

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: August 31, 2023

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF AUGUST 10, 2023

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 1

Reverend Dr. Ron Paul, Huffman Baptist Church

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting - Aug 10, 2023

VI. PRESENTATIONS

1. Commission Pro-Temp, Joe Knight on behalf of the Alabama County Commission Association recognizes the Jefferson County Department of Roads and Transportation as one of the ACCA's inaugural winners of the "ONE Family Award".
2. Commissioner Sheila Tyson to present a Resolution in honor of Jesse J. Lewis.

VII. PUBLIC HEARINGS

Economic Development:

1. Transplant Life Foundation Public Hearing Pursuant to Amendment No. 772, consideration of a resolution concerning the proposed authorization, execution, and delivery, on behalf of the County, a Funding Agreement with the Transplant Life Foundation.

Vacation of Right-of-Way:

2. Continuation of Public Hearing from July 13, 2023 - Resolution to approve the requests from Rudolph Lee, Anita Jackson Lee, Thomas B. Welch, Jr., Cynthia Welch, Monita S. Jones, Gary W. Jones, Glenn W. Jones, and Carolyn K. Tyson, owners, to vacate Right-of-Way on Burrow Drive and Franklin Lane situated in Jefferson County.

VIII. RESOLUTIONS 1 – 69

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of a Community Grant Program Agreement with The Historic Bethel Baptist Church Restoration Fund in the amount of \$15,000.00, to provide support for the "There Is A Balm In Gilead," 1963 Healing Conference and Field Study.
 2. Resolution authorizing the execution of a Community Grant Program Agreement with the Penny Foundation in the amount of \$30,000.00, to provide for the Cultural Immersion Project consisting of educational and cultural tours, college events, symposiums, and other community engagement initiatives to educate and motivate Jefferson County youth.
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B. Board of Equalization

3. Resolution authorizing the execution of an Agreement with CoStar Realty Group in the amount of \$44,400.00.
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C. Environmental Services

4. Resolution authorizing the execution of an Agreement with REV Construction Inc., for the 2019 PS02 Jefferson Memorial, Moss Lane, and Summit Pump Station Upgrades project.
5. Resolution authorizing the execution of a permit agreement and pavement acknowledgement form with the Alabama Department of Transportation for the accommodation of utility facilities in public right-of-Way for the installation of 328 feet of 8-inch diameter sanitary sewer main in SR-4 near 17th Street North in the City of Birmingham.
6. Resolution authorizing the execution of an Agreement with PermitRocket Software, LLC dba ePermitHub to provide additional support hours for the successful optimal operation of the subscription software.
7. Resolution authorizing the execution of a permit agreement with ALDOT for the construction of a sanitary sewer service lateral in Hwy 78 (SR-4) in the City of Birmingham near Frederick Street and execution of an agreement with Whitecap Auto Spas Inc. indemnifying the County.
8. Resolution authorizing the execution of an Encroachment and Release of Damages Agreement with the Jefferson County Board of Health.

D. Human Resources

9. Resolution authorizing the execution of an Employment Agreement with Dayla Baugh to serve as Deputy Director of Development Services.

E. Compliance Office

No Items Submitted

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

10. Acknowledgement of a Resolution for contract renewal between the Personnel Board and Intecrowd LLC., for November 1, 2023 through October 31, 2024.
11. Acknowledgement of a Resolution for a 5-year contract between the Personnel Board and Workday to provide maintenance and support for the Personnel Board's Human Resource Management System (HRMS) for October 1, 2023 through September 30, 2028.
12. Acknowledgement of a Resolution for a contract between the Personnel Board and the Alabama Institute for Deaf and Blind (AIDB) for fiscal year 2023.

X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

13. Resolution authorizing the execution of a Community Grant Program Agreement with West End Hills Community Development Center, Inc in the amount of \$15,000.00, to assist its Nehemia Neighborhood Network Project which benefits low-income residents in Jefferson County.
14. Resolution authorizing the execution of a Community Grant Program Agreement with Fair Housing Center of Northern Alabama in the amount of \$10,000.00, to assist its education, outreach, and enforcement efforts in Jefferson County.
15. Resolution authorizing the execution of a Community Grant Program Agreement with Cornerstone Revitalization Foundation, Inc in the amount of \$25,000.00, to assist its YouthBuild Apprenticeship Program which benefits at-risk youth in Jefferson County.

16. Resolution authorizing the execution of a Community Grant Program Agreement with A.G. Gaston Boys and Girls Club, Inc., in the amount of \$25,000.00, to provide support to enrichment programs for the benefit of Jefferson County youth.

B. Community Services

No Items Submitted

C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

No Items Submitted

E. District Attorney

17. Resolution authorizing the execution of all documents relating to the payroll request for Varian Shaw, Deputy District Attorney, Birmingham Division, with a start date of 08/01/2023.

F. Family Court

18. Carried-Over from August 8, 2023 Pre-Commission - Resolution authorizing an Amendment to the Agreement with PCH Hotels & Resorts Inc., for the Family Court School Justice Conference amending changing the amount of the agreement to up to \$17,000.00.

G. Sheriff's Office

No Items Submitted

H. Youth Detention

No Items Submitted

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

19. Resolution authorizing the execution of a Community Grant Program Agreement with the Hoover Area Chamber of Commerce Foundation in the amount of \$5,000.00, which seeks to provide scholarships for Jefferson County High School Seniors enrolled or planning to be enrolled in an undergraduate course of study.
20. Resolution authorizing salary adjustments for Commission District 3 Staff.
21. Resolution authorizing the recommendation of the re-appointment of Robert Field to serve on the Jefferson County General Retirement System Pension Board of Directors for a three-year term commencing January 1, 2024 and ending December 31, 2026.
22. Resolution authorizing the recommendation of the re-appointment of Mrs. Delores Brooks to serve on the McCalla Area Fire District Board of Trustees for a term expiring November 30, 2027.
23. Resolution authorizing the recommendation of the appointment of Pat Birchfield to serve on the Concord Area Fire District Board of Trustees for a term expiring October 2027 and correct the term ending date for Wes Baugh to reflect October 2025.

B. County Attorney

24. Resolution authorizing the denial of the personal injury claim of Sturgeon Boddie.
25. Resolution authorizing the denial of the claim of Cathy Whaley.
26. Resolution authorizing the denial of the property damage claim of Danny Lockhart.
27. Resolution authorizing the denial of the claim of Julianna Maria Jamison.
28. Resolution authorizing the approval of the sewer backup claim of Nan Smith in the amount of \$13,178.00.
29. Resolution authorizing the denial of the property damage claim of J. R. Richardson/White Oaks Investments 1440, LLC.
30. Resolution authorizing the increase of compensation of the poll workers and inspectors by \$50.00 pursuant to Act 2023-517.

31. Resolution authorizing the execution of an Amendment to the Agreement with USI Insurance Services, LLC for Broker of Record-Professional Services.
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C. County Manager

32. Resolution authorizing the execution of an ARPA SLFRF Funded Subrecipient Agreement with Greater Birmingham Habitat for Humanity.
33. Resolution authorizing the Acceptance of Maintenance of the Jefferson County Law Enforcement Memorial.
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D. Public Information Office

No Items Submitted

E. Roads & Transportation

34. Resolution authorizing payment for Tract 36 - Bell Hill Road Project Relocation Assistance, Moving and Related Expenses.
35. Resolution authorizing Condemnation of Tracts 1 through 27 - Lakeshore Drive Extension Project.
36. Resolution authorizing payment for Tract 14 - Lakeshore Drive Extension Project.
37. Resolution authorizing payment for Tract 26 - Lakeshore Drive Extension Project.
38. Resolution authorizing payment for Tract 25 - Lakeshore Drive Extension Project.
39. Resolution authorizing the execution of an Agreement with the Alabama Department of Environmental Management for Scrap Tire Recycling and Disposal.
40. Resolution authorizing the execution of an Agreement with TMobile/Sourcwell for the purpose of obtaining a data plan for the Surf Site Dash Cameras and Geotab for the installation of the cameras; PO number 2306109 has already been issued and approved by the Jefferson County Commission.
41. Resolution authorizing the adoption and execution of a Resolution with Alabama Department of Environmental Services and American Rescue Plan Act for Project No. 37-21-013 Jefferson County Clean Water Culvert Replacement Grant for various locations.

42. Resolution authorizing the adoption and execution of a Resolution with Alabama Department of Environmental Services and American Rescue Plan Act for Project No. 37-21-013 Jefferson County Clean Water Culvert Replacement Grant Phase II for various locations.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

43. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Trussville in the amount of \$1,000.00, to assist the Trussville Senior Center with various programs and events throughout the year.
44. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Clay in the amount of \$1,000.00, to assist the Clay Senior Center with various programs and events throughout the year.
45. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Leeds in the amount of \$1,000.00, to assist the Leeds Senior Center with various programs and events throughout the year.
46. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Center Point in the amount of \$5,000.00, to assist the Center Point Senior Center with various programs and events throughout the year.
47. Resolution authorizing the execution of a Community Grant Program Agreement with the Birmingham International Educational Film Festival in the amount of \$10,000.00, to assist with their 'Nobody Really Knows Me' film project.
48. Resolution authorizing the execution of a Community Grant Program Agreement with Create Birmingham in the amount of \$5,000.00, to assist with their 2023 Holiday Curb Makers Market.
49. Resolution authorizing the execution of a Community Grant Program Agreement with the Town of Morris in the amount of \$1,000.00, to assist the Morris Senior Center with various programs and events throughout the year.
50. Resolution authorizing the recommended revisions to the Jefferson County Investment Committee.

B. Finance

51. Approval of the Unusual Demand Report for 08/31/2023.

52. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 7/27/23 - 8/02/23, and 8/03/23 – 8/09/23.
53. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 08/10/23 - 08/16/23.
54. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 04/23/20 - 04/29/20 and 04/30/20 - 05/06/20.
55. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 08/10/23 - 08/16/23.
56. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 7/27/23 - 8/02/23, and 8/03/23 – 8/09/23.
57. Resolution authorizing the approval of the Encumbrance Report for the week of 08/10/23 - 08/16/23.
58. Resolution authorizing the ratification of the Jefferson Credit Union Statement for Closing Date August 3, 2023.
59. Resolution authorizing the execution of an Amendment to the Contract with Cavanaugh Macdonald Consulting, LLC, to renew terms for an additional one-year period in the amount of \$15,500.00.

C. Budget Management Office

60. Resolution authorizing the Budget Transaction to shift funds from the Sheriff's Capital Fund to the Sheriff's General Fund to up-fit vehicles.
61. Approval of the Travel/Staff Development Report dated 8/31/2023 as follows:

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Meredith Walker	905.00
Ronald Clements	905.00
IAAO 101	
Hoover, AL – September 18-22, 2023	
Randall Clark	165.00
Royce Davis*	473.33
Steve Whisenhunt*	453.01
Michael Hymes*	431.29

Michael Adams*	431.29
Penny Nunnelley	363.74
ACAR Exam	
Opelika AL September 15, 2023; *September 14-15, 2023	

Family Court

Tiffany Adams	900.00
Tiara Becoats	
Georgia Brennan	
Ebony Dabon	
Darren Hardy	
Alvin Hicks	
Carrie Hill	
Damian Hillary	
Raquel Lynch	
Kenneth McMullen	
Cristi Ogletree	
Vanessa O’Neal	
Karla Penick Williams	
Tonya Ryan Coker	
James Sparks	
Danielle Spencer	
Epiphany Storey	
Dan Sudd	
Karen Swain	
Marsha Wright Carter	
Social Media, Youth Behavior	
Birmingham, AL – September 21, 2023	

Finance

Ericka Andrew	994.00
Harriett Bell	
Aleshia Coleman	
Valerie Henderson	
Marshellous Jones	
Charles Lindsey	
Michael Matthews	
Joy McDowell	
Regina Mitchell	
Cynthia Mitchell	
Florencie Patton Underwood	
Dorothea Robinson	
Telayo Standfield	
Christopher Wilkerson	
Time Management	
Online- On demand	

General Services

Steve Cockrell	4,008.80
Jessica Poe	4,057.75
Chris Hill	3,991.80
MRI Angus	
Chicago, IL – October 23-28, 2023	

Revenue

Scott Smith	1,844.37
Tanjawania Hurst	2,479.53
ACCA	
Orange Beach, AL – August 21-25, 2023	

INDIVIDUAL STAFF DEVELOPMENT**Board of Equalization**

Lotoria Langham Terry	1,727.70
IAAO 2	
Opelika, AL – December 10-15, 2023	

Community Development

Octavia Henry	1,698.00
COSSUP Forum	
Washington, DC – August 28-September 1, 2023	

Arnetta Willis	240.13
CGAT Purchasing	
Tuscaloosa, AL – September 13, 2023	

County Attorney

Theo Lawson	786.50
World Fire and Police Games	
Winnipeg, Canada – August 2-7, 2023	

County Manager

Daren Lanier	3,622.56
Justin Smith*	3,493.24
ICMA	
Austin, TX – September 30 – October 4, 2023 *September 29 – October 4, 2023	

Development Services

Marcus Johnson	2,198.30
Electrical Inspector Conference	
Waco, TX – October 7-11, 2023	

District Attorney Bessemer

Jennifer Banks 150.00
CGAT Accounting
Tuscaloosa, AL – September 13, 2023

Economic Development

Daren Lanier 3,791.19
World Police and Fire Games
Winnipeg, Canada – August 2-7, 2023

Environmental Services

Margaret Tanner 281.26
Utility Leadership Conference
Louisville, KY – July 12-13, 2023

Family Court

Dan Sudd 1,396.46
NAGIA Summit
Atlanta, GA – August 5-9, 2023

Nicole Rollins 1,028.61
Court Specialist Conference
Orange Beach, AL – September 13-15, 2023

Roads and Transportation

Ray Morris 1,415.39
ASPLS Conference
Pensacola Beach, FL – June 27-29, 2023

Security

Melvin Grigsby 1,111.60
MOS Instructor Workshop
Smyrna, GA – September 6-8, 2023

Tax Assessor Bessemer

Anre Faush 905.00
Fundamentals of Property Appraisers
Hoover, AL – September 18-22, 2023

FOR INFORMATION ONLY**Emergency Management Agency**

Melissa Sizemore 1,806.68
National Weather Assn Meeting
Kansas City, MO – September 7-14, 2023

Sheriff

Walnita Bell	150.00
Angelica Braxton	150.00
Erica Rocker	150.00
CGAT Budgeting	
Tuscaloosa, AL - May 24, 2023	
Shantel Jones	1,143.80
Brandy Holmes	1,530.25
Derrick Henley	1,143.80
Jason Deramus*	1,392.00
Polygraph Seminar	
Orange Beach, AL – October 15-19, 2023 *October 15-20, 2023	
Lance Huffstutler	425.00
Public Safety Diver	
Pell City, AL – July 24-28, 2023	
Tyler Burt	790.49
SFST Instructor Course	
Selma, AL – August 21-24, 2023	
Jordan Agee	655.00
Advanced Crime Scene Investigations	
Tuscaloosa, AL – July 31-August 4, 2023	
Nickolas Andrews	199.00
AL Case Law	
Columbiana, AL – August 18-21, 2023	
Tanehia Godwin	2,011.13
Firearms Instructor Development	
Florence, AL – October 8-13, 2023	
Brooke Allgood	1,143.80
AAPE Conference	
Orange Beach, AL - October 15-19, 2023	

D. Board of Registrars

No Items Submitted

E. Circuit Clerk

62. Resolution authorizing compensation for Jackie Anderson Smith, Circuit Clerk, Birmingham, for serving as Absentee Manager for the Special Election on July 18, 2023, in the amount of \$2,600.00.
63. Resolution authorizing compensation for Karen Dunn Burks, Circuit Clerk, Bessemer Division, for serving as Absentee Manager for the Special Election on July 18, 2023, in the amount of \$3,000.00.

F. Development Services

64. Resolution authorizing the execution of an Agreement with Permit Rocket dba ePermitHub., in the amount of \$135,999.00, for the implementation of software to submit and review digital plans submitted for permits.

G. Emergency Management Agency

No Items Submitted

H. General Services

65. Resolution authorizing the execution of an Agreement with Pitney Bowes in the amount of \$78,993.72, for the lease, and maintenance of two mail machines located in the Mail Room.
66. Resolution authorizing the execution of an Agreement with P&M Mechanical, Inc. in the amount of \$668,521.00, for the renovation of the Board of Equalization's office space.

I. Law Library

No Items Submitted

J. Probate Court

67. Resolution authorizing the execution of an Inter-Cooperation Agreement with UAB Psychiatry in the amount of \$500,000.00, for the care of the mentally ill as required by Act 353 (1975).

K. Revenue

68. Resolution authorizing the execution of an Agreement with Birmingham Armored, Inc., to provide armored car transportation services for various county departments and locations.

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

No Items Submitted

P. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN

A. Commission District 5

69. Resolution authorizing the execution of a Community Grant Program Agreement with the Heart Gallery in the amount of \$10,000.00, to provide support for its new program “Heart Days”, which will connect youth that are close to aging out of the foster care system with mentors or adoptive families to assist with providing stability, connection, and the guidance they need to thrive.

B. Economic Development

Public Hearing Only, No Other Items Submitted

C. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

XV. COMMENTS

County Attorney - Theo Lawson

County Manager - Cal Market