

PRE-COMMISSION WORK SESSION

December 5, 2023

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

1. **Employment Agreement – Deputy Director of General Services**
Employment Agreement with Andrew Olds to serve as Deputy Director of General Services.
2. **Employment Agreement – Director of Financial Analysis and Reporting**
Employment Agreement with Rosemary Courington to serve as Director of Financial Analysis and Reporting

COMPLIANCE OFFICE

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

No items submitted.

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted.

DISTRICT ATTORNEY

1. **District Attorney Birmingham - DA Appointed Clerk Salary Adjustment**
Resolution to adjust salary for the DA Appointed Clerk - Birmingham Division.

FAMILY COURT

No items submitted.

SHERIFF

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Shannon Landfill Cap Repair - LaBella**

The Jefferson County Roads & Transportation Department plans to utilize LaBella Associates, PC to develop Shannon Landfill cap repair construction drawings, a Project Manual for the bidding and construction of cap repairs at the landfill, conduct the pre-bid conference to provide clarity to bidders regarding the technical specifications and drawings, and correspond and meet with the County, the Alabama Department of Environmental Management (ADEM) and the US Fish and Wildlife Service as needed.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$8,385,750.00</i>
<i>Current Remaining Budget:</i>	<i>\$8,385,750.00</i>
<i>Requested Amount:</i>	<i>\$ 55,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$8,330,250.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **Vestavia IGA - Columbiana Intersection Improvements at Hwy 31**

Joint Services Agreement between Jefferson County and Vestavia for work associated with proposed improvements along Columbiana Road near US-31. Columbiana Road is county maintained. No funds required.

3. **Street Maintenance Acceptance - Dorsett Woods Drive - Sector 2**

Resolution accepting street maintenance for Dorsett Woods Drive - Sector 2 Subdivision development in Jefferson County. It is recommended that the use of bond money received to be applied and for the road to be brought up to County standards.

4. **Street Maintenance Acceptance - Dorsett Woods Drive - Sector 3**

Resolution accepting street maintenance for Dorsett Woods Drive - Sector 3 Subdivision development in Jefferson County. It is recommended that the use of bond money received to be applied and for the road to be brought up to County standards.

5. **Floodplain Development Ordinance - Revisions**

The purpose of these changes is for Jefferson County to stay in compliance with the FEMA National Flood Insurance Program.

6. **Hillsedge Road -Release of Right-of-Way by Quitclaim Deed**

7. **Columbiana Intersection Improvements - ALDOT Permit for work on Hwy 31 at Columbiana intersection.**

Columbiana Intersection Improvements at Highway 31, Project No. 37-22-004; ALDOT Permit

COUNTY ATTORNEY

1. **Jefferson County v. Vickers-Wise McAdory, LLC, et al. CV23-900050**

Resolution to authorize the settlement of the lawsuit styled Jefferson County, Alabama v. Vicker-Wise-McAdory, LLC, et al., Civil Action No. 68-CV-2023-900050.

COUNTY MANAGER

1. **ARPA - Tourism & Hospitality - BJCC - 3rd Agreement**

Subrecipient agreement providing \$500,000 in ARPA funding to the BJCC to respond to the negative economic impacts of the COVID-19 pandemic on the tourism and hospitality industries by supporting the USFL's second season in Birmingham.

Subrecipient Award: *\$500,000*

2. ARPA - Tourism & Hospitality - BJCC - 2nd Agreement - Amendment 2

Amendment to subrecipient agreement providing ARPA funding to the BJCC for capital improvements to respond to the negative economic impacts of the COVID-19 pandemic on the tourism and hospitality industries. This amendment corrects a typographical error that caused inconsistent termination dates in the document.

<i>Subrecipient Award:</i>	<i>\$500,000</i>	<i>- Contract 1</i>
	<i>\$6,000,000</i>	<i>- Contract 2</i>
	<i>\$0.00</i>	<i>- Contract 2 - Amendment 1</i>
	<i>\$0.00</i>	<i>- Contract 2 - Amendment 2</i>
	<i>\$500,000</i>	<i>-Contract 3</i>
<i>Total ARPA Funding:</i>	<i>\$7,000,000</i>	

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 11/16/23-11/29/23.
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 11/16/23-11/29/23.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 11/16/23-11/29/23.

BUDGET MANAGEMENT OFFICE

1.

INDIVIDUAL STAFF DEVELOPMENT

Environmental Services
Richard Miller 449.25
AOWB Training Course
Livingston, AL – December 7, 2023

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

1. **Resolution to Rescind Previous Resolution Regarding Absentee Election Manager - Bessemer Division**
Resolution to rescind Previous Resolution Regarding compensation for Absentee Election Manager - Bessemer Division for the Primary Election Run-off for District 16 on October 24, 2023, in the amount of \$4,800.00.
2. **Resolution to Amend Absentee Election Manager - Bessemer Division**
Resolution to amend compensation in the amount of \$4,600 to Karen Dunn Burks, for serving 23 days as Absentee Election Manager for the Primary Election Run-Off for District 55 held on October 24, 2023. to include District 16.

DEVELOPMENT SERVICES

1. **Z-23-0018**
Hamilton Family Properties, Hamilton Homeplace, LLC, Charles D. Gissendanner, Jr., Charles D. Gissendanner, Sr., Carmela Gissendanner, owners; Joe Schifano, agent requests a change of zoning from A-1 (Agriculture) to R-6 (Single Family) for a 134-lot residential subdivision. Parcel ID#s 4300022000007000, 4300021000035000, 4300021000036000, 4300021000036002. Part of 4300024000009000 in Section 02 Twp 20 Range 5 W. (Case Only: 5749, 5755, 5775, 5801 & 5811 Charles Hamilton Road, 6305 Old Tuscalo

2. **Z-23-0030**

Zollie F. Holt, Jr., owner; Conner Farmer, agent; requests a change of zoning to R-G (Single Family) for a proposed 107 lot garden home subdivision. Property zoned A-1 (Agriculture) PID# Part of 4200182000003000, in section 18/ Township 20/ Range 4 W (Site address 7150 Lou George Loop, Bessemer, 35022)(47 Acres +/-)

Staff Recommendation: Approval with conditions:

1. Garages must be setback a minimum of 25 feet from back of sidewalk or back of curb if no sidewalk is provided
2. The density shall be limited to 2.4 dwelling units per acre.

3. **Z-23-0031**

The Purpose Church, an Alabama non-profit corporation, owner; Andrea Gates, agent requests a change of zoning to INSTITUTIONAL-1 to remove split zoning and to bring the existing church into compliance. Property zoned R-2 (Single Family) PID# 2100024004033000 in section 2/ Township 17/ Range 4 W (Site address 2721 Arnett Street, Birmingham, 35214)(5.9 Acres +/-)

P&Z Recommendation: Approval

4. **Z-23-0033**

Donna M. Jennings, Trustee of the Mathews Family Trust, owner; requests a change of zoning to A-1 (Agriculture) to remove split zoning for future residential use. Property zoned A-1 (Agriculture) & C-3 (Commercial) PID# 0500130000020000 in section 13/ Township 15/ Range 5 W (Site address 7978 Bankhead Hwy, Dora, 35062)(.26 Acres +/-)

P&Z Recommendation: Approval

5. **Z-23-0034**

Green Lantern Restaurant & Lounge Inc., owner; Bryan Pressnell, agent; requests a change of zoning to C-1 (Commercial) for a convenience store. Property zoned C-3 (Commercial) PID# 4300104000012000 in section 10/ Township 20/ Range 5 W (Site address 6942 Old Tuscaloosa Hwy, McCalla, 35111)(2.97 Acres +/-)

P&Z Recommendation: Approval

6. **Z-23-0035**

Taylor Burton Co., Inc., owner; Del Alexander Romero, agent; requests a change of zoning to R-G (Single Family) for the development of two (2) additional lots in Gramercy Park subdivision. Property zoned 01 (Office Park) City of Vestavia Hills PID# Part of 2800322001007001 in section 32/ Township 18/ Range 2 (Proposed lots 1A & 2A of Taylor Burton Addition to Gramercy Parc)(Site address 2551 Rocky Ridge Road, Birmingham, 35243)(.34 Acres +/-)

P&Z Recommendation: Approval subject to the following condition: A privacy fence shall be installed and maintained along the western boundary line between the proposed commercial and residential uses in addition to the required fifteen-foot planted buffer in order to provide a visual screen.

7. **Z-23-0036**

Jefferson County Golf Associates, owner; Shelia Stephenson, Schoel Engineering, agent; requests a change of zoning to C-2 (Outdoor Commercial) and C-3 (Commercial) to remove split zoning and align zoning with proposed subdivision; Proposed Lot 1 Bent Brook & Proposed Lot 2 of Bent Brook Resurvey No.1; Property zoned C-2 (Commercial), R-7 (Planned Unit Development) and C-3 (Commercial); Part of 4200051002002000 & Part of 4200054000001000; in Section 5/ Township 20/ Range 4 W; (Site addresses 7880

P&Z Recommendation: Approval

8. **Z-23-0038**

Believers of The Word Outreach, Inc., owner; Darlene Garner, agent; requests a change of zoning to INSTITUTIONAL-1 to bring an existing church into compliance; Property zoned C-1 (Commercial) PID# 090003200400100; in Section 3/ Township 15/ Range 1 W; (Site address 8796 Highway 75, Pinson, 35126)(4.5 Acres +/-)

P&Z Recommendation: Approval

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

No items submitted.

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURT

No items submitted.

TAX ASSESSOR

1. **CAPture - Senior Citizen Exemption Module**

<i>Contract Term:</i>	<i>3 months</i>
<i>Original Budget:</i>	<i>775,000</i>
<i>Current Remaining Budget:</i>	<i>775,000</i>
<i>Requested Amount:</i>	<i>475,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>300,000</i>
<i>30 Day Cancellation:</i>	<i>n/a</i>

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Community Grant - Center Point High School (JeffCo BOE)**

Community Grant to assist the Center Point High School Track & Field Program with equipment expenses.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$349,000.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$344,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Community Grant - City of Trussville**

Community Grant to assist the City of Trussville with their Leadership Trussville Program.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$364,000.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$359,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **Public Service Grant - Penny Foundation**

Public Service Grant to the Penny Foundation to assist with literacy works to individuals & small business in Jefferson County as well as educational programs for residents in Jefferson County seeking to attend colleges, universities & HBCUs.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$75,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$75,000.00</i>
<i>Requested Amount:</i>	<i>\$75,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Board of Zoning Adjustments Appointment - Rhena Maharrey**
Appointment of Rhena MaHarrey to serve on the Board of Zoning Adjustments.