

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: August 10, 2023

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF JULY 27, 2023

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 1

Pastor Thomas Beavers, New Rising Star Church

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - Jul 27, 2023

VI. PRESENTATIONS

1. Recognition of Senator Linda Coleman-Madison, on behalf of Jefferson County and the Association of County Commissions of Alabama (ACCA), for her sponsorship and leadership efforts to pass updates to the Competitive Bid Law (Act 2023-135).

VII. PUBLIC HEARINGS

ZONING:

1. Z-23-0019 Brandi Ashley, owner/agent requests a change of zoning from I-3 (Industrial) and INST-2 (Institutional) to A-1 (Agriculture) to remove split zoning for residential use. Parcel ID# 0800090000039009 in Section 09 Twp 15 Range 2 W. (Case Only: 2501 Creel Road, Morris, 35116)(41 acres +/-)

P&Z Recommendation: Approval

2. Z-23-0020 Richard A. & Blanch W. Wright, owners; William Byrd, agent request a change of zoning from C-1 (Commercial) with restrictive covenants to C-1 (Commercial) without restrictive covenants for a Child Care & Development Services Center. Parcel ID#4300034000001001in Section 03 / Twp 20/ Range 5 W (Case Only: 6021 McAshan Drive, McCalla, 35111)(1 Acre+/-) Current Restrictive Covenants: 1. This zoning is limited to a model home/sales office for a construction business and one detached utility/storage building only.
2. the property owner shall pave the driveway from the edge of the pavement (McAshan Drive) to the right-of-way line

P&Z Recommendation: Approval

3. Z-23-0022 Vantage Land Holdings, LLC, owner; William Wilson agent requests a change of zoning from C-1 (Commercial) to INST-2 (Institutional) for an age restricted (55+) multi-family development (The Village of York Phase II). Parcel ID #s 1200103010001002, 1200152000002004, 12001030100001000 & part of 1200152000002006 (Lots 4A & 2E of The Villas at York Subdivision) in Section 10 & 15 /Twp 16/ Range 1 W. (Case Only: 2431, 2435, 2445 Grayson Valley Dr. & 5675 Chalkville Road, Birmingham, 35235)(5.52acres+/-)

P&Z Recommendation: Approval subject to the following condition: Final architectural renderings and elevation drawings shall be approved by the Planning & Zoning Commission.

VIII. RESOLUTIONS 1 - 45, AND 1 ITEM OF NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

No Items Submitted

B. Board of Equalization

No Items Submitted

C. Environmental Services

1. Resolution authorizing the execution of the 2023 AMP01 - 2023 Sewer Rehabilitation Contract with Video Industrial Services, Inc., for the renewal of 56,000 feet of 8-inch to 18-inch diameter pipes with cured-in-place lining and the replacement of connected manholes and service laterals at locations in Birmingham, Irondale, and Mountain Brook.
2. Resolution authorizing the execution of a Release, Indemnification and Hold Harmless Agreement with Mountain Brook Board of Education.
3. Resolution authorizing the authorizing the execution of an Agreement to Provide Professional Engineering Services for the 2023 PS04 – Riverchase and Shook Hill Pump Station Improvements project with Neel-Schaffer, Inc. in the amount of \$430,000.
4. Resolution authorizing the Agreement for Professional Consulting Services for FY 2023 as needed specialty engineering services with Jacobs Engineering Group, Inc. in the amount of \$800,000.00.

5. Resolution authorizing the execution of Release, Indemnification and Hold Harmless Agreement with Dweller Construction Properties, LLC, and Quit-claim Deed releasing all rights, claims and interest in said sanitary sewer main.
6. Resolution authorizing the Agreement to Provide Professional Engineering Services for the Valley Creek Water Reclamation Facility Phosphorous Removal Improvements project with Hazen and Sawyer in the amount of \$595,000.00.

D. Human Resources

7. Resolution authorizing the execution of an Employment Agreement with Joshua Johnson to serve as Director of Development Services.
8. Resolution authorizing execution of agreement with FMLA Source for the provision of FMLA and ADA benefit administration.
9. Resolution Addendum authorizing the Jefferson County Employee Health Plan rates.

E. Compliance Office

10. Resolution authorizing the execution of a Professional Services Contract with In Memoriam LLC dba Pages and Posts for the purpose of providing Code of Ethics Conduct-Technical Writing Services for Jefferson County Commission Compliance Office.

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

11. Resolution acknowledging an Engagement Letter with Coyne Counsel & Consulting, LLC to provide legal services to the Personnel Board for fiscal year 2024.
12. Resolution acknowledging an Agreement with Bainbridge, Mims, Rogers & Smith LLP for legal services for fiscal year 2024.
13. Resolution acknowledging a contract renewal with Hampton Inn & Suites Tutwiler to provide hotel accommodations and services for fiscal year 2024.
14. Resolution acknowledging a contractual agreement with ADTRAV Travel Management for travel management services for FY 2024.

X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

15. Resolution authorizing the execution of a Community Grant Program Agreement with Titusville Development Corporation in the amount of \$9,155.00, to assist with its Titusville Historic Marker Project which will preserve the rich history of the Titusville Community.
16. Resolution authorizing the execution of a Community Grant Program Agreement with Exposure Community Development Corporation in the amount of \$2,500.00, to assist with its Veteran's Day Concert to honor local veterans with a free concert and meal.
17. Resolution authorizing the execution of a Community Grant Program Agreement with City of Birmingham Park and Recreation in the amount of \$11,249.00, to assist with revitalization of the softball / baseball field at the Ensley Recreation Center.
18. Resolution authorizing the execution of a Community Grant Program Agreement with Sickie Cell Disease Association of America in the amount of \$3,000.00, to assist with its effort to assist Jefferson County families dealing with sickle cell crisis.
19. Resolution authorizing the execution of a Community Grant Program Agreement with Christian Service Mission in the amount of \$40,000.00, to assist Jefferson County families dealing with food insecurity.
20. Resolution authorizing the execution of a Community Grant Program Agreement with Urban Impact, Inc in the amount of \$5,000.00, to assist its 20th Annual Taste of 4th Avenue Jazz Festival.

B. Community Services

21. Resolution authorizing an agreement with CCR Architecture and Interiors, through the Department of Community Services, for engineering/architectural services for the Center Point Community Center project (CD22-03E-01-CPCC). The fee for the services shall not exceed \$36,480.00 and will be paid from CDBG Program Year 2022 funds.
22. Resolution authorizing the award of an Agreement with Pathways Inc., through the Department of Community Services, for childcare assistance (CD22-03T-CW-PWELC) for eligible citizens experiencing homelessness or at-risk of experiencing homelessness. The contract costs shall not exceed \$15,000.00 and will be paid from CDBG Program Year 2022 funds.

23. Resolution authorizing an Amendment #2 to the Agreement with Bridge Ministries Emergency Rental Assistance Program 2, for the purpose of allocating an additional \$1,000,000.00, in direct assistance and \$120,000.00, in allowable administrative costs. All other terms and conditions of the contract shall remain the same.

C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

No Items Submitted

E. District Attorney

No Items Submitted

F. Family Court

No Items Submitted

G. Sheriff's Office

No Items Submitted

H. Youth Detention

No Items Submitted

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

24. Resolution of acknowledgement and to authorize the Commission President to sign and submit the Improving Criminal Response Program Certification of Eligibility requested by the Department of Justice for the benefit of One Place Metro's grant application.

B. County Attorney

25. Resolution authorizing TEFRA approval for the bond issuance by the Industrial Development Board of West Jefferson for the Alabama Power Company Miller Plant Project. A public hearing concerning the proposed issuance of the Bonds was held at the Town of West Jefferson Town Hall located at 7000 West Jefferson Road in Quinton, Alabama at 3:00 p.m. on July 26, 2023 pursuant to notice published in The Alabama Messenger.

C. County Manager

26. Resolution authorizing the execution of an ARPA Non-Profit Revenue Loss Program Beneficiary Agreement with Village Creek Human and Environmental Justice Society, Inc.
27. Resolution authorizing the execution of a loan agreement with the Jefferson County Economic Industrial Development Authority for the purpose of acquiring land for new industrial sites and infrastructure.

D. Public Information Office

No Items Submitted

E. Roads & Transportation

28. Resolution authorizing the President to execute a Construction Agreement with Wright Brothers Construction Company, Inc., for the Sydney Drive Realignment Project No. 37-20-011 with the Greater Birmingham Humane Society facility to include animal intake and lot 1.
29. Resolution authorizing the execution of an Amendment No. 1 to Contract No. 9690, with Tillman Consulting, L.L.C. (T. Mandell Tillman) for Appraisal Services.
30. Resolution authorizing the execution of an Amendment No. 1 to Contract No. 9689, with David W. Darden dba Darden Appraisal Company for appraisal services.
31. Resolution authorizing the execution of an Amendment No. 1 to Contract No. 9689 with Integra Realty Resources for appraisal services.
32. Resolution authorizing the execution of an Amendment No. 1 to Contract No. 9686, with Haller Real Estate Advisors, LLC, (Mark Haller) for appraisal services.
33. Resolution authorizing the execution of a Real Estate License Agreement for the use of Alabama Power property and will include an Access Easement and a Permanent Sanitary Sewer Easement for the Oak Grove Road Pump Station.

34. Resolution authorizing the execution of an Intergovernmental Agreement with the City of Lipscomb for the use of County Forces to perform roadway improvements within the City Limits on 5th Avenue North.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

35. Resolution authorizing the execution of a Community Infrastructure Agreement (JCRIII Grant) with the City of Gardendale in the amount of \$250,000.00, to assist with further development of Bill Noble Park.
36. Resolution authorizing the execution of a Community Infrastructure Agreement with the City of Fultondale in the amount of \$50,000.00, to assist with the modernization of playground equipment at Black Creek Park.

B. Finance

37. Approval of the Unusual Demand Report for 08/10/2023.
38. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 07/13/23 - 07/19/23, and 07/20/23 – 07/26/23
39. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 07/13/23 - 07/19/23, and 07/20/23 – 07/26/23.
40. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 7/13/23 - 7/19/23, and 7/20/23 – 7/26/23
41. Resolution authorizing the ratification of the Regions Bank Purchasing Statement for Closing Date July 31, 2023.

C. Budget Management Office

42. Approval of the Travel/Staff Development dated 8/10/2023 as follows:

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Eric Wolfe	399.00
Keith Fravert**	399.00

William Baker	399.00
McKissock Continuing Education	
Online – July 2023-July 2024 *November 2023-November 2024	

Penny Nunnelley	363.74
Randall Clark*	165.00
ACA Exam	
Opelika, AL – September 14-15, 2023*September 15, 2023	
Commissioner District 2	
Sheila Tyson	1,530.40
Michael Miller	1,530.40
Emily Ingram	1,530.40
ACCA Conference	
Orange Beach, AL – August 21-25, 2023	

Family Court	
Shaniqua Hunter	170.00
Rebekah Pearson	
VITAL Alabama Conference	
Tuscaloosa, AL – August 24-25, 2023	

Conessa Morris	1,537.37
Gwendolyn Reason	1,316.57
Shaniqua Hunter	1,537.37
James Fields	1,312.18
Marvin Greene*	1,169.19
James Nelson*	971.98
Nicholas Boler*	886.10
Ebony Dabon*	886.10
Tiffany Large Adams*	886.10
Orange Beach, AL – August 29-September 1, 2023 *August 30-September 1, 2023	

Revenue	
Charles Bell	1,886.97
Wesley Moore	1,757.88
ACCA Conference	
Orange Beach, AL – August 21-25, 2023	

INDIVIDUAL STAFF DEVELOPMENT

Commissioner District 3	
Chris Willis	500.00
Public Safety Leadership Academy	
Tuscaloosa, AL – September 7, 2023 – May 31, 2024	

Community Development

Frederick Hamilton 2,838.40
IEDC Conference
Dallas, TX – September 15-19, 2023

Economic Development

Daren Lanier 1,335.35
Intensive Economic Development Course
Auburn, AL – July 9-14, 2023

Environmental Services

Robert Tyler 2,054.03
AWPCA Conference
Orange Beach, AL – August 13-17, 2023

Richard Miller 3,633.08
WIMS Rio National User Conference
Atlanta, GA – August 28 – September 2, 2023

Tiffany Collier 2,015.04
Hyland University Onbase System
Cleveland, OH – August 21-26, 2023

Revenue

Rossana Reese 330.00
Understanding Laws and Regulations
Online – May 10-12, 2023

Rossana Reese 235.00
Alabama Municipal Revenue Training
Online – March 29-31, 2023

Wiley Stoudenmire 250.00
CRE Update
Online – August 11, 2023

Charles Bell 290.00
Special Topics
Online – June 9, 2023

FOR INFORMATION ONLY**Emergency Management Agency**

Chris Tate 500.00
Alabama Public Leadership Academy
Tuscaloosa, AL – September 7, 2023 – May 31, 2024

Personnel Board

Cynthia Holiness 229.00
Conducting Legal Complaint Investigations
Online – July 18, 2023

Cynthia Holiness 129.00
FMLA Extension
Online – July 21, 2023

Sherese Armstrong 100.00
Auburn University Career Fair
Montgomery, AL – July 17, 2023

Guy Dewees 778.75
Alabama Works Conference
Montgomery, AL – September 6-8, 2023

Sheriff

Nashonda Howard 496.64
Latoya Ellis 496.64
Melissa Allen 496.64
Chief Clerks Training
Montgomery, AL – August 14-15, 2023

Lance Huffstutler 300.00
Advanced Open Water Diver
Pell City, AL – July 13-14, 2023

Tommie Black 1,908.41
CIT International Conference
Detroit, MI – August 13-16, 2023

Philip Hill 1,499.40
Jail Con 23
Gulf Shores, AL – August 27-31, 2023

D. Board of Registrars

No Items Submitted

E. Circuit Clerk

No Items Submitted

F. Development Services

43. Beverage Case B-23-0009 R and E Food Mart, LLC applicant; d/b/a Forestdale Shell, requests approval of transfer of an (050) - Retail Beer (Off Premises Only) and an (070) Retail Table Wine (Off Premises Only) license on Parcel ID# 2200073012003000 in Sec 7, Twp 17, Range 3W. Zoned C-1 (Commercial). (Site Location: 1604 Forestdale Boulevard, Birmingham, AL, 35214 (FORESTDALE))

G. Emergency Management Agency

No Items Submitted

H. General Services

44. Resolution authorizing the execution of an Agreement with Black Creek Integrated Systems for the hardware and software support of the touch screen and video conference systems used at both the Birmingham and Bessemer County Jails, and the Youth Detention Center in the amount \$161,819.78 for a term of three (3) years.

I. Law Library

No Items Submitted

J. Probate Court

No Items Submitted

K. Revenue

No Items Submitted

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

No Items Submitted

P. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN

A. Commission District 5

45. Resolution authorizing salary adjustments for the purpose of setting the salaries for the appointed staff in Commission District 5.
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B. Economic Development

No Items Submitted

C. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Resolution authorizing updates to the Jefferson County Investment Committee.
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XV. COMMENTS

County Attorney - Theo Lawson

County Manager - Cal Market