

PRE-COMMISSION WORK SESSION

January 9, 2024

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

1. **Jacobs Engineering Group, Inc. - Amendment 1 to 2022 PS03 design contract**

This amendment separates the bidding and construction management into two (2) separate construction contracts to increase the number of potential bidders.

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| <i>Contract Term:</i> | <i>3 Years</i> |
| <i>Original Budget:</i> | <i>\$376,333,327.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$205,153,193.00</i> |
| <i>Requested Amount:</i> | <i>\$ 64,240.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$205,088,953.00</i> |
| <i>30 Day Cancellation:</i> | <i>Yes</i> |

2. **Jordan Excavating Company, LLC - 2019 AMP05 Mountain Brook-Memory Lane SSO Abatement Amendment No. 1**

The Amendment increases the total contract amount by \$84,988.00 and increases contract time 13 days for a work stoppage between December 15th and January 2nd to mitigate impacts to local commerce at Mountain Brook Village.

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| <i>Original Contract Term:</i> | <i>1 year</i> |
| <i>Revised Contract Term:</i> | <i>1 year, (add 13 working days)</i> |
| <i>Original Budget:</i> | <i>\$297,602,681.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$ 87,606,242.00</i> |
| <i>Original Requested Amount:</i> | <i>\$ 13,749,605.00</i> |
| <i>Requested Amount:</i> | <i>\$ 84,988.00</i> |
| <i>Revised Requested Amount:</i> | <i>\$ 13,834,593.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$ 74,771,649.00</i> |
| <i>30 Day Cancellation:</i> | <i>Yes</i> |

3. **ALDOT - Utility SAHD01 Agreement - Sewer relocation for Lakeshore Blvd Morgan Rd**

Non-Reimbursable Agreement for Relocation of Utility Facilities on Public Right-Of-Way for the relocation of roughly 4,200 feet of 8-inch sanitary sewer main at an estimated cost of \$1,500,000 to accommodate the Lakeshore Blvd/Morgan Rd Project, No. 37-18-376. No funds required.

4. **ALDOT MB-01 Permit at US-31/SR-3 and Valor Communities, LLC. Performance and Indemnification**

Permit application with ALDOT for the construction of a sanitary sewer force main in the public Right-of-Way of Hwy 31/SR-3 near Willow Street, in the City of Warrior, by the developer, Valor Communities, LLC. and a Performance and Indemnification Agreement with the developer for the work. No funds required.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

1. **Employment Agreement – Public Information Officer**

Employment Agreement with Helen Hays to continue to serve as Public Information Officer

COMPLIANCE OFFICE

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

1. **Board Appointment – Forestdale Fire District**

Reappointment of Charles Smith to the Forestdale Fire District Board of Trustees for term ending September 30, 2028.

2. **Board Appointment - Greenleaf Heights and North Smithfield Fire District**

Reappointment of Norman Dixon to the Greenleaf Heights and North Smithfield Manor Fire District Board of Trustees for term ending August 31, 2028.

3. **Board Appointment - Board of Zoning Adjustments**

Reappointment of Brenda Dickerson to serve on the Board of Zoning Adjustments for a term ending December 31, 2026.

4. **Board Appointment – Jefferson County Planning and Zoning Commission**

Resolution to reappoint Georgia McCoy O'Neal to the vacant position on the Jefferson County Planning and Zoning Commission for a term ending December 15, 2027.

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. S & W Construction, LLC. Amendment #1

Resolution authorizing the Commission President to execute Amendment #1 to the residential roofing services contract between Jefferson County, AL and S&W Construction, LLC. The purpose of this modification is to add \$250,000 in additional funding.

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| <i>Contract Term:</i> | <i>4/20/2023-4/20/2026</i> |
| <i>Original Budget:</i> | <i>\$450,000.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$250,000.00</i> |
| <i>Requested Amount:</i> | <i>\$250,000.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$0.00</i> |
| <i>30 Day Cancellation:</i> | <i>Yes</i> |

2. Lien Release- Teresa R. Fuller-Windham

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Teresa R. Fuller-Windham.

3. Lien Release- LaShunta D. Tabb

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted.

DISTRICT ATTORNEY

No items submitted.

FAMILY COURT

No items submitted.

SHERIFF

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

1. Board Appointment - Jefferson County Planning and Zoning Commission

Resolution to reappoint Marquelon Sigler to the Jefferson County Planning and Zoning Commission for a term ending December 31, 2027

2. **Community Grant - Khairi and Little Angels' Memorial**

Community Grant to assist Khairi and Little Angels' Memorial with its program to provide awareness and education for infant mortality, prenatal care and childbirth which will benefit Jefferson County residents.

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| <i>Contract Term:</i> | <i>12/9/2023 thru 12/7/2024</i> |
| <i>Original Budget:</i> | <i>\$300,020.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$153,220.00</i> |
| <i>Requested Amount:</i> | <i>\$ 2,000.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$151,220.00</i> |
| <i>30 Day Cancellation:</i> | <i>NO</i> |

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **37-20-007 N Chalkville Rd - Construction Contract - Chilton Contractors**

Contract for the construction of capacity improvements and signal optimization on Chalkville Mtn/N Chalkville Rd from Midway Church Rd to Poplar Street. The project will include widening, realignment, signal optimization, drainage, and striping.

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| <i>Contract Term:</i> | <i>3 Years</i> |
| <i>Original Budget:</i> | <i>\$24,942,870.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$23,570,080.45</i> |
| <i>Requested Amount:</i> | <i>\$ 9,246,636.38</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$14,323,444.07</i> |
| <i>30 Day Cancellation:</i> | <i>YES</i> |

2. **Vacation of Right-of-Way -1 portion of 2nd Ave and a portion of an alleyway.**

3. **Property Purchase Disclosure for the Forest Road Improvements at Wickstead Road Project- Tract 1.**

4. **Permission to Condemnation of TR- 2, 4, 5, 9, 11 -2020 AMP01 Powder Plant Rd/ I-459 Pump Station**

5. **Payment for Tract 43 - Caldwell Mill Road Project STPBH-5939(200)**

The purchase of 0.017 acres of right of way and 0.026 acres of temporary construction easement of Caldwell Mill Road, Tract 43.

6. **Revised - Through Road Agreement- Town of Brookside**

COUNTY ATTORNEY

1. Minutes from the Commission Meeting December 21, 2023

COUNTY MANAGER

1. **ARPA - EMS Upgrades - City of Hoover**

Beneficiary agreement to provide for ambulance and equipment for the City of Hoover.

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| <i>Ambulance and Equipment:</i> | <i>\$204,635.80 (paid directly to vendors by the County)</i> |
| <i>Total Award:</i> | <i>\$204,635.80</i> |

PUBLIC INFORMATION OFFICE

1. **Granicus f/k/a Swagit - Livestream Renewal**

Renewal of agreement with Granicus (formerly Swagit/RockSolid) for the provision of livestreaming County Commission and P&Z meetings for the benefit of the public.

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| <i>Contract Term:</i> | <i>3 years</i> |
| <i>Original Budget:</i> | <i>\$ 54,000.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$ 54,000.00</i> |
| <i>Requested Amount (FY24):</i> | <i>\$ 43,790.94</i> |
| <i>(FY25)</i> | <i>\$46,856.31</i> |
| <i>(FY26)</i> | <i>\$50,136.25</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$ 10,209.06</i> |

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Board Appointment - Planning & Zoning Commission Appointment**
Appointment of Kenny McMurry to serve on the Jefferson County Planning & Zoning Commission.
2. **TEFRA Approval for Gulf Coast Portfolio Project**
Resolution for TEFRA Approval for the Gulf Coast Portfolio Project for issuance of bonds.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 12/14/23-12/20/23, 12/21/23-12/27/23 and 12/28/23-1/3/24.
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchase Agenda Report for the week of 12/14/23-12/20/23, 12/21/23-12/27/23 and 12/28/23-1/3/24.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchase Exception Report for the week of 12/14/23-12/20/23, 12/21/23-12/27/23 and 12/28/23-1/3/24.
4. **Procurement Card - Regions Bank**
Regions Bank Statement Closing Date 12.31..2023 for Ratification
5. **Unusual Demand Report**

BUDGET MANAGEMENT OFFICE

1. **Budget Agenda**
Board of Registrars - Shift funds (\$44,000) from contingency to cover postage for mail notifications for voters who changed congressional districts due to the federal lawsuit. Also, shift funds (59,229) to add 1 Senior Administrative Analyst (GR-24). No Additional Funds Required.

2.

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Maria Knight 1,711.56
AATA Conference
Mobile, AL – February 4-7, 2024

Commissioner District 3

Chris Willis 542.34
Alabama Public Safety Leadership Academy
Gulf Shores, AL – January 11-13, 2024

District Attorney Bessemer

Stephen Talley 249.00
Body Language for Law Enforcement
Hoover, AL – February 8, 2024

Environmental Services

Daniel White 1,565.50
Trimble Innovate User Conference
Cleveland, OH – May 13-15, 2024

Revenue

Wakneco Jones 246.08

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| CGAT Payroll Tuscaloosa, AL – January 24, 2024 | |
| Wanda Sanders GFOAA Annual Conference Huntsville, AL - February 6-9, 2024 | 1,347.06 |
| Joan Moffett Audit Jacksonville, Mirimar, Orlando, and Tallahassee, FL – January 6-20, 2024 | 4,495.92 |
| Tax Assessor Bessemer James Weldon Tax Sales and Redemption Cullman, AL – February 21-23, 2024 | 1,142.16 |

FOR INFORMATION ONLY

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| Personnel Board Sherese Armstrong LaTrenda Hardy Joann Burnett AACE Winter Workshop Birmingham, AL – January 26, 2024 | 50.00 50.00 50.00 |
| LaTrenda Hardy Career Fair Alabama A&M Huntsville, AL – February 8, 2024 | 425.00 |
| Sheriff David Bassett Tabitha Klein Andrew Edison Douglas Henderson Darriene James Basic School Resource Officer Training Fultondale, AL – March 25-29, 2024 Charles Chancellor Steven Debrow Christopher Russell Nicholas Holman Damien Forney Advanced School Resource Officer Training Vestavia, AL – March 25-27, 2024 | 500.00 500.00 500.00 500.00 500.00 400.00 400.00 400.00 400.00 400.00 |
| Michael Jackson PIO Boot Camp Greenwood, IN – January 28-February 1, 2024 | 1,564.88 |
| William Nolen Body Language for Law Enforcement Hoover, AL – February 8, 2024 | 249.00 |

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

1. **Z-23-0030**

Zollie F. Holt, Jr., owner; Conner Farmer, agent; requests a change of zoning to R-G (Single Family) for a proposed 107 lot garden home subdivision. Property zoned A-1 (Agriculture) PID# Part of 4200182000003000 in Section 18/ Township 20/ Range 4 W (Site address 7150 Lou George Loop, Bessemer, 35022)(47 Acres +/-)

P&Z Recommendation: Approval with Conditions as follows:

- 1. Garages must be setback a minimum of 25 feet from the back of sidewalk or back of curb if no sidewalk is provided.*
- 2. The density shall be limited to 2.4 dwelling units per acre.*
- 3. A buffer shall be installed along active tributaries and/or streams on the site leading to Bob George Branch.*
- 4. A 25-foot buffer shall be installed along all property lines to mitigate the effects of a difference in the densities between the R-G zone and the A-1 zone.*

2. **Z-23-0040**

Edgewater Baptist Church, owner; Jerry Peery, agent; requests a change of zoning to R-6 (Single Family) for residential use. Property zoned INSTITUTIONAL 1 PID# Part of 2100342005004000 Lot 1A Resurvey of Block 11 Edgewater Subdivision Plat B in Section 34/ Township 17/ Range 4 W (Site address 808 Galveston St, Birmingham, 35224)(.35 Acres +/-)

P&Z Recommendation: Approval

3. **Z-23-0039**

Lloyd & Alyssa Cummings, owner; requests a change of zoning to A-1 (Agriculture) to remove split zoning and bring into compliance for residential use. Property zoned A-1 (Agriculture), C-1 (Commercial) & R-1 (Single Family) PID# 0400120000008000 in Section 12/ Township 14/ Range 4 W (Site address 2088 Corner Road, Warrior, 35180)(4.74 Acres +/-)

P&Z Recommendation: Approval

4. **Z-23-0041**

Mark E. Elkins & Teresa Elkins Payne, owner; requests a change of zoning to A-1 (Agriculture) for residential use. Property zoned C-3 (Commercial) PID# 0900032008001001 in Section 3/ Township 15/ Range 1 W (Site address 8895 Old Hwy 75, Pinson, 35126)(.44 Acres +/-)

P&Z Recommendation: Approval

5. **Z-23-0042**

Marilyn Cotton, owner; requests a change of zoning to A-1 (Agriculture) for residential use. Property zoned C-1 (Commercial) PID# 0800330000042000 in Section 33/ Township 15/ Range 2 W (Site address 6120 Castle Heights Road, Morris, 35116)(2.14 Acres +/-)

P&Z Recommendation: Approval

6. **Z-23-0043**

Clydette Harris Hughes, owner; Joe Schifano, agent; requests a change of zoning to R-G (Single Family) for a garden home subdivision. (151 lots proposed) Property zoned A-1 (Agriculture) & R-1 (Single Family) PID#’S 3900073000006000 (excluding tower site) & 3900073000006009 in Section 7/ Township 19/ Range 3 W (Site addresses 1806 Triple H Ranch Road & 1757 Shannon Road, Bessemer, 35222)(52.32 Acres +/-)

P&Z Recommendation: Approval with conditions as follows:

1. The proposed residential garden home subdivision shall be setback a minimum of 50 feet from the existing tower site located on Parcel ID# 3900073000006001 permitted conditionally under case Z-17-031.
2. The 30-foot access easement for the existing 115-foot monopole tower site (on PID# 3900073000006001) shall be maintained, or an alternative route shall be provided.
3. Sidewalks shall be constructed within the development.
4. A buffer shall be constructed along the homes on Triple H Ranch Road.

7. **Consideration of adoption of the MX-PUD Zoning District Regulations**

Consideration of adoption of the MX-PUD Zoning District Regulations

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

1. **Poole & Company Architects, PC - Jefferson County Access Control System Replacement project**

Contract for professional architectural services for the Jefferson County Access Control System Replacement project.

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| <i>Contract Term:</i> | <i>1 year</i> |
| <i>Original Budget:</i> | <i>\$7,790,019.00</i> |
| <i>Current Remaining Budget:</i> | <i>\$7,541,497.83</i> |
| <i>Requested Amount:</i> | <i>\$228,910.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$7,312,587.83</i> |
| <i>30 Day Cancellation:</i> | <i>No. Termination with 7-days written notice.</i> |

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURT

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. Wellhouse - Community Grant

Resolution authorizing the execution of a Community Grant Program Agreement with Wellhouse Restoration Services in the amount of \$8,500.00 (\$2,500.00 District 5, \$1,000 District 3, and \$5,000.00 District 4), to enable them to continue to provide assistance to survivors of human trafficking in Jefferson County.

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| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$400,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$370,000</i> |
| <i>Requested Amount:</i> | <i>\$5,000.00 (\$2,500 D5, \$1,000 D3, and \$5,000 D4)</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$367,500</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |

2. Mountain Brook PTO Crestline Playground - Community Grant

Resolution authorizing the execution of a Community Grant Program Agreement with Mountain Brook PTO to strengthen, enhance and encourage the educational and social environmental as well as complement the school's curriculum by providing opportunities for parent, teachers, and students.

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| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$400,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$367,500</i> |
| <i>Requested Amount:</i> | <i>\$5,000.00</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$317,500</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |

3. Alabama Holocaust Education Center - Community Grant

Community grant to assist the Alabama Holocaust Education Center to educate the people of Alabama about the history and lessons of the Holocaust to create a more just compassionate world that recognizes the dignity, potential and humanity of every individual.

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| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$400,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$317,500</i> |
| <i>Requested Amount:</i> | <i>\$5,000</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$312,500</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |

4. Community Grant - Mountain Brook City Schools Foundation Community Grant

Community Grant to support the professional development, technology, and library enhancements of Mountain Brook City Schools

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| <i>Contract Term:</i> | <i>Upon Approval</i> |
| <i>Original Budget:</i> | <i>\$400,000</i> |
| <i>Current Remaining Budget:</i> | <i>\$312,500</i> |
| <i>Requested Amount:</i> | <i>\$5,000</i> |
| <i>Remaining Budget after Requested Amount:</i> | <i>\$307,500</i> |
| <i>30 Day Cancellation:</i> | <i>N/A</i> |