# PRE-COMMISSION WORK SESSION

**December 19, 2023** 

# **For Commission Approval**

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

# PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

### **BOARD OF EQUALIZATION**

No items submitted.

### **ENVIRONMENTAL SERVICES**

1. Duke's Root Control, Inc. - 2023 AMP05 - 2023 Root Control

This project consists of approximately 259,500 feet of chemical root treatment in 6-inch to 15-inch diameter sanitary sewers with known root intrusion problems.

Contract Term: 270 Days
Original Budget: \$2,930,299.50
Current Remaining Budget: \$3,299,425.00
Requested Amount: \$501,650.00
Remaining Budget after Requested Amount: \$1,748,350.00

30 Day Cancellation: Yes

2. City of Mountain Brook - Cahaba Rd Intersection Improvements Sewer Reimbursement

The agreement provides for the construction of a sewer relocation necessitated by ALDOT project CMAQ-3715(266) to be performed under a state highway construction contract. The sewer relocation will be at no cost to the County.

### GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

### **HUMAN RESOURCES**

Amendment to Employment Agreement - Antonio Crespo - Deputy Chief Information Officer
Resolution authorizing the execution of an Amendment to the Employment Agreement with Antonio
Crespo.

### **COMPLIANCE OFFICE**

No items submitted.

# PERSONNEL BOARD OF JEFFERSON COUNTY

1. Contract Extension with Falls Facility Services, Inc. - 2024

Contract renewal for janitorial services at the PBJC. Acknowledgement Only

20ntract Term: February 1, 2024 through January 31, 2025

Original Budget: \$77,950
Current Remaining Budget: \$44,050
Requested Amount: \$28,554
Remaining Budget after Requested Amount: \$15,496
30 Day Cancellation: Yes

# **DISTRICT 1 REPORT/OTHER BUSINESS**

### COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

# **COOPER GREEN MERCY HEALTH SERVICES**

### 1. Resolution Approving Change to Eligibility Criteria

Resolution approving request by Cooper Green Mercy Health Services Authority to change eligibility criteria effective January 1, 2024, to use individual income as oppossed to household income as a basis for eligibility. Such a change will help to streamline the enrollment process and reduce operating costs and validating household income requires more paperwork and time to process.

### **CORONER**

### 1. Data Sharing Agreement between ACOER and JCC/ME for CDC Grant

Agreement for data sharing and integration between ACOER and Jefferson County Coroner/ME Office

Contract Term: May 19, 2023 to May 19, 2024

Original Budget: \$60,000
Current Remaining Budget: \$60,000
Requested Amount: \$60,000
Remaining Budget after Requested Amount: \$0
30 Day Cancellation: No

### DEPARTMENT OF COMMUNITY SERVICES

No items submitted.

### DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted.

### **DISTRICT ATTORNEY**

No items submitted.

# **FAMILY COURT**

No items submitted.

### **SHERIFF**

No items submitted.

## YOUTH DETENTION

### 1. Levitate Legal and Consulting

Grant tracking and grant program development for Jefferson County Youth Detention

Contract Term: 1 Year
Original Budget: \$613,882.00
Current Remaining Budget: \$324,088.18
Requested Amount: \$90,000.00
Remaining Budget after Requested Amount: \$234,088.18

30 Day Cancellation: Yes

### **DISTRICT 2 REPORT/OTHER BUSINESS**

### 1. Board Appointment - Birmingham Jefferson County Transit Authority (BJCTA)

Resolution for the reappointment of Sam Parker to the Birmingham Jefferson County Transit Authority Board for a term that expires November 30, 2027

# 2. Board Appointment - Jefferson County Board of Zoning Adjustments

Resolution to appoint Andre Parker to the Board of Zoning Adjustments for a term ending December 31, 2026.

### 3. Community Grant - Project Hopewell Inc

Community Grant to assist Project Hopewell Inc with its efforts to educate residents on economic pathways to financial independence by utilizing education, information, and resources.

Contract Term: 12/7/2023 thru 11/28/2024

Original Budget: \$300,020.00
Current Remaining Budget: \$183,220.00
Requested Amount: \$25,000.00
Remaining Budget after Requested Amount: \$158,220.00

30 Day Cancellation: No

### 4. Community Grant - Project Hopewell Inc

Community Grant to assist Project Hopewell Inc as it prepares hot meals for the senior citizens attending the Hopewell Senior Center.

Contract Term: 12/7/2023 thru 12/05/2024

Original Budget: \$300,020.00
Current Remaining Budget: \$183,220.00
Requested Amount: \$5,000.00
Remaining Budget after Requested Amount: \$153,220.00

30 Day Cancellation: No

### 5. Community Grant - Nurturing Golden Hearts

Community Grant to assist Nurturing Golden Hearts with its food distribution program throughout Commission District Two in Jefferson County.

Contract Term: 12/21/2023 thru 12/16/2024

Original Budget: \$300,020.00
Current Remaining Budget: \$151,220.00
Requested Amount: \$35,000.00
Remaining Budget after Requested Amount: \$116,220.00

30 Day Cancellation: No

# 6. Community Grant - BENS Connects CDC

Community Grant to assist BENS Connects CDC with its programs which target low-to-moderate income residents of Jefferson County.

Contract Term: 12/21/2023 thru 12/16/2024

Original Budget: \$300,020.00
Current Remaining Budget: \$116,220.00
Requested Amount: \$1,500.00
Remaining Budget after Requested Amount: \$114,720.00

30 Day Cancellation: No

# 7. Community Grant - 1 Step 2 Fitness

Community Grant to assist 1 Step 2 Fitness with its program to provide exercise fitness classes for Jefferson County senior citizens at senior centers in district 2.

Contract Term: 12/21/2023 thru 12/19/2024

Original Budget: \$300,020.00
Current Remaining Budget: \$114,720.00
Requested Amount: \$50,000.00
Remaining Budget after Requested Amount: \$64,720.00

30 Day Cancellation: 30

### ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

### **ROADS & TRANSPORTATION**

### 1. Project Number: IM-I459(322) Sign Replacement on I-459 frm I-59/20 to I-59

Jefferson County is desirous of having certain improvements made on I-459 within the Limits of Jefferson County, in accordance with plans prepared by the Alabama Department of Transportation and designated as Project Number: IM-1459(322) Sign Replacement on I-459 from 1-59/20 (Exit 0) to I-59 (Exit 33).

# 2. Project No: STPAA-0269(512) Surface Treatment on SR-269 from Birmingham City Limits to Old Mulga Loop

Jefferson County is desirous of having certain improvements made on State Route 269 within the Limits of Jefferson County, in accordance with plans prepared by the Alabama Department of Transportation and designated as Project Number: STPAA-0269(512) Surface Treatment on SR-269 from the Birmingham City Limits to Old Mulga Loop Road.

### 3. IGA - Adamsville Oakwood Drive Improvements

The County and Adamsville desire to enter into an agreement for the purpose of making certain road improvements to Oakwood Drive from Midway Road to Main Street located in the city limits of Adamsville.

*REVENUE:* \$ 278,890.67

### 4. Sicard Hollow and Blue Lake Road Intersection Improvements JSA

Joint Services Agreement between the County, Vestavia, and Birmingham for the construction of a round-a-bout at the intersection of Blue Lake, Sicard Hollow, and Cahaba Heights Road. Vestavia and Jefferson County will be joint financial participants in the construction of the project and work will be performed within Birmingham's jurisdiction.

### 5. Payment for Tract 17 - North Chalkville Road Project No. 37-20-007

Payment for 0.03 acres of ROW and 0.04 acres of TCE.

### 6. Payment for Tract 11 - Lakeshore Drive Extension

Payment for 0.637 acres of ROW

### 7. Payment for Tract 36 -East Lawson Sweetwater SSO Abatement Project

Payment for 0.014 acres of TEC.

### 8. Tract 1 - 37-22-008 Harmer Street Bridge Replacement (Brighton)

Payment to the State of Alabama Department of Revenue for Harmer Street Bridge Replacement Project - Tract 1.

# 9. Payment for Tract 1 - Lakeshore Drive Extension Project

Lakeshore Drive Extension Project Payment for Tract 1.

# 10. Property Purchase Disclosure for the 2020 PS01 (Pinewood, Woods Trace and Oak Grove Road Pump Station)

### 11. Payment of 2023 Municipal Assessed Storm Water Fees and Taxes

Payment of 2023 Municipal assessed storm water fees and taxes for all County-owned property in the amount of \$22,013.07.

# **COUNTY ATTORNEY**

1. Minutes from the Commission Meeting December 7, 2023

### 2. Sewer Warrant Resolution

Resolution authorizing (i) the issuance and sale of the Sewer Revenue Warrants, Series 2024 (ii) the call for redemption of the Series 2013 Sewer Revenue Warrants and (iii) the use of the proceeds of the Series 2024 Sewer Revenue Warrants to fully refund and defease the Series 2013 Sewer Revenue Warrants and pay the costs of issuance of the Series 2024 Sewer Revenue Warrants.

### 3. Merit Salary Increase - Deputy and Assistant County Attorneys

Resolution for merit annual salary increase for the Deputy County Attorney and Assistant County Attorneys by 5%.

#### 4. Claim - Pervis Garner

Resolution to deny the personal injury claim of Pervis Garner.

### 5. Claim - Angela Newton

Resolution to deny the claim of Angela Newton.

### 6. Claim - State Farm Insurance Company a/s/o Fredia White

Resolution to deny the property damage claim of State Farm Insurance Company a/s/o Fredia White.

### 7. Claim - Sewer Backup

Resolution to deny the sewer backup claim of Mattew Cate.

### 8. Claim - Tempest Roosley

Resolution to deny the property damage claim of Tempest Roosley.

### 9. Claim - Sentry Insurance Co. a/s/o Centerwell Health Services

Resolution to deny the property damage claim of Sentry Insurance Co. a/s/o Centerwell Health Services.

#### 10. Claim - Linda McCain

Resolution to deny the claim of Linda McCain.

### **COUNTY MANAGER**

# 1. ARPA - Mental Health Program - Cooperative Downtown Ministries, Inc. - Amendment 1

Amendment to ARPA Mental Health Services Support Program to extend the period of performance to May 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$255,300

### 2. ARPA - Mental Health Program - Crisis Center, Inc. - Amendment 1

Amendment to ARPA Mental Health Services Support Program to extend the period of performance to December 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$258,793.98

# 3. ARPA - Mental Health Program - IMPACT Family Counseling - Amendment 1

Amendment to ARPA Mental Health Services Support Program to extend the period of performance to March 31, 2024.

Contract Term: 1 Year

Subrecipient Award: \$265,000

# 4. ARPA - Mental Health Program - One Place Metro Alabama Family Justice Center - Amendment 1

Amendment to ARPA Mental Health Services Support Program to extend the period of performance to May 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$50,253

### 5. ARPA - Substance Use Program - Cooperative Downtown Ministries - Amendment 1

Amendment to ARPA Substance Use Services Support Program to extend the period of performance to May 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$278,764

# 6. ARPA - Substance Use Program - Downtown Jimmie Hale Mission Center - Amendment 1

Amendment to ARPA Substance Use Services Support Program to extend the period of performance to March 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$740,639

### 7. ARPA - Substance Use Program - Cahaba Medical Care Foundation - Amendment 1

Amendment to ARPA Substance Services Support Program to extend the period of performance to March 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$250,000

### 8. ARPA - Substance Use Program - The Foundry Ministries, Inc. - Amendment 1

Amendment to ARPA Substance Services Support Program to extend the period of performance to March 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$140,881

### 9. ARPA - Substance Use Program - Changed Lives Christian Center - Amendment 1

Amendment to ARPA Substance Services Support Program to extend the period of performance to March 31, 2024.

Contract Term: 1 Year Subrecipient Award: \$50,000

### 10. ARPA - Substance Use Program - Alethia House, Inc. - Amendment 1

Amendment to ARPA Substance Use Services Support Program to extend the period of performance to February 28, 2024.

Contract Term: 1 Year Subrecipient Award: \$172,500

### 11. Resolution - JCEIDA 2005 Loan Agreement (Jeffmet Lakeshore)

Resolution to forgive the remaining indebtedness of \$1,042,767 for the loan agreement dated January 2005 relating to the purchase and acquisition of 337 acres known as Jeffmet Lakeshore.

# 12. Purchase Agreement - JCEIDA Jeffmet Park Property

Purchase agreement between Jefferson County and the JCEIDA for land in the Lakeshore Jeffmet Park to be used for the new office space of the Jefferson County Coroner/Medical Examiner. This purchase agreement is not a cash transaction, but a reduction in the debt owed by the JCEIDA to the County.

### PUBLIC INFORMATION OFFICE

No items submitted.

### **DISTRICT 3 REPORT/OTHER BUSINESS**

- 1. Jefferson County Planning & Zoning Commission Appointment Michael Thomas
- 2. Jefferson County Planning & Zoning Commission Appointment James Miller

### 3. ROAR Community Grant

Community Grant Agreement to Radioactive Oncology Accelerated Research (ROAR) to promote cancer research.

Contract Term: Lump Sum
Original Budget: \$400,000.00
Current Remaining Budget: \$372,000.00

Requested Amount: \$10,000.00 Stephens \$10,000.00 Knight

\$10,000.00 Bolin

Remaining Budget after Requested Amount: \$362,000.00

30 Day Cancellation: N/A

# FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

### **FINANCE**

### 1. Unusual Demand Report

### 2. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 11/30/23-12/6/23 and 12/7/23-12/13/23.

### 3. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 11/30/23-12/6/23 and 12/7/23-12/13/23.

### 4. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exception Reports for the week of 11/30/23-12/6/23 and 12/7/23-12/13/23.

### 5. Procurement Card Statement - Regions Bank

Regions Bank Statement Closing Date 11.30.2023 for Ratification

### 6. Procurement Card - Jefferson Credit Union

Jefferson Credit Union Closing Date 12.03.2023 for Ratification

### 7. Terminex Pest Control Service Amendment

Contract Term: 2 years

Original Budget:

Current Remaining Budget:

Requested Amount:

Multiple Departments

Multiple Departments

Multiple Departments

Multiple Departments

Multiple Departments

30 Day Cancellation: Yes

# **BUDGET MANAGEMENT OFFICE**

### 1. MGT of America Consulting, LLC

**BMO** Cost Allocation Plan

Contract Term: 3 YEARS
Original Budget: 17,720.00
Current Remaining Budget: 17,720.00
Requested Amount: 17,720.00

Remaining Budget after Requested Amount: 0
30 Day Cancellation: Yes

2.

### MULTIPLE STAFF DEVELOPMENT

### **Development Services**

Noel Nichols 225.00 Mike Thomas 225.00

North Alabama Code Officials Conference Decatur, AL – November 13-15, 2023 **District Attorney Birmingham** 

Danny Carr 5,950.00

Chadwick Cobb

Isabella Colombo

Deborah Danneman

Nicole Franks

Canisha Freeman

Carlos Gonzalez

Olivia Hall

Kylie Jernigan

Foster Marshall

Ashley Patterson

Joe Roberts

Dain Stewart

Neal Zarzour

ADAA Winter Conference

Birmingham, AL – January 16-19, 2024

Tax Collector Birmingham

Sharon Montague 560.01 Thomas Parchman\* 1,024.25

Tax Sales and Redemption

Cullman, AL \_ February 21-23, 2024 \*February 20-23, 2024

### INDIVIDUAL STAFF DEVELOPMENT

**Board of Equalization** 

David Ogden 2,541.00

Uniform Standards of Professional Appraisal

Point Clear, AL – January 7-12, 2024

**Board of Registrars** 

Barry Stephenson 2,684.95

**Election Center Conference** 

Arlington, VA – January 10-14, 2024

**Commissioner District 5** 

Danielle Cater 88.50

Leadership and Effective Public Mgmt

Opelika, AL – November 8-9, 2023

**District Attorney Bessemer** 

Lori Frasure 1,772.07

Domestic Violence Prosecution Conference

Phoenix, AZ – January 16-19, 2024

**District Attorney Birmingham** 

Michael McCurry 3,433.14

Claris Engage Conference

Austin, TX – February 5-9, 2024

**Environmental Services** 

Seth Grammer 325.00

Wastewater Operator Exam

Various-Various

Family Court Sharon Youngblood Governmental Accounting Forum Online – December 4-6, 2023	400.00
Revenue Anthonette Dotson Government and Economic Institute Online – May 15-17, 2024	330.00
Tax Assessor Bessemer Quin Hameen AATA Midwinter Conference Mobile, AL – February 4-7, 2024	1,635.12
Tax Assessor Birmingham Gaynell Hendricks AATA Midwinter Conference Mobile, AL – February 4-6, 2024	1,565.64
Treasurer Wilma Thornton CGAT Payroll Tuscaloosa, AL – January 24, 2024	231.49
FOR INFORMATION ONLY	<u>Y</u>
Personnel Board LaTrenda Hardy University of AL Career Fair Tuscaloosa, AL – February 13-14, 2024	1,600.00
LaTrenda Hardy University of AL Career Fair	1,600.00 1,561.27 1,561.27
LaTrenda Hardy University of AL Career Fair Tuscaloosa, AL – February 13-14, 2024  Sheriff Herman Harris Robert Kerzic Reid Technique of Investigative Interviewing	1,561.27
LaTrenda Hardy University of AL Career Fair Tuscaloosa, AL – February 13-14, 2024  Sheriff Herman Harris Robert Kerzic Reid Technique of Investigative Interviewing Russellville, AL – March 5-8, 2024  Katelyn Payne Hazardous Device School	1,561.27 1,561.27
LaTrenda Hardy University of AL Career Fair Tuscaloosa, AL – February 13-14, 2024  Sheriff Herman Harris Robert Kerzic Reid Technique of Investigative Interviewing Russellville, AL – March 5-8, 2024  Katelyn Payne Hazardous Device School Huntsville, AL - January 7 – February 16, 2024  Courtney Scott Honoring the Badge	1,561.27 1,561.27 8,899.00

### **BOARD OF REGISTRARS**

No items submitted.

### CIRCUIT CLERK

No items submitted.

# **DEVELOPMENT SERVICES**

No items submitted.

### EMERGENCY MANAGEMENT AGENCY

No items submitted.

### **GENERAL SERVICES**

### 1. The Pennington Group, Inc. - Center Point Multi-Services Center Break Room renovations

Contract for renovation of the break room at the Center Point Multi-Services Center.

Contract Term: 1 year

Original Budget: \$51,688,453.38 Current Remaining Budget: \$51,688,453.38 Requested Amount: \$97,839.00 Remaining Budget after Requested Amount: \$51,590,614.38

30 Day Cancellation: No. Termination as provided in Article 14 of AIA

Document A201-2017.

# 2. Poole & Company Architects, LLC - Center Point Multi-Services Center, Break Room Renovation project

Contract for professional architectural services for the renovation of the break room at the Center Point Multi-Services Center.

Contract Term: 1 year

Original Budget: \$51,688,453.38
Current Remaining Budget: \$51,688,453.38
Requested Amount: \$15,000.00 (max.)
Remaining Budget after Requested Amount: \$51,673,453.38

30 Day Cancellation: No. Termination with 7-days written notice.

### LAW LIBRARY

No items submitted.

### PROBATE COURT

No items submitted.

### **REVENUE**

No items submitted.

# **STATE COURT**

No items submitted.

# TAX ASSESSOR

No items submitted.

# **TAX COLLECTOR**

No items submitted.

# **TREASURER**

No items submitted.

# **DISTRICT 4 REPORT/OTHER BUSINESS**

# INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

# ECONOMIC DEVELOPMENT

No items submitted.

### INFORMATION TECHNOLOGY

### 1. Global Medical Response and Jefferson County GIS Information Sharing Data Agreement

Global Medical Response and Jefferson County GIS Information Sharing Data Agreement

Contract Term: Three (3) Years
Original Budget: \$7,716,131.00
Current Remaining Budget: \$95,257.79
Requested Amount: 0.00
Remaining Budget after Requested Amount: \$95,257.79
30 Day Cancellation: 30 Days

### **DISTRICT 5 REPORT/OTHER BUSINESS**

### 1. Greater Birmingham Humane Society - Community Grant

Community grant to help the GBHS with funding for their Spay/Neuter program.

Contract Term: Upon Approval
Original Budget: \$400,000
Current Remaining Budget: \$390,000

*Requested Amount:* \$25,000 (\$5,000 D3 + \$20,000 D5)

Remaining Budget after Requested Amount: \$370,000 30 Day Cancellation: N/A

### 2. Volunteer Lawyers Birmingham - Community Grant

Community grant to help the Volunteer Lawyers Birmingham with the wills clinic.

Contract Term: Upon Approval
Original Budget: \$400,000
Current Remaining Budget: \$385,000
Requested Amount: \$10,000
Remaining Budget after Requested Amount: \$375,000
30 Day Cancellation: N/A