

# JEFFERSON COUNTY COMMISSION

(Bessemer Justice Center - # B-10)

**DATE:** July 27, 2023

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN THE MEETING OF JULY 13, 2023**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 3

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting - Jul 13, 2023

**VI. PRESENTATIONS**

*None*

**VII. PUBLIC HEARINGS**

*None*

**VIII. RESOLUTIONS 1 – 55, AND 3 ITEMS OF NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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**A. Commission District 1**

1. Resolution authorizing the execution of a Community Grant Program Agreement in the amount of \$1,500.00 with the Sickle Cell Disease Association of America, Central Alabama Chapter for Newborn Screenings, Adult Psychological Support & Social Services.
2. Resolution authorizing the execution of a second Amended Community Grant with Empowerment Inc., to expand Community Engagement Event Locations to Jefferson County At Large.

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**B. Board of Equalization**

*No Items Submitted*

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**C. Environmental Services**

3. Resolution authorizing the execution of an Agreement for Engineering Services by Consultant on Utility Projects with Jacobs Engineering for ALDOT project CMAQ-3715(266), that will provide for engineering design and construction inspection for a relocated sanitary sewer in the City of Mountain Brook.
4. Resolution authorizing the execution of Release, Indemnification and Hold Harmless Agreement with Southern Research Institute for the privatization of a segment of sanitary sewer near 20th Street and 9th Avenue South in Birmingham.

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**D. Human Resources**

5. Resolution authorizing the execution of an Employment Agreement with William Curtis to serve as Deputy Director of Human Resources.
6. Resolution authorizing the execution of an amendment to renew the contract with MetLife to provide voluntary group short-term & long-term disability Insurance coverage to participating employees of Jefferson County (100% employee paid).
7. Resolution authorizing the execution of an Agreement with Granular Insurance Services for the FY2024 for Stop Loss Insurance.
8. Resolution authorizing the execution of a contract with MetLife for Accidental, Critical Illness, and Hospital Indemnity Supplemental Insurance coverage for participating employees of Jefferson County (100% employee paid).
9. Resolution authorizing the continuation of the Jefferson County Commission's Self-Insured Health Insurance Plan (BCBS of Alabama) for Fiscal Year 2024.

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**E. Compliance Office**

*No Items Submitted*

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**F. Jefferson County Pension Board**

*No Items Submitted*

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**G. Personnel Board of Jefferson County**

*No Items Submitted*

**X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

10. Resolution authorizing the execution of a Community Grant Program Agreement with V.I.R.T.U.E., Inc in the amount of \$45,000.00, to assist with its efforts restore physical, spiritual, and emotional health to Jefferson County residents recovering from cancer.
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**B. Community Services**

11. Resolution authorizing the award an Agreement to Pathways Inc., through the Department of Community Services, for staff costs to extend Day Center operations from 5 days to 7 days per week (CD22-03T-CW-PWDC). The contract costs shall not exceed \$15,000.00 and will be paid from CDBG Program Year 2022 funds.
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**C. Cooper Green Mercy Health Services**

*No Items Submitted*

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**D. Coroner**

*No Items Submitted*

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**E. District Attorney**

*No Items Submitted*

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**F. Family Court**

*No Items Submitted*

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**G. Sheriff's Office**

*No Items Submitted*

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**H. Youth Detention**

*No Items Submitted*

**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

12. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Warrior, Alabama for a total amount of \$45,000.00 (District 3 \$22,500.00) (District 4 \$22,500.00) ,to assist with the purchase of equipment for the City of Warrior, Alabama Fire Department
  13. Resolution authorizing the execution of an Infrastructure Grant Agreement with McAdory Area Fire District in the amount of \$100,000.00, to assist with upgrades for the McAdory Fire Station.
  14. Resolution authorizing the execution of a Community Grant Program Agreement with the Warrior River Fire and Rescue Service to assist with the purchase and installation of a replacement engine for the fire department boat in the amount of \$30,000.00.
  15. Resolution to approve the following re-appointments: Commissioner James A. Stephens to the Association of County Commissions of Alabama Legislative Committee for the 2023-2024 Session, and Commissioner Sheila Tyson to the Association of County Commissions of Alabama Board of Directors for the 2023-2024 Session.
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**B. County Attorney**

16. Resolution to deny the claim of Amy Hunt.
17. Resolution to deny the property damage claim of Abby Tucker.
18. Resolution to deny the property damage claim of Laquinis Gurley.
19. Resolution to deny the property damage claim of Kimjetta Morgan.
20. Resolution to deny the property damage claim of USAA Insurance as subrogee for Sarah Lane.
21. Resolution to deny the property damage claim of Robert A. Sellers.
22. Resolution to deny the personal injury claim of Nancy Labriola.
23. Resolution to deny the property damage claim of Brittaney Jenkins.
24. Resolution to deny the property damage claim of Timothy Murphy.
25. Resolution to deny the personal injury claim of Gopi Chand Puli.

26. Resolution to approve claim of Republic Services in the amount of \$14,310.00.

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**C. County Manager**

27. Resolution authorizing the execution of an ARPA Non-Profit Revenue Loss Program Beneficiary Agreement with Advent Episcopal Day School, Inc.
28. Resolution authorizing the Commission President to execute a Sub-Recipient Agreement With the Birmingham Water Works Board for the Sardis Road Interconnection Project.
29. Resolution authorizing the execution of an ARPA Beneficiary Agreement with City of Helena in the amount of \$38,565.24, to provide for ambulance equipment.
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**D. Public Information Office**

*No Items Submitted*

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**E. Roads & Transportation**

30. Resolution authorizing the Commission President to execute an Intergovernmental Agreement with the City of County Line for repairs to Town Road located within the city limits of County Line, Alabama.
31. Resolution authorizing the approval and adoption of Ordinance #1862 to prohibit any person from driving any vehicle in excess of 15 MPH on Bearden Road from Highway 75 to its end.
32. Resolution authorizing the execution of an Amendment No. 1 with ARCADIS U.S. for the Regional Traffic Operations Program (RTOP) - Engineering Services for a time extension until September 30, 2023.
33. Resolution authorizing the execution of a Memorandum of Understanding with Jones Valley Teaching Farm for Stormwater Prevention.
34. Resolution authorizing the execution of an Intergovernmental Agreement between Jefferson County, Alabama, and the City of Hueytown enabling Roads & Transportation to provide the required roadway maintenance services to complete the paving project on Old Johns Road.
35. Resolution authorizing a Quitclaim Deed to the City of Trussville for the undeveloped sanitary sewer lift station site located at 129 City Hall Drive, Trussville, Alabama.
36. Resolution authorizing the approval and adoption of Ordinance #1863 to establish stop signs to be located at the intersection of Roberta Road at Melinda Lane.

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

- 37. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Fultondale in the amount of \$1,000.00, to assist the Fultondale Senior Center with special programs and events throughout the year.
  - 38. Resolution authorizing the execution of a Community Grant Program Agreement with Tarrant City Board of Education in the amount of \$5,000.00, to assist the Tarrant High School Band Program with band supplies.
  - 39. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) with the Town of Trafford in the amount of \$10,470.00, to assist with the modernization of playground equipment at Trafford Community Park.
  - 40. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) in the amount of \$50,000.00, with the Palmerdale Fire District to assist with the purchase of a heavy-duty technical rescue truck.
  - 41. Resolution authorizing the execution of a Community Grant Program Agreement with the Mid Alabama Chapter of American Red Cross in the amount of \$5,000.00, to assist with services and programs provided to Jefferson County citizens.
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**B. Finance**

- 42. Approval of the Unusual Demand Report for 07/27/2023.
- 43. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 6/22/2023-06/28/2023, 06/29/2023-07/05/2023 and 07/6/2023-7/12/2023.
- 44. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 6/22/2023-06/28/2023, 06/29/2023-07/05/2023 and 07/6/2023-7/12/2023.
- 45. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 6/22/2023-06/28/2023, 06/29/2023-07/05/2023 and 07/6/2023-7/12/2023.
- 46. Resolution authorizing the ratification of the Regions Bank Purchasing Statement Closing June 30, 2023.

47. Resolution authorizing the ratification of the Jefferson Credit Union Statement Closing July 3, 2023.
48. Resolution authorizing the disposal of certain fixed assets for the departments of Roads & Transportation, Fleet Management, and the Sheriff's Departments.
49. Resolution authorizing the execution of a PACA Intergovernmental Agreement establishing partnership with the University of North Alabama.
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**C. Budget Management Office**

50. Resolution authorizing a Budget Transaction for EMA to increase funds for personnel expenses.
51. Approval of the Travel/Staff Development dated 7/27/2023.

**MULTIPLE STAFF DEVELOPMENT**

**Commissioner District 1**

Lashunda Scales	756.37
Ashley Murff	311.00
ACCA Conference	
Perdido Beach, AL – August 21-25, 2023	

**Environmental Services**

Ronstead Claughton	3,078.85
Celeste Brown	3,085.40
WIMS National User Conference	
Atlanta, GA – August 28 – September 1, 2023	

**Family Court**

James Fields	1,305.00
Shaniqua Hunter	
Gwendolyn Reasor	
Conessa Morris	
Tiffany Large Adams	
Nicholas Boler	
Ebony Dabon	
Marvin Greene	
James Nelson	
Juvenile Probation Officers Conference	
Orange Beach, AL – August 30 – September 1, 2023	

**Tax Collector Bham**

Darrick Williams	2,086.19
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J T Smallwood	968.32
AAAO Summer Conference	
Orange Beach, AL – August 1-4, 2023	

### **INDIVIDUAL STAFF DEVELOPMENT**

#### **Community Development**

Joseph Dees	1,700.00
Advanced Revolving Loan Course	
Online – July 10, 2023 – January 12, 2024	

#### **Compliance**

Marques Crenshaw	1,498.68
Alabama City County Mgmt.	
Orange Beach, AL – May 30 – June 2, 2023	

#### **Environmental Services**

Richard Miller	877.07
Alabama Onsite Wastewater Assn	
Mobile, AL – November 8-10, 2023	

#### **Family Court**

Janine Hunt-Hilliard	1,651.51
NADCP Rise 23	
Houston, TX – June 25-29, 2023	

Nicole Rollins	85.00
Court Specialists Conference	
Orange Beach, AL – September 13-15, 2023	

#### **Finance**

Malinda Parker	2,111.37
Women in Public Finance	
Washington, DC – September 19-23, 2023	

#### **Information Technology**

Ursula Kimbrough	230.00
Accounting Foundation of Payroll	
Auburn, AL – July 14, 2023	

Cedric Norfleet	1,500.00
Accelerate 2023	
Online – September 18 – December 22, 2023	

#### **Revenue**

LaQueta Clay	694.42
Titles	



Montgomery, AL – August 16-18, 2023

LaQueta Clay	694.42
Conservation, Licensing & Manufactured Homes	
Montgomery, AL – September 20-22, 2023	

Eric Pruitt	2,379.38
GFOAA Conference	
Orange Beach, AL – August 9-11, 2023	

**Tax Assessor Bessemer**

Tawny Threatt	2,566.77
AAAO Summer Conference	
Orange Beach, AL – July 30 – August 4, 2023	

**Tax Assessor Birmingham**

John Powe	3,358.20
AIG Inspector General Institute	
Chicago, IL – August 13-18, 2023	

**FOR INFORMATION ONLY**

**Personnel Board**

Ayla Russell	1,702.26
Claudia Johnson	1,677.38
Workday Rising	
San Francisco, CA – September 25-29, 2023	

LaTrenda Hardy	1,600.00
UA Tuscaloosa Career Fair	
Birmingham, AL – September 27-28, 2023	

LaTrenda Hardy	1,000.00
Samuel Ginn College of Engineering Career Fair	
Auburn, AL – September 13, 2023	

LaTrenda Hardy	175.00
UAB Government Career Fair	
Birmingham, AL – September 26, 2023	

LaTrenda Hardy	435.00
UAB Career Fair	
Birmingham, AL – September 21, 2023	

**Sheriff**

Benjamin LeBlanc	2,485.65
Nashonda Howard	2,538.65

Anthony Dotson	2,358.65
Michael House*	1,837.25
CALEA Conference	
Oklahoma City, OK – July 25-30, 2023 *July 25-29, 2023	
Gloria Turner	1,691.40
Patrice Tarrant	1,691.40
Wanda Miller	1,607.81
Torii Ramsey	1,589.70
Victim Assistance Conference	
Fort Lauderdale, FL – August 28-31, 2023	
Kemiah Ellis	370.00
Kathy Gore	395.00
International Assn Property Mgmt.	
Online - Various	
N S Sanders	1,738.62
Penlink Training	
Omaha, NE – August 20-24, 2023	
Michael House	1,316.00
Kimberly Grant*	2,140.20
CIT International Conference	
Detroit, MI – August 13-16, 2023*August 13-17, 2023	
John Weatherly	1,086.55
Jailcon 23 Conference	
Gulf Shores, AL – August 27-30, 2023	
Howard Marcrum	500.00
SSFT Vanguard	
Tuscaloosa, AL – September 25-27, 2023	
Willie Hardley	1,948.36
International Conference of Police Chaplains	
Phoenix, AZ – July 16-22, 2023	
Anjelica Braxton	150.00
CGAT Fund Accounting	
Tuscaloosa, AL – July 19, 2023	
Morgan Hill	1,582.31
Geofence, Social Media, and Open Source	
Auburn, AL – August 15-18, 2023	

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**D. Board of Registrars**

52. Resolution authorizing the relocation and combination of Precinct 2420 Bartow Arena to Precinct 2100 Memorial Recreation Center

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**E. Circuit Clerk**

*No Items Submitted*

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**F. Development Services**

53. Resolution authorizing the execution of an Agreement with Tomlin Excavating Co., LLC. in the amount of \$92,000.00, for the demolition of certain unsafe structures.
54. Resolution authorizing the execution of an Agreement with Greener Turf, LLC in the amount of \$105,025.50, for the demolition of certain unsafe structures.

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**G. Emergency Management Agency**

*No Items Submitted*

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**H. General Services**

*No Items Submitted*

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**I. Law Library**

*No Items Submitted*

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**J. Probate Court**

*No Items Submitted*

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**K. Revenue**

55. Resolution authorizing the execution of a Contract with Grant Street Group, Inc. to provide credit card, debit card and electronic payment (ACH) processing services.

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**L. Security Office**

*No Items Submitted*

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**M. State Court**

*No Items Submitted*

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**N. Tax Assessor**

*No Items Submitted*

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**O. Tax Collector**

*No Items Submitted*

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**P. Treasurer**

*No Items Submitted*

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSION DISTRICT 5**

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**A. Commission District 5**

*No Items Submitted*

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**B. Economic Development**

*No Items Submitted*

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**B. Information Technology**

*No Items Submitted*

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**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION – 3 ITEMS**

1. Resolution to re-appoint Angela Dixon to the Cooper Green Mercy Health Services Authority Board of Directors.

2. Resolution authorizing acceptance of a First Amendment to the Federal Contract Agreement between Jefferson County and the CDC Foundation to allow for a grant extension of one-year and an additional \$25,000.00 for a total of \$125,000.00 in grant funds.
3. Resolution of acknowledgement and adoption of the FY23 State Homeland Security Reimbursement Grant Program (SHSP) Grant Number 2023-EOD-6, which will be used to purchase an Open Vision X Ray Imaging System in the amount of \$97,380.00, by FBI Certified Law Enforcement Bomb Technicians to be used in conjunction with the Jefferson County Sheriff's Office.

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager - Cal Market