

PRE-COMMISSION WORK SESSION

November 7, 2023

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

1. **Building and Earth Science, Inc. FY 2024 As Needed Geotechnical and Material Testing Services**
Contract provides for geotechnical and material testing services for sewer line, pump station and water reclamation facility projects on as-needed basis. The scope of work will vary for each project as required during design and/or construction.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$23,191,925.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 2,373,350.00</i>
<i>Requested Amount:</i>	<i>\$ 300,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 2,073,350.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **2024 Perkin Elmer Health Sciences, Inc - Laboratory Equipment Support**
Contract for the annual maintenance of the Inductively Coupled Plasma (ICP) System used for metals analysis. The contract will provide services by factory trained technicians and will include on-site repairs at Barton laboratory with parts, labor, shipping, and travel costs.

<i>Contract Term:</i>	<i>1 Year(s)</i>
<i>Original Budget:</i>	<i>\$ 2,637,689.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 2,637,689.00</i>
<i>Requested Amount:</i>	<i>\$ 15,003.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 2,622,686.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

1. **Employment Agreement – Deputy Director of Community Services - Young**
Employment Agreement with Bertram Young to serve as Deputy Director of Community Services.

COMPLIANCE OFFICE

1. **Professional Services - Winter Investigations**

Services to help the County strengthen its investigation process, including investigations training, the development of more robust investigation procedures, and access to advisory services

<i>Contract Term:</i>	<i>11/9/23-11/9/24</i>
<i>Requested Amount:</i>	<i>Option to renew for up-to 2 additional years</i> <i>\$25,000</i>

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

1. Community Grant - The Penny Foundation

Community grant to assist with providing financial literacy workshops, programs, activities, and events aimed at assisting Jefferson County students to connect with HBCU's and other local colleges.

<i>Grant Award:</i>	<i>\$50,000</i>
---------------------	-----------------

2. Community Grant - Northeast YMCA

Community grant to assist with performing building renovations and equipping it to provide a Pre-K program.

<i>Grant Award:</i>	<i>\$50,000</i>
---------------------	-----------------

3. JCEIDA - Board Appointment

Resolution appointing Larry Cockrell to the JCEIDA board of directors for the term ending September 30, 2027.

4. JCEIDA - Board Appointment

Resolution appointing Brandon M. Cleveland to the JCEIDA board of directors for the term ending September 30, 2025.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. **Bessemer Housing Authority-Exeter-Fairfax Senior Center FY 2024**

Community Grant for operation of the Exeter-Fairfax Senior Center.

Grant Amount: \$15,000

2. **City of Graysville-Graysville Senior Center FY 2024**

Community Grant for operation of the Graysville Senior Center.

Grant Amount: \$15,000

3. **City of Warrior-Warrior Senior Center FY 2023**

Community Grant for operation of the Warrior Senior Center.

Grant Amount: \$15,000

DISTRICT ATTORNEY

No items submitted.

FAMILY COURT

No items submitted.

SHERIFF

No items submitted.

YOUTH DETENTION

1. **UAB Health Services Foundation P.C.**

UAB Health Services to provide health screening to the residents of the Jefferson County Youth Detention

Contract Term: 1 year - Oct. 1, 2023 - Sept., 30, 2024

Original Budget: \$743,882.00

Current Remaining Budget: \$549,482.00

Requested Amount: \$190,000.00

Remaining Budget after Requested Amount: \$359,482.00

30 Day Cancellation: Yes

DISTRICT 2 REPORT/OTHER BUSINESS

1. **Community Grant - Nurturing Golden Hearts**

Community Grant to assist Nurturing Golden Hearts with its Holiday food distribution program throughout Commission District Two in Jefferson County.

<i>Contract Term:</i>	<i>11/09/2023 thru 10/26/2024</i>
<i>Original Budget:</i>	<i>\$300,020.00</i>
<i>Current Remaining Budget:</i>	<i>\$242,320.00</i>
<i>Requested Amount:</i>	<i>\$ 40,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$202,320.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. **Resolution - Transfer Funds from District Two "Community Grant D2 Project Funds" to Senior Services**

Resolution - To transfer \$12,500.00 from Commission District Two "Community Grant D2 Project Funds" to Community Services Department Senior Services Division. These funds will be used to benefit senior citizen projects in Jefferson County

ADMINISTRATIVE & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Motion Industries Deed of Exchange**
Deed of Exchange to relocate Sanitary Sewer Easement (sewer has not been constructed).
2. **City of Gardendale - Newfound Road IGA**
Roads and Transportation desires to enter into an intergovernmental agreement with the City of Gardendale to pave Newfound Road that is maintained by Gardendale and located within Jefferson County
3. **Payment for Tract 1 - Forest Road Improvements at Wickstead Road**
Payment for 0.22 acres of ROW.
4. **Payment for Tract 6 - North Chalkville Road Project No. 37-20-007**
Payment for 0.03 acres of ROW.
5. **Payment for Tract 36, Relocation Assistance for Storage Rental - Bell Hill Road Project 37-19-399**
Payment for Relocation Assistance, Storage Rental.
6. **North Chalkville Road Project Sales Agreement for Tract 17**
Execution of Sales Agreement for Tract 17 – 0.03 acres of Right of Way and 0.04 acres for a Temporary Construction Easement of North Chalkville Road Project 37-20-007
7. **Permission to Condemn Tract 20, North Chalkville Road Tract 37-20-007**

COUNTY ATTORNEY

1. **Sewer backup claim - OPTUM Property & Subrogation**
Resolution to approve the sewer back claim of OPTUM Property & Subrogation in the amount of \$62,720.00.
2. **Claim - Brandy Cain**
Resolution to deny the claim of Brandy Cain.
3. **Claim - Jase Cain**
Resolution to deny the claim of Jase Cain.
4. **Claim - Emily Dennis**
Resolution to deny the claim of Emily Dennis.
5. Minutes from the Commission Meeting October 26, 2023

COUNTY MANAGER

1. **ARPA - Clean Water - Leeds Board of Education**
Beneficiary agreement to provide for stormwater diversion and remediation by re-engineering and enclosing an open stormwater drainage ditch on the campus of Leeds Middle School.

Contract Term: 10/3/2023-7/1/24
Subrecipient Award: \$500,000
2. **UAB TASC, University of Alabama Board of Trustees - FY2024 Specialty Court Funding**

Appropriation to provide funding for specialty court services, including Mental Health Court and Veteran's Court, for the State Court System in Jefferson County for FY2023.

<i>Contract Term:</i>	<i>10/1/23-9/30/24</i>
<i>Requested Amount ICF:</i>	<i>\$1,124,448</i>
<i>Requested Amount General Fund:</i>	<i>\$159,210</i>
<i>Total Requested Amount:</i>	<i>\$1,283,658</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Location Agreement - NWM Enterprises LLC**

Resolution authorization of agreement allowing filming of scenes for the motion picture tentatively titled "Nowhere Men" to be filmed at the Hoover Revenue Office

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Friends of Corner Community Infrastructure Grant**

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT, DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 10/12/23 - 10/18/23 and 10/19/23 - 10/25/23
3. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 10/12/23 - 10/18/23 and 10/19/23 - 10/25/23
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 10/12/23 - 10/18/23 and 10/19/23 - 10/25/23
5. **Procurement Cards - Jefferson Credit Union**
Jefferson Credit Union Statement Closing Date 10.03.2023 for Ratification

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Family Court

Marvin Greene	6,080.00
Bert Charles	
Dan Sudd	
James Sparks	
Anjanette Robinson	
Shanerielle Peoples	
Summer Gardner	
Carrie Buntain	
HEAT for Youth Training	
Homewood, AL – October 23-25, 2023	

Revenue

Scott Herron	1,200.00
Scott Moore	
Ashley Heard	
Toni Willimas	
Theresa Kirkwood	
Cynthia Thompson	
Adrina Hines	
Tracie Swanson	
Alabama Licensing Officials Conference	
Prattville, AL – December 6-7, 2023	
Joan Moffett	938.10
Shelley Raia	989.85
Charles Bell	953.16
Scott Smith	942.03

AMROA Conference
Auburn, AL – December 6-8, 2023

INDIVIDUAL STAFF DEVELOPMENT

Commissioner District 3

Jimmy Stephens	523.00
ACCA Meeting	
Gulf Shores, AL – August 22-24, 2023	

Human Resources

Hollie Garced	350.00
Project Management Basics	
Online - Various	

Revenue

Joan Moffett	290.00
CRE Special Topics	
Online – June 9, 2023	

Joan Moffett	250.00
CROAA Training	
Online – August 11, 2023	

FOR INFORMATION ONLY

Emergency Management Agency

Chris Tate	1,178.28
IAEM Conference	
Long Beach, CA – November 5-9, 2023	

Personnel Board

Pete Blank	879.00
Gregory Bone	2,474.00
Michael Glaze	2,474.00
Training Magazine Conference	
Orlando, FL – February 25-28, 2024	

LaTrenda Hardy	235.00
UAB Career Fair	
Birmingham, AL – October 18, 2023	

Sheriff

Ashton Bagley	655.00
Basic Crime Scene Investigation	
Columbiana, AL – December 11-15, 2023	

Jason Pilkington	1,862.28
FLETC Use of Force Training	
Dothan, AL – November 26 – December 7, 2023	

Will Cousins	1,160.20
Unmanned Tactical Application Conference	
Perry, GA – October 23-26, 2023	

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. Tomlin Excavating Company - Amendment 1

Amendment to expand scope of work and compensation for demolition contract for property located at 305 Circle Drive due to discovery of an underground fuel tank on the property.

<i>Contract Term:</i>	<i>6 months</i>
<i>Original Amount:</i>	<i>\$92,000.00</i>
<i>Amended Amount:</i>	<i>\$106,000</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

EMERGENCY MANAGEMENT AGENCY

1. Everbridge - FY24

Mass Notification System Renewal

<i>Contract Term:</i>	<i>11/20/2023</i>
<i>Original Budget:</i>	<i>11/19/2024</i>
<i>Current Remaining Budget:</i>	<i>\$180,000.00</i>
<i>Requested Amount:</i>	<i>\$175,681.09</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$4,318.91</i>
<i>30 Day Cancellation:</i>	<i>Suspended</i>

GENERAL SERVICES

No items submitted.

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURTS

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Public Service Grant - Create Birmingham (Grow Jeffco Film)**

Public Service Grant - Create Birmingham (Grow Jeffco/Grow Jeffco Film)

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$30,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$30,000.00</i>
<i>Requested Amount:</i>	<i>\$30,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Public Service Grant - Jeffco Cooperative Extension**

Public Service Grant to the Alabama Cooperative Extension System for support of the Jefferson County Cooperative Extension Office.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$120,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$120,000.00</i>
<i>Requested Amount:</i>	<i>\$120,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **Community Grant - Positive Maturity**

Community Grant to assist Positive Maturity with their Foster Grandparent Education Program

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$369,000.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$364,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

4. **Board Appointment - Jefferson County Housing Authority**

Resolution authorizing the appointment of Mr. Joe White to the Jefferson County Housing Authority

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **Amendment 772 - Primordial Ventures Inc.**

Public Hearing Pursuant to Amendment No. 772, and consideration of a resolution concerning the proposed authorization, execution, and delivery, on behalf of the County, of a Project Agreement with Primordial Ventures INC.

INFORMATION TECHNOLOGY

1. **Gartner, Inc. Service Agreement for Jefferson County**

Gartner, Inc. Service Agreement for Jefferson County

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$8,742,139.00</i>
<i>Current Remaining Budget:</i>	<i>\$7,054,042.10</i>
<i>Requested Amount:</i>	<i>\$139,400.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$6,915,042.10</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **WGI Geospatial GIS Professional Mapping Services for Jefferson County**

WGI Geospatial GIS Professional Mapping Services for Jefferson County

<i>Contract Term:</i>	<i>3 Years, 36 Months</i>
<i>Original Budget:</i>	<i>\$8,742,139.00</i>
<i>Current Remaining Budget:</i>	<i>8,276,644.41</i>
<i>Requested Amount:</i>	<i>\$1,292,559.53 for 3 Years</i>
	<i>\$200,000.00 Year 1</i>
	<i>\$561,724.35 Year 2</i>
	<i>\$530,835.18 Year 3</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$8,076,644.41</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Mt. Brook Fire Department Infrastructure Grant**

Infrastructure Grant to support the Mt. Brook Fire Department

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$2,000,000</i>
<i>Current Remaining Budget:</i>	<i>\$335,000</i>
<i>Requested Amount:</i>	<i>\$75,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$260,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Community Grant - Vestavia Hills City Schools Foundation**

Grant to support the Vestavia Hills City Schools Foundation with funding to provide schools with curriculum enhancements for reading, math and science, technology-related equipment and professional development and training opportunities for teachers.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$400,000</i>
<i>Current Remaining Budget:</i>	<i>\$400,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>

<i>Remaining Budget after Requested Amount:</i>	<i>\$395,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

BOARD OF EQUALIZATION

1. **Assessment Advisors-Income Works Contract Renewal**

Resolution authorizing the execution of an Agreement with Assessment Advisors in the amount of \$65,000.00 for a one year base license fee for Income Works Software.

<i>Contract Term:</i>	<i>12 Months</i>
<i>Original Budget:</i>	<i>\$130,000</i>
<i>Current Remaining Budget:</i>	<i>\$122,980</i>
<i>Requested Amount:</i>	<i>\$65,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$57,980</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>