

PRE-COMMISSION WORK SESSION

February 20, 2024

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

1. **ALDOT MB-01 Permit at SR-3 and AZIN USA Inc. Performance and Indemnification Agreement**

Permit application with ALDOT for the construction of an 8-inch sanitary sewer main extension in the public Right-of-Way of SR-3 near the intersection with 12th Avenue North, in the City of Birmingham, by the developer, AZIN USA Inc. and a Performance and Indemnification Agreement with the developer for the work.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

No items submitted.

COMPLIANCE OFFICE

1. **Mauldin & Jenkins Consulting**

This is a contract to provide internal auditing consulting services for Jefferson County Commission

<i>Contract Term:</i>	<i>February 8, 2024 - February 7, 2026</i>
<i>Original Budget:</i>	<i>\$60,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$60,000.00</i>
<i>Requested Amount:</i>	<i>\$60,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 0.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

PERSONNEL BOARD OF JEFFERSON COUNTY

1. **Hampton Inn & Suites Tutwiler - Amendment**

Amendment to change vendor name on contract to Shree Shiva Hospitality, LLC. (dba Hampton Inn & Suites Birmingham Downtown Tutwiler).

2. **Capitol Resources LLC.**

Governmental Affairs Services - Acknowledgement only.

<i>Contract Term:</i>	<i>February 8, 2024 through February 7, 2025</i>
<i>Original Budget:</i>	<i>\$510,000</i>

<i>Current Remaining Budget:</i>	<i>\$240,761</i>
<i>Requested Amount:</i>	<i>\$ 96,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$144,761</i>
<i>30 Day Cancellation:</i>	<i>Net 30 days</i>

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. **UAB Jefferson County Forensic Case Management Team 2020-AR-BX-0138 Amendment #1**

Resolution that the Commission President be authorized to execute Amendment #1 to the contract between Jefferson County, Alabama and UAB for the Jefferson County Forensic Case Management Team. The purpose of this amendment is to extend the contract end date to September 30, 2024 in line with the no-cost extension approved by the Department of Justice. No additional costs are included in this amendment. All other terms and conditions of the contract shall remain the same.

2. **UAB Board of Trustees- SAMHSA Five-Year Amendment #1**

Resolution authorizing the execution of Amendment #1 to the agreement with the Board of Trustees of the University of Alabama, for the University of Alabama at Birmingham (UAB) for Jefferson County Juvenile Drug Court Services. The purpose of this modification is to extend the end date to September 30, 2024.

3. **HUD ESG PY2023 Grant Approval**

Resolution authorizing the Commission President to sign the grant agreement and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the Emergency Solutions Grant (ESG) grant for Program year 2023.

4. **HUD HOME PY2023 Grant Approval**

Resolution authorizing the Commission President to sign the grant agreement and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the HOME Investment Partnership (HOME) grant for Program Year 2023.

5. **HUD CDBG PY2023 Grant Approval**

Resolution authorizing the Commission President to sign the grant agreement, environmental reviews, and requests for release of grant funds associated with the Community Development Block Grant (CDBG) Program for PY 2023.

6. **Salvation Army CARES Act (ADECA-CDCV19-05Q-CW-SA) Amendment #2**

Resolution authorizing the Commission President to execute Amendment #2 to an ADECA CDBG Public Service Agreement between Jefferson County, Alabama and the Salvation Army. The purpose of this amendment is to extend the expiration date to July 15, 2024.

<i>Contract Term:</i>	<i>09/23/2021-7/15/2024</i>
<i>Original Budget:</i>	<i>\$1,000,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$88,475.00</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$88,475.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

7. **UAB Grant Agreement 15PBJA-23-GG-02394-COAP**

Resolution authorizing the execution of an Agreement with UAB, for the Jefferson County Treatment Court not to exceed the maximum amount of \$502,939.00 for year one, and each subsequent year up to the maximum amount of \$1,508,817.00 over the total project subject to the DOJ's annual renewal and funding of the award.

Contract Term: 10/1/2023-9/30/2026
Requested Amount: \$1,508,817.00
30 Day Cancellation: Yes

8. UAB Drug Court Grant Agreement H79TI086351

Resolution authorizing the Commission President to execute the grant agreement between Jefferson County and UAB for a Drug Court Grant in the amount of \$371,084.00.

Contract Term: 10/1/2023-9/30/2028
Requested Amount: \$1,758,753
30 Day Cancellation: Yes

9. UAB Grant Amendment to Contract #1

Resolution authorizing the approval and execution of Amendment #1 to the contract between Jefferson County, Alabama and UAB. The purpose of this Modification is to extend the contract 12 months to end on September 30, 2024, in line with the twelve month no-cost extension approved by the Department of Justice. No additional costs are included in this amendment. All other terms and conditions of the contract shall remain the same.

10. Cooperation Agreement - Town of County Line

Resolution authorizing the execution of a Cooperation Agreement between Jefferson County, Alabama and the Town of County Line wherein the County agrees to contribute \$175,000 to the construction of a storm shelter located at 2843 County Line Road County Line, Alabama 35172. Funds will be from the 2024 General Fund allocation for storm shelters.

Contract Term: 2/22/2024-2/22/2999
Original Budget: \$2,497,053.19
Current Remaining Budget: \$1,829,221.79
Requested Amount: \$175,000.00
Remaining Budget after Requested Amount: \$1,654,221.79
30 Day Cancellation: Yes

11. The Villas at York - LTD and Vantage Development, LLC

Resolution authorizing the Commission President to sign the Jefferson County, Alabama HOME Program Villas at York Development Agreement with The Villas at York, LTD and Vantage Development, LLC as well as any required documents needed to effectuate the transaction for 52 units of Special Needs Rental Housing for the elderly known as The Villas at York and located in the Grayson Valley area of unincorporated Jefferson County.

Contract Term: 1/5/2024-7/5/2026
Original Budget: \$2,997,797.00
Current Remaining Budget: \$2,337,196.84
Requested Amount: \$1,146,056.00
Remaining Budget after Requested Amount: \$1,191,140.84
30 Day Cancellation: Yes

DISTRICT ATTORNEY

No items submitted.

FAMILY COURT

No items submitted.

SHERIFF

1. Indigent Care Fund Transfer

Resolution to provide the Jefferson County Sheriff with \$1,899,000 in FY 2024 from the Indigent Care Fund. These funds shall be solely used to provide medical care and treatment to incarcerated Inmates at the Jefferson County Jails who are indigent persons of the County who were provided medical services at medical facilities located in Jefferson County and under contract with the Sheriff.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - 1 Step 2 Fitness

Community Grant to assist 1 Step 2 Fitness with its program to provide fitness for Jefferson County senior citizens.

<i>Contract Term:</i>	<i>2/22/2024 thru 1/25/2025</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$248,000.00</i>
<i>Requested Amount:</i>	<i>\$ 20,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$228,000.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Presentation - Alabama PALS Governor's Awards Winner Recognition**
Recognition of Alabama PALS award recipients at Thursdays Commission meeting.
2. **Rebuild Alabama FY23 County Rebuild Annual Report (CRAAR)**
The State of Alabama has enacted to levy an additional excise tax on gasoline and diesel fuel by the Alabama Act 2019-2 the act to be known as the Rebuild Alabama Act, and the act requires Jefferson County to adopt a County Rebuild Alabama Transportation Plan reflecting the planned use of all monies collected under the act and allocated to Jefferson County for maintenance, improvement and construction of roads contractor report for FY23.
3. **North Chalkville Road Project No. 37-20-007 - Payment for Tract 32**
Payment for 0.01 acres of ROW and 0.002 acres of TCE.
4. **Caldwell Mill Road Project STB0H-5939 (200) Payment for Tract 47**
Payment for 0.025 of acres ROW & 0.027 acres of TEC, lying in Shelby County.
5. **Funding Agreement McAshan Drive Widening Phase 1 & 2 Project. No 37-20-002**
Roads and Transportation desires to enter into a Federal Aid Funding agreement between the State of Alabama and the Jefferson County Commission where the State and County desire to cooperate in the repair and replacements of entrance and exit ramps on I-59/20 at McAshan Drive.

<i>Contract Term:</i>	<i>2 Year</i>
<i>Original Budget:</i>	<i>\$175,039,382.67</i>
<i>Current Remaining Budget:</i>	<i>\$ 28,591,065.38</i>
<i>State Participation:</i>	<i>\$ 1,800,000.00</i>
<i>County Participation:</i>	<i>\$ 200,000.00</i>
<i>Contract Amount:</i>	<i>\$ 2,000,000.00</i>
<i>Requested Amount:</i>	<i>\$ 200,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 28,391,065.38</i>
<i>30 Day Cancellation:</i>	<i>YES</i>
6. **Property Sale - Old Salvation Army Building**
Sale of Former Salvation Army Building location at 2410 Reverend Abraham Wood Jr Blvd, Birmingham Alabama to Birmingham Jefferson Civic Center Authority.
7. **Surplus Property - Old Patton Chapel Road**
Divestment of a a section of Right-of-Way of Old Patton Chapel Road that was originally purchased by Jefferson County in 1969 as part of a road improvement project that is no longer needed by the County due to recent construction and the relocation of Patton Chapel Road.
8. **Jefferson County Fairfield - DOT RAISE Grant**
Jefferson County Commission has determined that it is in the public interest to support the Fairfield Trail project and to allocate administrative services to assist the City of Fairfield in successfully implementing the DOT RAISE grant if awarded for the Fairfield Trail.

COUNTY ATTORNEY

1. Minutes from the Commission Meeting February 8, 2024
2. **Claim of Robert Vassey**

Resolution to deny the property damage claim of Robert Vassey.

3. **Claim of Cajuan Rock**
Resolution to deny the property damage claim of Cajuan Rock.
4. **Claim of Quincy Martin**
Resolution to deny the property damage claim of Quincy Martin.
5. **Claim of Anthony Glover**
Resolution to deny the personal injury claim of Anthony Glover.
6. **Claim of Keoni Bryant**
Resolution to deny the property damage claim of Keoni Bryant.
7. **Claim of Tony White**
Resolution to deny the property damage claim of Tony White.
8. **Claim of Talia Ransom**
Resolution to deny the property damage claim of Talia Ransom.
9. **Opioid Settlement Fund Grant Program**
Resolution to approve and adopt Opioid Settlement Fund Grant Program.

COUNTY MANAGER

1. **Amendment ARPA - Mental Health Program - The Wellhouse. - Amendment 1**
Amendment to ARPA Mental Health Services Support Program to extend the period of performance to May 31, 2024. No additional funds required.
2. **Amendment ARPA - Mental Health Program - The Prescott House. - Amendment 1**
Amendment to ARPA Mental Health Services Support Program to extend the period of performance to April 30, 2024. No additional funds required.
3. **Amendment ARPA - Mental Health Program - First Light, Inc. - Amendment 1**
Amendment to ARPA Mental Health Services Support Program to extend the period of performance to September 30, 2024. No additional funds required.
4. **Amendment - ARPA - Substance Use Program - First Light, Inc. - Amendment 1**
Amendment to ARPA Substance Services Support Program to extend the period of performance to September, 2024.

PUBLIC INFORMATION OFFICE

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

**FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND
GENERAL SERVICES COMMITTEE**

FINANCE

1. **Unusual Demand Report**
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 1/25/2024-1/31/2024.
3. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 2/1/2024 - 2/7/2024.
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 1/25/2024-1/31/24.
5. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/1/2024 - 2/7/2024.
6. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/1/2024 - 2/7/2024.
7. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/25/2024-1/31/2024.
8. **PACA Partnership - University of Montevallo**
PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue:</i>	<i>\$745.85</i>
<i>30 Day Cancellation:</i>	<i>30 Days</i>
9. **Procurement Cards - Regions Bank**
Regions Banks Visa Statement Closing Date 01.31.2024 for Ratification
10. **Procurement Card - Jefferson Credit Union**
Jefferson Credit Union Closing Date 02.03.2024 for Ratification
11. **Fixed Assets**
Approval for the disposal of fixed assets

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Mike Adams	374.41
Penny Nunnelley	443.19

Royce Davis	444.47
Courtney Parker	425.53
Randall Clark*	165.00
Mike Hymes*	165.00
William Baker*	165.00
ACAR Exam	
Opelika, AL – March 7-8, 2024 *March 8, 2024	

Development Services

Mike Thomas	380.00
David Frederick	
Mike Smith	
Danny Phillips	
QCI Stormwater Class	
Online/Irondale – November 8, 2023	

Economic Development

Michael Bolin	147.50
Jefferson Traywick	580.70
Danielle Cater*	206.50
EDAA Winter Conference	
Montgomery, AL – January 2—31, 2024 *January 28-31, 2024	

Environmental Services

Matthew Alpaugh	989.02
Cedric Hayden*	1,597.94
Jeremy Creel*	1,596.08
Thomas McDonald*	1,513.96
Brian Rohling*	1,597.94
Daniel White**	964.22
John Willett***	1,844.48
ALMS Joint Conference	
Mobile, AL – April 6-8, 2024 *April 7-10, 2024 ** April 7-9, 2024 ***April 6-10, 2024	

Family Court

Neal Resmondo	2,685.00
Janine Hunt-Hilliard	
Christy Millsap	
Stop Judging Start Healing	
Anaheim, CA – May 21-25, 2024	

General Services

Yvette Allen	254.52
Michelle Cole	
Jessica Poe	
Tonya Collins	
Alabama Women Leading Government	
Pelham, AL – February 22, 2024	

Michael Crane	950.00
Davin Moore	
Ray Evans	
DeAnthony Evans	
Skylar Smith	
Alabama Vegetation Management	

Tuscaloosa, AL – February 27-28, 2024

Revenue

David Steelman	573.68
Shelley Raia	591.37
Joan Moffett	560.55

CROAA Class

Prattville, AL – April 10-11, 2024

Roads and Transportation

Brenda Dees	1,078.76
Hubert Chapman	960.97
Dataska Smith*	742.26
Dwayne Miller*	742.26
William Whisenhut**	308.39
Yolanda Bradford**	308.39
Kelly Watson**	150.00

Right of Way Conference

Tuscaloosa, AL – March 4-8, 2024 *March 6-8, 2024 **March 7-8, 2024

Treasurer

Patrice Skinner	233.08
Rolanda Norris	215.93

CGAT Fund Accounting

Tuscaloosa, AL – March 27, 2024

INDIVIDUAL STAFF DEVELOPMENT

County Attorney

Don Carroll	536.75
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Oral Arguments Court of Appeals

Montgomery, AL – November 14-15, 2023

County Manager

Jefferson Traywick	1,669.71
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IMCA Conference

Austin, TX – September 30 – October 4, 2023

Environmental Services

Daniel White	1,997.40
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Water Environment Conference

Hartford, CO – April 10-12, 2024

Finance

Lene Wormley	3,221.02
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GFOA Budget Training Academy

Bloomington, MN – April 7-11, 2024

Information Technology

Sri Karra	1,515.24
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ESRI Conference

Redlands, CA – March 19-22, 2024

Craig Lesley	312.30
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ITS Equipment Move

Huntsville, AL – January 3-4, 2024

Revenue

David Steelman 1,173.03
CRE IV Class
Opelika, AL – May 14-17, 2024

Wakneco Jones 246.08
Fund Accounting
Tuscaloosa, AL – March 27, 2024

Roads and Transportation

Eric Grant 250.00
Alabama Vegetation Management
Tuscaloosa, AL – February 27-28, 2024

Cody Anderson 1,190.00
Civil Transportation
Online - Various

James Buchina 300.00
Transportation Conference
Birmingham, AL – February 6-7, 2024

Michael Mitchell 1,667.44
ISA Conference and Trade Show
Little Rock, AK – March 24-27, 2024

FOR INFORMATION ONLY**Personnel Board**

Joann Burnett 50.00
Samford University Career Fair
Birmingham, AL – February 22, 2024

Sheriff

Michael Lewis 836.50
Reid Technique of Investigative Interviewing
Russellville, AL – March 5-8, 2024

Hunter Requena 750.00
Vanguard Instructors
Hoover, AL – February 12-16, 2024

Jared White 2,111.28
Flight Safety
Denver, CO – April 17-21, 2024

Ivette Medina 789.97
Social Media and Open Source Investigations
Auburn, AL – February 14-16, 2024

**BOARD OF REGISTRARS
CIRCUIT CLERK**

1. Absentee Election Manager - Birmingham Division

Resolution to approve partial compensation in the amount of \$2,000 to Danny Forrest, for serving 10 days as Absentee Election Manager for the upcoming primary election to be held on March 5, 2024.

DEVELOPMENT SERVICES

No items submitted.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

No items submitted.

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURT

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. Public Service Grant - Freshwater Land Trust

Public Service Grant to the Freshwater Land Trust to continue its expansion of the Red Rock Trail System.

Grant Amount:

\$100,000.00

2. **Public Service Grant - Jefferson County Greenways Commission**

Public Service Grant to the Jefferson County Greenways Commission to assist with the ongoing maintenance and upkeep of the green spaces of Red Mountain Park, Ruffner Mountain Park, and Turkey Creek Nature Preserve in Jefferson County.

Grant Amount: *\$350,000.00*

3. **Infrastructure Grant - Glennwood Fire District**

Infrastructure grant to assist with the purchase and installation of hydrants in the “no fire coverage” areas within the district.

Original Budget: *\$1,631,571.20*

Current Remaining Budget: *\$1,446,737.20*

Requested Amount: *\$20,000.00*

Remaining Budget after Requested Amount: *\$1,426,737.20*

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **Economic Development Presentation**
2023 Jefferson County Economic Development Results Presentation
2. **R+L Carriers Shared Services, LLC Jobs Incentive**
Jobs incentive related to R+L Carriers relocation and expansion in Jefferson County

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Jefferson County Housing Authority Board Appointment**
Jefferson County Housing Authority Board Appointment of Scott McFadden for the remainder of the term set to expire on September 10, 2024.
2. **Vestavia Hills Sunrise Rotary Foundation - Community Grant**
Community Grant to support the first responders celebration of the Vestavia Hills Sunrise Rotary Foundation.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$400,000</i>
<i>Current Remaining Budget:</i>	<i>\$322,500</i>
<i>Requested Amount:</i>	<i>\$10,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$312,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>