# PRE-COMMISSION WORK SESSION

January 23, 2024

# **For Commission Approval**

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

# PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

# **BOARD OF EQUALIZATION**

No items submitted.

## **ENVIRONMENTAL SERVICES**

No items submitted.

## GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

## **HUMAN RESOURCES**

No items submitted.

# **COMPLIANCE OFFICE**

No items submitted.

# PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

# **DISTRICT 1 REPORT/OTHER BUSINESS**

1. Community Grant - Birmingham Black Nurses Association, Inc. Supporting Nursing Education Services

Contract Term: 01/25/2024 TO 01/25/2025

Original Budget: \$400,000.00
Current Remaining Budget: \$333,500.00
Requested Amount: \$3,000.00
Remaining Budget after Requested Amount: \$330,500.00
30 Day Cancellation: Per contract term

## COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

## **COOPER GREEN MERCY HEALTH SERVICES**

No items submitted.

# **CORONER**

No items submitted.

## DEPARTMENT OF COMMUNITY SERVICES

## 1. UAB Jefferson County Veterans Treatment Court DOJ 2020-VC-BX-0053 Amendment #2

Resolution for the Commission President be authorized to execute Amendment #1 to the contract between Jefferson County, Alabama and UAB, for the Jefferson County Veterans Treatment Court. The purpose of this amendment is to extend the contract end date to September 30, 2024 in line with the no-cost extension approved by the Department of Justice. No additional costs are included in this amendment.

Contract Term: 12/7/2023-9/30/2024

Original Budget: \$499,206.00
Current Remaining Budget: \$0.00
Requested Amount: \$0.00
Remaining Budget after Requested Amount: \$0.00
30 Day Cancellation: Yes

# 2. J. D. Morris Construction Co. Inc., Brighton Storm Shelter

Resolution to award a construction contract to J. D. Morris Construction Co. Inc., for a Storm Shelter in the City of Brighton associated with the Storm Shelters for the Jefferson County Commission Project. The amount of the contract will be Three Hundred Sixty Thousand Three Hundred dollars (\$360,300.00) and will be paid with general funds allocated for this purpose.

Contract Term: 365 Days
Original Budget: \$2,381,466.00
Current Remaining Budget: \$2,381,466.00
Requested Amount: \$360,300.00
Remaining Budget after Requested Amount: \$2,021,146.00

30 Day Cancellation: Yes

## 3. J. D. Morris Construction Co. Inc., City of Tarrant Storm Shelter

Resolution to award a construction contract to J. D. Morris Construction Co. Inc., for a Storm Shelter in the City of Tarrant associated with the Storm Shelters for the Jefferson County Commission Project. The amount of the contract will be Three Hundred Fifty-two Thousand Two Hundred dollars (\$352,200.00) and will be paid with general funds allocated for this purpose.

Contract Term: 365 Days
Original Budget: \$2,381,446.00
Current Remaining Budget: \$2,381,446.00
Requested Amount: \$352,200.00
Remaining Budget after Requested Amount: \$2,381,446.00

30 Day Cancellation: Yes

## 4. City of Adamsville-Senior Center FY 2024

Community Grant for operation of the Adamsville Senior Center in the amount of \$15,000.

Grant Amount: \$15,000

## 5. COSSAP Grant for UAB (15PBJA-23-GG-02394-COAP)

Resolution authorizing the Jefferson County Department of Community Services to accept the Jefferson County Veterans Treatment Court award in the amount of \$1,600,000.00 from the U.S. Department of Justice (DOJ) Bureau of Justice Assistance (BJA) which shall be effective from 10/1/2023 until 9/30/2026 to provide funding for the Jefferson County Veterans Treatment Court in partnership with the University of Alabama at Birmingham and the execution of all forms related to the grant award.

Contract Term: 10/01/2023-9/30/2026

30 Day Cancellation: Yes

# **DISTRICT ATTORNEY**

# 1. Deputy District Attorney Salary Agreement - Aaron Brown (Birmingham)

Resolution authorizing to pay specified annual compensation for the Birmingham and Bessemer District Attorneys and their Deputies. This is the payroll request for one Deputy District Attorney. The Deputy District Attorney will start with the office on 12/01/2023.

Current Remaining Budget: \$3,875,000.00 Requested Amount: \$44,782.40

# **FAMILY COURT**

No items submitted.

#### **SHERIFF**

No items submitted.

# YOUTH DETENTION

No items submitted.

# **DISTRICT 2 REPORT/OTHER BUSINESS**

# 1. Infrastructure Grant - Rising West Princeton Corporation

Infrastructure Grant to assist the Rising West Princeton Corporation with the installation of a new roof on its community center.

Contract Term: 1/25/24 thru 12/19/24

Original Budget: \$300,020.00
Current Remaining Budget: \$51,720.00
Requested Amount: \$14,000.00
Remaining Budget after Requested Amount: \$37,720.00

30 Day Cancellation: NO

# 2. Community Grant - Birmingham Urban League

Community Grant to assist the Birmingham Urban League with its outreach programs which benefit low to moderate income communities in Jefferson County.

Contract Term: 1/25/24 thru 1/11/25

Original Budget: \$400,020.00 Current Remaining Budget: \$390,000.00 Requested Amount: \$55,000.00 Remaining Budget after Requested Amount: 30 Day Cancellation: \$335,000.00 NO

# ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

# **ROADS & TRANSPORTATION**

## 1. Fleet Management Wrecker and Towing Service Agreement-ABC Towing Incorporated

The purpose of this contract is to establish standard rates for wrecker, towing and related services for all sizes of County owned vehicles as outlined in Bid# 81-23.

Contract Term: 3 years
Original Budget: \$1,600,000
Current Remaining Budget: \$1,549,941
Requested Amount: \$45,000
Remaining Budget after Requested Amount: \$1,504,941
30 Day Cancellation: Yes

## 2. War Eagle Drive Project Payment for Tract 2

Payment for 0.35 acres of Right of Way.

# 3. Payment for Tract 27 - Lakeshore Drive Extension Project

Payment for 0.052 acres of Right of Way.

# 4. Payment for Tract 10 - Lakeshore Drive Extension Project

Payment for 0.025 acres of Right of Way.

## 5. Lakeshore Drive Extension Project Payment for Tract 5

Payment for 0.009 acres of Right of Way.

# 6. Payment for Tract 59 -East Lawson Sweetwater SSO Abatement Project

Payment for 0.174 acres of TEC.

## 7. Real Estate License Agreement for Morris Cemetery excess property

## 8. Property Purchase Disclosure for the 2019 PS02 Pump Station Upgrades

# 9. War Eagle Drive -Payment for Tract 1

Payment for 0.137 acres of Right of Way.

# 10. War Eagle Drive -Payment for Tract 3

Payment for 0.044 acres of Right of Way.

# 11. ALDOT SWA MOU - Lakeshore Drive Extension Project No. 37-18-376

Memorandum of Understanding between the State of Alabama and Jefferson County to address estimated contract overruns on a previously Special Work Authorization Agreement related to the Lakeshore Drive Extension Project No. 37-18-376. The previously executed SWA address that if an overrun occurs, ALDOT will invoice the County for the additional payments to cover these estimated overruns.

Contract Term: 2 Years Original Budget: \$175,039,382.67 Current Remaining Budget: \$ 30,235,479.17 Original Contract Amount: 500,000.00 MOU Amount: \$ 250,000.00 \$ Total Contract Amount: 750,000.00 Requested Amount: 250,000.00 Remaining Budget after Requested Amount: \$ 29,985,479.17

YES

#### 12. Parkwood Road Bridge Replacement - Bridge Builders of Alabama

Agreement with The Bridge Builders of Alabama for the Parkwood Road Bridge Replacement Project, Project No. 37-21-01. The agreement is for the construction of Parkwood Bridge over Shades Creek Deck and superstructure replacement, project includes the replacement of concrete superstructure, bridge approach work, guardrails, and erosion control work at the bridge abutments.

Contract Term: 1 Year

Original Budget: \$175,039,382.67 Current Remaining Budget: \$29,985,479.17 Requested Amount: \$1,394,413.79 Remaining Budget after Requested Amount: \$28,591,065.38

30 Day Cancellation: YES

## **COUNTY ATTORNEY**

#### 1. Claim-Janie Hubbard

Resolution to deny the property damge claim of Janie Hubbard.

## 2. Claim of Rick Woodard

Resolution to deny the property damage claim of Rick Woodard.

#### 3. Claim of La'Keisha Matthews

Resolution to deny the property damage claim of La'Keisha Matthews.

# 4. Claim of Mark Damron o/b/o Wood Fruitticher

Resolution to approve the claim of Mark Damron o/b/o Wood Fruitticher in the amount of \$52,252.63.

# 5. Claim of Brian K. Rice o/b/o Count Williams Investment, LLC

Resolution to deny the claim of Brian K. Rice o/b/o Count Williams Investment, LLC.

# 6. Claim of Pamela Langford

Resolution to deny the property damage claim of Pamela Langford.

#### 7. Claim of Jannett Lewis-Clark

Resolution to approve the sewer backup claim of Jannett Lewis-Clark in the amount of \$35,183.05.

#### 8. Claim of Ellis J. Jett

Resolution to deny the property damage claim of Ellis J. Jett.

#### 9. Claim of Calvin and Samuel Hill

Resolution to deny the property damage claim of Calvin and Samuel Hill.

# 10. Claim of Saundra Brown

Resolution to deny the property damage claim of Saundra Brown.

## 11. Minutes of January 11, 2024 Commission Meeting

# **COUNTY MANAGER**

#### 1. Cooper Green Jefferson County Agreement - Removing Existing Improvements

Resolution between Cooper Green, Jefferson County and University of Alabama in Birmingham who is constructing a new facility and need to remove the existing improvements on the property up to the western face of the existing health care facility.

# 2. Resolution - Amendment 1 Support

Resolution supporting the ACCA's legislative priority of adoption of Amendment 1 at the March 5th election.

# 3. ARPA - EMS Upgrades - McCalla Area Fire District

Beneficiary agreement to provide for ambulance, equipment and medical supplies for the McCalla Area Fire District.

Ambulance and Equipment: \$198,560.80 (paid directly to vendors by the

County)

 Medical Supplies:
 \$7,598.13

 Total Award:
 \$206,158.93

#### 4. ARPA - EMS Upgrades - City of Vestavia

Beneficiary agreement to provide for ambulance and equipment for the City of Vestavia.

Ambulance and Equipment: \$168,946.80 (paid directly to vendors by the

County)

*Total Award:* \$168,946.80

# 5. ARPA - EMS Upgrades - SERVS Ambulance Purchase Agreement - Ford F-350

Resolution authorizing Commission President to execute purchase agreement for two ambulances that will be made available to serve the Warrior Fire Department and City of Leeds.

Requested Amount: \$253,906

# 6. ARPA - EMS Upgrades - SERVS Ambulance Purchase Agreement - Chevy C3500

Resolution authorizing Commission President to execute purchase agreement for two ambulances that will be made available to serve the McCalla Area Fire District and City of Vestavia Hills.

Requested Amount: \$316,130.00

# **PUBLIC INFORMATION OFFICE**

No items submitted.

# **DISTRICT 3 REPORT/OTHER BUSINESS**

## 1. Community Grant- Hoover Service Club

Hoover Service Club Grant Scholarship for Jefferson County Residents

Contract Term: 1/25/2024-1/11/2025

Original Budget: \$400,000.00
Current Remaining Budget: \$362,000.00
Requested Amount: \$5,000.00 D3

\$5,000.00 D5

Remaining Budget after Requested Amount: \$357,000.00

30 Day Cancellation: n/a

# 2. Community Grant - Hoover City Schools Foundation 2024

Community Grant Hoover City Schools Foundation to assist with the Classroom Grant Program.

Contract Term: 1/25/2024-1/25/2025

Original Budget:\$400,000.00Current Remaining Budget:\$367,000.00Requested Amount:\$10,000.00

Remaining Budget after Requested Amount: 30 Day Cancellation: \$357,000.00 n/a

# FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

# **FINANCE**

# 1. Encumbrance Reports

Resolution authorizing the approval of the Encumbrance Report for the week of 1/4/24-1/10/24.

## 2. Purchasing Agenda Report

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/4/24-1/10/24.

# 3. Purchasing Exceptions Report

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 1/4/24-1/10/24.

# 4. Unusual Demand Report

## BUDGET MANAGEMENT OFFICE

1.

# MULTIPLE STAFF DEVELOPMENT

# **District Attorney Bessemer**

Kaemi Valez 1,275.00

B J Savage

Jonathan Brown

District Attorney Winter Conference

Hoover, AL – January 16-19, 2024

# **Family Court**

Gwendolyn Reasor 150.00

Conessa Morris

James Sparks

Tony Ryce

Dan Sudd

Nick Boler

Doing What Matters for Alabama Children

Tuscaloosa, AL – January 30, 2024

# **INDIVIDUAL STAFF DEVELOPMENT**

# **County Manager**

Daren Lanier 408.44

Software Site Visit

Alpharetta, GA - January 9-10, 2024

# **Family Court**

Denise Newcomb 150.00

**CGAT Payroll** 

Tuscaloosa, AL – January 24, 2024

## Revenue

Toni Williams Licensing Conference Prattville, AL – December 5-7, 2023	459.78
Tanjawania Hurst CROAA Update Prattville, AL – April 10-11, 2024	572.72
Tanjawania Hurst CRE Special Topics Opelika, AL – June 6-7, 2024	724.98
Roads and Transportation Daniel Muriithi Civil FE Exam Coaching Program Online - Various	1,404.95
Yolanda Howard Advanced Appraisal Concepts Auburn, AL – January 28 – February 2, 2024	1,262.10
Tax Assessor Bessemer Charles Winston AATA Winter Conference Mobile, AL – February 4-7, 2024	1,635.06
Katrina Reeves Introduction to Property Tax Administration Hoover, AL – May 1-3, 2024	325.00
Katrina Reeves Basic Mapping Opelika, AL – April 16-19, 2024	1,315.53

# **FOR INFORMATION ONLY**

# **Personnel Board**

LaTrenda Hardy
UAB Career Fair
Birmingham, AL – February 14, 2024

# **BOARD OF REGISTRARS**

No items submitted.

# **CIRCUIT CLERK**

# 1. Absentee Election Manager - Birmingham Division

Resolution to approve compensation in the amount of \$8,000 to Jackie Anderson Smith, for serving 40 days as Absentee Election Manager for the Special Election for District 16 held on January 9, 2024.

### DEVELOPMENT SERVICES

1. Resolution - Special Assessment for Demolition Costs at 104 6th S 35060 in the amount of \$6903.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 104 6th St - 35060 in the amount of \$6,903.63.

2. Resolution - Special Assessment for Demolition Costs at 107 3rd St - 35060 in the amount of \$9403.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 107 3rd St - 35060 in the amount of \$9403.63.

3. Resolution - Special Assessment for Demolition Costs at 108 3rd St-35060 at the amount of \$9403.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 108 3rd St -35060 at the amount of \$9403.63.

4. Resolution - Special Assessment for Demolition Costs at 109 3rd St-35060 in the amount of \$9403.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 109 3rd St -35060 in the amount of \$9403.63.

5. Resolution - Special Assessment for Demolition Costs at 109 6th St-35060 in the amount of \$6413.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 109 6th St-35060 in the amount of \$6413.63.

6. Resolution - Special Assessment for Demolition Costs at 111 6th St-35060 in the amount of \$6803.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 111 6th St-35060 in the amount of \$6803.63.

7. Resolution - Special Assessment for Demolition Costs at 201 5th St-35060 in the amount of \$7228.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 201 5th St-35060 in the amount of \$7228.63.

8. Resolution - Special Assessment for Demolition Costs at 201 Cir Dr-35060 in the amount of \$10.653.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 201 Circle Dr-35060 in the amount of \$10,653.63.

9. Resolution - Special Assessment for Demolition Costs at 210 6th St-35060 in the amount of \$7453.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 210 6th St-35060 in the amount of \$7453.63.

10. Resolution - Special Assessment for Demolition Costs at 302 Cir Dr-35060 in the amount of \$9653.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 302 Circle Dr-35060 in the amount of \$9653.63.

11. Resolution - Special Assessment for Demolition Costs at 213 6th St-35060 in the amount of \$7903.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 213 6th St-35060 in the amount of \$7903.63.

12. Resolution - Special Assessment for Demolition Costs at 300 7th St -35060 in the amount of \$7434.13

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 300 7th St-35060 in the amount of \$7434.13.

13. Resolution - Special Assessment for Demolition Costs at -305 Cir Dr 35060 in the amount of \$23653.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 305 Circle Dr in the amount of \$23,653.63.

14. Resolution - Special Assessment for Demolition Costs at 400 2nd St -35060 in the amount of \$6403.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 400 2nd St-35060 in the amount of \$6403.63.

15. Resolution - Special Assessment for Demolition Costs at 402 6th St -35060 in the amount of \$11093.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 402 6th St-35060 in the amount of \$11,093.63.

16. Resolution - Special Assessment for Demolition Costs at 406 2nd St-35060 in the amount of \$12,103.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 406 2nd St-35060 in the amount of \$12,103.63.

17. Resolution - Special Assessment for Demolition Costs at 412 7th St -35060 in the amount of \$3621.13

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 412 7th St-35060 in the amount of \$3621.13.

18. Resolution - Special Assessment for Demolition Costs at 414 2nd St -35060 in the amount of \$8593.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 414 2nd St-35060 in the amount \$8593.63.

19. Resolution - Special Assessment for Demolition Costs at 511 6th St -35060 in the amount of \$5903.63

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 511 6th St-35060 in the amount of \$5903.63.

# **EMERGENCY MANAGEMENT AGENCY**

No items submitted.

# **GENERAL SERVICES**

No items submitted.

# **LAW LIBRARY**

No items submitted.

# PROBATE COURT

No items submitted.

## REVENUE

# 1. Amendment to Winning Strategies and 1Vision to Include Envelopes

Amend Printing Contract for multiple departments including Revenue, Tax Assessor, Tax Collector, Board of Registrars, and the Board of Equalization to include envelopes.

Contract Term: 3 Years

Original Budget:

Current Remaining Budget:

Requested Amount:

Remaining Budget after Requested Amount:

Multiple Departments

Multiple Departments

Multiple Departments

30 Day Cancellation: Yes

# 2. Amended Contract Diversified Companies LLC

Amend Printing Contract for multiple departments including Revenue, Tax Assessor, Tax Collector, Board of Registrars, and the Board of Equalization to include envelopes.

Contract Term: 3 Years

Original Budget:

Current Remaining Budget:

Requested Amount:

Remaining Budget after Requested Amount:

Multiple Departments

Multiple Departments

Multiple Departments

30 Day Cancellation: Yes

## STATE COURT

No items submitted.

# TAX ASSESSOR

No items submitted.

# TAX COLLECTOR

No items submitted.

# **TREASURER**

No items submitted.

# **DISTRICT 4 REPORT/OTHER BUSINESS**

## 1. Public Service Grant - Lawson State Community College

Public Service Grant to Lawson State assist with facility upgrades at its Bessemer campus in order to create a safer environment & expand student services.

Contract Term: Per Agreement
Original Budget: \$50,000.00
Current Remaining Budget: \$50,000.00
Requested Amount: \$50,000.00
Remaining Budget after Requested Amount: \$0.00

30 Day Cancellation: Per Agreement

# 2. Public Service Grant - United Ability

Public Service Grant to United Ability to assist with their programs for health care, learning, recreation, and employment for residents in Jefferson County who suffer with disabilities.

Contract Term: Per Agreement
Original Budget: \$50,000.00
Current Remaining Budget: \$50,000.00
Requested Amount: \$50,000.00
Remaining Budget after Requested Amount: \$0.00

30 Day Cancellation: Per Agreement

# 3. Public Service Grant - The Exceptional Foundation

Public Service Grant to United Ability to assist with its summer programs designed for school-aged children with intellectual disabilities in Jefferson County.

Contract Term: Per Agreement
Original Budget: \$25,000.00
Current Remaining Budget: \$25,000.00
Requested Amount: \$25,000.00
Remaining Budget after Requested Amount: \$0.00

30 Day Cancellation: Per Agreement

# INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

# ECONOMIC DEVELOPMENT

1. Amendment 772 - Atlas Tube Inc.

Public Hearing Pursuant to Amendment No. 772, and consideration

# INFORMATION TECHNOLOGY

No items submitted.

# **DISTRICT 5 REPORT/OTHER BUSINESS**

# 1. Red Mountain Theatre Company - Community Grant

Community grant to aid the Red Mountain Theatre Company with funding to support its 2024 educational programs and services.

Contract Term: Upon Approval
Original Budget: \$400,000
Current Remaining Budget: \$307,500
Requested Amount: \$5,000
Remaining Budget after Requested Amount: \$302,500
30 Day Cancellation: N/A