# PRE-COMMISSION WORK SESSION July 25, 2023

## **For Commission Approval**

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

# PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

## **BOARD OF EQUALIZATION**

No items submitted.

## **ENVIRONMENTAL SERVICES**

#### 1. Jacobs Engineering Group - CMAQ-3715(266) Intersection Improvements Cahaba Rd

This contract provides for engineering design and construction management services needed to relocate sanitary sewers in conflict with the above named ALDOT project in the City of Mountain Brook near Culver Rd and Lane Park Rd. Costs are to be reimbursed by ALDOT under a separate agreement.

Contract Term:	3 Years
Original Budget:	\$ 364,448,953.00
Current Remaining Budget:	\$ 21,141,437.00
Requested Amount:	\$ 56,927.87
Remaining Budget after Requested Amount:	\$ 21,084,509.13
30 Day Cancellation:	Yes

### 2. Southern Research Institute - Release, Indemnification and Hold Harmless Agreement

Agreement for the privatization of a segment of Jefferson County sanitary sewer main located at 2000 9th Ave S, Birmingham. No funds will be required.

Contract Term:	N/A
Original Budget:	\$183,333,130.00
Current Remaining Budget:	N/A
Requested Amount:	No Funds Required
Remaining Budget after Requested Amount:	N/A
30 Day Cancellation:	N/A

## **GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY**

No items submitted.

### **HUMAN RESOURCES**

- 1. Employment Agreement Deputy Director of Human Resources- William Vincent Curtis Employment agreement for William Curtis to serve as Deputy Director of Human Resources.
- 2. MetLife Short- & Long-Term Disability Insurance Renewal

This is an amendment to renew the contract with MetLife to provide voluntary group Short-term and Long-term disability insurance coverage to participating employees of Jefferson County (100% employee paid). The contract will be extended for an additional 12 months from October 1, 2023, through September 30, 2024.

Contract Term:	10/1/2023-9/30/2024
Original Budget:	\$0.00
Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

#### 3. MetLife -Accidental, Critical Illness, and Hospital Indemnity Supplemental Insurance

Agreement to execute a contract with Metlife to provide voluntary group Accidental, Critical Illness, and Hospital Indemnity Supplemental Insurance coverage to participating employees of Jefferson County (100% employee paid).

Contract Term:	10/1/23-9/30/24
Original Budget:	\$0.00
Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

#### 4. Granular Insurance Services – Stop Loss Insurance FY24

This agreement provides excess insurance coverage for health insurance claims.

Contract Term:	10/1/2023-9/30/2024
Requested Amount:	\$1,055,257

# 5. Blue Cross Blue Shield of Alabama (BCBS) - Employee and Retiree Health Plan / Administrative Service

This is an agreement for the Jefferson County Commission Group Health Plan and Administrative Services with Blue Cross Blue Shield of Alabama for FY 2024.

Contract Term:	October 1, 2022 through September 30, 2023	
Original Budget:	\$46,752,078	
Current Remaining Budget:	\$46,752,078	
Requested Amount:	\$46,752,078	
• Estimated County-Funded Portion	\$39,915,635	
• Estimated Employee Contributions	\$\$6,836,443	
· Administrative Services Based on Fee Schedule and # of Enrollments		
Remaining Budget after Requested Amount:	\$0.00	
30 Day Cancellation:	Yes	

## **COMPLIANCE OFFICE**

No items submitted.

## PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

## **DISTRICT 1 REPORT/OTHER BUSINESS**

1. Community Grant - Sickle Cell Disease Association of America - Central Alabama Chapter

Community Grant - Sickle Cell Disease Association of America, Central Alabama Chapter for Newborn Screenings, Adult Counseling Services

Contract Term:	July 13, 2023-July 13, 2024
Original Budget:	646,863.00
Current Remaining Budget:	4,333.00
Requested Amount:	1500.00
Remaining Budget after Requested Amount:	2,833.00
30 Day Cancellation:	Per contract term

## **COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE**

## **COOPER GREEN MERCY HEALTH SERVICES**

1. **Cooper Green Update** Laura Hurst and David Randall

## **CORONER**

No items submitted.

## **DEPARTMENT OF COMMUNITY SERVICES**

## 1. Pathways, Inc. CD22-03T-CW-PWDC

Resolution authorizing the award an agreement to Pathways Inc., through the Department of Community Services, for staff costs to extend Day Center operations from 5 days to 7 days per week (CD22-03T-CW-PWDC). The contract costs shall not exceed \$15,000.00 and will be paid from CDBG Program Year 2022 funds.

Contract Term:	Upon execution-6/30/2024
Original Budget:	\$15,000.00
Current Remaining Budget:	\$15,000.00
Requested Amount:	\$15,000.00
Remaining Budget after Requested Amount:	\$.00
30 Day Cancellation:	Yes

## **DISTRICT ATTORNEY**

No items submitted.

## **FAMILY COURT**

No items submitted.

## SHERIFF

No items submitted.

## YOUTH DETENTION

No items submitted.

## **DISTRICT 2 REPORT/OTHER BUSINESS**

#### 1. Community Grant - V.I.R.T.U.E., Inc

Community Grant to assist V.I.R.T.U.E., Inc with its efforts to restore physical, spiritual and emotional healing with Jefferson County communities.

Contract Term:	07/27/23 thru 07/25/24
Original Budget:	\$1,366,650.00
Current Remaining Budget:	\$ 433,564.44
Requested Amount:	\$ 45,000.00
Remaining Budget after Requested Amount:	\$ 388,564.44
30 Day Cancellation:	NO

## ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

## **ROADS & TRANSPORTATION**

#### 1. IGA -County Line Paving Agreement

Jefferson County and the City County Line desire to enter into this Agreement for the public purpose of making certain improvements to Town Road to include resurfacing, milling, localized repair, drainage repair and patching for these roads.

Contract Term:Not to exceed 2 years from executionRevenue4,595.84

#### 2. City of Hueytown Paving IGA - Old Johns Road

oads & Transportation recommends the County enter into an intergovernmental agreement with the City of Hueytown enabling Roads & Transportation to provide the required roadway maintenance services to complete this project.

Revenue Amount: \$ 16,900.40

#### 3. 15 MPH Speed Ordinance - Bearden Road

Jefferson County Roads and Transportation desires to establish an ordinance to prohibit any vehicle from driving in excess of 15MPH on Bearden Road, located in Pinson, AL from Highway 75 to Its' END in Jefferson County.

#### 4. Multi-Way Stop Ordinance Roberta Road at Melinda Lane

top signs shall be located on each approach to the intersection of Roberta Road at Melinda Lane.

#### 5. ARCADIS - RTOP Amendment No. 1 - Time Extension

Roads and Transportation desires to enter into an Amendment No. 1 to implement the Arcadis RTOP system and integrate with the existing equipment and infrastructure at signalized intersections.

Contract Term:	1 Year 7 Months
Original Budget:	\$56,400,402.97
Current Remaining Budget:	\$ 1,961,531.96
Original Contract:	\$ 1,651,000.00
Amendment No. 1	Time Extension
Total Contract Amount	\$ 1,651,000.00
Requested Amount:	\$ 00.00
Remaining Budget after Requested Amount:	\$ 1,961,531.96
30-Day Cancellation:	Yes

#### 6. MOU between Jefferson County and Jones Valley Teaching Farm

The Roads & Transportation Department recommends that the County enter into an MOU with the Jones Valley Teaching Farm to provide workshops, trainings, and seminars for Jefferson County residents to support the County's NPDES MS4 Public Education and Public Involvement requirements.

## 7. Trussville WWTP Lift Station Quitclaim

Trussville WWTP Lift Station Site Quitclaim to the City of Trussville

## **COUNTY ATTORNEY**

#### 1. Claim - Amy Hunt

Resolution to deny the claim of Amy Hunt.

2. Claim - Abby Tucker

Resolution to deny the property damage claim of Abby Tucker.

- 3. **Claim Laquinis Gurley** Resolution to deny the property damage claim of Laquinis Gurley.
- 4. Claim Kimjetta Morgan Resolution to deny the property damage claim of Kimjetta Morgan.
- 5. Claim USAA Insurance-Sarah Lane Resolution to deny the property damage claim of USAA Insurance as subrogee for Sarah Lane.
- 6. **Personal Injury Claim Nancy Labriola** Resolution to deny the personal injury claim of Nancy Labriola.
- 7. **Personal Injury Claim Brittaney Jenkins** Resolution to deny the property damage claim of Brittaney Jenkins.
- 8. **Personal Injury Claim Gopi Chand Puli** Resolution to deny the personal injury claim of Gopi Chand Puli.
- 9. **Property Damage Claim Timothy Murphy** Resolution to deny the property damage claim of Timothy Murphy.
- 10. **Property Damage Claim Robert A. Sellers** Resolution to deny the property damage claim of Robert A. Sellers.
- 11. **Property Damage Claim Republic Services** Resolution to approve claim of Republic Services in the amount of \$14,310.00.
- 12. Minutes from the Commission Meeting July 13, 2023

## **COUNTY MANAGER**

1. ARPA - Non-Profit Beneficiary Program Beneficiary Agreements - Advent Episcopal Day School, Inc.

Resolution authorizing Commission President to execute beneficiary agreement for ARPA Non-Profit Revenue Loss Program with Advent Episcopal Day School, Inc.. Funds ranging from \$5,000 to \$30,000 were available to be distributed to eligible non-profits in housing, homelessness, senior services, zoos, economic development, historical preservation, libraries and child care that demonstrated actual revenue loss between 2019 and 2020. This agreement is for \$30,000.

2. ARPA - Drinking Water Transmission/Distribution - BWWB - Sardis Road Interconnection Project

Subrecipient agreement for Birmingham Water Works Board to improve pressure, flow, and fire protection for existing customers and provide for future growth in the New Bethel Service gradient. This project will consist of 8,900 feet of 12-inch ductile iron cement lined pipe and fittings along Sardis Road between Mount Olive Road and Honeysuckle Way.

Subrecipient Award:

\$2,000,000

#### 3. ARPA - EMS Upgrades - City of Helena

Beneficiary agreement to provide for ambulance equipment for the City of Helena.

Ambulance Equipment:	\$38,565.24
Total Award:	\$38,565.24

## **PUBLIC INFORMATION OFFICE**

No items submitted.

## **DISTRICT 3 REPORT/OTHER BUSINESS**

Requested Amount:

1. Community Grant City of Warrior AL

Community Grant City of Warrior ALContract Term:4/20/2.Original Budget:\$300,0Current Remaining Budget:\$ 77,6

Remaining Budget after Requested Amount: 30 Day Cancellation:

4/20/23 thru 4/20/24 \$300,000.00 \$ 77,650.00 \$ 22,500.00 Dist 3 22,500.00 Dist 4 \$ 55,150.00 NO

#### 2. Community Grant-McAdory Area Fire District

Community Grant Agreement to Assist McAdory Fire Department with Radio equipment upgrades for the Fire District

Contract Term:	7/13/2023-7/15/2024
Original Budget:	\$1,631,571.00
Current Remaining Budget:	\$1,361,571.00
Requested Amount:	\$100,000.00
Remaining Budget after Requested Amount:	\$1,261,571.00
30 Day Cancellation:	n/a

3. Association of County Commissions of Alabama - Committee Appointments Resolution to re-appoint Commissioner Jimmie Stephens to the ACCA Legislative Committee and Commissioner Sheila Tyson to the ACCA Board of Directors.

# FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

## FINANCE

## 1. PACA Partnership - University of North Alabama

PACA Intergovernmental Agreement Establishing Partnership

Contract Term:	One Year
Revenue	\$418.29
30 Day Cancellation:	Yes

2. **Procurement Card Statement - Regions Bank** Regions Bank Statement Closng Date 06.30.2023 for Ratification

- 3. **Procurement Card Jefferson Credit Union** Jefferson Credit Union Statement Closing Date 07.03.23 For Ratification
- 4. Unusual Demand Report Unusual Demand Report

## 5. Fixed Assets

Resolution authorizing the disposal of certain fixed assets.

#### 6. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 6/22/2023-06/28/2023, 06/29/2023-07/05/2023 and 07/6/2023-7/12/2023.

#### 7. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda for the week of 6/22/2023-06/28/2023, 06/29/2023-07/05/2023 and 07/6/2023-7/12/2023.

#### 8. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exception Report for the week of 6/22/2023-06/28/2023, 06/29/2023-07/05/2023 and 07/6/2023-7/12/2023.

## **BUDGET MANAGEMENT OFFICE**

#### 1. Budget Agenda

For Information Only 1) EMA-Increase personnel expenses for the remainder of the fiscal year, using Covid reimbursements from the State of Alabama approved 2/9/23. No Additional Funds Required

311.00

311.00

2.

#### MULTIPLE STAFF DEVELOPMENT

#### **Commissioner District 1**

Lashunda Scales Ashley Murff ACCA Conference Perdido Beach, AL – August 21-25, 2023

#### **Environmental Services**

Ronstead Claughton Celeste Brown WIMS National User Conference Atlanta, GA – August 28 – September 1, 2023	3,078.85 3,085.40
Family Court James Fields Shaniqua Hunter Gwendolyn Reasor Conessa Morris Tiffany Large Adams Nicholas Boler Ebony Dabon Marvin Greene James Nelson Juvenile Probation Officers Conference Orange Beach, AL – August 30 – September 1, 2023	1,305.00
<b>Tax Collector Bham</b> Darrick Williams J T Smallwood AAAO Summer Conference Orange Beach, AL – August 1-4, 2023	2,086.19 968.32
INDIVIDUAL STAFF DEVELOPMENT	
<b>Community Development</b> Joseph Dees Advanced Revolving Loan Course Online – July 10, 2023 – January 12, 2024	1,700.00
<b>Compliance</b> Marques Crenshaw Alabama City County Mgmt Orange Beach, AL – May 30 – June 2, 2023	1,498.68
Environmental Services Richard Miller Alabama Onsite Wastewater Assn Mobile, AL – November 8-10, 2023	877.07
<b>Family Court</b> Janine Hunt-Hilliard NADCP Rise 23 Houston, TX – June 25-29, 2023	1,651.51
Nicole Rollins Court Specialists Conference Orange Beach, AL – September 13-15, 2023	85.00
<b>Finance</b> Malinda Parker Women in Public Finance Washington, DC – September 19-23, 2023	2,111.37

# Information Technology

Ursula Kimbrough Accounting Foundation of Payroll Auburn, AL – July 14, 2023	230.00
Cedric Norfleet Accelerate 2023 Online – September 18 – December 22, 2023	1,500.00
<b>Revenue</b> LaQueta Clay Titles Montgomery, AL – August 16-18, 2023	694.42
LaQueta Clay Conservation, Licensing & Manufactured Homes Montgomery, AL – September 20-22, 2023	694.42
Eric Pruitt GFOAA Conference Orange Beach, AL – August 9-11, 2023	2,379.38
<b>Tax Assessor Bessemer</b> Tawny Threatt AAAO Summer Conference Orange Beach, AL – July 30 – August 4, 2023	2,566.77
Tax Assessor Birmingham John Powe AIG Inspector General Institute Chicago, IL – August 13-18, 2023	3,358.20
FOR INFORMATION ONLY	
<b>Personnel Board</b> Ayla Russell Claudia Johnson Workday Rising San Francisco, CA – September 25-29, 2023	1,702.26 1,677.38
LaTrenda Hardy UA Tuscaloosa Career Fair Birmingham, AL – September 27-28, 2023	1,600.00
LaTrenda Hardy Samuel Ginn College of Engineering Career Fair Auburn, AL – September 13, 2023	1,000.00
LaTrenda Hardy UAB Government Career Fair Birmingham, AL – September 26, 2023	175.00
LaTrenda Hardy UAB Career Fair Birmingham, AL – September 21, 2023	435.00

Sheriff Benjamin LeBlanc Nashonda Howard Anthony Dotson Michael House* CALEA Conference Oklahoma City, OK – July 25-30, 2023 *July 25-29, 2023	2,485.65 2,538.65 2,358.65 1,837.25
Gloria Turner Patrice Tarrant Wanda Miller Torii Ramsey Victim Assistance Conference Fort Lauderdale, FL – August 28-31, 2023	1,691.40 1,691.40 1,607.81 1,589.70
Kemiah Ellis Kathy Gore International Assn Property Mgmt Online - Various	370.00 395.00
N S Sanders Penlink Training Omaha, NE – August 20-24, 2023	1,738.62
Michael House Kimberly Grant* CIT International Conference Detroit, MI – August 13-16, 2023*August 13-17, 2023	1,316.00 2,140.20
John Weatherly Jailcon 23 Conference Gulf Shores, AL – August 27-30, 2023	1,086.55
Howard Marcrum SSFT Vanguard Tuscaloosa, AL – September 25-27, 2023	500.00
Willie Hardley International Conference of Police Chaplains Phoenix, AZ – July 16-22, 2023	1,948.36
Anjelica Braxton CGAT Fund Accounting Tuscaloosa, AL – July 19, 2023	150.00
Morgan Hill Geofence, Social Media, and Open Source Auburn, AL – August 15-18, 2023	1,582.31
Anthony Dotson FBI National Academy Quantico, VA – September 24 – December 7, 2023	752.08

## **BOARD OF REGISTRARS**

1. Precinct location change - Precinct 2420 relocated/combined with Precinct 2100

## **CIRCUIT CLERK**

No items submitted.

## **DEVELOPMENT SERVICES**

#### 1. Tomlin Excavating - Demolition

Vendor Bids for Demolition of 10 Unsafe Structures

Contract Term:	6 months
Original Budget:	\$451,020.00
Current Remaining Budget:	\$209,677.25
Requested Amount:	\$92,000.00
Remaining Budget after Requested Amount:	\$117,677.25
30 Day Cancellation:	Yes

## **EMERGENCY MANAGEMENT AGENCY**

No items submitted.

## **GENERAL SERVICES**

No items submitted.

## LAW LIBRARY

No items submitted.

### **PROBATE COURT**

No items submitted.

## REVENUE

## 1. **Grant Street Group – Credit, Debit and Electronic Payment Processing** Credit card, debit card and electronic payment (ACH) payment processing services.

Contract Term: Original Budget: Current Remaining Budget: Requested Amount: Remaining Budget after Requested Amount: 30 Day Cancellation: 3 Years Various Departments Various Departments Various Departments Various Departments Yes

## **STATE COURT**

No items submitted.

## TAX ASSESSOR

No items submitted.

## TAX COLLECTOR

No items submitted.

## TREASURER

No items submitted.

## **DISTRICT 4 REPORT/OTHER BUSINESS**

## 1. Community Grant - City of Fultondale

Community Grant to assist the Fultondale Senior Center with special programs and events throughout the year

Contract Term:	Per Agreement
Original Budget:	\$300,000.00
Current Remaining Budget:	\$26,200.00
Requested Amount:	\$1,000.00
Remaining Budget after Requested Amount:	\$25,200.00
30 Day Cancellation:	Per Agreement

## 2. Community Grant - Tarrant City Board of Education

Community Grant to assist the Tarrant High School Band Program with band supplies.

Contract Term:	Per Agreement
Original Budget:	\$300,000.00
Current Remaining Budget:	\$77,700.00
Requested Amount:	\$5,000.00
Remaining Budget after Requested Amount:	\$72,700.00
30 Day Cancellation:	Per Agreement

#### 3. Community Grant - Mid Alabama Chapter of American Red Cross

Community Grant to assist the mid Alabama Chapter of American Red Cross with services and programs provided to Jefferson County citizens.

Contract Term:	Per Agreement
Original Budget:	\$300,000.00
Current Remaining Budget:	\$167,200.00
Requested Amount:	\$5,000.00
Remaining Budget after Requested Amount:	\$162,200.00
30 Day Cancellation:	Per Agreement

#### 4. JCRIII Grant - Town of Trafford

Infrastructure Grant to assist the Town of Trafford with the modernization of playground equipment at Trafford Community Park

Contract Term:	Per Agreement
Original Budget:	\$2,000,000.00
Current Remaining Budget:	\$310,470.00
Requested Amount:	\$10,470.00
Remaining Budget after Requested Amount:	\$300,000.00
30 Day Cancellation:	Per Agreement

#### 5. JCRIII - Palmerdale Fire District

Infrastructure Grant to assist the Palmerdale Fire District with the purchase of a heavy-duty technical rescue truck.

Contract Term: Original Budget: Current Remaining Budget: Requested Amount: Remaining Budget after Requested Amount: 30 Day Cancellation: Per Agreement \$2,000,000.00 \$300,000.00 \$50,000.00 \$250,000.00 Per Agreement

# INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

# ECONOMIC DEVELOPMENT

No items submitted.

# **INFORMATION TECHNOLOGY**

No items submitted.

## **DISTRICT 5 REPORT/OTHER BUSINESS**

No items submitted.