

PRE-COMMISSION WORK SESSION

February 6, 2024

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

1. BLD Services, LLC - 2023 AMP14 Hillman North Comprehensive Rehabilitation

This contract includes the construction of 18,233' of 8-inch thru 12-inch mainline cured-in-place pipe, replacement of 60 service laterals with excavation, rehabilitation of 479 service laterals, and 675 vertical feet of manholes to eliminate overflows occurring during wet-weather.

<i>Contract Term:</i>	<i>450 Days</i>
<i>Original Budget:</i>	<i>\$297,602,681.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 89,515,253.00</i>
<i>Requested Amount:</i>	<i>\$ 4,964,822.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 84,550,431.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. ALDOT MB-01 Permit at SR-75 and Jacks Family Restaurants, LP. Performance and Indemnification

Permit application with ALDOT for the construction of a sanitary sewer lateral in the public Right-of-Way of SR-75 near Roebuck Drive, in the City of Birmingham, by the developer, Jacks Family Restaurants, LP. and a Performance and Indemnification Agreement with the developer for the work.

3. Cogsdale Corporation - Amendment 5 to the Sewer Utility Billing Solution and Implementation Service

Contract amendment provides for the implementation of the BCC Satori Architect Mail.dat software add-on to Cogsdale Utility Billing Solution. The add-on allows Sewer Billing to meet the newly mandated U.S. Postal Service standards for bulk mail submission.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$262,335,701.00</i>
<i>Current Remaining Budget:</i>	<i>\$216,780,331.14</i>
<i>Requested Amount:</i>	<i>\$ 3,090.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$216,777,221.14</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

1. Amendment to Employment Agreement - Everett Scott Herron - Deputy Director of Revenue

Resolution authorizing the execution of an Amendment to the Employment Agreement with Everett Scott Herron.

COMPLIANCE OFFICE

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. The Bridges at Hastings

Resolution authorizing the Commission President to sign the updated Preliminary Award Letter to The Bridges at Hastings, Ltd.

2. Lien Release- Gary Lee Jones and Lucy Jones

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Gary Lee Jones and Lucy Jones.

3. Witt O'Brien's LLC Federal Grant Professional Service Agreement Amendment 1

Amendment #1 to the Agreement between Jefferson County, Alabama and Witt O'Brien's, LLC, through the Department of Community Services, to allocate an additional fund to process up to \$17,000,000.00 (a maximum of 3500 cases) in Direct Assistance Payments under the Emergency Rent Assistance Program and to extend the contract expiration date to June 1, 2024. Witt O'Brien's total compensation to process these cases shall not exceed \$1,500,000.00.

<i>Contract Term:</i>	<i>Through 6/1/2024</i>
<i>Requested Amount – Direct Assistance:</i>	<i>\$17,000,000.00</i>
<i>Requested Amount – Administration:</i>	<i>\$1,500,000.00</i>
<i>Total Requested Amount:</i>	<i>\$18,500,000</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DEPARTMENT OF WORKFORCE DEVELOPMENT

No items submitted.

DISTRICT ATTORNEY

No items submitted.

FAMILY COURT

No items submitted.

SHERIFF

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - National Veterans Day Foundation

Community Grant to assist the National Veterans Day Foundation as they celebrate the nation's military veterans on Veterans Day November 11, 2024.

<i>Contract Term:</i>	<i>2/8/24 thru 2/7/25</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$248,000.00</i>
<i>Requested Amount:</i>	<i>\$ 12,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$236,000.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. Presentation - VA Veterans Response Team

Birmingham VA Health Care System wants to share a new initiative being offered by the VA that benefits Veterans experiencing Mental Health Crisis.

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **N. Chalkville Rd. Proj. 37-20-007 - Pymt for Tract 27**
Payment for 0.06 acres
2. **N. Chalkville Road Project No. 37-20-007 - Payment for Tract 31**
Payment for 0.01 acres of ROW and 0.003 acres of TCE.
3. **Bell Hill Road Project Property Purchase Disclosure**
4. **Mt. Olive Road -Release of Right-of-Way by Quitclaim Deed**
5. **Old Tuscaloosa Highway and Lowetown Road - Alabama Power Utility Agreement**
The Roads & Transportation Department has executed a contract for construction to widen the corridor of Old Tuscaloosa Highway and Lowetown Road from a two-lane to a four-lane divided highway and improve safety and operational efficiency by implementing intersection improvements. This includes approximately 0.987 miles of grading, drainage, base and paving, the addition of a 5-leg roundabout and waterline facility upsizing. Two Alabama Power poles located on a private easement conflict with the

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$24,942,870.00</i>
<i>Current Remaining Budget:</i>	<i>\$14,323,444.07</i>
<i>Requested Amount:</i>	<i>55,519.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$14,267,925.07</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>
6. **Disposal of Surplus County Vehicles and Heavy Equipment**
Request by Fleet Management to Dispose of Surplus County Vehicles and Equipment via Online Auction, Interdepartmental Budget Transfer, Municipal Sales, an/or Salvage Yard Sales.
7. **Ordinance - 20 MPH on Knopf Drive North Warrior**
A new ordinance to prohibit the driving of any vehicle in excess of 20 mph on Knopf North Drive from Old Hayden Road to City Limits.
8. **Jefferson County Watershed Modeling Program - ARPA - Hydro LLC - Amendment 1**
Amendment No. 1 to the ARPA-funded Jefferson County Watershed Modeling Program

<i>Contract Term:</i>	<i>5 Years</i>
<i>Original Budget:</i>	<i>\$27,650,000.00</i>
<i>Original Contract Amount:</i>	<i>\$ 6,400,000.00</i>
<i>Amendment No. Amount:</i>	<i>\$ 1,250,000.00</i>
<i>Total Contract Amount:</i>	<i>\$ 7,650,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 5,500,601.65</i>
<i>Requested Amount:</i>	<i>\$ 1,250,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 4,250,601.65</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

COUNTY ATTORNEY

1. Minutes from the Commission Meeting January 25, 2024
2. **Civil Litigation Settlement - Darryl and Vicki Trucks**

Resolution to approve settlement of Darryl and Vicki Trucks v. Jefferson County, Alabama et. al. CV-2022-901078.

3. **Professional Services Contract - Jacqueline C. Smoke**
Professional Services Contract for paralegal training.

COUNTY MANAGER

1. **ARPA - YMCA - Roebuck Community Revitalization Project**
Funding to address negative economic impacts experienced within the community by revitalizing the Roebuck neighborhood through the renovation of the YMCA facility that will serve as a hub for community services and affordable housing.

Subrecipient Award: *\$1,870,000.00*
2. **ARPA - EMS Upgrades - Kenwood Viking Purchase Agreement**
Resolution authorizing Commission President to execute purchase agreement for five radios and antennas to be outfitted on ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount: *\$15,295.20*
3. **ARPA - EMS Upgrades - Ferno Stretchers and Accessories**
Resolution authorizing Commission President to execute purchase agreement with Ferno for stretchers and stretcher accessories to be outfitted on ambulances that will be made available to serve fire districts in unincorporated Jefferson County.

Requested Amount: *\$60,014.35*
4. **Amendment ARPA - Mental Health Program - The Lovelady Center. - Amendment 1**
Amendment to ARPA Mental Health Services Support Program to extend the period of performance to August 31, 2024. No additional funds required.

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/11/24-1/17/24.
2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/18/24-1/24/24.
3. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 1/11/24-1/17/24.
4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 1/18/24-1/24/24.
5. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 1/11/24-1/17/24.
6. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 1/18/24-1/24/24.
7. **Procurement Card - Jefferson Credit Union**
Jefferson Credit Union Statement Closing Date 01.03.2024 for Ratification
8. **Unusual Demand Report**
9. **Mauldin & Jenkins - Department Assessment, BOE**
Mauldin & Jenkins contract to conduct an Assessment of the Board of Equalization

<i>Contract Term:</i>	<i>Projected time frame of 4 months.</i>
<i>Original Budget:</i>	<i>\$750,000</i>
<i>Current Remaining Budget:</i>	<i>\$750,000</i>
<i>Requested Amount:</i>	<i>\$49,360</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$700,640</i>
<i>30 Day Cancellation:</i>	<i>15 day cancellation</i>

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Maria Knight	180.00
Monte Williams	
Kamisa Henderson	
Women Leading Government Conference	
Pelham, AL – February 22, 2024	

Development Services

Marquita Blackmon	1,292.00
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LeWanda Hines
 Planning and Zoning Training
 Online – December 7-8, 2023

Joshua Johnson	460.13
Mondonna Movahed	619.94
Cityworks Demonstration	
Alpharetta, GA – January 9-10, 2024	

Family Court

Carrie Hill	400.00
Joy Handley	
Hunter Payne	
Epiphany Storey	
End It Alabama Human Trafficking Summit	
Montgomery, AL – January 26, 2024	

Carrie Hill*	175.00
Tony Ryce**	
Tiffany Adams***	
Darren Hardy***	
Damian Hillary***	
Stop Judging Start Healing	
*Prattville, AL – January 18, 2024	
**Tuscaloosa, AL – January 22, 2024	
***Birmingham, AL – January 23, 2024	

Information Technology

Kevin Garland	634.68
Ray Randle*	191.78
DC Blox Move	
Huntsville, AL – January 3-5, 2024 * January 3-4, 2024	

Roads and Transportation

Allister Hickman	2,250.00
Tommy Bigham	
Woodie Coleman	
Brett Goodwin	
Christopher Hayes	
Fredrick Holifield	
Adam Laney	
DeAnmarcus Richmond	
Andy Ryan	
Geneva Wesley	
Tremain Wilson	
Michael Geesling	
Cornelius Little	
Gary Mayfield	
Jeremy McAlpine	
Michael Mitchell	
James Pilkington	
William Postell	
Alabama Vegetation Society	
Tuscaloosa, AL – February 27-28, 2024	

George Chapman	2,550.00
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Beth Kornegay
Chris Nicholson
Tyler Hayes
Wendy Shelby
Kenneth Cush
KaDarryl Simmons
Brannon Fox
Alabama Transportation Conference
Birmingham, AL – February 6-7, 2024

INDIVIDUAL STAFF DEVELOPMENT

Commissioner, District 2

Michael Miller	2,361.27
NACO Conference	
Washington, DC – February 9-13, 2024	

Community Development

Frederick Hamilton	1,870.70
NACO Conference	
Washington, DC – February 9-11, 2024	

Tax Assessor Birmingham

Leticia Parker	1,097.96
Property Tax Administration Management	
Tuscaloosa, AL – April 10-12, 2024	

Jessica Norman	1,864.94
Personal Property Appraisal Manual	
Spanish Fort, AL – April 7-12, 2024	

FOR INFORMATION ONLY

Emergency Management Agency

Chris Tate	805.30
Federal Legislative Visit	
Washington, DC – February 11-15, 2024	

Personnel Board

LaTrenda Hardy	500.00
UAB School of Business Career Fair	
Birmingham, AL – February 22, 2024	

BOARD OF REGISTRARS

1. International Computer Works - Amendment

Amendment extending the contract term from February 25, 2024 through February 25, 2027 and amending the annual compensation to \$10,330.00.

CIRCUIT CLERK

1. Absentee Election Manager - Birmingham Division

Resolution to approve partial compensation in the amount of \$2,800 to Danny Forrest, for serving 14 days as Absentee Election Manager for the upcoming primary election to be held on March 5, 2024.

2. **Absentee Election Manager - Bessemer Division**

Resolution to approve compensation in the amount of \$7,200 to Karen Dunn Burks, for serving 36 days as Absentee Election Manager for the Special General Election for District 16 held on January 9, 2024.

3. **Resolution to Amend - Absentee Election Manager - Birmingham Division**

Resolution to amend previously approved compensation in the amount of \$8,000 to Jackie Anderson Smith, for serving 40 days as Absentee Election Manager for the Special Election for District 16 held on January 9, 2024, to \$7,600.00 for serving 38 days.

DEVELOPMENT SERVICES

1. **Resolution - Special Assessment for Demolition Costs at 106 1st St-35217**

Resolution fixing costs of demolition of nuisance property and authorizing a SPECIAL ASSESSMENT, which shall constitute a LIEN at 106 1st St-35217 in the amount of \$8738.00.

2. **Resolution adopting MX-PUD Zoning District regulations**

3. **Z-23-0044**

Timothy Elton Smith, Connie Leigh Clemons Smith, Cory Lynn Smith & Samantha S. Smith, owners;

P&Z Recommendation: Approval

4. **Z-23-0045**

Solid Rock Baptist Church, owner; Bobbie Schrader, applicant; requests a change of zoning from Institutional-1 to A-1 (Agriculture) for residential use. PID#4300084000011004 in Section 8 Twp 20 Range 5W(Site address: 7065 Springer Road, McCalla, AL 35111)(1 Acres +/-)

P&Z Recommendation: Approval

5. **Z-23-0046**

Jeremy Cade Willis, owner; James Willis, applicant; requests a change of zoning from I-3(S) Strip-Mining to A-1 (Agriculture) for residential use (mobile home). PID# Part of 0300290000019000 in Section 29 Twp 14 Range 3W (Site address: 9747 Greathouse Mountain Road, Warrior, AL 35180)(2.7 Acres +/-)

P&Z Recommendation: Approval

6. **Z-23-0047**

Lodge Jackson, owner; requests a change of zoning to A-1 (Agriculture) for residential use (mobile home). Property zoned R-3 (Two Family District) PID# 3800214003001000 in Section 21 Twp 19 Range 4W

P&Z Recommendation: Approval

EMERGENCY MANAGEMENT AGENCY

1. **EMA 2023-FIL-21 Grant Agreement**

JC Division G AMAS Team ALEA Grant Agreement

Contract Term:

10/01/2023 - 09/30/2024

Original Budget:

Grant Setup Only

GENERAL SERVICES

1. **T.E. Stevens Company, Inc., Corporation - Jefferson County Coroner's Project Ground Sitework Package**

Contract for ground sitework to be performed for the Jefferson County Medical Examiner & Coroner's Office project.

<i>Contract Term:</i>	<i>90 days</i>
<i>Original Budget:</i>	<i>\$51,688,453.38</i>
<i>Current Remaining Budget:</i>	<i>\$51,570,603.56</i>
<i>Requested Amount:</i>	<i>\$ 1,740,557.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$49,830,046.56</i>
<i>30 Day Cancellation:</i>	<i>No. Termination as provided in Article 14 of AIA</i>
<i>Document A201-2017.</i>	

2. **Poole & Company Architects, PC – Center Point Multi-Services Chiller and Roof Replacement project**

Contract for professional architectural services for Jefferson County's Center Point Multi-Services chiller and roof replacement project.

<i>Contract Term:</i>	<i>1 year</i>
<i>Original Budget:</i>	<i>\$7,790,019.00</i>
<i>Current Remaining Budget:</i>	<i>\$7,406,778.02</i>
<i>Requested Amount:</i>	<i>\$251,250.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$7,155,528.02</i>
<i>30 Day Cancellation:</i>	<i>No. Termination with 7-days written notice.</i>

3. **Johnson Controls, Inc.- Planned Service Agreement**

Service agreement establishing the preventive maintenance service and schedules for equipment and monitoring systems in Jefferson County facilities.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$7,234,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$3,390,926.04</i>
<i>Requested Amount:</i>	<i>\$1,208,565.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$2,182,361.04</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

4. **Premier Boiler and Combustion, LLC - Amendment #3-Boiler Inspection, Maintenance and Repair Services**

Amendment #3 to existing agreement, adding monthly service for all boilers.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$7,234,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$3,189,086.41</i>
<i>Requested Amount:</i>	<i>\$28,000.00 (additional)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$3,161,086.41</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURT

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Public Service Grant - UAB Athletics Basketball Program**

Public Service Grant to assist with renovations at Bartow Arena for the Men's & Women's Basketball programs.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$25,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$25,000.00</i>
<i>Requested Amount:</i>	<i>\$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Public Service Grant - Independence Place**

Public Service Grant to Independence Place, Inc to continue their purpose to provide vocational training for adult participants in Jefferson County with exceptional needs.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$25,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$25,000.00</i>
<i>Requested Amount:</i>	<i>\$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **Palmerdale Fire District Board Reappointment - Jim Townsend**

Palmerdale Fire District Board Reappointment - Jim Townsend

4. **Glennwood Fire District Board Reappointment - Jeff Loggins**

Glennwood Fire District Board Reappointment - Jeff Loggins

5. **Glennwood Fire District Board Reappointment - James Tullos**

Glennwood Fire District Board Reappointment - James Tullos

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

1. Carahsoft-Granicus One Meeting Application

One Meeting will replace MinuteTraq, which is nearing the end of its service life.

<i>Contract Term:</i>	<i>One Year</i>
<i>Original Budget:</i>	<i>8,742,139.00</i>
<i>Current Remaining Budget:</i>	<i>\$3,274,838.28</i>
<i>Requested Amount:</i>	<i>\$66,247.46</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$3,208,590.82</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS