inc. in the amount of \$60,000.00, for Community Bridge Initiatives promoting Business Education, Networking Opportunities & Communications Efficacy for Neighborhoods in Jefferson County.
2. Resolution authorizing the execution of a Community Grant Program Agreement with The Ballard House in the amount of 10,000.00, to Commemorate the 60th Anniversary of the Civil Rights Movement.
3. Resolution authorizing the execution of a Community Grant Program Agreement with Birmingham Board of Education in the amount of \$30,000.00, contingent on Birmingham Board of Education approving the grant, for ACT Prep Programming at Carver High School and General Education Purposes at South Hampton School & Hudson School and submission of the signed Agreement to the County Commission.

B. Board of Equalization

No Items Submitted

C. Environmental Services

4. Resolution authorizing the execution of a permit agreement with the Alabama Department of Transportation to allow the construction of sanitary sewer facilities in SR-7 near 76th Street North in the City of Birmingham.
5. Resolution authorizing the execution of a Reimbursable Agreement with the City of Birmingham required by the Alabama Department of Transportation for adjustment of sanitary sewer facilities within City of Birmingham ROW.

D. Human Resources

6. Resolution authorizing the execution of an Employment Agreement with Juan Sepulveda to serve as Deputy Director of Youth Detention.

E. Compliance Office

No Items Submitted

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

No Items Submitted

X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

7. Resolution authorizing the execution of a Community Grant Program Agreement with The Birmingham Folk Festival in the amount of \$1,000.00, to assist with its May 2024 annual folk festival.
8. Resolution authorizing the execution of a Community Grant Agreement with Children's Village, Inc in the amount of \$50,000.00, to assist with programming needs for its youth residents and property improvements to its Boys Housing Unit.
9. Resolution authorizing the execution of a Community Grant Agreement with The Children's Policy Cooperative of Jefferson County in the amount of \$13,280.00, to assist with its efforts to provide books for Jefferson County youth.
10. Resolution authorizing the execution of a Community Grant Program Agreement for the Birmingham Jefferson County Transit Authority (BJCTA) Bus Wrap Campaign in the amount of \$16,000.00, to support its initiative highlighting minority owned women owned businesses in Jefferson County.
11. Resolution authorizing the execution of a Community Grant Program Agreement for Encore School of Arts and Theatre, Inc in the amount of \$6,500.00, to support its initiative to educate Jefferson County youth about theatre arts appreciation.
12. Resolution authorizing the execution of a Community Grant Program Agreement for Birmingham United Neighborhoods, Inc in the amount of \$45,000.00, to support its Magic City Blight Busters initiative to purchase landscaping equipment that will be used to clean up neighborhoods within Jefferson County.

13. Resolution authorizing the execution of a Community Grant Program Agreement for Birmingham Black Nurses Association, Inc in the amount of \$7,000.00 (\$2,000.00 District 2 and \$5,000.00 District 1), to support its annual The Future of Nursing scholarship luncheon which is being held in Jefferson County.
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B. Community Services

14. Resolution authorizing the Commission President to sign the attached Preliminary Award Letter to The Bridges at Hastings, Ltd. This letter conditionally awards the permanent loan of up-to \$1,655, 333.00 in HOME Program funds to The Bridges at Hastings, Ltd. for the development of fifty-six (56) units of Rental Housing for the Elderly located at 6970 Highway 75, Pinson, Alabama 35126.
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C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

No Items Submitted

E. District Attorney

15. Resolution authorizing the execution of all documents relating to the payroll request for Tierra Campbell, Deputy District Attorney, Birmingham Division, with a start date of 06/16/2023.
16. Resolution authorizing the execution of all documents for the payroll requests for Johnathan Brown, Assistant District Attorney annual compensation in the amount of \$59,828.56, effective July 3, 2023.
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F. Family Court

17. Resolution authorizing the execution of an Agreement with PCH Hotels & Resorts Inc./Renaissance Hotel in the amount up to \$10,125.00, one-time payment for the Family Court School Justice Conference.
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G. Sheriff's Office

No Items Submitted

H. Youth Detention

18. Resolution authorizing the execution of an agreement with The MANDT System to provide a comprehensive refresher course to preventing, de-escalating, and if necessary, intervening when the behavior of a resident poses a threat of harm to themselves and/or others.

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

No Items Submitted

B. County Attorney

19. Resolution to deny the claim of Michael Chad Vernon.
20. Resolution to deny the property damage claim of Morgan Brasher.
21. Resolution to deny the property damage claim of Robin Hatcher.
22. Resolution to deny the property damage claim of Michael Parker.
23. Resolution to deny the property damage claim of Scott Lawrence.
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C. County Manager

24. Resolution authorizing the execution of an ARPA Beneficiary Agreement with Forestdale Fire District in the amount of \$129,275.24, to provide for ambulance equipment.
25. Resolution authorizing the execution of an Agreement with Change Agents Training, LLC, for training in lean concepts and continuous improvement for "The JeffCo Way" initiative.
26. Resolution authorizing the execution of an ARPA Beneficiary Agreement with City of Leeds in the amount of \$359,675.65, to provide for ambulances, equipment, and medical supplies.
27. Resolution authorizing the Commission President to execute ARPA Non-Profit Revenue Loss Program Expansion Beneficiary Agreements, to be distributed to eligible non-profits in Housing, homelessness, senior services, zoos, economic development, historical preservation, museums, parks, art and culture programs, libraries, and child care that demonstrate actual revenue loss between 2019 and 2020.

28. Resolution authorizing the execution of a location agreement with Sad Abe's, Inc. for the filming of scenes for a motion picture tentatively titled, "The Rivals of Amziah King".
29. Resolution authorizing the execution of an ARPA Beneficiary Agreement with the McAdory Area Fire District in the amount of \$370,813.80, to provide for ambulance, equipment, and medical supplies.

D. Public Information Office

No Items Submitted

E. Roads & Transportation

30. Resolution authorizing the President to execute an Agreement for Professional Services with Contract Land Staff, Inc., for Carson Road Right-of-Way Acquisitions.
31. Resolution authorizing Payment for Tract 5 - Caldwell Mill Road Project, 0.04 acres of Right-of-Way.
32. Resolution authorizing the execution of an Agreement with the City of Birmingham to install, maintain, and collect data from weather stations to be located at City Fire Stations numbered 4, 6, 15, 16, and 19.
33. Resolution authorizing payment for Tract 23 - North Chalkville Road Project No. 37-20-007, 0.04 acres of Right-of-Way and 0.003 acres Temporary Construction Easement.
34. Resolution authorizing payment for Tract 18 - North Chalkville Road Project No. 37-20-007, 0.01 acres of Temporary Construction Easement.
35. Resolution authorizing the execution of an agreement with the City of Birmingham, for the joint operation and maintenance of the traffic signals at the intersection of Cahaba River Road and Acton Road.
36. Resolution authorizing the Commission President to execute the Rebuild Alabama Contractor Report FY23.
37. Resolution authorizing payment for Tract 24 - North Chalkville Road Project No. 37-20-007, 0.03 acres of Temporary Construction Easement.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

38. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Irondale in the amount of \$5,000.00, to assist with the Cahaba River Trail Extension and Karl Daly road work and entrance beautification.
39. Resolution authorizing the execution of a Community Grant Program Agreement with Trussville City Schools in the amount of \$5,000.00, to assist the Athletics Program with athletic equipment.
40. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Kimberly in the amount of \$2,000.00, to assist the Kimberly Senior Center with special programs and events throughout the year.
41. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Warrior in the amount of \$2,000.00, to assist the Warrior Senior Center with special programs and events throughout the year.
42. Resolution authorizing the approval of appointments to the Hallmark Farms Cooperative Board.

B. Finance

43. Approval of the Unusual Demand Report 7/13/2023.
44. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 06/08/23-06/14/23 and 06/15/23-06/21/23.
45. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 06/08/23 - 06/14/23 and 06/15/23 - 06/21/23.
46. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 06/08/23-06/14/23 and 06/15/23-06/21/23.

C. Budget Management Office

47. Resolution authorizing Budget Transactions for the following:

(1) County Attorney \$2,000,000

Increase funds for contractual services. Additional Funds Required

(2) Roads & Transportation \$2,500,000

Increase funds for paving supplies Additional Funds Required

48. Approved Travel/Staff Development dated 7/13/2023.

MULTIPLE STAFF DEVELOPMENT

Revenue

Shelley Raia	1,233.74
Joan Moffett	1,781.97
Tax Audit	
Columbia, SC – July 23-28, 23	

Roads and Transportation

George Chapman*	2,578.22
Matthew Columbus**	2,229.87
Stephen Meadow***	1,928.82
ASCE/APWA Conference	
Orange Beach, AL - *July 11-14, 2023 **July 12-14, 2023	
***July 12-15, 2023	

Tax Assessor Birmingham

Leticia Parker	2,478.82
Angela Head	3,063.90
AAAO Conference	
Orange Beach, AL – August 1-4, 2023	

Treasurer

Wilma Thornton	231.48
Patrice Skinner	231.55
CGAT Fund Accounting	
Tuscaloosa, AL – July 19, 2023	

Youth Detention

Monique Grier	2,531.56
Brandi Alexander	2,750.80
Juan Sepulveda	2,666.76
American Correction Assn. Conference	
Philadelphia, PA – August 9-14, 2023	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Lisa Meuse	3,934.25
ESRI Conference	
San Diego, CA – July 6-14, 2023	
Karen Wadlington	3,173.84
AAAO Conference	
Orange Beach, AL – July 30 – August 4, 2023	

Coroner

William Yates 2,222.95
Advanced Medicolegal Symposium
Las Vegas, NV – July 16-21, 2023

District Attorney Bessemer

Lakeisha Matthews 1,908.34
NBPA Conference
Chicago, IL – August 13-18, 2023

Environmental Services

Sophia Hepburn 2,299.00
CPA Bundle Online Class
Online - Various

Family Court

Dan Sudd 300.00
NAGIA Summit
Atlanta, GA – September 5-9, 2023

Revenue

Charles Bell 2,184.88
Tax Audit
Bradenton, FL & Auburn, AL – July 15-21, 2023

Joan Moffett 2,061.51
Tax Audit
Lake Charles, LA & Gulfport, MI – June 25-30, 2023

David Steelman 1,537.60
Motor Fuel Conference
Savannah, GA – June 25-27, 2023

Wanda Sanders 1,614.57
GFOAA Summer Conference
Orange Beach, AL – August 8-11, 2023

Tax Assessor Bessemer

Belinda Madden 2,484.67
AAAO Conference
Orange Beach, AL – July 30-August 3, 2023

Youth Detention

Monique Grier 2,803.45
NACO Conference
Austin, TX – July 20-25, 2023

FOR INFORMATION ONLY

Personnel Board

Pete Blank	2,256.65
PSHRA Conference	
San Diego, CA – October 1-5, 2023	

Cynthia Holiness	1,605.92
GFOAA Summer Conference	
Orange Beach, AL – August 8-11, 2023	

D. Board of Registrars

No Items Submitted

E. Circuit Clerk

No Items Submitted

F. Development Services

No Items Submitted

G. Emergency Management Agency

No Items Submitted

H. General Services

49. Resolution authorizing the execution of an agreement with Move & Store, LLC, dba New Latitude Moving & Storage as the Primary Awarded Vendor for election equipment delivery and pickup.
50. Resolution authorizing the execution of an agreement with Armstrong Transfer and Storage Co., Inc./Armstrong Relocation for election equipment delivery and pickup.
51. Resolution authorizing the execution of an agreement with Coleman Worldwide Moving, LLC for election equipment delivery and pickup.
52. Resolution acknowledging a Municipal Election Services Agreement with the City of Helena in the amount of \$3,060.00 (revenue generating agreement), to allow election services for an election occurring on August 8, 2023.

I. Law Library

No Items Submitted

J. Probate Court

No Items Submitted

K. Revenue

No Items Submitted

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

No Items Submitted

P. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS

A. Commission District 5

No Items Submitted

B. Economic Development

No Items Submitted

B. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

XV. COMMENTS

County Attorney - Theo Lawson

County Manager – Cal Markert