

JEFFERSON COUNTY COMMISSION

(Bessemer Justice Center - # B-10)

DATE: October 26, 2023

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF OCTOBER 12, 2023

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 2

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

VI. PRESENTATIONS

1. Presentation recognizing Darryl Tavel for his service to Jefferson County
2. Proclamation designating October 22–28, 2023, as Alabama Extension Week in Jefferson County.

VII. PUBLIC HEARINGS

1. Amendment 772 - Acclinate Genetics Inc. Public Hearing and Adoption of a Resolution pursuant to Amendment 772 - Acclinate Genetics Inc., to provide Economic Incentives in an amount not to exceed \$75,000.00.

VIII. RESOLUTIONS 1 - 61

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of a Community Grant Program agreement with Exposure Community Development Corporation Inc., in the amount of \$1,500.00 to Support their Annual Veterans Commemoration.

B. Board of Equalization

No Items Submitted

C. Environmental Services

2. Resolution authorizing the execution of a contract with John Plott Company, Inc. for the 2020 PS01 Pinewood, Woods Trace, and Oak Grove Road Pump Stations Improvements project. This construction project will provide improvements for three aging sanitary sewer pump stations located in Hoover and Homewood.
3. Resolution authorizing the execution of a contract with United States Department of Interior-U.S. Geological Survey. This will include the water monitoring of temperatures, specific-conductance, and dissolved oxygen at seven of thirteen continuous-record streamflow gauging stations with data collection platforms.

D. Human Resources

No Items Submitted

E. Compliance Office

4. Resolution authorizing the execution of an Agreement with Experian (formally Corporate Cost Control) to provide Unemployment Cost Control Services.

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

5. Resolution acknowledging a contract renewal between the Personnel Board and One Diversified, LLC. to provide maintenance and support for the Testing Facility's audio and visual equipment. Contract amount for FY 2024 is \$21,387.
6. Acknowledgement of a contract between the Personnel Board and Concetta Lewis to provide one hour speech/exercise related to the development of organizational culture through relationship building in the amount of \$500.00.

X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

No Items Submitted

B. Community Services

7. Resolution authorizing the execution of a Community Grant for operation of the Homewood Senior Center in the amount of Fifteen Thousand Dollars and 00/100 (\$15,000).
8. Resolution authorizing the execution of a Community Grant for operation of the Hoover Senior Center in the amount of Fifteen Thousand Dollars and 00/100 (\$15,000).
9. Resolution authorizing the execution of a Community Grant for operation of the Hopewell Senior Center in the amount of Fifteen Thousand Dollars and 00/100 (\$15,000.00).
10. Resolution authorizing the execution of a Community Grant for operation of the Irondale Senior Center in the amount of Fifteen Thousand Dollars and 00/100 (\$15,000.00).
11. Resolution authorizing the execution of a Community Grant for operation of the Hueytown Senior Center in the amount of Fifteen Thousand Dollars and 00/100 (\$15,000).
12. Agreement with Witt O'Brien's, LLC, for the Department of Community Services for an amount not to exceed \$5,450,000.00 for processing cases related to ERAP2.
13. Resolution authorizing the execution of an Agreement with the Salvation Army which allocates \$3,360,000.00 for the Emergency Rental Assistance Program. Any funds relating to the agreement will expire if unexpended by March 10, 2024, in compliance with the Department of Treasury's spending deadlines.

C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

No Items Submitted

E. District Attorney

14. Resolution authorizing the execution of all documents relating to the payroll request for Jaleel Washington, Deputy District Attorney, Birmingham Division, with a start date of 10/01/2023.
15. Resolution authorizing the execution of all documents relating to the payroll request for Elise Driskill, Deputy District Attorney, Birmingham Division, with a start date of 10/01/2023.

16. Resolution authorizing the execution of all documents relating to the payroll request for Jessica Jackson, Deputy District Attorney, Birmingham Division, with a start date of 10/01/2023.

F. Family Court

No Items Submitted

G. Sheriff's Office

17. Interlocal Grant Agreement with the City of Birmingham for administration of the 2023 Byrne Justice Assistance Grant (JAG) Program award, for allocation to the Jefferson County Sheriff's Office Law Enforcement Program.
18. Resolution of acknowledgement and adoption of the Traffic Enforcement Agreement for fiscal period October 1, 2023 through September 30, 2024.

H. Youth Detention

19. Resolution authorizing the execution of an agreement with Mechi Mental Wellness, LLC.

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

20. Resolution authorizing the recommendation of the appointment of Mr. Mark Anders to serve on the Concord Fire District Board of Directors.

B. County Attorney

21. Resolution authorizing the execution of a License Agreement with West Publishing Corporation for subscription to WestLaw Legal Research.
22. Resolution authorizing the settlement of the lawsuit styled Birmingham-Jefferson County Transit Authority v. City of Fairfield, et. al., CV-2018-000086, pending in the Circuit Court of Jefferson County, Alabama against the Jefferson County Tax Collector.

C. County Manager

23. Resolution authorizing the execution of an ARPA Beneficiary Agreement with City of Midfield in the amount of \$222,420.55, to provide for ambulance, equipment, vehicle striping and medical supplies.
24. Resolution authorizing the execution of an Amendment to ARPA Beneficiary Agreement with Warrior Fire Department with the new total not to exceed the amount of \$286,700.55, to provide for ambulance, equipment, and medical supplies.

D. Public Information Office

No Items Submitted

E. Roads & Transportation

25. Resolution authorizing the execution of an agreement with LaBella Associates for professional engineering services associated with the Landfill Financial Assurance determination.
26. Resolution authorizing the execution of an Agreement with Advanced Mower in the amount \$2,000 per year for the purpose of advanced diagnostics and repairs to the County's Rolling Stock and for supplying the County with Original Equipment Manufacturers (OEM) and non-OEM vehicle parts.
27. Resolution authorizing the Jefferson County Commission to execute Amendment No. 1 between Jefferson County and Central Alabama Asphalt for On Call Asphalt In Place Services.
28. Resolution authorizing the execution of the agreement for Title and Closing Services - Amendment No. 1 for Statewide Title Services, Inc.
29. Resolution authorizing the Commission to execute the Intergovernmental Agreement between Jefferson County, Alabama and the City of Brighton, Alabama for the public purpose of creating and installing signs at various locations in the city limits of Brighton.
30. Resolution authorizing the President to execute the Intergovernmental Agreement with West Jefferson for roadway maintenance services.
31. Resolution authorizing the President to execute the Grants Mill Road Widening Project - Change Order #2 in order to complete the project.
32. Resolution authorizing the Commission President to execute a conveyance of an Alabama Power Easement at Cahaba Booster Pump Station.

33. Resolution authorizing the Commission President to execute a conveyance of the Alabama Power Easement at Pinewood Pump Station.
34. Resolution authorizing the Commission President to execute a conveyance of the Alabama Power Easement at the Newfound Pump Station No. 2.
35. Resolution authorizing payment for Lakeshore Drive Extension Project Payment for Tract 8.
36. Resolution authorizing payment for Tract 13 of Lakeshore Drive Extension Project.
37. Resolutions authorizing payment for Tracts 35 & 36 – Caldwell Mill Road Project STPBH-5939(200).
38. Resolutions authorizing payment for Tract 58 – Caldwell Mill Road Project STPBH-5939(200).
39. Resolutions authorizing payment for Tract 7 – Caldwell Mill Road Project STPBH-5939(200)
40. Resolutions authorizing payment for Tract 62 – Caldwell Mill Road Project STPBH-5939(200)
41. Resolution authorizing payment of Tract 7 for McAshan Drive Widening, Phase I and Phase II for Project No. 37-20-002.
42. Resolution authorizing payment of Tract 1 for McAshan Drive Widening, Phase I and Phase II for Project No. 37-20-002.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

43. Resolution authorizing the Commission President to execute a Public Service Grant in the amount of \$150,000.00, for the Birmingham Public Library Cooperative for the fiscal budget year 2023-2024.
44. Resolution authorizing the Commission President to execute a Public Service Grant in the amount of \$50,000.00, with the Greater Birmingham Convention and Visitors Bureau for support of the 2023 Birmingham Bowl.
45. Resolution authorizing the execution of a Community Infrastructure Agreement with the City of Clay in the amount of \$20,000.00, to assist with the purchase & installation of a new roof for the Clay Senior Center.

46. Resolution authorizing the execution of a Community Grant Program Agreement with the Jefferson County Board of Education in the amount of \$20,000.00, to assist Mortimer Jordan High School with upgrades to their basketball facilities.
47. Resolution authorizing the execution of a Community Grant Program Agreement with the Glennwood Fire District in the amount of \$1,000.00, to assist with the purchase of equipment needed to install Star Link internet service at the fire station.

B. Finance

48. Approval of the Unusual Demand Report for 10/26/23
49. Resolution authorizing the approval of the Encumbrance Report for the week of 9/28/23 - 10/4/23 and 10/5/23 - 10/11/23.
50. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 9/28/23 - 10/4/23 and 10/5/23 - 10/11/23.
51. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 9/28/23 - 10/4/23 and 10/5/23 - 10/11/23.
52. Resolution to ratify Regions Bank Purchasing Statement Closing Date September 30, 2023
53. Resolution authorizing the Commission President to execute the PACA Intergovernmental Agreement establishing partnership with the McCalla Area Fire District.

C. Budget Management Office

54. Resolution authorizing the Budget Transaction to Carryforward two grants from FY23 to FY24.
55. Approval and adoption of the Travel/Staff Development dated 10/26/2023.

MULTIPLE STAFF DEVELOPMENT

District Attorney Bessemer

Adrienne Ward Belcher	1,946.01
Cynthia Carter	2,020.05
Lane Tolbert*	1,739.43
ADAA Business Session	
Point Clear, AL – November 17-21, 2023 *November 17-19, 2023	
Anthony Williams	2,130.72

Adrienne Ward Belcher	1,748.19
IHIA Conference	
Mesa, AZ – October 29-November 3, 2023	

Environmental Services

Micha Maze	650.00
Ja'Kayla Smith	
Operator Exam	
Online - Various	

Family Court

Erica Dozier	75.00
Adrilisa Mitchell	
James Sparks	
Kenneth McMullen	
Steven Vance	
Hope Heal Help Summit	
Birmingham, AL – November 7, 2023	

Revenue

Tanjawania Hurst	380.00
Anthonette Dotson	380.00
Sales and Use Tax Exam	
Online – October 18-20, 2023	

Roads and Transportation

Seth Shelby	4,560.00
Ryan Johnson	
Andei Harrell	
Stephen Meadow	
Fred Small	
Jamel Jarman	
Reginald McCray	
Lawrence Tramble	
ACI Field Level Testing	
Birmingham, AL – October 18-19, 2023	

Ray Morriss	916.94
Mark Van Peavy*	1,103.86
ASPLS Conference	
Guntersville, AL – October 24-26, 2023 *October 23-26, 2023	

Treasurer

Patrice Skinner	232.14
Rolanda Norris	214.65
CGAT Billing	

Tuscaloosa, AL – November 8, 2023

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Ronald Clements	1,606.40
Alabama Real Property Appraisal	
Huntsville, AL – November 13-17, 2023	

Kingsley Moore	299.47
Calypso Continuing Education Class	
Online - August 8, 2023	

Randall Clark	209.00
McKissock Continuing Education	
Online – August 25, 2023	

Commissioner District 2

Sheila Tyson	5,066.98
NOBCO Conference	
Charlotte, NC – October 17-22, 2023	

Community Development

Michelle Pickett	1,700.00
NDC Training	
Online – November 20, 2023 – May 20, 2024	

Development Services

Joshua Johnson	255.00
APA Certification	
Online - Various	

District Attorney Bessemer

Jennifer Banks	150.00
CGAT Billing	
Tuscaloosa, AL – November 8, 2023	

Environmental Services

Cynthia Pearson	3,368.57
Buried Asset Mgmt Institute	
Cincinnati, OH – October 29-November 2, 2023	

Matthew Alpaugh	2,721.85
WEFTEC	
Chicago, IL – September 29-October 4, 2023	

David Denard Fall Strategic Leadership Meeting Asheville, NC – November 5-7, 2023	1,079.90
---	----------

Family Court

Denise Newcomb CGAT Billing Tuscaloosa, AL - November 8, 2023	150.00
---	--------

Human Resources

Melody Banks SHRM Employment Law Montgomery, AL – September 19-20, 2023	681.10
---	--------

Information Technology

Sri Karra NAIT Symposium Orlando, FL – October 15-20, 2023	2,092.53
--	----------

Joshua Chris GIS Conference Gulf Shores, AL – November 12-17, 2023	2,239.36
--	----------

Revenue

Martrece Brown Motor Fuel Conference Online – October 18-20, 2023	380.00
---	--------

Menisha Baldwin AMROA Winter Conference Auburn, AL – December 6-8, 2023	994.43
---	--------

Kanisha Hollis Laws and Ethics Public Mgmt Auburn, AL – December 13-15, 2023	954.98
--	--------

Kanisha Hollis Leadership and Effective Public Mgmt Auburn, AL – November 7-9, 2023	977.58
---	--------

Roads and Transportation

Amanda Elledge Clear Water Conference Florence, AL – September 20-21, 2023	527.91
--	--------

Jeff Gunter	817.08
-------------	--------

Floodplain Mgrs Conference
Florence, AL – October 23-25, 2023

Tax Assessor Birmingham

Emory Wheatley 1,772.86
Base Manuscript and Section Layout
Opelika, AL – October 22-27, 2023

Tax Collector Bessemer

Johnny Curry 961.61
Understanding the Tax Collection Function
Cullman, AL – November 14-17, 2023

Youth Detention

Donna Davis 4,170.05
American Correction Assn Conference
Montgomery, AL – October 29- November 2, 2023

FOR INFORMATION ONLY

Sheriff

Johnathon Peterson 150.00
Jonathan McKinney 150.00
Law Enforcement on the Stand
Fultondale, AL – October 2, 2023

James Perry 650.00
Anthony Williams 650.00
Internal Affairs Conference
Birmingham, AL – November 13-17, 2023

Timothy Bishop 1,399.61
Interdiction Training
New Orleans, LA – August 13-17, 2023

Anthony Williams 1,278.70
Reid Technique of Interview/Interrogation
Opelika, AL – November 28-December 1, 2023

Ralph Goodwin 1,064.50
Traffic Accident Reconstruction Level 1-3
Forsyth, GA – December 3-8, 2023

Ralph Goodwin 1,064.50
Traffic Accident Reconstruction Level 4
Forsyth, GA – November 12-17, 2023

Jason Pilkington SSGT Vanguard Level 1 Anniston, AL – November 6-8, 2023	868.98
--	--------

Jason Pilkington SSGT Vanguard Level 2 Anniston, AL November 13-15, 2023	868.98
--	--------

Michael Lewis Alabama Polygraph Assn Conference Orange Beach, AL – October 15-19, 2023	1,160.10
--	----------

Meagan Morgan K9 Handler Course Indianapolis, IN - October 28 – November 11, 2023	2,991.86
---	----------

D. Board of Registrars

No Items Submitted

E. Circuit Clerk

No Items Submitted

F. Development Services

No Items Submitted

G. Emergency Management Agency

No Items Submitted

H. General Services

No Items Submitted

I. Law Library

No Items Submitted

J. Probate Court

56. Resolution authorizing the execution of an agreement with Spherion Staffing, LLC in the amount of \$750,000.00, for temporary staffing for absentee voting during elections.

K. Revenue

No Items Submitted

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

No Items Submitted

P. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN

A. Commission District 5

57. Resolution to reappoint Mr. Hiliary Henderson to the Rocky Ridge Fire District Board, term expiring September 30, 2028.

B. Economic Development

58. Resolution authorizing Economic development funds to assist Innovation Depot as they create jobs and economic development in Jefferson County.
59. Resolution authorizing an Agreement with the Birmingham Business Alliance in the amount of \$250,000.00, to support its efforts in economic development, public policy, and strong workforce development.
60. Resolution to transfer \$1,272,719.67 from the Economic Development Fund to the Road Fund for the purposes of reimbursing for improvements made at the JCEIDA Red Rock South location.
61. Resolution which grants to the Birmingham Industrial Development Board the authority to abate the County's taxes for this company that is located in the police jurisdiction of the City of Birmingham.

C. Information Technology

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Minutes from the Commission Meeting October 12, 2023

XV. COMMENTS

County Attorney - Theo Lawson

County Manager - Cal Market