

# JEFFERSON COUNTY COMMISSION

## (Commission Chambers)

**DATE:** February 8, 2024

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN THE MEETING OF JANUARY 25, 2024**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 5  
Senior Pastor Chuck Cater, The Church at Remlap

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting – January 25, 2024

**VI. PRESENTATIONS**

Commission District 2 recognizing Major Malinda Parker on her retirement from the United States Army.

**VII. PUBLIC HEARINGS**

1. Resolution adopting MX-PUD Zoning District regulations Resolution adopting MX-PUD Zoning District regulations
2. Z-23-0043 CARRIED OVER FROM 1/11/2024 Clydette Harris Hughes, owner; Joe Schifano, agent; requests a change of zoning to R-G (Single Family) for a garden home subdivision. (151 lots proposed) Property zoned A-1 (Agriculture) & R-1 (Single Family) PID#’S 3900073000006000 (excluding tower site) & 3900073000006009 in Section 7/ Township 19/ Range 3 W (Site addresses 1806 Triple H Ranch Road & 1757 Shannon Road, Bessemer, 35222)(52.32 Acres +/-)

**P&Z Recommendation: Approval with conditions as follows:**

1. The proposed residential garden home subdivision shall be setback a minimum of 50 feet from the existing tower site located on Parcel ID# 3900073000006001 permitted conditionally under case Z-17-031.
2. The 30-foot access easement for the existing 115-foot monopole tower site (on PID# 3900073000006001) shall be maintained, or an alternative route shall be provided.
3. Sidewalks shall be constructed within the development.
4. A buffer shall be constructed along the homes on Triple H Ranch Road.
3. Z-23-0044 Timothy Elton Smith, Connie Leigh Clemons Smith, Cory Lynn Smith & Samantha S. Smith, owners; requests a change of zoning from A-1 (Agriculture) and I-1

(Light Industrial) to A-1 (Agriculture) to remove split zoning for personal farm equipment storage and repair, incubation and raising of chickens & ducks for sale and selling of eggs. PID#1400061000001000 in Section 6 Twp 16 Range 3W (Site address: 1563 Brookside Road, Birmingham, AL 35117)(9.76 Acres +/-)

**P&Z Recommendation: Approval**

4. Z-23-0045 Solid Rock Baptist Church, owner; Bobbie Schrader, applicant; requests a change of zoning from Institutional-1 to A-1 (Agriculture) for residential use. PID#4300084000011004 in Section 8 Twp 20 Range 5W(Site address: 7065 Springer Road, McCalla, AL 35111)(1 Acres +/-)

**P&Z Recommendation: Approval**

5. Z-23-0046 Jeremy Cade Willis, owner; James Willis, applicant; requests a change of zoning from I-3(S) Strip-Mining to A-1 (Agriculture) for residential use (mobile home). PID# Part of 0300290000019000 in Section 29 Twp 14 Range 3W (Site address: 9747 Greathouse Mountain Road, Warrior, AL 35180)(2.7 Acres +/-)

**P&Z Recommendation: Approval**

6. Z-23-0047 Lodge Jackson, owner; requests a change of zoning to A-1 (Agriculture) for residential use (mobile home). Property zoned R-3 (Two Family District) PID# 3800214003001000 in Section 21 Twp 19 Range 4W (Site address: 604 Dixie Avenue, Bessemer, AL 35020)(.88 Acres +/-)

**P&Z Recommendation: Approval**

**VIII. RESOLUTIONS 1 - 46**

**IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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**A. Commission District 1**

No Items Submitted

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**B. Board of Equalization**

No Items Submitted

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**C. Environmental Services**

1. Resolution authorizing the execution of a contract with BLD Services, LLC. for the 2023 AMP14 Hillman North Comprehensive Rehabilitation project in the amount of \$4,964,822.00. This contract consists of 18,233' of 8-inch thru 12-inch mainline cured-in-place liner, the replacement of 60 service laterals with excavation, the rehabilitation of 479 service laterals and 675 vertical feet of manholes to eliminate overflows in the sewer collection system.
2. Resolution authorizing the execution of a permit agreement with ALDOT for the construction of a sanitary sewer lateral in SR-75 in the City of Birmingham near Roebuck Drive and execution of an agreement with Jacks Family Restaurants, LP. indemnifying the County.
3. Resolution authorizing the execution of Amendment 5 to the contract between Jefferson County and Cogsdale Corporation in the amount of \$3,090.00 to provide for the purchase of a yearly subscription update to the BCC Satori Mailing Software as part of the Cogsdale Utility Billing Solution, and implementation.

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**D. Human Resources**

4. Resolution authorizing the execution of an Amendment to the Employment Agreement with Everett Scott Herron.

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**E. Compliance Office**

No Items Submitted

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**F. Jefferson County Pension Board**

No Items Submitted

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**G. Personnel Board of Jefferson County**

No Items Submitted

**X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

No Items Submitted

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**B. Community Services**

5. Amendment #1 to the Agreement between Jefferson County, Alabama and Witt O'Brien's, LLC, through the Department of Community Services, to allocate an additional amount not to exceed \$17,000,000.00 for processing cases related to ERAP2 and to extend the contract expiration date to June 1, 2024.
6. Resolution authorizing the Commission President to sign the attached Preliminary Award Letter to The Bridges at Hastings, Ltd. This letter conditionally awards the permanent loan of up to \$1,655, 333.00 in HOME Program funds to The Bridges at Hastings, Ltd. for the development of fifty-six (56) units of Rental Housing for the Elderly located at 6970 Highway 75, Pinson, Alabama 35126.
7. Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Gary Lee Jones and Lucy Jones and funded in part by Jefferson County under the HOME Program. The conditions for the HOME Program loan have been met in full.

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**C. Cooper Green Mercy Health Services**

No Items Submitted

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**D. Coroner**

No Items Submitted

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**E. District Attorney**

No Items Submitted

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**F. Family Court**

No Items Submitted

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**G. Sheriff's Office**

No Items Submitted

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**H. Youth Detention**

No Items Submitted

**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

No Items Submitted

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**B. County Attorney**

8. Resolution authorizing the execution of an Agreement between Jefferson County and Jacqueline C. Smoke to provide paralegal training services for the County Attorney's office.
  9. Resolution authorizing the approval settlement of Darryl and Vicki Trucks.
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**C. County Manager**

10. Resolution authorizing the Commission President to execute a subrecipient agreement with the Young Men's Christian Association of Birmingham (YMCA) to provide ARPA SLFRF funding for a community revitalization project.
  11. Resolution authorizing the acceptance of a Quote and to execute a Purchase Agreement with Kenwood Viking for the Purchase of five Radios and Antennas.
  12. Resolution authorizing the execution of a Purchase Agreement with Ferno for stretchers and stretcher Accessories.
  13. Resolution authorizing the execution of an amendment to the ARPA Funded Agreement with The Lovelady Center. to extend the period of performance to August 31, 2024.
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**D. Public Information Office**

No Items Submitted

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**E. Roads & Transportation**

14. Resolution authorizing payment for Tract 27 - North Chalkville Road Project No. 37-20-007, 0.06 acres.
15. Resolution authorizing payment for Tract 31 - North Chalkville Road Project No. 37-20-007, 0.01 acres of Right-of-Way and 0.003 acres Temporary Construction Easement.

16. Resolution authorizing the Property Purchase Disclosure for Fee Simple Property, Road Right of Way, and Temporary Construction Easements have been acquired for Tracts 1, 3, 4, 5, 6, 7, 8, 10, 11, 12, 14, 15, 16, 17, 18, 23, 24, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, and 43 for the Bell Hill Road Project.
17. Resolution Authorizing a Quitclaim Deed a portion of road right-of-way lying adjacent to 3235 Mt. Olive Rd. in Mt. Olive.
18. BE IT RESOLVED BY THE JEFFERSON COUNTY COMMISSION that the Commission President be hereby authorized to execute an Agreement between Jefferson County, Alabama and Alabama Power Company for the Relocation of Utility Facilities located within the construction limits of the Old Tuscaloosa and Lowetown Road Intersection Improvements Project, Project No. 37-21-016.
19. Resolution authorizing the request by Fleet Management to dispose of Surplus County Vehicles and Equipment via Online Auction, Interdepartmental Budget Transfer, Municipal Sales, and/or Salvage Yard Sales.
20. Approval and Adoption of an Ordinance to restrict the speed limit to prohibit any person from driving of any vehicle in excess of 20 MPH on Knopf North Drive in Warrior.
21. BE IT RESOLVED BY THE JEFFERSON COUNTY COMMISSION that the Commission President be hereby authorized to execute Amendment No. 1 to the Agreement between Jefferson County, Alabama and Hydro LLC for Project No. 37-22-007 Jefferson County Watershed Modeling Program.

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

22. Resolution authorizing the Commission President to execute a Public Service Grant in the amount of \$25,000.00 for UAB Athletics Bartow Arena Renovations for Fiscal Year 2023-2024
- 23 Resolution authorizing the Commission President to execute a Public Service Grant in the amount of \$25,000.00 for Independence Place, Inc for Fiscal Year 2023-2024.
24. Resolution authorizing the recommendation of reappointment of Mr. Jim Townsend, to the Palmerdale Fire District Board for a term ending June 30th, 2028.
25. Resolution authorizing the recommendation of reappointment of Mr. Jeff Loggins to the Glennwood Fire District Board for a term ending December 31, 2026.

26. Resolution authorizing the recommendation of reappointment of Mr. James Tullos to the Glennwood Fire District Board for a term ending December 31, 2027.

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**B. Finance**

27. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/11/24-1/17/24.
28. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/18/24-1/24/24.
29. Resolution authorizing the approval of the Encumbrance Report for the week of 1/11/24-1/17/24.
30. Resolution authorizing the approval of the Encumbrance Report for the week of 1/18/24-1/24/24.
31. Resolution authorizing the approval of the Purchasing Exceptions Report for the week 1/11/24-1/17/24.
32. Resolution authorizing the approval of the Purchasing Exceptions Report for the week 1/18/24-1/24/24.
33. Resolution to ratify Jefferson Credit Union Jefferson Credit Union Statement Closing Date January 3, 2024
34. Approval of the Unusual Demand Report for 02/08/2024
35. Resolution to authorize the execution of an Agreement with Mauldin & Jenkins, LLC, to consult with and assist in conducting a Service Delivery Optimization Assessment for the Department of Equalization, not to exceed the amount of \$49,360.00.

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**C. Budget Management Office**

36. Approval and adoption of the Travel/Staff Development dated 02/08/2024.

**MULTIPLE STAFF DEVELOPMENT**

**Board of Equalization**

Maria Knight	180.00
Monte Williams	
Kamisa Henderson	
Women Leading Government Conference	
Pelham, AL – February 22, 2024	

**Development Services**

Marquita Blackmon 1,292.00  
LeWanda Hines  
Planning and Zoning Training  
Online – December 7-8, 2023

Joshua Johnson 460.13  
Mondonna Movahed 619.94  
Cityworks Demonstration  
Alpharetta, GA – January 9-10, 2024

**Family Court**

Carrie Hill 400.00  
Joy Handley  
Hunter Payne  
Epiphany Storey  
End It Alabama Human Trafficking Summit  
Montgomery, AL – January 26, 2024

Carrie Hill\* 175.00  
Tony Ryce\*\*  
Tiffany Adams\*\*\*  
Darren Hardy\*\*\*  
Damian Hillary\*\*\*  
Stop Judging Start Healing  
\*Prattville, AL – January 18, 2024  
\*\*Tuscaloosa, AL – January 22, 2024  
\*\*\*Birmingham, AL – January 23, 2024

**Information Technology**

Kevin Garland 634.68  
Ray Randle\* 191.78  
DC Blox Move  
Huntsville, AL – January 3-5, 2024 \* January 3-4, 2024

**Roads and Transportation**

Allister Hickman 2,250.00  
Tommy Bigham  
Woodie Coleman  
Brett Goodwin  
Christopher Hayes  
Fredrick Holifield  
Adam Laney  
DeAnmarcus Richmond  
Andy Ryan  
Geneva Wesley



Tremain Wilson  
Michael Geesling  
Cornelius Little  
Gary Mayfield  
Jeremy McAlpine  
Michael Mitchell  
James Pilkington  
William Postell  
Alabama Vegetation Society  
Tuscaloosa, AL – February 27-28, 2024

George Chapman	2,550.00
Beth Kornegay	
Chris Nicholson	
Tyler Hayes	
Wendy Shelby	
Kenneth Cush	
KaDarryl Simmons	
Brannon Fox	
Alabama Transportation Conference	
Birmingham, AL – February 6-7, 2024	

### **INDIVIDUAL STAFF DEVELOPMENT**

#### **Commissioner, District 2**

Michael Miller	2,361.27
NACO Conference	
Washington, DC – February 9-13, 2024	

#### **Community Development**

Frederick Hamilton	1,870.70
NACO Conference	
Washington, DC – February 9-11, 2024	

#### **Tax Assessor Birmingham**

Leticia Parker	1,097.96
Property Tax Administration Management	
Tuscaloosa, AL – April 10-12, 2024	

Jessica Norman	1,864.94
Personal Property Appraisal Manual	
Spanish Fort, AL – April 7-12, 2024	

**FOR INFORMATION ONLY**

**Emergency Management Agency**

Chris Tate	805.30
Federal Legislative Visit	
Washington, DC – February 11-15, 2024	

**Personnel Board**

LaTrenda Hardy	500.00
UAB School of Business Career Fair	
Birmingham, AL – February 22, 2024	

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**D. Board of Registrars**

37. Resolution authorizing the Amendment to contract with International Computer Works for software support for GIS mapping system for an additional three years.

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**E. Circuit Clerk**

38. Resolution authorizing partial compensation for Danny Forrest, Acting Absentee Election Manager, Birmingham Division, for serving as Absentee Manager for the upcoming Primary Election to be held March 5, 2024, in the amount of \$2,800.00.
39. Resolution authorizing compensation for Karen Dunn Burks, Circuit Clerk, Bessemer Division, for serving as Absentee Manager for the General Election for District 16 on January 9, 2024, in the amount of \$7,200.00.
40. Resolution authorizing the amendment of compensation for Jacqueline Anderson Smith, Circuit Clerk, Birmingham Division, for serving as Absentee Manager for the Special Election for District 16 on January 9, 2024, from the amount of \$8,000.00 to the amount of \$7,600.00.

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**F. Development Services**

No Items Submitted

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**G. Emergency Management Agency**

41. A Resolution acknowledging a Grant Agreement with Alabama Law Enforcement Agency (EMA 2023-FIL-21).

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**H. General Services**

42. Resolution authorizing the execution of a 1-year "Planned Services Agreement" with Johnson Controls, Inc. in the amount of \$1,208,565.00, for Metasys Building Automation System, York Chiller Systems, ABB Variable Speed Drives and CardKey Access Control System, all of which are proprietary systems for the General Services Department.
43. Resolution authorizing Amendment #3 to Contract #7361 with Premier Boiler and Combustion, LLC., adding \$28,000.00 for additional monthly inspections and maintenance of boilers in Jefferson County.
44. Resolution authorizing the execution of an Agreement with T.E. Stevens Company, Inc., Corporation to perform ground site work for the Jefferson County Medical Examiner & Coroner's Office project.
45. Resolution authorizing the execution of an Agreement with Poole & Company Architects, PC in the amount of \$251,250.00 for professional architectural services for Jefferson County's Centerpoint Multi-Services chiller and roof replacement project.

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**I. Law Library**

No Items Submitted

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**J. Probate Court**

No Items Submitted

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**K. Revenue**

No Items Submitted

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**L. Security Office**

No Items Submitted

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**M. State Court**

No Items Submitted

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**N. Tax Assessor**

No Items Submitted

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**O. Tax Collector**

No Items Submitted

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**P. Treasurer**

No Items Submitted

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN**

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**A. Commission District 5**

No Items Submitted

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**B. Economic Development**

No Items Submitted

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**C. Information Technology**

46. Resolution authorizing the execution of an agreement with Carahsoft to purchase Granicus OneMeeting web-based agenda management application with modules.

**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager - Cal Market