

PRE-COMMISSION WORK SESSION

March 5, 2024

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted.

ENVIRONMENTAL SERVICES

1. **Mission Communications, LLC - Remote Terminal Monitoring Units Support**

Contract provides maintenance support for remote monitoring units at various County pump stations and sewer manholes.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$262,335,701.00</i>
<i>Current Remaining Budget:</i>	<i>\$236,426,756.71</i>
<i>Requested Amount:</i>	<i>\$ 201,972.60</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$262,133,728.40</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **Video Industrial Services - 2024 AMP06 - 2024 Structural Defect Identification and Replacement**

This project provides the identification of structural defects and collapses within approximately 803,000 linear feet of 6-inch through 24-inch sanitary sewer pipe and 20,000 linear feet of smoke testing. The scope of work will also include an owner directed allowance for sanitary sewer pipe replacements. This work will improve portions of the County's overall wastewater collection system, reduce operating/maintenance, future capital costs, and eliminate overflows.

<i>Contract Term:</i>	<i>365 Days</i>
<i>Original Budget:</i>	<i>\$276,017,769.00</i>
<i>Current Remaining Budget:</i>	<i>\$176,655,805.00</i>
<i>Requested Amount:</i>	<i>\$ 2,294,600.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$174,361,205.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **ALDOT Utility-Consultant Engineer Agreement – Polly Reed Rd Sewer Relocation**

ALDOT Reimbursable Utility-Consultant Engineer Agreement for construction management services required to relocate roughly 2,100 feet sanitary sewer in conflict with ALDOT proposed Project No. STPBH-3716(250) Polly Reed Road Improvements in the City of Center Point.

<i>Contract Term:</i>	<i>Completion of Construction</i>
<i>Original Budget:</i>	<i>\$262,335,701.00</i>
<i>Current Remaining Budget:</i>	<i>\$227,763,123.16</i>
<i>Requested Amount:</i>	<i>\$ 59,854.68</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$227,703,268.48</i>

30 Day Cancellation: No

4. **Pace Analytical Services, LLC - Laboratory Testing**

The contract provides Whole Effluent Toxicity testing, Total Organic Halogen (TOX) testing, GC/MS testing, Total Organic Carbon testing, Total Mercury testing and other specialized laboratory testing services in accordance with EPA Testing Methods.

Contract Term:	3 Years
Original Budget:	\$2,681,039.11
Current Remaining Budget:	\$1,670,752.35
Requested Amount:	\$ 60,000.00
Remaining Budget after Requested Amount:	\$1,010,286.76
30 Day Cancellation:	Yes

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

HUMAN RESOURCES

No items submitted.

COMPLIANCE OFFICE

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

1. **Thinkgard Name Change - VC3**

Amendment to change the vendor name on contract for disaster recovery services from Thinkgard to VC3. (Acknowledgement Only)

DISTRICT 1 REPORT/OTHER BUSINESS

1. **Community Grant - Nadyne G. Johnson Foundation**

Community Grant Supporting the 2024 Spring Break Film Camp

Contract Term:	03/07/2024 TO 03/07/2025
Original Budget:	\$400,000.00
Current Remaining Budget:	\$305,500.00
Requested Amount:	\$ 2,500.00
Remaining Budget after Requested Amount:	\$303,000.00
30 Day Cancellation:	Per contract term

2. **Amended Community Grant - Young World Entrepreneurs**

Amended Community Grant Supporting Entrepreneurship Training in District 1

Contract Term:	03/07/2024 TO 03/07/2025
Original Budget:	\$400,000.00
Current Remaining Budget:	\$330,500.00
Requested Amount:	\$ 25,000.00
Remaining Budget after Requested Amount:	\$305,500.00
30 Day Cancellation:	Per contract term

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted.

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES

1. **Housing Rehabilitation Expedited Process Resolution**

Resolution authorizing the Commission President to sign grant agreements and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the Community Development Block Grant (CDBG) Program.

DISTRICT ATTORNEY

No items submitted.

FAMILY COURT

No items submitted.

SHERIFF

1. **Resolution authorizing Commission President to accept 2024 Pistol Permit Revenue Loss grant funds from ADECA>**

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

1. **Community Grant - Nadyne G. Johnson Foundation**

Community Grant to assist Nadyne G. Johnson Foundation with its effort to educate the public about ALS and health issues through arts, screenwriting and filming.

<i>Contract Term:</i>	<i>5/7/2024 thru 3/6/2025</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$228,000.00</i>
<i>Requested Amount:</i>	<i>\$ 5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$223,000.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. **Community Grant - PinkTopps Inc**

Community Grant to assist PinkTopps, Inc with its efforts to spread awareness, wellness & support for young women and men fighting breast cancer.

<i>Contract Term:</i>	<i>5/7/2024 thru 3/6/2025</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$223,000.00</i>
<i>Requested Amount:</i>	<i>\$ 2,500.00</i>

Remaining Budget after Requested Amount: \$220,500.00
30 Day Cancellation: No

3. **Community Grant - Greater Alabama Council, Inc. Boy Scouts of America**

Community Grant to assist Greater Alabama Council, Inc. Boy Scouts of America with its mission to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

Contract Term: 3/7/2024 thru 3/6/2025
Original Budget: \$400,000.00
Current Remaining Budget: \$220,500.00
Requested Amount: \$ 1,000.00
Remaining Budget after Requested Amount: \$219,500.00
30 Day Cancellation: No

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Litter Capture Device - Osprey Initiative, LLC**

Agreement with Osprey Initiative, LLC for the design, installation, and maintenance of four (4) litter collection devices in surface waters of Unincorporated Jefferson County. Agreement to include services for the assessment of 10% of the collected materials for origin determination also known as the Escaped Trash Assessment Protocol.

<i>Contract Term:</i>	<i>3 Year</i>
<i>Original Budget:</i>	<i>\$1,892,345.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,630,964.19</i>
<i>Total Contract Amount:</i>	<i>\$ 375,000.00</i>
<i>Current Requested Amount:</i>	<i>\$ 125,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,505,964.19</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

2. **37-19-400 Blue Lake and Sicard Hollow Road Improvements - Gillespie**

Contract for the construction of a roundabout at the intersection of Sicard Hollow Road and Blue Lake Drive. The project will improve the safety and operational efficiency at the intersection.

3. **Sicard Hollow - Blue Lake Rd Intersection Improvements Non-Reimbursable Agreement with BWWB**

Non-Reimbursable Agreement between BWWB and Jefferson County for the relocation of facilities in conflict with the Sicard Hollow - Blue Lake Rd Intersection Improvements Project.

4. **Lakeshore Drive Extension Project Tract No.10 Septic System Design Proposal**

Agreement for Engineers of the South to design an on-site septic system for Tract No. 10 related to the Lakeshore Drive Extension Project, Project No. 37-18-376.

<i>Contract Term:</i>	<i>1Year</i>
<i>Original Budget:</i>	<i>\$24,942,870.00</i>
<i>Current Remaining Budget:</i>	<i>\$14,267,925.07</i>
<i>Requested Amount:</i>	<i>\$ 5,100.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$14,262,825.07</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

5. **Lakeshore Drive Extension Project Sales Agreement for Tract 18**

0.099 acres of Right of Way and 0.106 acres for a Temporary Construction Easement of Lakeshore Drive Extension Project 37-18-376

COUNTY ATTORNEY

1. Minutes from the Commission Meeting February 22, 2024

2. **Insulin Litigation Legal Services Agreement**

Resolution authorizing president to execute Insulin Litigation Legal Services Agreement.

3. **Opioid Settlement Fund Grant Agreement - Unforsaken Ministry**

Resolution Authorizing the Commission President to execute grant agreement with Unforsaken Ministry in the amount of \$25,000.00.

<i>Current Remaining Budget:</i>	<i><Insert Info Here></i>
<i>Requested Amount:</i>	<i><Insert Info Here></i>

4. **Claim of Michael Wright**
Resolution to deny the property damage claim of Michael Wright.
5. **Claim of Robert Sullivan**
Resolution to deny the property damage claim of Robert Sullivan.
6. **Claim of Monique Daniels**
Resolution to deny the property damage claim of Monique Daniels.
7. **Claim of Glenn Mayes**
Resolution to deny the property damage claim of Glenn Mayes.
8. **Claim of Lacey Abney**
Resolution to deny the property damage claim of Lacey Abney.

**COUNTY MANAGER
PUBLIC INFORMATION OFFICE
DISTRICT 3 REPORT/OTHER BUSINESS**

1. **Community Grant- Kid One Transportation System Inc.**
Community Grant to assist the Kid One Transport System, INC for the Transporting Alabama to Better Health Project.

<i>Contract Term:</i>	<i>Lump Sum</i>
<i>Original Budget:</i>	<i>\$400,000</i>
<i>Current Remaining Budget:</i>	<i>\$345,500</i>
<i>Requested Amount:</i>	<i>\$ 1,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$344,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Community Grant- Center Point High School**
Community Grant to assist Center Point High School with the Senior Awards Baccalaureate.

<i>Contract Term:</i>	<i>Lump Sum</i>
<i>Original Budget:</i>	<i>\$400,000</i>
<i>Current Remaining Budget:</i>	<i>\$344,500</i>
<i>Requested Amount:</i>	<i>\$ 2,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$342,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

3. **Community Grant- Italian American Heritage Society**
Community Grant to assist the Italian American Heritage Society with the Festa Italiana Project.

<i>Contract Term:</i>	<i>Lump Sum</i>
<i>Original Budget:</i>	<i>\$400,000</i>
<i>Current Remaining Budget:</i>	<i>\$342,500</i>
<i>Requested Amount:</i>	<i>\$ 3,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$339,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

4. **Community Grant- Bessemer Area Chamber of Commerce**
Community Grant to assist the Bessemer Area Chamber of Commerce with their Corporate & Community Partner Project.

<i>Contract Term:</i>	<i>Lump Sum</i>
<i>Original Budget:</i>	<i>\$400,000</i>
<i>Current Remaining Budget:</i>	<i>\$339,500</i>
<i>Requested Amount:</i>	<i>\$ 10,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$329,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

5. **Appointments - Warrior River Water Authority Board of Directors - Trent Postell**

Resolution for the recommendation of reappointment to the Warrior River Water Authority Boards of Directors.

6. **Appointments - McAdory Fire District Board of Directors - Misty Nichols**

Resolution for the recommendation of an appointment to the McAdory Fire District Boards of Directors.

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 2/8/2024 - 2/14/2024.
3. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 2/15/2024 - 2/21/2024.
4. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/8/2024 - 2/14/2024.
5. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/15/2024 - 2/21/2024.
6. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/8/2024 - 2/14/2024.
7. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/15/2024 - 2/21/2024.
8. **Mauldin & Jenkins Jefferson County Financial Audit FY 2024-2026**
Renewal of Financial Audit Contract with Mauldin & Jenkins for FY 2024-2026

<i>Contract Term:</i>	<i>FY2024, 2025, 2026</i>
<i>Original Budget:</i>	<i>\$750,000</i>
<i>Current Remaining Budget:</i>	
<i>Requested Amount:</i>	<i>FY24: \$340,000</i>
	<i>FY25: \$345,000</i>
	<i>FY26: \$350,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$410,000</i>
<i>30 Day Cancellation:</i>	
9. **FY2023 Year End Transfer**
Year End FY2023 Resolution Authorizing the Transfer of Capital and Operating Funds.

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

Johnathan Calhoun

975.00

Tametra Evans

Robert Evans

Wastewater Exam
Various-Variou

David Denard	1,568.84
Matthew Alpaugh*	2,120.92
National Water Policy	
Washington, DC – April 8-10, 2024 *April 9-11, 2024	

Roads and Transportation

Dataska Smith	565.00
Yolanda Bradford	565.00
Principles of Land Acquisition	
Online-Online	

Tax Assessor Bessemer

Katrina Reeves	2,516.95
Janet Bell	2,611.95
ESRI User Conference	
San Diego, CA – July 14-19, 2024	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Latoya Everett	900.65
Management and Supervision	
Tuscaloosa, AL – April 9-12, 2024	

Latoya Everett	919.23
Basic Mapping	
Opelika, AL – April 16-19, 2024	

Community Development

Bertram Young	287.24
NACO Conference	
Washington, DC – February 9-11, 2024	

Coroner

Michael Woods	2,412.91
Medicolegal Death Investigator Training	
St. Louis, MO – March 10-15, 2024	

Environmental Services

Tiffany Collier	2,443.30
Trimble Innovate User Conference	
Cleveland, OH – May 13-17, 2024	

Tiffany Collier	5,609.31
Hyland Software Intro to Workflow	
Westlake, OH – May 20-25, 2024	

Family Court

Denise Newcomb	150.00
Fund Accounting	
Tuscaloosa, AL – March 27, 2024	

Finance

Latosha Adams CGAT Payroll Tuscaloosa, AL – March 27, 2024	255.19
Angela Dixon GFOA Conference Orlando, FL – June 6-13, 2024	3,896.84
Human Resources	
Adrienne Wormley-Davis Alabama A&M Career Fair Huntsville, AL – February 8, 2024	275.00
Adrienne Wormley-Davis UAB Career Fair Birmingham, AL – February 14, 2024	500.00
Adrienne Wormley-Davis UAB School of Engineering Career Fair Birmingham, AL – February 21, 2024	525.00
Adrienne Wormley-Davis Samford Career Fair Birmingham, AL – February 22, 2024	50.00
Revenue	
Santayana Woods CROAA Prattville, AL – April 10-11, 2024	590.70
Joan Moffett Audit Clearwater, Tampa, Bradenton, FL – February 24-March 9, 2024	5,983.73
Roads and Transportation	
Stephen Searcy Transportation Review Class Online - Online	950.00
Jeanne Barnes Stormwater Seminar Atlanta, GA – April 18-19, 2024	690.78
Tax Assessor Birmingham	
Jennifer Wilson Certified Appraiser Exam Opelika, AL – March 7-8, 2024	579.28

BOARD OF REGISTRARS

No items submitted.

CIRCUIT CLERK

1. Absentee Election Manager - Birmingham Division

Resolution to approve partial compensation in the amount of \$1,800 to Danny Forrest, for serving 9 days as Absentee Election Manager for the upcoming primary election to be held on March 5, 2024.

DEVELOPMENT SERVICES

1. Resolution - Declaration of Public Nuisance and Demolition-Batch 4

Resolution declaring the structures to be a public nuisance and ordering the demolition of said structures.

2. Z-24-0001

Stonetown Mimosa Grove, LLC, owner; Dax Nolen, agent requests a change of zoning to R-5(B) (Mobile Home Park) to bring an existing park into compliance. Property zoned C-1 (Commercial) PID#1300011002005001 in Section 1/ Township 16/ Range 2 W (Site address 5110 Pinson Valley Parkway, Birmingham, AL 35215)(9.76 Acres +/-)

P&Z Recommendation: Approval

EMERGENCY MANAGEMENT AGENCY

1. EMA 2023-3LOC-CPR-192 Grant Agreement

Homeland Security 2023 Grant Agreement

Contract Term:

10/01/2023 - 09/30/2024

Original Budget:

Grant Setup Only

GENERAL SERVICES

No items submitted.

LAW LIBRARY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

STATE COURT

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

No items submitted.

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - City of Kimberly

Community Grant to assist the Kimberly Senior Center with the replacement of their flooring.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$317,000.00</i>
<i>Requested Amount:</i>	<i>\$2,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$314,500.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

No items submitted.

INFORMATION TECHNOLOGY

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

1. **James "Jim" Stidham - Rocky Ridge Fire District Board Appointment**
Appointment of James "Jim" Stidham to the Rocky Ridge Fire District Board.
2. **Jonathan Schniper - Birmingham Jefferson County Port Authority Board**
Resolution to appoint Jonathan Schniper to the Birmingham Jefferson County Port Authority Board.