

PRE-COMMISSION WORK SESSION

September 26, 2023

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

1. REV Construction, Inc. - Stadium Trace Pump Station Chemical Feed for Odor Control

This project consists of the installation of a permanent chemical feed odor control system at the Stadium Trace Pump Station to mitigate odors in the Hoover area. This includes a 6,500-gal chemical storage tank, chemical feed pumping system, emergency eyewash/shower station, & the installation of a water line with water main connection.

<i>Contract Term:</i>	<i>273 Days</i>
<i>Original Budget:</i>	<i>\$364,448,953.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 36,448,995.00</i>
<i>Requested Amount:</i>	<i>\$ 1,588,750.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 34,860,245.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Alabama Power Company - Energy Services Work Request at the Cahaba River WRF

Agreement for the purchase and installation of a recloser and automatic medium-voltage electric switch needed for the safe operation of the standby electric generator system at the Cahaba River WRF.

<i>Contract Term:</i>	<i>Completion of Scope</i>
<i>Original Budget:</i>	<i>\$ 23,191,925.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 2,343,350.00</i>
<i>Requested Amount:</i>	<i>\$ 102,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 2,270,850.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

1. Behavioral Health Systems (BHS)

This is a contract amendment to extend the contract with Behavioral Health Systems (BHS) to provide Mental Health/Substance Abuse Managed Care and Employee Assistance Program (EAP) services for Jefferson County Employees for an additional 12 months from October 1, 2022, through September 30, 2023. Contract rates will remain the same as the current year rates.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$700,000.00</i>
<i>Requested Amount:</i>	<i>\$700,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

COMPLIANCE OFFICE

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. Sentell Engineering, Inc. – Jefferson County Housing Authority Park Improvement Project (CD22-03-CW-JCH)

Resolution authorizing an Agreement between Jefferson County, Alabama and Sentell Engineering, Inc., for engineering design services related to the Jefferson County Housing Authority Park Improvement Project (CD22-03-CW-JCH). The fee for these services shall not exceed \$25,800.00 and will be paid from the CDBG Program Year 2022 funds.

<i>Original Budget:</i>	<i>\$304,279.00</i>
<i>Current Remaining Budget:</i>	<i>\$304,279.00</i>
<i>Requested Amount:</i>	<i>\$25,800.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$278,479.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted.

DISTRICT ATTORNEY

No items submitted.

FAMILY COURT

1. Children's Policy Cooperative of Jefferson County

Provides assistance in the development and promotion of County resources pursuant to an Act of the Alabama Legislature codified at 26-24-33, Code of Alabama to provide implementation of the Alabama Children's Policy Council.

<i>Original Budget:</i>	<i>\$492,538.46</i>
<i>Current Remaining Budget:</i>	<i>\$122,444.17</i>
<i>Requested Amount:</i>	<i>\$85,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$37,444.17</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Salary Adjustment - Family Court Chief Probation Officer & Deputy Court Administrator

8% increase for Appointed Chief Probation Officer & Deputy Court Administrator

SHERIFF

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

1. Birmingham Business Resource Center Support

Resolution authorizing FY24 Non-Departmental/Contingency funds to assist the Birmingham Business Center as they support Jefferson County's economic development, public policy and strong workforce development.

Contract Term:

10/1/2023 - 9/30/2024

Requested Amount:

\$500,000

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **McAshan Drive Widening Phase I and Phase II - Permission to Condemn Tracts 1, 2, 3, 4 of 37-20-002**
Property need: Tract 1 - 0.571 acres; Tract 2 - 0.424 acres; Tract 3 - 0.184 acres, and Tract 4 - 0.266 acres.
2. **McAshan Drive Widening Phase I and Phase II Payment for Tract 4 of 37-20-002**
Payment for 0.266 acres of ROW.
3. **McAshan Drive Widening Phase I and Phase II Payment for Tract 5 of 37-20-002**
Payment for 0.040 acres of ROW.
4. **McAshan Drive Widening Phase I and II Permission to Condemn Tracts 5, 6, 7, 8, 9, 10 of 37-20-002**
Requesting permission to condemn because we have not been able to reach an agreement with property owners.
5. **Lakeshore Drive Extension Project Payment for Tract 12**
Payment for 0.330 acres of road ROW.
6. **Lakeshore Drive Extension Project Payment for Tract 17**
for 0.134 acres of ROW and 0.084 acres of TCE.
7. **Lakeshore Drive Extension Project Payment for Tract 7**
Payment for 0.100 acres of ROW.
8. **2020 PS01 – Pinewood, Woods Trace and Oak Grove Rd Pump Station Upgrade. Payment for Tract 4**
Payment for 0.02 acres of access easement.
9. **2020 PS01 Pinewood, Woods Trace and Oak Grove Road Pump Station Upgrades Pymt for Tract 4**
Payment for 0.007 acres of SSE.
10. **Caldwell Mill Road Payment for Tract 1**
Payment for 0.049 acres of Road Right-of-Way.
11. **Grants Mill Road Corridor Payment for Tract 16**
Payment for 0.034 acres of ROW.
12. **Surplus Real Property Divestment - Former Salvation Army Building and Parking Area**
Identification and Authorization of Divestment of Certain Surplus County Real Property

COUNTY ATTORNEY

1. **Claim - Jasmine Bradley**
Resolution to deny the property damage claim of Jasmine Bradley.
2. **Claim - Stephen McConico**
Resolution to deny the property damage claim of Stephen McConico.
3. **Claim - Patrice Leonard**

Resolution to deny the personal injury claim of Patrice Leonard.

4. **Claim - Wendy Thompson**

Resolution to deny the property damage claim of Wendy Thompson.

5. **USI Insurance Services**

Resolution authorizing the execution of documents for proposed insurance policies for FY24 and authorizing payment to USI Insurance Services, LLC. to pay premiums for each policy.

6. **Witt O'Briens' - Amendment 9**

Amendment to add funds and time to contract to support ongoing ARPA SLFRF support.

Contract Term:

Through September 30, 2026

Amendment Amount:

Increase of \$1,000,000

COUNTY MANAGER

1. **Rock Solid / Granicus - OneView - Amendment 1**

Amendment to assign the agreement with Rock Solid to Granicus to reflect the recent purchase of Rock Solid by Granicus.

2. **ARPA - Outdoor Recreation - Jefferson County Greenways Commission**

Subrecipient agreement to provide ARPA SLFRF funding to improve the physical, mental and emotional well-being of Jefferson County residents by enhancing the County's outdoor recreation infrastructure and support systems. The Greenways Commission currently consists of Red Mountain Park, Ruffner Mountain and Turkey Creek Nature Preserves.

Contract Term:

8/10/2023-9/30/2025

Subrecipient Award:

\$2,000,000

3. **ARPA - Clean Water - Warrior River Water Authority**

Subrecipient agreement to provide ARPA SLFRF funding to repair or replace crucial flush valves necessary to maintain existing infrastructure.

Contract Term:

8/1/2023-8/1/2025

Subrecipient Award:

\$250,601.65

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Jefferson County Committee/Commission Meeting Dates 2024**

2. **Community Grant - Oak Grove Memorial Park and Recreation**

3. **Community Grant - Town of West Jefferson**

Contract Term:

7/20/2020-7/20/2022

Original Budget:

300,000.00

Current Remaining Budget:

46,719.00

Requested Amount:

,36,719.00

Remaining Budget after Requested Amount:

10,000.00

4. **Salary Adjustment - Appointed Staff - District 3**

Resolution setting Salary for Classification #94602 District 3

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 8/31/23 - 9/6/23 and 9/7/23 - 9/13/23
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 8/31/23 - 9/6/23 and 9/7/23 - 9/13/23
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 8/31/23 - 9/6/23 and 9/7/23 - 9/13/23
4. **Procurement Card - Jefferson Credit Union**
Jefferson Credit Union Statement Closing Date 09/03/2023 for Ratification
5. **Unusual Demand Report**

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Development Services

Mondonna Movahed	4,150.06
Kathy Burleson	4,235.06
Accelerate	
Fort Washington, MD – September 23-28, 2023	

Human Resources

Rance Allman	2,681.44
Tonya Dawson	2,535.55
IPAC	
Washington, DC – July 22-26, 2023	

Revenue

Wanda Sanders	920.71
LaQueta Clay	885.34
Intro to License Administration	
Montgomery, AL – October 18-20, 2023	
LaShawn Pegues	380.00
Peterson Bridges	380.00
Rossana Reese	380.00
Shelley Raia	380.00
Constance Darby	1,100.48
David Steelman*	1,135.56
Joan Moffett*	1,403.25
Sales and Use	
Online *Opelika, AL – October 18-20, 2023 *October 17-20, 2023	

Wiley Stoudenmire	250.00
Charles Bell	250.00
CRE Update	
Online – October 6, 2023	

Roads and Transportation

Kellie Johnson	471.10
Laura Carter	581.54
Disaster Relief	
Prattville, AL – September 27-28, 2023	

Johanna Berres	1,654.51
Raymond Trammell	1,684.67
Water Resource Conference	
Orange Beach, AL – September 5-8, 2023	

INDIVIDUAL STAFF DEVELOPMENT

Board of Registrars

Barry Stephenson	465.22
Alabama Election Conference	
Tuscaloosa, AL – October 4-6, 2023	

Commissioner District 2

Sheila Tyson	355.00
CBC	
Washington, DC – September 19-23, 2023	

Compliance

LaTonya Harris	3,289.00
SHRM Inclusion Conference	
Savannah, GA – October 29-November 1, 2023	

District Attorney Bessemer

Lane Tolbert	267.86
ADAA Legislative Meeting	
Auburn, AL – September 7-8, 2023	

Environmental Services

Kristian Blue	325.00
Operator Exam	
Various - Various	

Family Court

Epiphany Storey	1,443.20
JUST Conference	
Washington, DC – October 31 – November 3, 2023	

Human Resources

Adrienne Wormley-Davis	400.00
UAB Collat Career Fair	
Birmingham, AL – September 26, 2023	

Adrienne Wormley-Davis	150.00
UAB Government Career Fair	

Birmingham, AL – September 26, 2023

Adrienne Wormley-Davis Alabama A&M Career Fair Huntsville, AL – October 5, 2023	275.00
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Adrienne Wormley-Davis University of AL Career Fair Tuscaloosa, AL – September 20, 2023	500.00
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Adrienne Wormley-Davis Troy University Career Fair September 27, 2023	175.00
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Public Information Office

Helen Hays ACCA Orange Beach, AL – August 22-25, 2023	948.32
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Chiara Morrow ACMA Conference Austin, TX – September 29-October 4, 2023	3,220.82
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Helen Hays PRSA Conference Nashville, TN – October 15-17, 2023	937.50
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Revenue

Wanda Sanders Association of Tax Administrators Prattville, AL – December 5-7, 2023	756.52
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Rossana Reese Revenue Officers Training Online - October 4-6, 2023	265.00
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Joan Moffett Audit Memphis, TN – September 24-29, 2023	1,541.65
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Scott Smith CRE Class Online – October 20, 2023	250.00
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Charles Bell CRE Update Online – October 6, 2023	250.00
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LaQueta Clay Intro to License Administration Prattville, AL – December 6-7, 2023	499.32
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Denise Morgan CRE Maintenance Tuscaloosa, AL – October 4-6, 2023	825.28
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Menisha Baldwin	1,313.49
Audit	
Huntsville, AL – October 29-November 3, 2023	
Tax Assessor Bessemer	
Biancia Ardis	325.00
Intro to Property Tax Admin	
Hoover, AL – May 1-3, 2024	

BOARD OF REGISTRARS

1. **Precinct location change - Precinct 2090 to 6th Avenue Baptist Church**

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

No items submitted.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

No items submitted.

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURT

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Infrastructure Grant - Ruffner Mountain Nature Coalition**

Infrastructure grant to assist with maintenance projects at Ruffner Mountain & Turkey Creek Nature Preserve

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$1,631,571.20</i>
<i>Current Remaining Budget:</i>	<i>\$1,581,571.20</i>
<i>Requested Amount:</i>	<i>\$40,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,541,571.20</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Infrastructure Grant - Glennwood Fire District**

Infrastructure grant to assist with the purchase of a mid-heavy rescue truck.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$1,631,571.20</i>
<i>Current Remaining Budget:</i>	<i>\$1,471,737.20</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,466,737.20</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **Community Grant - City of Tarrant**

Community Grant to assist the Tarrant Senior Center with various programs and events throughout the year.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$10,200.00</i>
<i>Requested Amount:</i>	<i>\$1,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$9,200.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

4. **Community Grant - City of Irondale**

Community Grant to assist the Irondale Senior Center with various programs and events throughout the year.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$300,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$13,200.00</i>
<i>Requested Amount:</i>	<i>\$1,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$12,200.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **Jay Industrial Repair - Tax Abatement Agreement**

Tax Abatement Agreement for Jay Industrial Repair, Inc, to expand its company and increase operations in a new 14,700 square foot building located in Jefferson County.

INFORMATION TECHNOLOGY

1. **City of Vestavia & Jefferson County GIS Cost Sharing Agreement - Amendment 1**

City of Vestavia & Jefferson County GIS Cost Sharing Agreement Amendment 1

<i>Contract Term:</i>	<i>4 Months</i>
<i>Original Budget:</i>	<i>\$7,716,131.00</i>
<i>Current Remaining Budget:</i>	<i>\$168,739.57</i>
<i>Requested Amount:</i>	<i>\$35,714.29- Revenue</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$168,739.57</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS