

# **JEFFERSON COUNTY COMMISSION**

## **(Commission Chambers)**

**DATE:** September 14, 2023

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN THE MEETING OF AUGUST 31, 2023**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 4

Dr. Derrick D. Jordan, Pastor at Hope Everlasting Ministry

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting - Aug 31, 2023

**VI. PRESENTATIONS**

1. Commissioner Sheila Tyson - Recognizing Bishop Calvin Woods (may include a video component)

**VII. PUBLIC HEARINGS (5 TOTAL - 2 ECONOMIC DEVELOPMENT & 3 ZONING)**

**Economic Development:**

1. Public Hearing Pursuant to Amendment No. 772 - Brasfield & Gorrie, LLC Public Hearing Pursuant to Amendment No. 772, and consideration of a resolution concerning the proposed authorization, execution, and delivery, on behalf of the County, of a Project Agreement with Brasfield & Gorrie, LLC.
2. Public Hearing Pursuant to Amendment No. 772 - Homewood Heights, LLC Public Hearing Pursuant to Amendment No. 772, and consideration of a resolution concerning the proposed authorization, execution, and delivery, on behalf of the County, of economic incentives and a Project Agreement.

**Zoning:**

3. Z-23-0023 Central District of the North Alabama Conference of the United Methodist Church, owner; Jerry Swafford; agent requests a change of zoning from INST-1 (Institutional) to A-1 (Agriculture) for residential use. Lot 1 of the proposed Providence Church Properties subdivision Parcel ID# Part of 0800220000032000 in Section 22 Twp 15 Range 2 W. (Case Only: 7296 Providence Church Road, Morris, 35116)(.83 acres +/-)
4. Z-23-0024 Crumley Chapel Methodist Church, Inc., owner; Amos Reese, agent request a change of zoning from INST-1 (Institutional 1) to R-2 (Single Family) for residential use.

Lots 2 & 3 of the proposed Crumley Chapel Church Resurvey. Parcel ID# part of 2100123005005000 in Section 12 / Twp 17/ Range 4 W (Case Only: 332 Crumley Chapel Road, Birmingham, 35223)(1.94 Acre+/-).

5. Z-23-0025 Noel & Andrea Nichols, owners; Noel Nichols agent requests a change of zoning from A-1 (Agriculture) & R-1 (Single Family) to A-1 (Agriculture) to remove split zoning for residential use. Parcel ID # 1400042001044000 in Section 4 /Twp 16/ Range 3 W. (Case Only: 5904 Meadowview Drive, Mount Olive, 35117)(22 acres+/-)

#### **VIII. RESOLUTIONS 1 - 65**

#### **IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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##### **A. Commission District 1**

1. Resolution authorizing approval of Commission District 1 staff salary adjustments.

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##### **B. Board of Equalization**

*No Items Submitted*

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##### **C. Environmental Services**

2. Resolution authorizing the execution of the contract with Baird Contracting Company, Inc. for the 2021 AMP12 McAdory School Road Capacity Improvements project. This project consists of construction of sanitary sewer pipe and manholes, reconnection of service laterals, asphalt paving, and restoration work.
3. Resolution authorizing the execution of the 2023 AMP10 Ensley West Comprehensive Rehabilitation project with BLD Services, LLC for the renewal of 14,296 LF of 8-inch to 12-inch diameter pipe with cured-in-place liner and the replacement of connected manholes and service laterals in the Ensley West community of Birmingham to eliminate overflows in the sewer collection system.
4. Resolution authorizing an Amendment 3 to the Agreement to Provide Professional Engineering Services for Jefferson County Environmental Services Department for Generator Controls Replacement at Valley, Village, Five Mile, and Cahaba WWTPS and at the Al Seier Pump Station contract between Jefferson County and Hazen and Sawyer in the amount of \$180,000.00.

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**D. Human Resources**

5. Resolution authorizing the execution of a Professional Services Agreement with Cap Financial Partners, LLC to provide 457-Plan Advisory Services.

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**E. Compliance Office**

*No Items Submitted*

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**F. Jefferson County Pension Board**

*No Items Submitted*

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**G. Personnel Board of Jefferson County**

*No Items Submitted*

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**X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

6. Resolution recommending the approval of the appointment of Kelvin Johnson to serve on the JCEIDA Board.
7. Resolution authorizing the execution of a Community Grant Program Agreement with Community Food Bank of Central Alabama, in the amount of \$32,700.00, to support its program to provide healthy food options to Jefferson County Residents.
8. Resolution authorizing the execution of a Community Grant Program Agreement with Negro Southern League Museum Foundation, in the amount of \$13,100.00, to support its efforts to present the history of African American baseball in Jefferson County.

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**B. Community Services**

9. Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grants Program agreement for Street Outreach activities with One Roof, Inc., (HESG2022-SO-OR) for an amount not to exceed \$31,657.00 for the 2023 Program Year. These costs will be paid with Federal Emergency Solutions Grants Programs funds.

10. Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grants Program agreement for Emergency Shelter for Operations and/or Essential Services with First Light, Inc., (HESG2022-ES-FL) for an amount not to exceed \$31,657.00 for the 2023 Program Year. These costs will be paid with Federal Emergency Solutions Grants Programs funds.
11. Resolution authorizing the Commission President to award and execute Amendment #1 to the agreement with Williford Orman Construction, LLC, for the Palmerdale Bradford General Fund Storm Shelter. The purpose of this modification is to add \$2,295.40 to install the electrical service to the shelter. This installation is necessary as service from the existing APCO pole would conflict with the existing antennae. All other terms and conditions of the contract shall remain the same.
12. Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grants Program agreement for Emergency Shelter Operations/Essential Services and Street Outreach activities with Cooperative Downtown Ministries, Inc., (HESG2022-ES-CDM) for an amount not to exceed \$31,657.00 for the 2023 Program Year. These costs will be paid with Federal Emergency Solutions Grants Programs funds.
13. Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grant agreement with Pathways (HESG2022-ES-PW) for an amount not to exceed \$31,657.00 for the 2023 Program Year. These costs will be paid with Federal Emergency Solutions Grant funds.
14. Resolution authorizing the Commission President to execute the proposed Agreement with Bradley Arant Boult Cummings LLP for the provision of legal services.
15. Resolution authorizing the Commission President to execute the proposed Agreement with The Parker Law Firm, LLC for the provision of Legal Services in an amount not to exceed \$25,000.00 per year for two-years.

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**C. Cooper Green Mercy Health Services**

*No Items Submitted*

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**D. Coroner**

*No Items Submitted*

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**E. District Attorney**

*No Items Submitted*

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**F. Family Court**

*No Items Submitted*

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**G. Sheriff's Office**

16. Resolution to acknowledge an Amendment to the contract with The Jefferson County 9-1-1 Emergency Communications District, Inc for dispatch services.
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**H. Youth Detention**

17. Resolution authorizing the termination of the Bizstream Contract for convenience.
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**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

18. Resolution authorizing the execution of a Community Grant Program Agreement with the Jefferson County Board of Education in the amount of \$2,400.00, for the Hueytown Intermediate School .
19. Resolution authorizing the recommendation to appoint and update appointee terms for the Oak Grove Memorial Park & Recreation Board.
20. Resolution authorizing Commission President to sign letter of support for the Alabama Department of Economic and Community Affairs (ADECA) for the grant application and proposed project submitted by Spectrum Southeast, LLC.
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**B. County Attorney**

*No Items Submitted*

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**C. County Manager**

*No Items Submitted*

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**D. Public Information Office**

*No Items Submitted*

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**E. Roads & Transportation**

21. Resolution authorizing the execution of an Agreement with Gonzales Strength and Associates, for On-Call LiDAR Services.
22. Resolution authorizing the execution of an Amendment No. 1 to the Agreement with Real Estate Valuation Advisors, LLC (Roger Ball) for Appraisal Services.
23. Resolution authorizing the execution of a Revised Funding Agreement with ALDOT for the resurfacing of various roads in Jefferson County, Project Number #ST-037-888-012.
24. Resolution authorizing the execution of a Quitclaim of Tax Sale Properties (PID 20-00-19-0-000-065.000, 20-00-19-0-000-066.000, 20-00-19-0-000-067.000, and 20-00-19-0-000-068.000) to Birmingham Fire District.
25. Resolution authorizing the execution of ALDOT Project No. ST-037-888-013 Construction Agreement - Harmer St Bridge Replacement over Valley Creek and Resurfacing from Harmer Street in Bessemer to Huntsville Avenue.
26. Resolution authorizing a revision to the Agreement for the public purpose of maintenance and repair of certain roadways within the City limits of the City of Trussville.
27. Resolution authorizing the adoption and approval of an Ordinance to restrict the speed limit to prohibit any person from driving any vehicle in excess of 25 MPH on Clarence Street in McCalla.
28. Resolution authorizing payment for Tract 36, Dickey Springs Road - Bell Hill Road Project.
29. Resolution authorizing the payment for Tract 34, Caldwell Mill Road Project STPBH-5939(200).
30. Resolution authorizing payment for Tract 63, Caldwell Mill Road Project STPBH-5939(200).

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

31. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Gardendale in the amount of \$1,000.00, to assist the Gardendale Senior Center with various programs and events throughout the year.

32. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Trussville in the amount of \$13,200.00, to assist with placement of Memorial Monuments in the City's right of way in the historic district of Trussville.
  33. Resolution authorizing the execution of a Community Grant Program Agreement with the Alabama Cattlemen's Foundation in the amount of \$7,500.00, to assist the Jefferson County Cattlemen's Association with providing Jefferson County youth with educational/agricultural activities and opportunities.
  34. Resolution authorizing an Amendment of Ordinance 1801.
  35. Resolution authorizing the execution of a Community Infrastructure Agreement with the Jefferson County Board of Education in the amount of \$50,000.00, to assist with the installation of a new parking lot at Pinson Elementary.
  36. Resolution authorizing the execution of a Community Infrastructure Agreement with the Town of Morris in the amount of \$19,834.00, to assist with the repair of a drainage structure at the Morris Ball Park.
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**B. Finance**

37. Approval of the Unusual Demand Report for 09/14/2023.
  38. Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 8/17/23 - 8/23/23 and 8/24/23 - 8/30/23.
  39. Resolution authorizing the approval of the Purchasing Exceptions Reports for the weeks of 8/17/23 - 8/23/23 and 8/24/23 - 8/30/23.
  40. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 8/17/23 - 8/23/23 and 8/24/23 - 8/30/23.
  41. Resolution authorizing the ratification of the Regions Bank Purchasing Statement Closing Date August 31, 2023.
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**C. Budget Management Office**

42. Resolution authorizing and approving the Fiscal Year 2023-2024 Operating & Capital Budget.
43. Resolution authorizing the Equipment Shop Charges effective October 1, 2023.
44. Resolution authorizing pursuant to Act No. 231, 1977, the Fiscal Year 2023/2024 Health Department Resolution.

45. Resolution authorizing the Commuting Vehicle Usages by Department for Fiscal Year 2023/2024.
46. Resolution authorizing and approving the Fiscal Year 2023/2024 Salary Adjustments.
47. Resolution authorizing and approving the Fiscal Year 2023/2024 Holiday Schedule.
48. Resolution authorizing the transfer of funds among various operating & capital funds for fiscal year 2024 as required in the FY24 Adopted Budget.
49. Resolution authorizing the adoption of an Administrative Order designating use of County Share of SSUT funds.
50. Resolution authorizing the adoption of the FY 2023/2024 SSUT allocations.
51. Approval of the Travel/Staff Development dated 9/14/2023, as follows:

**MULTIPLE STAFF DEVELOPMENT**

**Commission, District 4**

Joe Knight*	745.49
Zach Brooks	593.08
Maci Cargile	242.00
ACCA	
Orange Beach, AL - August 22-25, 2023 *August 20-25, 2023	

**Environmental Services Department**

Johnathan Calhoun	1,300.00
Tametra Evans	
Seth Grammer	
Robert Tyler, Jr.	
Wastewater Operator Exam	
Online - Various	

**Family Court**

Gwen Reasor	1,050.00
Adrilisa Mitchell	
Conessa Morris	
Carrie Hill	
Kenneth McMullen	
Tiffany Roper	
Darren Hardy	
Social Work Conference	
Birmingham, AL - October 3-4, 2023	



**General Services**

Barry Reno	1,240.00
Richard Cobb	
Emmet Marbury*	
Backflow Certification	
Leeds, AL – October 17-18, 2023 * October 17-19, 2023	

**Youth Detention**

Brandi Alexander	2,855.69
Sonya King	2,959.37
Women Working in Corrections	
Portland, OR – October 8-12, 2023	

Monique Grier	2,539.61
Juan Sepulveda	2,496.41
Symposium on Juvenile Services	
Napierville, IL – October 1-7, 2023	

**INDIVIDUAL STAFF DEVELOPMENT****Compliance**

Cricket Snyder	3,298.77
Compliance and Ethics	
Chicago, IL – October 1-4, 2023	

**Environmental Services**

Ronald Thomas	3,811.04
PROCRE Conference	
Chicago, IL – September 18-21, 2023	

**Family Court**

Epihaney Storey	600.00
JUST Conference	
Washington, DC – October 31-November 3, 2023	

**Revenue**

David Steelman	3,215.38
Audit	
San Antonio, TX – September 4-14, 2023	

Wakneco Jones	150.00
CGAT Purchasing	
Tuscaloosa, AL – September 13, 2023	

**Tax Assessor Bessemer**

Kennedy Brown 905.00  
Fundamentals of Real Property Appraisal  
Hoover, AL – September 18-22, 2023

**Youth Detention**

Monique Grier 682.45  
LEA Bootcamp  
Montgomery, AL – September 17-19, 2023

**FOR INFORMATION ONLY****Personnel Board**

LaTrenda Hardy 400.00  
UAB Career Fair  
Birmingham, AL – September 26, 2023

**Sheriff**

Derrick King 1,344.04  
Polygraph Seminar  
Orange Beach, AL – October 15-19, 2023

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**D. Board of Registrars**

52. Resolution authorizing the relocation of Precinct 3020 from Oasis of Praise to Grace Life Church.

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**E. Circuit Clerk**

*No Items Submitted*

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**F. Development Services**

53. Resolution authorizing the approval of a liquor application submitted by Double Deuce LLC applicant; Kenneth Loyd Owens, Jr., member d/b/a Double Deuce requests approval of a (010) Lounge Retail Liquor-Class I license in conjunction with an existing lounge/bar on Parcel ID# 0900032008001000 in Sec 3, Twp 15, Range 1W. Zoned C-3 (Commercial) (Site Location: 8905 Old Highway 75, Pinson, 35126).

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**G. Emergency Management Agency**

54. Resolution acknowledging an Amendment to the Polygon Software, Annual Inspection & On-Site Maintenance Agreement to change beginning date to October 2023 to reflect fiscal year dates for the Jefferson County Outdoor Warning Siren System.

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**H. General Services**

55. Resolution authorizing the execution of an Agreement with Shelby Company, LLC in the amount of \$3,247,910.00 for Phase 1 of renovating the Jefferson County 2121 Building's Interior Floors.
56. Resolution authorizing the execution of an Agreement with Poole & Company Architects, PC in the amount of \$1,691,565.00, for professional primary architectural services for Jefferson County's new medical examiner and coroner's office building project.
57. Resolution authorizing the execution of an Agreement with The Pennington Group, Inc. in the amount of \$388,000.00, to replace the canopy on the CenterPoint Multi-Services Center, Sheriff's Department Entrance Canopy Replacement project.

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**I. Law Library**

*No Items Submitted*

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**J. Probate Court**

*No Items Submitted*

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**K. Revenue**

*No Items Submitted*

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**L. Security Office**

*No Items Submitted*

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**M. State Court**

*No Items Submitted*

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**N. Tax Assessor**

*No Items Submitted*

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**O. Tax Collector**

*No Items Submitted*

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**P. Treasurer**

*No Items Submitted*

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN**

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**A. Commission District 5**

58. Resolution authorizing the execution of a Community Grant Program Agreement with Glenwood Children's Center, in the amount of \$15,000.00 (\$10,000 D-5 & \$5,000 D-4), for the purpose of assisting to enable individuals to live life to their fullest potential and devoted to the protection of individual right, anchored in the support and person-centered treatment of children and adults impacted by autism and other behavioral health needs.
59. Resolution authorizing the execution of a Community Grant Program Agreement with Easter Seals of the Birmingham Area in the amount of \$3,500.00, for the purpose of supporting their mission to create solutions that change the lives of children and adults with disabilities or other special needs and to support their families.
60. Resolution authorizing the recommendation of the re-appointment of Jason Cobb to JCEIDA Board.
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**B. Economic Development**

61. Resolution to approve the due diligence and proposed incentives for Agricultural Center to be located in the Hallmark Cooperative District Located in Jefferson County.
62. Resolution authorizing the execution of an Amendment to Project Agreement with SecturaSOFT.
63. Resolution authorizing the adopting of an Administrative Order setting forth provisions for use of the Jefferson County Economic Development Fund.
64. Resolution authorizing the adopting of an Administrative Order designating annual funding for the JCEIDA.

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**C. Information Technology**

65. Resolution authorizing the execution of an Amendment to the GIS Cost Sharing Agreement with the Regional Planning Commission of Greater Birmingham.

**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager - Cal Market

Commissioners -