

# **JEFFERSON COUNTY COMMISSION**

## **(Commission Chambers)**

**DATE:** February 22, 2024

**TIME:** 9:00 AM

**I. RECONVENE & ADJOURN THE MEETING OF FEBRUARY 8, 2024**

**II. CALL TO ORDER & ROLL CALL**

**III. INVOCATION**

Commission District 5  
Malinda Parker, Finance Director

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MINUTES**

1. Commission Meeting – February 8, 2024

**VI. PRESENTATIONS**

1. Commission District 1 - Constituent Recognition Presentation
2. Commission District 3 - Presentations (13) - Alabama PALS Governor's Awards Winner Recognition
3. Commission District 3 - Presentation Acknowledging the Retirement of Wayne Campbell

**VII. PUBLIC HEARINGS**

1. Public Hearing Pursuant to Amendment 772 for the proposed authorization, execution, and delivery, on behalf of the County, of a Project Agreement with R & L Carriers Shared Services, L.L.C. for jobs incentive related to R&L Carriers relocation and expansion in Jefferson County.

**VIII. RESOLUTIONS 1 - 54**

**IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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**A. Commission District 1**

No Items Submitted

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**B. Board of Equalization**

No Items Submitted

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**C. Environmental Services**

1. Resolution authorizing the execution of a permit agreement with ALDOT for the construction of an 8-inch sanitary sewer main extension in SR-3 in the City of Birmingham near the intersection with 12th Avenue North and execution of an agreement with AZIN USA Inc., indemnifying the County.
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**D. Human Resources**

No Items Submitted

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**E. Compliance Office**

2. Resolution authorizing the execution of an Agreement with Mauldin & Jenkins to provide Internal Auditing consulting services for Jefferson County Compliance Office.
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**F. Jefferson County Pension Board**

No Items Submitted

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**G. Personnel Board of Jefferson County**

3. Resolution acknowledging a contract amendment to change the vendor's name on the Tutwiler contract to Shree Shiva Hospitality, LLC. (dba Hampton Inn & Suites Birmingham Downtown Tutwiler). All other terms and conditions of the original contract remain the same.
4. Resolution acknowledging an agreement between the Personnel Board and Capitol Resources, LLC., for governmental affairs services for the period February 8, 2024 through February 7, 2025.

**X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

5. Resolution authorizing the execution of a Community Grant Program Agreement with 1 Step 2 Fitness in the amount of \$20,000.00, to assist with providing healthy exercise and education to Jefferson County residents.
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**B. Community Services**

6. Resolution that the Commission President be authorized to execute Amendment #1 to the contract between Jefferson County, Alabama and UAB for the Jefferson County Forensic Case Management Team.
7. Resolution authorizing the execution of Amendment #1 to the agreement with the Board of Trustees of the University of Alabama, for the University of Alabama at Birmingham (UAB) for Jefferson County Juvenile Drug Court Services.
8. Resolution authorizing the Commission President to sign the grant agreement and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the Emergency Solutions Grant (ESG) grant for Program year 2023.
9. Resolution authorizing the Commission President to sign the grant agreement and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the HOME Investment Partnership (HOME) grant for Program Year 2023.
10. Resolution authorizing the Commission President to sign the grant agreement, and environmental reviews associated with the Community Development Block Grant (CDBG) Program for PY 2023.
11. Resolution authorizing the execution of Amendment #2 to the ADECA CDBG Public Service Agreement with the Salvation Army.
12. Resolution authorizing the execution of an Agreement with UAB, for the Jefferson County Treatment Court not to exceed the maximum amount of \$502,939.00 for year one, and each subsequent year up to the maximum amount of \$1,508,817.00 over the total project subject to the DOJ's annual renewal and funding of the award.
13. Resolution authorizing the Commission President to execute the grant agreement with UAB for a Drug Court Grant in the amount of \$1,758,753.00.
14. Resolution authorizing the approval and execution of Amendment #1 to the contract between Jefferson County, Alabama and UAB.

15. Resolution authorizing the execution of a Cooperation Agreement between Jefferson County, Alabama and the Town of County Line.

16. Resolution authorizing the execution of the Jefferson County, Alabama HOME Program Villas at York Development Agreement with The Villas at York, LTD and Vantage Development, LLC.

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**C. Cooper Green Mercy Health Services**

No Items Submitted

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**D. Coroner**

No Items Submitted

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**E. District Attorney**

No Items Submitted

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**F. Family Court**

No Items Submitted

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**G. Sheriff's Office**

17. Resolution authorizing the expenditure of funds from The Indigent Care Fund in the amount of \$1,899,000.00.

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**H. Youth Detention**

No Items Submitted

**XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

No Items Submitted

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**B. County Attorney**

18. Resolution to deny the property damage claim of Robert Vassey.

19. Resolution to deny the property damage claim of Cajuan Rock.
  20. Resolution to deny the property damage claim of Quincy Martin.
  21. Resolution to deny the personal injury claim of Anthony Glover.
  22. Resolution to deny the property damage claim of Keoni Bryant.
  23. Resolution to deny the property damage claim of Tony White.
  24. Resolution to deny the property damage claim of Talia Ransom.
  25. Resolution to approve and adopt Opioid Settlement Fund Grant Program.
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**C. County Manager**

26. Resolution authorizing the execution of an amendment to the ARPA Funded Agreement with The WellHouse, to extend the period of performance to May 31, 2024.
  27. Resolution authorizing the execution of an amendment to the ARPA Funded Agreement with The Prescott House. to extend the period of performance to April 30, 2024.
  28. Resolution authorizing the execution of an amendment to the ARPA Funded Agreement with First Light, Inc., to extend the period of performance to September 30, 2024.
  29. Resolution authorizing the execution of an amendment to the ARPA Funded Agreement with First Light, Inc. to extend the period of performance through September 30, 2024.
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**D. Public Information Office**

No Items Submitted

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**E. Roads & Transportation**

30. Resolution authorizing the Commission President to execute the Rebuild Alabama Annual Report FY23.
31. Resolution authorizing payment for Tract 32 - North Chalkville Road Project No. 37-20-007, 0.01 acres of Right-of-Way and 0.002 acres Temporary Construction Easement.
32. Resolution authorizing payment for Tract 47 - Caldwell Mill Road Project STPBH-5939 (200).

33. Resolution authorizing the Commission to execute the Federal Aid Funding agreement between the State of Alabama and the Jefferson County Commission where the State and County desire to cooperate in the repair and replacements of entrance and exit ramps on I-59/20 at McAshan Drive.
34. Resolution authorizing conveyance of the former Salvation Army property to the Birmingham Jefferson Civic Center Authority.
35. Resolution authorizing a section of Right of Way of Old Patton Chapel Road to be deem surplus and approved for divestment.
36. Resolution authorizing the execution of all forms required from the Jefferson County Commission, in order for the City of Fairfield to successfully submit the grant application to the DOT RAISE grant program for the Fairfield Trail.

**XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

37. Resolution authorizing the Commission President to execute a Public Service Grant in the amount of \$100,000.00 for the Freshwater Land Trust for Fiscal Year 2023-2024.
  38. Resolution authorizing the Commission President to execute a Public Service Grant in the amount of \$350,000.00 for the Jefferson County Greenways Commission for Fiscal Year 2023-2024.
  39. Resolution authorizing the execution of a Community Infrastructure Agreement with the Glennwood Fire District in the amount of \$20,000.00, to assist with the purchase and installation of hydrants in the “no fire coverage” areas within the district.
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**B. Finance**

40. Approval of the Unusual Demand Report for 02/22/2024.
41. Resolution authorizing the approval of the Encumbrance Reports for the week of 1/25/2024 - 1/31/2024.
42. Resolution authorizing the approval of the Encumbrance Reports for the week of 2/1/2024 - 2/7/2024.
43. Resolution authorizing the approval of the Purchasing Exceptions Reports for the week of 1/25/2024-1/31/2024.

44. Resolution authorizing the approval of the Purchasing Exceptions Reports for the week of 2/1/2024 - 2/7/2024.
45. Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 1/25/2024 - 1/31/2024.
46. Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 2/1/2024 - 2/7/2024.
47. Resolution authorizing the execution of a PACA Intergovernmental Agreement establishing partnership with the University of Montevallo.
48. Resolution to ratify Regions Bank Purchasing Statement Closing Date January 31, 2024
49. Resolution to ratify Jefferson Credit Union Statement Closing Date February 2, 2024
50. Resolution authorizing the disposal of certain fixed assets listed for General Services.

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**C. Budget Management Office**

51. Approval and adoption of the Travel/Staff Development dated 02/22/2024.

**MULTIPLE STAFF DEVELOPMENT**

**Board of Equalization**

Mike Adams	374.41
Penny Nunnelley	443.19
Royce Davis	444.47
Courtney Parker	425.53
Randall Clark*	165.00
Mike Hymes*	165.00
William Baker*	165.00
ACAR Exam	
Opelika, AL – March 7-8, 2024 *March 8, 2024	

**Development Services**

Mike Thomas	380.00
David Frederick	
Mike Smith	
Danny Phillips	
QCI Stormwater Class	
Online/Irondale – November 8, 2023	

**Economic Development**

Michael Bolin	147.50
Jefferson Traywick	580.70

Danielle Cater*	206.50
EDAA Winter Conference	
Montgomery, AL – January 2—31, 2024 *January 28-31, 2024	

**Environmental Services**

Matthew Alpaugh	989.02
Cedric Hayden*	1,597.94
Jeremy Creel*	1,596.08
Thomas McDonald*	1,513.96
Brian Rohling*	1,597.94
Daniel White**	964.22
John Willett***	1,844.48
ALMS Joint Conference	
Mobile, AL – April 6-8, 2024 *April 7-10, 2024 ** April 7-9, 2024 ***April 6-10, 2024	

**Family Court**

Neal Resmondo	2,685.00
Janine Hunt-Hilliard	
Christy Millsap	
Stop Judging Start Healing	
Anaheim, CA – May 21-25, 2024	

**General Services**

Yvette Allen	254.52
Michelle Cole	
Jessica Poe	
Tonya Collins	
Alabama Women Leading Government	
Pelham, AL – February 22, 2024	

Michael Crane	950.00
Davin Moore	
Ray Evans	
DeAnthony Evans	
Skylar Smith	
Alabama Vegetation Management	
Tuscaloosa, AL – February 27-28, 2024	

**Revenue**

David Steelman	573.68
Shelley Raia	591.37
Joan Moffett	560.55
CROAA Class	
Prattville, AL – April 10-11, 2024	



**Roads and Transportation**

Brenda Dees	1,078.76
Hubert Chapman	960.97
Dataska Smith*	742.26
Dwayne Miller*	742.26
William Whisenhut**	308.39
Yolanda Bradford**	308.39
Kelly Watson**	150.00
Right of Way Conference	
Tuscaloosa, AL – March 4-8, 2024 *March 6-8, 2024 **March 7-8, 2024	

**Treasurer**

Patrice Skinner	233.08
Rolanda Norris	215.93
CGAT Fund Accounting	
Tuscaloosa, AL – March 27, 2024	

**INDIVIDUAL STAFF DEVELOPMENT****County Attorney**

Don Carroll	536.75
Oral Arguments Court of Appeals	
Montgomery, AL – November 14-15, 2023	

**County Manager**

Jefferson Traywick	1,669.71
IMCA Conference	
Austin, TX – September 30 – October 4, 2023	

**Environmental Services**

Daniel White	1,997.40
Water Environment Conference	
Hartford, CO – April 10-12, 2024	

**Finance**

Lene Wormley	3,221.02
GFOA Budget Training Academy	
Bloomington, MN – April 7-11, 2024	

**Information Technology**

Sri Karra	1,515.24
ESRI Conference	
Redlands, CA – March 19-22, 2024	

Craig Lesley ITS Equipment Move Huntsville, AL – January 3-4, 2024	312.30
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**Revenue**

David Steelman CRE IV Class Opelika, AL – May 14-17, 2024	1,173.03
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Wakneco Jones Fund Accounting Tuscaloosa, AL – March 27, 2024	246.08
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**Roads and Transportation**

Eric Grant Alabama Vegetation Management Tuscaloosa, AL – February 27-28, 2024	250.00
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Cody Anderson Civil Transportation Online - Various	1,190.00
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James Buchina Transportation Conference Birmingham, AL – February 6-7, 2024	300.00
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Michael Mitchell ISA Conference and Trade Show Little Rock, AK – March 24-27, 2024	1,667.44
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**FOR INFORMATION ONLY**

**Personnel Board**

Joann Burnett Samford University Career Fair Birmingham, AL – February 22, 2024	50.00
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**Sheriff**

Michael Lewis Reid Technique of Investigative Interviewing Russellville, AL – March 5-8, 2024	836.50
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Hunter Requena Vanguard Instructors Hoover, AL – February 12-16, 2024	750.00
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Jared White 2,111.28  
Flight Safety  
Denver, CO – April 17-21, 2024

Ivette Medina 789.97  
Social Media and Open Source Investigations  
Auburn, AL – February 14-16, 2024

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**D. Board of Registrars**

No Items Submitted

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**E. Circuit Clerk**

52. Resolution authorizing partial compensation for Danny Forrest, Acting Absentee Election Manager, Birmingham Division, for serving as Absentee Manager for the upcoming Primary Election to be held March 5, 2024, in the amount of \$2,000.00.

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**F. Development Services**

No Items Submitted

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**G. Emergency Management Agency**

No Items Submitted

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**H. General Services**

No Items Submitted

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**I. Law Library**

No Items Submitted

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**J. Probate Court**

No Items Submitted

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**K. Revenue**

No Items Submitted

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**L. Security Office**

No Items Submitted

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**M. State Court**

No Items Submitted

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**N. Tax Assessor**

No Items Submitted

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**O. Tax Collector**

No Items Submitted

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**P. Treasurer**

No Items Submitted

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**XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN**

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**A. Commission District 5**

53. Resolution authorizing the appointment of Scott McFadden to the Jefferson County Housing Authority Board for the remainder of the term expiring September 10, 2024.
54. Resolution authorizing the execution of a Community Grant Program Agreement with Vestavia Hills Sunrise Rotary Foundation in the amount of \$10,000.00, to support the first responder's celebration.
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**B. Economic Development**

No Items Submitted

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**C. Information Technology**

No Items Submitted

**XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**XV. COMMENTS**

County Attorney - Theo Lawson

County Manager - Cal Market