

JEFFERSON COUNTY COMMISSION

(Commission Chambers)

DATE: March 7, 2024

TIME: 9:00 AM

I. RECONVENE & ADJOURN THE MEETING OF FEBRUARY 22, 2024

II. CALL TO ORDER & ROLL CALL

III. INVOCATION

Commission District 1

Pastor Sherry Conner, Special Forces for Jesus Outreach Ministries

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

1. Commission Meeting – February 22, 2024

VI. PRESENTATIONS

None

VII. PUBLIC HEARINGS

1. Z-24-0001 Stonetown Mimosa Grove, LLC, owner; Dax Nolen, agent requests a change of zoning to R-5(B) (Mobile Home Park) to bring an existing park into compliance. Property zoned C-1 (Commercial) PID#1300011002005001 in Section 1/ Township 16/ Range 2 W (Site address 5110 Pinson Valley Parkway, Birmingham, AL 35215)(9.76 Acres +/-)

P&Z Recommendation: Approval

VIII. RESOLUTIONS 1 - 47

IX. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES

A. Commission District 1

1. Resolution authorizing the execution of a Community Grant Program Agreement with Nadyne G. Johnson Foundation in the amount of \$2,500.00, supporting the 2024 Spring Break Film Camp.
2. Resolution authorizing the execution of an Amended Community Grant Program Agreement with Young World Entrepreneurs in the amount of \$25,000.00, supporting entrepreneurship training located in Commission District 1.

B. Board of Equalization

No Items Submitted

C. Environmental Services

3. Resolution authorizing the execution of a contract with Mission Communications, LLC for the maintenance and support of remote monitoring units at County pump stations and manholes.
 4. Resolution authorizing the execution of a contract with Video Industrial Services, Inc. for the 2024 AMP06 – 2024 Structural Defect Identification and Replacement project. This project provides the identification of structural defects and collapses within approximately 803,000 linear feet of 6-inch through 24-inch sanitary sewer pipe and 20,000 linear feet of smoke testing. The scope of work will also include an owner directed allowance for sanitary sewer pipe replacements. This work will improve portions of the County’s overall wastewater collection system, reduce operating/maintenance, future capital costs, and eliminate overflows.
 5. Resolution authorizing the execution of a Reimbursable Agreement with Engineering Design Technologies, Inc. for the relocation of 2,100 linear feet of sanitary sewer main along Polly Reed Road in the City of Center Point.
 6. Resolution authorizing the execution of a contract with Pace Analytical Services, LLC for contracted laboratory services. This contract consists of testing for Total Organic Halides (TOX), Organics by GC/MS, Toxicity Screening, Total Organic Carbon (TOC) and Total Mercury.
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D. Human Resources

7. Resolution authorizing the execution of an Agreement with Ameriflex to provide COBRA and Flexible Benefit Plan Administration for FY24 - FY26.
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E. Compliance Office

No Items Submitted

F. Jefferson County Pension Board

No Items Submitted

G. Personnel Board of Jefferson County

8. Resolution acknowledging receipt of notice of name change from Thinkgard to VC3 for disaster recovery services for the Personnel Board (refer to original contract in Accela #9354).

X. COMMUNITY DEVELOPMENT & HEALTH SERVICES - COMMISSIONER TYSON

A. Commission District 2

9. Resolution authorizing the execution of a Community Grant Program Agreement with Nadyne G. Johnson Foundation, Inc in the amount of \$5,000.00, to assist with education programs through its weeklong camp designed to teach Jefferson County youth about the arts, screenwriting, and filming.
10. Resolution authorizing the execution of a Community Grant Program Agreement with PinkTopps, Inc in the amount of \$2,500.00, to assist with its programs that assists young women and men fighting breast cancer in Jefferson County.
11. Resolution authorizing the execution of a Community Grant Program Agreement with Greater Alabama Council, Inc. Boy Scouts of America in the amount of \$1,000.00, to assist with its programs that seek prepare young people to make ethical and moral choices over their lifetimes.

B. Community Services

12. Resolution authorizing the execution of an amendment for the Housing Rehabilitation Grant Program revising authorized pre-approval purchases from \$30,000.00 to \$50,000.00.

C. Cooper Green Mercy Health Services

No Items Submitted

D. Coroner

No Items Submitted

E. District Attorney

No Items Submitted

F. Family Court

No Items Submitted

G. Sheriff's Office

13. Resolution authorizing the Jefferson County Commission to accept grant funding from the Alabama Department of Economic and Community Affairs (ADECA) on behalf of the Jefferson County Sheriff for pistol permit revenue loss.
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H. Youth Detention

No Items Submitted

XI. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS

A. Commission District 3

14. Resolution authorizing the execution of a Community Grant Program Agreement with the Kid One Transport System, INC in the amount of \$1,000.00, to help with funding to rework the Kid One website to make it more accessible for clients and families to sign up for services with Kid One Transport and/or request a ride.
15. Resolution authorizing the execution of a Community Grant Program Agreement with Center Point High School in the amount of \$9,000.00 (\$2,000.00 District 3, \$5,000.00 District 1, and \$2,000 District 4) to assist with funding CPHS Senior Baccalaureate and Senior Awards Day program.
16. Resolution authorizing the execution of a Community Grant Program Agreement with the Italian American Heritage Society in the amount of \$20,000.00 (\$3,000.00 District 3, \$10,000.00 District 4, and \$7,000.00 District 5) to assist with funding for the Festa Italiana project program.
17. Resolution authorizing the execution of a Community Grant Program Agreement with Bessemer Area Chamber of Commerce in the amount of \$20,000.00 (\$10,000.00 District 3, and \$10,000.00 District 2) to assist with funding the Corporate and Community Partner Project.
18. Resolution authorizing the recommendation for the following re-appointment of Trent Postell to the Warrior River Water Authority Board of Directors for a term effective March 2, 2024 through March 1, 2030.

19. Resolution authorizing the recommendation for the appointment of Misty Nichols to the McAdory Fire District Board of Directors for a term effective March 7, 2024 through December 31, 2024, to fill the unexpired term of Evan Nelson.
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B. County Attorney

20. Resolution authorizing the Commission President to execute an Insulin Litigation Legal Services Agreement.
21. Resolution authorizing the Commission President to execute a grant agreement with Unforsaken Ministry in the amount of \$25,000.00.
22. Resolution to deny the property damage claim of Michael Wright.
23. Resolution to deny the property damage claim of Robert Sullivan.
24. Resolution to deny the property damage claim of Monique Daniels.
25. Resolution to deny the property damage claim of Glenn Mayes.
26. Resolution to deny the property damage claim of Lacey Abney.
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C. County Manager

No Items Submitted

D. Public Information Office

No Items Submitted

E. Roads & Transportation

27. Resolution authorizing the Commission President to execute the agreement with Osprey Initiative for the design, installation, and maintenance of four (4) litter collection devices in surface waters of unincorporated Jefferson County.
28. Resolution authorizing the Commission President to execute the agreement for the road improvements of Blue Lake and Sicard Hollow Road with Gillespie Construction, LLC.
29. Resolution authorizing the execution of a Non-Reimbursable Agreement with Birmingham Water Works Board for the Sicard Hollow - Blue Lake Rd Interstate Improvements Project No. 37-19-400.

30. BE IT RESOLVED BY THE JEFFERSON COUNTY COMMISSION, that the Commission President, be authorized by Resolution, to execute the Agreement between Engineers of the South, LLC, and the Jefferson County Commission for on-site Septic Tank Design for Tract No. 10 related to the Lakeshore Drive Extension Project, Project No. 37-18-376.

31. Resolution authorizing the Execution of Sales Agreement to purchase Right-of-Way and Temporary Construction Easement for Tract 18 - Lakeshore Drive Extension Project No. 37-18-376.

XII. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT

A. Commission District 4

32. Resolution authorizing the execution of a Community Grant Program Agreement with the City of Kimberly in the amount of \$2,500.00, to assist the Kimberly Senior Center with the replacement of their flooring

B. Finance

33. Approval of the Unusual Demand Report for 03/07/2024.

34. Resolution authorizing the approval of the Encumbrance Report for the week of 2/8/2024 - 2/14/2024.

35. Resolution authorizing the approval of the Encumbrance Report for the week of 2/15/2024 - 2/21/2024.

36. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/8/2024 - 2/14/2024.

37. Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/15/2024 - 2/21/2024.

38. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/8/2024 - 2/14/2024.

39. Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/15/2024 - 2/21/2024.

40. Resolution authorizing the Commission President to execute any and/or all documents associated with the renewal of the Mauldin and Jenkins audit contract for the Fiscal Years 2024, 2025, and 2026.

41. Resolution authorizing the County Manager to transfer various capital and operating funds from Fiscal Year 2023 as required to complete the year end accounting activities.

C. Budget Management Office

42. Approval and adoption of the Travel/Staff Development dated 03/07/2024.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

Johnathan Calhoun	975.00
Tametra Evans	
Robert Evans	
Wastewater Exam	
Various-Various	

David Denard	1,568.84
Matthew Alpaugh*	2,120.92
National Water Policy	
Washington, DC – April 8-10, 2024 *April 9-11, 2024	

Roads and Transportation

Dataska Smith	565.00
Yolanda Bradford	565.00
Principles of Land Acquisition	
Online-Online	

Tax Assessor Bessemer

Katrina Reeves	2,516.95
Janet Bell	2,611.95
ESRI User Conference	
San Diego, CA – July 14-19, 2024	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization

Latoya Everett	900.65
Management and Supervision	
Tuscaloosa, AL – April 9-12, 2024	

Latoya Everett	919.23
Basic Mapping	
Opelika, AL – April 16-19, 2024	

Community Development

Bertram Young 287.24
NACO Conference
Washington, DC – February 9-11, 2024

Coroner

Michael Woods 2,412.91
Medicolegal Death Investigator Training
St. Louis, MO – March 10-15, 2024

Environmental Services

Tiffany Collier 2,443.30
Trimble Innovate User Conference
Cleveland, OH – May 13-17, 2024

Tiffany Collier 5,609.31
Hyland Software Intro to Workflow
Westlake, OH – May 20-25, 2024

Family Court

Denise Newcomb 150.00
Fund Accounting
Tuscaloosa, AL – March 27, 2024

Finance

Latosha Adams 255.19
CGAT Payroll
Tuscaloosa, AL – March 27, 2024

Angela Dixon 3,896.84
GFOA Conference
Orlando, FL – June 6-13, 2024

Human Resources

Adrienne Wormley-Davis 275.00
Alabama A&M Career Fair
Huntsville, AL – February 8, 2024

Adrienne Wormley-Davis 500.00
UAB Career Fair
Birmingham, AL – February 14, 2024

Adrienne Wormley-Davis 525.00
UAB School of Engineering Career Fair
Birmingham, AL – February 21, 2024

Adrienne Wormley-Davis 50.00
Samford Career Fair
Birmingham, AL – February 22, 2024

Revenue

Santayana Woods 590.70
CROAA
Prattville, AL – April 10-11, 2024

Joan Moffett 5,983.73
Audit
Clearwater, Tampa, Bradenton, FL – February 24-March 9, 2024

Roads and Transportation

Stephen Searcy 950.00
Transportation Review Class
Online - Online

Jeanne Barnes 690.78
Stormwater Seminar
Atlanta, GA – April 18-19, 2024

Tax Assessor Birmingham

Jennifer Wilson 579.28
Certified Appraiser Exam
Opelika, AL – March 7-8, 2024

D. Board of Registrars

No Items Submitted

E. Circuit Clerk

43. Resolution authorizing partial compensation for Danny Forrest, Acting Absentee Election Manager, Birmingham Division, for serving as Absentee Manager for the upcoming Primary Election to be held March 5, 2024, in the amount of \$1,800.00.

F. Development Services

44. Resolution authoring the declaration of structures to be a public nuisance and ordering the demolition of said structures.

G. Emergency Management Agency

45. Resolution acknowledging a Grant Agreement between EMA and Alabama Law Enforcement Agency (EMA 2023-3LOC-CPR-192).

H. General Services

No Items Submitted

I. Law Library

No Items Submitted

J. Probate Court

No Items Submitted

K. Revenue

No Items Submitted

L. Security Office

No Items Submitted

M. State Court

No Items Submitted

N. Tax Assessor

No Items Submitted

O. Tax Collector

No Items Submitted

P. Treasurer

No Items Submitted

XIII. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER BOLIN

A. Commission District 5

46. Resolution to appoint James "Jim" Stidham to the Rocky Ridge Fire District Board.
47. Resolution to appoint Jonathan Schniper to the Birmingham Jefferson County Port Authority Board.

B. Economic Development

No Items Submitted

C. Information Technology

No Items Submitted

XIV. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Resolution authorizing the execution of a Community Grant Program Agreement with The Penny Foundation in the amount of \$5,000.00, to assist with its Culture Immersive Project designed to provide educational training for Jefferson County youth.

XV. COMMENTS

County Attorney - Theo Lawson

County Manager - Cal Market